

**Parks, Recreation, and Natural Resources Committee  
Meeting Minutes  
February 18, 2016**

1. **Call to order.**

Chair Kolk called the February 18, 2016 meeting of the Parks, Recreation and Natural Resources Committee to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

Members Present: Chair Dan Kolk, Kate Barrett, Chuck Rolfsmeyer, Rick Ruecking, Jacob Schkirkie, Clair Utter and Darrel Waldera

Members Absent: John Feldner, Judy Sauer and Greg Smith

Staff Present: Pauline Boness, Allan Coville and Linda Dieckhoff

Others Present: Brad Werginz (Angus Young) and Brian Utter

2. **Public Comments.** Brian Utter was present and requested the following:

- Recommended that we do not approve the Lewis Park Shelter project at this time. We should be applying for grants to help offset the cost.
- Does not have a problem with removing milk weed from the noxious weed list. Would like the Village Ordinance in regard to removing oak trees to coincide with the DNR dates (our ordinance is more stringent).
- In regard to the EAB found in McDaniel Park, the Village should contact the contractor to remove the ash trees and other hazardous trees, remove brush piles and do not put anymore trees in the water.
- This Committee should look at the Comprehensive Master Plan and plan for future road parking changes by parks. There needs to be a neighborhood meeting to discuss the removal of off street parking by Brandt Park. We should be sure that Mr. Quam knows about the upcoming construction.

3. **Review and possible approval of draft Minutes of the Parks, Recreation, and Natural Resources Committee meeting of January 21, 2016.**

Motion by Utter, second by Ruecking, to postpone approval of draft Minutes. Motion carried 7-0 by acclamation.

4. **Presentation and discussion of bid tabulations for Lewis Park Shelter project.**

Brad of Angus Young reviewed the bids received. The low base bid is \$676,000 from Gilbank.

The Village will be removing the stone to use in the new building. The biggest cost is hauling the material away. We will also be salvaging the furnace and water heater.

The paved pedestrian path will run along the east side of parking lot going to the family rink. The second phase would extend the path from the parking lot to Lewis lane.

Security system equipment and components are a necessity.

Barrett asked about the references of the low contractor. Brad Werginz of Angus Young said they have worked with this company before and have not had any problems.

The start date is April 11, 2016 and will take about five months for completion of construction. We plan to have grass planted in the fall.

This project does not include the observation deck. Staff or volunteers will make improvements to the deck. The canoe path cannot be paved and grass could only be mowed.

5. **Recommendation to the Village Board from the Parks, Recreation and Natural Resources Committee regarding the award of the contract for the Lewis Park Shelter project.**

The bids exceeded the budgeted amount. The Village Board will have to determine if funds are available to pay for the project. Coville indicated that the Village did apply for a DNR grant but did not receive any funding.

**Motion** by Kolk, second by Ruecking, that we recommend to the Village Board to accept the Gilbank bid of \$729,265 and accept the alternate to include the shortened paved path for \$11,000 but not the extended path, for a total project cost of \$740,265. Motion carried 5-2 with Utter and Rolfsmeyer against.

6. **Review and possible recommendation to the Village Board to remove milk weed from Village Ordinance Chapter 20, Section 20-25 (c) (3).**

Kolk indicated there are a lot of different species of milk weed. For an area that has livestock it makes sense but not in the Village.

Barrett is not sure that this is a noxious weed. We should check Act 40 of the Administrative Code to check the standards. Milk weed does not have an adverse affect on humans but it does on livestock.

Barrett recommended that we take a look at the natural lawns ordinance, tree and shrubs ordinance and the oak tree cutting and update these accordingly.

**Motion** by Utter, second by Rolfsmeyer, to not strictly enforce Section 20-25 of the Village Ordinance. Coville indicated that we cannot do that. Motion withdrawn by Utter and Rolfsmeyer.

No action was taken and this will be addressed at future meetings to review noxious weed ordinance, tree and shrub ordinance, oak tree cutting ordinance to determine if we need to do anything.

**7. Continue discussion and possible action regarding park utilization policies.**

Under Step 5 - Safety and Security Plan. Can this be incorporated into police and fire plan? They have a form that needs to be completed and we can reference that form for special events. We need to obtain a copy of the form and make reference to that form.

Under Step 11 – Beer/Wine Sales at your Event. The only time beer/wine needs to be permitted is when it is being sold. Again, if police and fire have a form, we need to make reference to that form. Instead of having Step 11, for beer/wine reference instead to contact Police Department.

Under Step 10 – Diggers Hotline. We do not address the consequences of applicant not contacting Diggers Hotline. Need to change wording to indicate that anything with stakes needs to be called in.

The Village will not issue a permit until we receive proof of applicant contacting digger's hotline if they will be putting up a structure. We should add a Step 12 for a waiver to allow Director to waive any restrictions as needed.

Under Step 8 – Events with Amplification. Should be Events with Sound Amplification. The Police Department is authorized to require the discontinuance of any such system or equipment operating outside the prescribed hours or location.

**8. Discussion on procedure by which we name the new shelter, potentially, and/or the new park space at Juniper Ridge.**

Kolk moved to postpone until next month. Directed staff to look for other policies other communities already have.

**9. Discussion and possible recommendation to add porta potties in other parks and an additional one at Lewis Park.**

The cost for one porta pottie is about \$90 a month. We should at least have one by Lewis Lane. The residents around Cedar Glade Park would like restrooms. Falling Leaves used to have a porta pottie in the past and residents would like one back. It was asked if they should be handicap accessible. We would need to get the price difference. The Soccer Association pays for the one at the soccer fields. The Dog Park is the most used park.

Coville to come back next month with recommendations on budget constraints and recommendations on where porta potties should be located. Some committee members felt we should concentrate on tot lots. The Dog Park is more remote and we could have problems at that location.

10. **Public Works Director update.**

EAB has been confirmed at McDaniel Park. There has been one or maybe two trees that have identified now. We put a news release on the website and in the newspaper. We have informed the public to either remove their ash trees, treat their ash trees or leave if left alone, they will die. Private trees need to be properly disposed of by an arborist.

People are prohibited from removing the wood from Dane County.

There is concern of soil erosion in Juniper Ridge. There are a lot of root balls showing.

Utter would like the path blacktopped to the lift station on Blue Stem.

Coville indicated that we were just approved this week from the State Historical Society for the work to be done in Indian Mound. Coville has contacted Kevin Hamm to go ahead with the work.

Barrett would like the Committee to talk about dates for work days to be put on the calendar. The Volunteer Day is too early for garlic mustard where May would be better.

11. **Adjournment. Motion** by Rolfsmeyer, second by Utter, to adjourn at 9:08 p.m. Motion carried 7-0 by acclamation.

Respectfully Submitted,  
Linda L. Dieckhoff  
Public Works/Utilities Clerk