

VILLAGE BOARD

Monday, January 23, 2017

7:00 P.M.

McFarland Municipal Center
Community Room

AGENDA

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL**
Village Board members present: President Brad Czebotar. Village Trustees: Jerry Adrian, Stephanie Brassington, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter.

Staff Present: Village Administrator Matt Schuenke, Village Clerk/Deputy Treasurer Cassandra Suettinger, Finance Director Kelsy Boyd, Fire/EMS Chief Chris Dennis, and Police Chief Craig Sherven.
3. **PROCLAMATION**
 - a. **Designating January 16-20, 2017 as adult school crossing guard recognition week in McFarland.**
President Czebotar recognized adult school crossing guard recognition week and the services adult school crossing guards provide to the community.
4. **PUBLIC APPEARANCES**
Michael Shumway, 5201 Linden Parkway, appeared to request the Village consider amending the alternate side-parking ordinance to include one of the following:
 1. Change the end date of alternate side parking to March 1st
 2. Consider only activating alternate side parking provisions when emergency weather conditions require it.
5. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS**
 - a. **Public Announcement**
 - (1) **Public Works yard/brush site closed until Spring**
 - (2) **Absentee Voting for Spring Primary begins January 30th (Photo ID required)**
 - (3) **Property Tax Bills – First installment due January 31st**
 - b. **Public Communications**
 - (1) **2016 Bridge Inspection Report**
6. **CONSENT AGENDA**

- a. **Motion to approve pre-paid check #68054-68101 in the amount of \$6,806,116.15 and current checks #68102-68211 in the amount of \$472,528.67.**
- b. **Motion to approve the minutes of the January 9, 2017 Village Board meeting.**
- c. **Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Musthfa Munishi (Kwik Trip) be approved.**
President Czebotar noted Check 68068 was not included in the packet or check run total, the pre-paid check amount in item a. is amended to \$6,810,970.75.

Motion by President Czebotar, second by Trustee Lytle, to approve the consent agenda with the amendment to item a. Motion carries 7-0 by acclamation.

7. BUSINESS

a. PUBLIC SAFETY COMMITTEE

- 1) **Discussion and possible action on ordinance 2017-01: an ordinance to amend the alternate side winter parking ordinance.**

Motion by Trustee Adrian, second by Trustee Mooney, to amend section 35-158(a) of the Village of McFarland Municipal Code to read as follows:

Between the hours of 1:00 a.m. and 7:00 a.m., all vehicles must park on the even numbered side of the street on even-numbered calendar days and on the odd-numbered side of the street on odd-numbered days from December 1 to March 31 of each year. It shall be unlawful to park any vehicle on any cul-de-sac bulb street in the Village from December 1 to March 31 each year during the hours between 1:00 a.m. and 7:00 a.m. Any vehicle or object parked in violation hereof may be removed from said street by the Village police at the cost of the owner thereof and, in addition thereto, shall be liable for and subject to the penalties provided below. This Subsection shall not apply to streets where parking is limited to one side of the street.

Motion carries 7-0 by acclamation.

- 2) **Discussion and possible action on requesting submittals of a Statement of Qualifications for the Facility Security System Planning Project.**

Motion by Trustee Adrian, second by Trustee Mooney, to approve requesting submittals of a Statement of Qualifications for the Facility Security System Planning Project. Motion carries 6-1 with Utter voting nay.

b. PUBLIC UTILITIES COMMITTEE

- 1) **Discussion and possible acceptance of the Well Head Protection plan prepared by the Wisconsin Rural Water Association.**

Motion by Trustee Lytle, second by Trustee Brassington, to accept the Well Head Protection plan prepared by the Wisconsin Rural Water Association. Motion carries 7-0 by acclamation.

Public Works Director Coville reported neighboring municipalities must abide by the Well Head Protection plan. As long as the details of the plan are legitimate, the plan will be upheld in court.

c. Discussion and possible action on approving a 60-day extension for the final Prairie Place subdivision plat.

Motion by President Czebotar, second by Trustee Utter, to approve a 60-day extension for the final Prairie Place subdivision plat. Motion carries by acclamation 7-0.

d. Discussion and possible action regarding the acceptance of a proposal to develop a Village Facilities Master Plan.

The Board reviewed the proposal submitted from Strang Inc. for planning services associated with a Village Facilities Master Plan. Village Administrator Schuenke reported this is the same firm that designed the Municipal Center facility.

Motion by President Czebotar, second by Trustee Adrian, to accept the proposal to develop a Village Facilities Master Plan. Motion carries 7-0 by acclamation.

e. Discussion and possible action to award the sale of the replacement apparatus vehicle within the Fire/EMS Department.

Motion by President Czebotar, second by Trustee Adrian, to award the purchase of replacement apparatus vehicle within the Fire/EMS Department at an approximate cost of \$680,000 including the truck and additional equipment from Pierce Manufacturing. Motion carries 6-1 with Utter voting nay.

f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Utter referred to the Public Safety Committee reviewing of the alternate side parking ordinance for the changes suggested in public comment including:

1. Change the end date of alternate side parking to March 1st
2. Consider only activating alternate side parking provisions when emergency weather conditions require it.

8. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.

Motion by President Czebotar, second by Trustee Mooney, to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3. Motion carries 6-1 on a roll call vote: Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye and Utter-Nay.

Trustee Utter stated for the record he opposed going into closed session for the negotiation of the sale of a public property between two public entities.

- 9. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.** Motion by President Czebotar, second by Trustee Kolk, to enter back into open session at 9:04 p.m. Motion carries 7-0 by acclamation.

- a. Discussion and possible action on an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

Motion by President Czebotar, second by Trustee Lytle, to approve a Memorandum of Understanding (MOU) with the School District of McFarland which includes the Village acceptance of the Offer to Purchase in the amount of \$335,000 for the property known as 6009 Johnson Street, tax parcel number 0610-034-0195-3, plus a separate \$165,000 contribution to the Village for the ongoing operational support of the McFarland Youth Center, a community based organization, for a total cost of \$500,000. Motion carries 6-1 with Utter voting nay.

10. ADJOURNMENT

Motion by Trustee Utter, second by Trustee Kolk, to adjourn at 9:10. Motion carries 7-0 by acclamation.