

VILLAGE OF MCFARLAND

VILLAGE BOARD

Monday, January 25, 2016

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.** Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle and Clair Utter.
Absent: Trustee Tom Mooney
Staff Present: Senior Outreach Director Lori Andersen, Village Clerk/Deputy Treasurer Tracey Berman, Senior Accountant/Budget Manager Kelsy Boyd, Library Director Heidi Cox, Fire/EMS Chief Chris Dennis, Administrator Eric Rindfleisch, and Police Chief Craig Sherven.
Others Present: Carrie Parker and Brock Roder.
3. **PUBLIC APPEARANCE.** Pastor Carrie Parker from the McFarland United Church of Christ spoke in favor of the Community Garden.
4. **PUBLIC HEARING.**
 - a. On the proposed 2016 Water Utility budget. The proposed 2016 Water Utility budget opened at 7:02 pm and closed at 7:02 pm. There was no discussion.
 - b. On the proposed 2016 Sewer Utility budget. The proposed 2016 Sewer Utility budget opened at 7:03 pm and closed at 7:03 pm.
 - c. On the proposed 2016 Stormwater Utility budget. The proposed 2016 Stormwater Utility budget opened at 7:03 pm and closed at 7:03 pm.
5. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
 - a. Public Announcements
 - (1) Listening Session with Representative Robb Kahl – February 2nd 6:00 pm – 6:45 pm.
 - b. Public Communications
 - (1) Property Tax Bills - First Installment due by January 31st.
 - (2) Spring Primary Election – February 16, 2016 (Voter ID Required).
 - (3) Letter from the Department of Transportation introduction to the interstate I90/I94 study inviting for Village to participate.
6. **PROCLAMATIONS.**
 - a. Designating April 9, 2016 as International Migratory Bird Day in McFarland. President Czebotar read the proclamation designating April 9, 2016 as International Migratory Bird Day in McFarland.
 - b. Designating April 23, 2016 as Arbor Day in McFarland. President Czebotar read the proclamation designating April 23, 2016 as Arbor Day in McFarland.
7. **CONSENT AGENDA. Motion** by President Czebotar, second by Trustee Lytle and carried 7-0 by acclamation to approve consent agenda items.
 - a. Motion to approve the Village Board minutes of January 11, 2016 as amended.
 - b. Motion to approve pre-paid checks # 65333-65350 in the amount of \$6,180,322.36 and current checks #65351-65602 in the amount of \$313,732.17.
 - c. Motion to appoint RuthAnn Burns and Jan Rothamer as Election Inspectors for the 2016-2017 election cycle.
 - d. Motion to approve the recommendation from Police Chief Sherven that the Alcohol Beverage Operator's License application submitted by Janet Johnson (Parkside Pub) be approved and the license be issued.

- e. Motion to appoint Mike Dunn to the Communications and Technology Committee for the term to end April 30, 2016.
8. BUSINESS.
- a. PARKS, RECREATION, AND NATURAL RESOURCES COMMITTEE (Trustees Kolk and Utter).
- (1) Recommendation to the Village Board to approve renewal of a 5 year Community Garden agreement, accept the help of Public Works staff, and approve a sign for the Community Garden. The garden has had substantial community involvement and support. **Motion** by Trustee Kolk, second by Trustee Adrian and carried 7-0 by acclamation to approve the renewal of a 5 year Community Garden agreement, accept the help of Public Works staff, and approve a sign for the Community Garden with the contingency that the final approval will be by the Village Administrator after the wordsmithing is reviewed and clean up.
- b. PUBLIC UTILITIES COMMITTEE (Trustees Lytle and Brassington) Recommendation to approve the following Utility Budgets for 2016: Brief discussion occurred regarding the ERC rates.
- (1) Discussion and possible action on proposed 2016 Water Utility budget. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 7-0 by acclamation to approve the 2016 Water Utility budget.
- (2) Discussion and possible action on proposed 2016 Sewer Utility budget. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 7-0 by acclamation to approve the 2016 Sewer Utility budget.
- (3) Discussion and possible action on proposed 2016 Stormwater Utility budget. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 7-0 by acclamation to approve the 2016 Stormwater Utility budget.
- c. Discussion and possible action on proposed Ordinance #2016-01 to Amend Season, Hours, and Fencing Requirements of Outdoor Sports Activities at Establishments Licensed to Serve Alcohol. **Motion** by President Czebotar, second by Trustee Adrian and carried 7-0 by acclamation to approve Ordinance #2016-01 to Amend Season, Hours, and Fencing Requirements of Outdoor Sports Activities at Establishments Licensed to Serve Alcohol.
- d. 2015 Village Departments Year in Review – Library, Senior Outreach, and Fire & Rescue Departments. Library Director Cox gave an overview of the 2015 year noting a strategic plan was completed, programming was successful and highly attended, check outs were down about 2%, meeting room usage and services were up 29%, summer programming attendance and completion increased from the previous year, two positions will be filled in 2016 one for a new position and one is due to a retirement. Senior Outreach Director Andersen gave an overview of the 2015 year noting they are looking into what ‘today’s’ seniors want, working on revamping staff roles, looking into different programming, participating in the community garden, and working on intergenerational interests. Outreach contract obligations with Dane County were met and exceeded. Outreach Director Andersen feels the meal numbers are slowly increasing. Fire & Rescue Chief Dennis gave an overview of the 2015 year noting staffing was the biggest challenge and reviewed the call volume noting there were 647 EMS calls, 261 fire calls and significant incidents for 2015 were briefly discussed.
- e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
9. ADJOURNMENT. **Motion** by Trustee Adrian, second by Trustee Kolk and carried 7-0 by acclamation to adjourn the Village Board meeting at 7:47 pm.

Respectfully Submitted by,
Tracey Berman, Clerk