

**VILLAGE OF MCFARLAND**  
**Public Safety Committee – Meeting Minutes**  
*December 14, 2016*

1. Call to Order

Trustee Adrian called the December 14, 2016 meeting of the Public Safety Committee to order at 6:30 pm at the McFarland Municipal Center in Conference Room A.

**Members Present:** Trustee Jerry Adrian and Thomas Mooney; Resident members Sandy Bakk, Kathryn Lyons, Ken Machtan, and Dick Staley.

**Members Not-Present:** Barbara Zabawa.

**Others Present:** Brock Roder and Rob Bloxham.

**Staff present:** Police Chief Craig Sherven, Fire/EMS Chief Chris Dennis, Emergency Management Director Charles DiPiazza, and Village Administrator/Treasurer Matt Schuenke.

2. Public Comments – None.

3. Staff Reports

**a. Fire/EMS Department** – Submitted monthly report, commented on the following:

- Working with a new business regarding building construction and code compliance.
- DaneCom is operational and continuing to work through transition.
- Several vehicle maintenance issues developed in the last month that are being worked through.

**b. Police Department** – Submitted monthly report, commented on the following:

- Caseload for previous month has been higher than usual leading to a larger volume of investigative work. It was successful in working with several other Departments to apprehend two suspects in an past armed robbery.
- The Department may lose one officer in the near future which would create a second vacancy; however, the PFC has established an eligibility pool that might yield a second individual to fill this vacancy sooner than a full recruitment.
- Provided updates to the crosswalk enhancements and new speed boards.

**c. Emergency Management** – Submitted monthly report, commented on the following:

- The last meeting of the Emergency Management Committee was held on November 17, 2016. The next meeting is scheduled in January next year.
- Working on public service announcements and education items for snow events and extreme cold weather.

4. Approval of Minutes

**a. Review and possible approval of draft minutes of the November 9, 2016 meeting –**

A motion was made by Staley, seconded by Mooney, and unanimously carried by the Public Safety Committee to approve the minutes of the regular meeting held on November 9, 2016.

5. Business

**a. Discussion and possible action on an application for a 83' x 40' (3,000 sq. ft.) outdoor sports activity area by Carter Smith, Spartan Bowl at 4711 Farwell St. –** Brock Roder presented the application for the outdoor sports activity to the Committee on behalf of Spartan Bowl reviewing their request to install an outdoor sand volleyball court. The Administrator/Treasurer provided the Staff review of the application stating its compliance with Village Ordinance and noting the recommendation of approval by the Plan Commission. The Committee discussed with the applicant various safety related aspects of the proposal as it relates to the plan for implementation. Following discussion, a motion was made by Adrian, seconded by Mooney, and unanimously carried by the Public Safety Committee to approve the application from Spartan Bowl located at 4711 Farwell Street for a 83' x 40' (3,000 sq. ft.) outdoor sports activity area with the condition the application be reviewed again upon conclusion of the season.

**b. Discussion on request from Ali Pournik to evaluate safety improvements for the intersection of Highway 51 and Burma Road –** Discussion on this item was deferred to the January meeting to allow the requestor the opportunity to address the Committee.

**c. Discussion regarding lowering speed limit on Holscher Rd. between Siggelkow Rd. and Brodhead St. from 35 mph to 25 mph –** The Police Chief brought an advisement to the Committee regarding a reduction in speed limit from 35 mph to 25 mph for Holscher Rd. between Siggelkow Rd. and Brodhead St. The reduction makes this street consistent with neighboring residential streets. There were no objections from the Committee.

6. Adjournment

A motion was made by Machtan, seconded by Lyons, and unanimously carried by the Public Safety Committee to adjourn the meeting at 8:00 pm.

Respectfully submitted,

Matthew G. Schuenke  
Village Administrator/Treasurer