VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

PUBLIC WORKS COMMITTEE

Tuesday, January 12, 2016 **7:30 P.M.** **McFarland Municipal Center**
Conference Room "A"

AGENDA

1. Call to Order.
2. Public Comments.
3. Review and possible approval of draft Minutes of the Public Works Committee meeting of December 10, 2015.
4. Discussion and possible recommendation regarding Broadhead/MN Road design update.
5. Discussion and possible recommendation regarding final plans for Holscher Road construction project.
6. Discussion and possible recommendation on any other ongoing projects.
7. Staff update.
8. Set next meeting date and possible agenda items.
9. Adjournment.

NOTES:
1) Persons needing special accommodations should call 838-7287 at least 24 hours prior to the meeting.
2) A quorum of The Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village trustees. No matter shall be considered nor shall any action be taken by said Village Board members at this meeting.
3) More specific information about agenda items may be obtained by calling 838-7287.

This agenda was posted, or caused to be posted, by my hand on the 8th day of January, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and McFarland State Bank, 5990 Hwy. 51.

Tracey Berman, Clerk/Deputy Treasurer

Public Works Committee
Meeting Minutes – DRAFT
December 10, 2015

Informational Meeting

Public information on the proposed reconstruction of Broadhead/MN from Holscher Road to Marsh Road slated for construction in 2016.

Members Present: Chair Clair Utter, Jerry Adrian, Bob Mecum, Don Miller and Richard Vela

Staff Present: Allan Coville and Linda Dieckhoff

Others Present: Brian Berquist (Town & Country), Ken Brost (McFarland Cemetery Assoc.), Steve and Laurna Landphier (5760 Prairie Stone Drive), John Obst (5810 Broadhead Street), Bob and Mary Jo Staniszewski (5811 Sauk Lane) and Krys Willkin (5713-5714 Sauk Lane)

Chair Utter called the informational meeting to order at 6:00 p.m. in the Training Room at the McFarland Municipal Center.

Berquist gave a preliminary review of why we are doing the project. The project includes curb and gutter on both sides, parking lanes on both sides, bike lanes on both sides and sidewalks on both sides. East of Alben there will be no parking on either side to Holscher Road.

We are not planning to replace the sidewalk on the south side unless it is damaged.

There will be new sidewalk installed by the cemetery on Broadhead by the Marsh intersection.

On the south side of Broadhead, some large trees in the road right of way will need to be removed. There will be some grade issues on the north side due to the hill on that side. The sidewalk will be placed approximately five feet off the property line in area from Glenway to Holscher.

The sanitary sewer lines will only be repaired as necessary. The water main will be replaced from Marsh to Holscher.

The plans will be finalized in January and go out for bids in February. The project will be disruptive and last 12 to 14 weeks. The plan is to do Holscher first then move to Broadhead. The Alben water main will be replaced along with the pavement being re-constructed.

The question was asked who will pay for sidewalk. The village has not special assessed in the past and village plans to pay for the sidewalks.

In the future the jurisdiction of MN will go from the county to the village. By doing the project now, the county will split the costs 50-50 with the village for curb, gutter, and blacktop.

Obst would like a warning before the construction starts. There will need to be changes for mail delivery. Mailboxes will be replaced and installed at the correct distance from road when construction is completed.

Vela was concerned about road grades. Some sidewalks will be higher than the curb. We will try to avoid retaining walls if possible.

Informational Meeting closed at 6:45 p.m.

Regular Meeting

Members Present: Chair Clair Utter, Jerry Adrian, Bob Mecum, Don Miller and Richard Vela

Staff Present: Allan Coville and Linda Dieckhoff

Others Present: Brian Berquist (Town & Country

1. **Call to Order.** The Public Works Committee meeting was called to order at 6:45 p.m. by Chair Utter in the Training Room at the McFarland Municipal Center.

2. **Public Comments.** None

3. **Review and possible approval of draft Minutes of the Public Works Committee meeting of November 10, 2015.**

   Motion by Adrian, second by Mecum, to approve the draft Minutes of the Public Works Committee meeting of November 10, 2015. Motion carried 5-0 by acclamation.

4. **Broadhead/MN Road design update.**

   Utter still wants 48 foot road width. Miller said we have hashed this out before and it has been agreed upon that we are staying with 44 foot road width.

   Utter asked what the process of assigning speed limit on roads is. Utter felt we need professional radar studies done and see what the experts come up with.

   There will be no stopping, standing or parking signs installed from Holscher to Alben.

Miller is concerned about turning lanes around Leanne Lane. Do we need to make a wider turning area?

Utter wants to save trees and indicated that the sidewalk does not have to be straight. Coville indicated that from past experience when they saved trees, the trees died and there was a jog left in the sidewalk.

Miller left at 7:00 p.m.

5. **Discussion regarding final plans for Holscher Road construction project.**

Nothing new to report.

As a note – Tom Gannon owns the southern one third of the Holscher Road project. He had a preliminary plat in 2008 for Prairie Place that showed providing a stormwater right-of-way of 70 feet. The DNR has changed their interpretations of the rules and some areas that were not wetlands before are now deemed as wetland unless proved otherwise. Gannon will have to redesign the plat and it will reduce the number and size of lots. The Village needed the original easement area and now we are not sure if we can get that easement from Gannon. We may have to stop the Holscher Road project at the southern end of the Veridian Project.

Veridian had to re-design the development of their pond since it was deemed a wetland.

The horse farm owners have concerns about the right-of-way locations. Utter indicated that monuments show quarter posts difference of 20 feet. Utter has a problem of accepting developer survey marks
It was noted that the plat is reviewed by the County and State as well as Village.

Vela asked what the village's risk is if the monuments are wrong. Berquist indicated that the Village, County and State accepted what was submitted. It would be up to the horse farm owners to prove that the survey marks are wrong.

The schedule is to proceed with drawings for bids. At the January meeting finalize plans and go out for bids in February.

6. **Staff update.**

Coville indicated that this has been an unusual winter. We have been taking advantage of the great weather. We are trimming trees and the street sweeper is still out. We have not been able to work in Indian Mound because the ground is not frozen. During our first snow event we had some equipment break and now the repairs have been made.

7. **Set next meeting date and possible agenda items.**

The next meeting date is scheduled for Tuesday, January 12, 2016 at 7:30 p.m. per Brain Berquist's request.

8. **Adjournment. Motion** by Adrian, second by Mecum, to adjourn at 8:20 p.m. Motion carried 4-0 by acclamation.

Respectfully Submitted,
Linda L. Dieckhoff
Public Works/Utilities Clerk