

VILLAGE OF MCFARLAND
VILLAGE BOARD
Monday, November 28, 2016

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.**
Village Board members present: Trustees Jerry Adrian, Brad Czebotar, Tom Mooney, and Clair Utter.

Staff Present: Village Administrator Matt Schuenke, Village Clerk/Deputy Treasurer Cassandra Suettinger, Community Development Director Pauline Bonness, Public Works Director Allan Coville, Fire/EMS Chief Chris Dennis, Police Chief Craig Sherven, Senior Outreach Services Director Lori Andersen, and Communications and Technology Manager Eric Redding.

3. **PUBLIC HEARING**
 - a. **On the following proposed budget for 2017 and appropriating funds for the general, communications/technology, parks, solid waste, TID #3, TID #4, capital projects, utilities, stormwater utility, debt service, and library funds for the year 2017 and establishing the 2016 payable in 2017 property tax levy for the Village of McFarland, Wisconsin.**
President Czebotar opened the public hearing for comment on the proposed 2017 budget at 7:03 p.m. With no residents wishing to speak, President Czebotar closed the public hearing at 7:04 p.m.
4. **PUBLIC APPEARANCE.**
 - a. **Recognition of Carson Lehnerr for assistance with a resident who required medical attention.**
Volunteer Coordinator Lauren Kelly recognized Carson Lehnerr for assistance with a resident who required medical attention. She noted if Mr. Lehnerr had not gone above and beyond, that resident may very well have faced additional consequences. Ms. Kelly will be providing him with a certificate of recognition along with a gift certificate donated from Culver's.
 - b. **Presentation from Volunteer Coordinator Lauren Kelly.**
Volunteer Coordinator Lauren Kelly appeared to provide an update on her position. The position was hired in February of 2016 at 2.5 hours a week. She noted Community Service day is a priority and this year's event was very successful. She also provided an update on one of the key goals of her position, updating the volunteer database. They will be working on revision of volunteer policies and procedures through the Volunteer Committee.
5. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
 - a. **Public Announcement**
 - (1) **Begin alternate side winter parking regulations – December 1**
 - (2) **Notice of Spring Election - circulation of nomination papers for Village President and Trustees begins December 1st**

- (3) **Christmas in the Village – December 3rd**
- (4) **Shop with a Cop – December 4th**
- (5) **McFarland Police Department Open House – December 10th from 9 a.m. to 12 p.m.**

b. Public Communications

- (1) **Update on CARPC fees for review in the urban service area.**

6. CONSENT AGENDA.

- a. Motion to approve pre-paid check #67607-67617 in the amount of \$30,843.32 and current checks #67618-67753 in the amount of \$86,701.04.**
- b. Motion to approve the minutes of the November 10, 2016 Special Village Board meeting.**
- c. Motion to approve the minutes of the November 14, 2016 Village Board meeting.**

Motion by President Czebotar, second by Trustee Adrian, to approve the consent agenda. Motion carries 5-0 by acclamation with Trustee Brassington abstaining on item b.

7. BUSINESS.

- a. Discussion and possible action on Ordinance 2016-09: an ordinance approving the budgets and appropriating funds for the general, communications/technology, parks, solid waste, TID #3, TID #4, capital projects, utilities, stormwater utility, debt service, and library funds for the year 2017 and establishing the 2016 payable in 2017 property tax levy for the Village of McFarland, Wisconsin.**

Motion by President Czebotar, second by Trustee Adrian, to approve Ordinance 2016-09: an ordinance approving the budgets and appropriating funds for the general, communications/technology, parks, solid waste, TID #3, TID #4, capital projects, utilities, stormwater utility, debt service, and library funds for the year 2017 and establishing the 2016 payable in 2017 property tax levy for the Village of McFarland, Wisconsin. Motion carries 4-1 by acclamation with Trustee Utter voting nay.

b. PARKS, RECREATION & NATURAL RESOURCE COMMITTEE

- 1) Discussion and possible action on Lewis Park shelter operation policy.**

Trustee Utter reported the PRNR committee is still working on a policy for use of the parks. Once the policy is complete it will be brought to the Village Board for approval.

c. PLAN COMMISSION

- 1) Discussion and possible action on a 2-Lot Certified Survey Map (CSM), and acceptance of additional road right-of-way for property owned by FBM Gypsum Supply. Legal description as follows: A parcel of land located in the NE ¼ of section 33, and in the SE ¼ of section 28, and in the NW ¼ of section 34, and in the SW ¼ of section 27, all in Township 7 north, range 10 east in the Village of McFarland, Dane County, Wisconsin. The property addresses are 4412 and 4414 Terminal Drive and are currently zoned M-IC Manufactured Intensive.**

Motion by President Czebotar, second by Trustee Adrian, to approve a 2-Lot Certified Survey Map (CSM), and acceptance of additional road right-of-way for property owned by FBM Gypsum Supply. Legal description as follows: A parcel of land located in the NE ¼ of section 33, and in the SE ¼ of section 28, and in the NW ¼ of section 34, and in the SW ¼ of section 27, all in Township 7 north, range 10 east

in the Village of McFarland, Dane County, Wisconsin. The property addresses are 4412 and 4414 Terminal Drive and are currently zoned M-IC Manufactured Intensive. Motion carries 4-1 with Trustee Utter voting nay.

2) Discussion and possible action regarding a Development Agreement with the Spanrie Property Group for a multi-family development located at 5401 Paulson Road.

Item will be postponed to December 12th Village Board meeting.

d. Discussion and possible action on ordinance 2016-10: an ordinance accepting the terms of detachment from the City of Madison and to the Village of McFarland.

Motion by President Czebotar, second by Trustee Utter, to approve ordinance 2016-10: an ordinance accepting the terms of detachment from the City of Madison and to the Village of McFarland. Motion carries 5-0 by acclamation.

e. Discussion and possible action on agreement regarding Holscher Road.

As part of phase II of the Juniper Ridge development agreement, the developer is required to obtain additional road right-of-way on Holscher Road. The initial phase did not contain all of the road right-of-way necessary for the development. The Village is party to the agreement due to the improvement standards.

Motion by President Czebotar, second by Trustee Mooney, to approve the agreement regarding Holscher Road. Motion carries 4-1 by acclamation with Trustee Utter voting nay.

f. Discussion and possible action on resolution 2016:11: a resolution widening Holscher Road in the Village of McFarland.

Motion by President Czebotar, second by Trustee Mooney, to approve resolution 2016:11: a resolution widening Holscher Road in the Village of McFarland. Motion carries 4-1 with Trustee Utter voting nay.

g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

No referrals.

8. ADJOURNMENT.

Motion by Trustee Adrian, second by Trustee Mooney, to adjourn at 8:02 p.m. Motion carries 5-0 by acclamation.

Respectfully Submitted by,
Cassandra Suettinger, Village Clerk/Deputy Treasurer