

PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, September 14, 2016 6:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. in the Community Room of the McFarland Municipal Center by Chairperson Adrian.

Committee Members Present: Trustees Jerry Adrian and Tom Mooney, and citizen members: Rich Staley, Ken Machtan, Kathy Lyons, and Sandy Bakk

Committee Member Absent: Barbara Zabawa

Staff Present: Emergency Management Director Chuck Dipiazza, Community Development Director Pauline Bonness, Police Lieutenant Brian Redman, Fire Inspector Blake Karnitz, and Village Administrator Matt Shuenke

Others Present: Ron Trachtenberg (Beach House Properties) 10 East Doty, Madison WI; Mike Scarmon, 20 Garfield Avenue, Evansville WI; Jim Jouhnk, 5526 Oxford Drive, Greendale, WI; Bonnie & Stuart Albaugh, 5526 Lake Edge Road, McFarland, WI; Gail & John Poser, 5822 Lake Edge Road. McFarland, WI; Sue Smith, 5434 Bremer Road, McFarland, WI.

2. **PUBLIC APPEARANCES.** This is an opportunity for anyone to address the Committee on any issue NOT on the current agenda. There were no Public Appearances.

3. APPROVAL OF MINUTES.

a. **Review and possible approval of the draft minutes of the July 13, 2016 meeting.**

b. **Review and possible approval of the draft minutes of the August 10, 2016 meeting.**

Motion Machtan, seconded by Lyons to approve the draft Minutes from July 13 and August 10, 2016 meetings of the Public Safety Committee. Motion carried unanimously by acclamation.

4. **BUSINESS.** Prior to proceeding with Business items Chairperson Adrian introduced new Village Administrator Matt Schuenke.

a. **Discussion and action to make comments to the Plan Commission regarding traffic and safety issues related to the Beach House Development Project.** Schuenke began by reporting that in July of this year, the Plan Commission requested that the PSC review traffic and other public safety concerns regarding the Development. Since the PSC wanted additional time from when these concerns were addressed at the August 10th PSC Meeting to review traffic and engineering report that was provided at that meeting as well as to further consult with Village staff. Shuenke suggested the five following improvements:

1. **Street Realignment.** The southwest corner of Bremer and Lake Edge could be squared to create a true "T" intersection with 90 degree angles in all directions.
2. **Stop Signs.** With the proposed street realignment, make the intersection a 3-way stop.
3. **Additional Sidewalks.** Ensure the sidewalk connectivity is maintained through the frontage of the development as may be appropriate.
4. **Parking Restrictions.** New parking restrictions could be introduced by the Village in and around the Development as well as the intersection to provide maximum visibility for users both on and off the street.

- 5. Off-site parking.** The creation of the additional parking lot off-site is critical to helping these issues and their general plan for land use function.

Mooney asked about the inclusion of a bike lane to which Schuenke responded that the addition of a bike lane was not included in this phase of the development since the lane would have larger implication for the entire stretch of Lake Edge Road, including parking and right of way issues.

Adrian opened the floor for comments from the public.

Ron Tractenberg, an attorney with Von Briesen & Roper, representing Beach House Properties, stated that there is no objections to the 5 recommendations from Schuenke.

Stuart Albaugh, 5622 Lake Edge Road, began by thanking the committee. Albaugh reported that two mailboxes were hit by a delivery truck of a nearby business. Albaugh expressed concern of large trucks using the roadway.

Sue Smith is concerned with parking at the intersection of the development and the amount of pedestrian traffic and encourage the committee to look at further parking alternatives.

Adrian addressed that the parking issues could be controlled by Village with the use of restrictions and regulations.

Lyons asked about the incident regarding the large truck and the mailboxes and if the commercial aspect of the development would increase the amount of large trucks on Lake Edge Road. Lt. Redman reported that Lake Edge Road is not a designated truck route therefore restrictions on the weight and size of trucks using that road already are in place.

Motion by Adrian and seconded by Staley that the Public Safety Committee recommends to the Plan Commission for their consideration that in the development of the Bremer Road and Lake Edge Road Junction:

1. The creation of a three way stop sign intersection
2. Realign the intersection to create a 90 degree angle
3. Additional sidewalk in front of the development
4. Any developments in regards to parking be addressed by the Village
5. The construction of an addition parking lot by the developer.

Bakk expressed concern that there will be adequate lighting for pedestrians. Schuenke said that the issue can be addressed.

Motion carried unanimously by consent.

b. Discussion on revision to Village Ordinance 11-304 as it relates to weights and measures application and testing service fees.

Adrian explained that all commercial entities that sell items with the use of weights and measurements have to be licensed by the Village and must commit to inspections from the State of Wisconsin Department of Agriculture. The Department of Agriculture then bills the Village, who, in turn, bills the individual establishments. Currently the Village bills on the number of devices a business may use. The Department of Agriculture, however, bases its rates on the amount of time it takes to do an inspection (an hourly rate).

The Village is requesting a change in Village Ordinance to match the billing structure of the Department of Agriculture for a more equitable and accurate distribution of the inspection fees.

Motion by Bakk and seconded by Mooney to revise Village Ordinance 11-304 as it relates to weights and measures application and testing fees.

Motion carried unanimously by acclamation

5. STAFF REPORTS

- a. **Fire/EMS Department.** Fire Inspector Karnitz highlighted items from the PSC monthly Fire/Rescue beginning with an update of the local tactical radio channel in relation with pending implementation of DaneCom. The Department has filed for new frequencies with the assignment of those frequencies to be assigned by mid-September.

Karnitz also reported that the Department was awarded Assistance for Firefighters Grant which will be used to install a exhaust removal system in the apparatus bay. Next year the Department is considering applying for a Lukas chest compression device.

Final interviews were conducted for the open Village EMT position has been conducted with the job offering to be extended within one week.

August was a particularly maintenance heavy month for the Department. The Village mechanic was able to correct and fix many of the issues. This provided a substantial savings to the Village in both time and expense.

- b. **Police Department.** Lieutenant Redman reported that the McFarland PD responded to 488 calls for the month of August, which was down significantly for the same time frame of one year ago. The decline was largely attributed to a decrease in the amount of traffic stops. Fewer traffic stops is the result of the currently level of staffing and training that was in experienced in August.

McFarland PD officers found an unresponsive patient in the bed of a pickup as result of a traffic stop. EMS was called and treated the patient for a narcotic overdose.

Officer Townes started on August 31, leaving one position vacant.

Officer Jacobson has been placed on FMLA family leave.

- c. **Emergency Management.** Chuck Di Piazza submitted the Emergency Management report. He has completed village official training and is reviewing the emergency response plan. He is going to resume the Emergency Management Committee as well as attend meetings of the Lions Alert Committee. The EM will have a booth at the McFarland Family Festival.

The date for the tank farm table top training will be October 20th, 2016.

6. **ADJOURNMENT.** **Motion** by Machtan, second by Staley and carried 6-0 by acclamation to adjourn the September 14, 2016 meeting of the Public Safety Committee at 7:31 p.m.

Respectfully Submitted,
Tom Innes, Clerk