

VILLAGE OF MCFARLAND

VILLAGE BOARD

Monday, February 8, 2016

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.** Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Mary Pat Lytle, Tom Mooney, and Clair Utter.
Absent: Trustee Dan Kolk.
Staff Present: Village Clerk/Deputy Treasurer Tracey Berman, Senior Accountant/Budget Manager Kelsy Boyd, Cable & Technology Manager Eric Redding, and Administrator Eric Rindfleisch.
3. **PUBLIC APPEARANCE.**
4. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
 - a. **Public Announcements**
 - (1) Alternate side parking is in effect through March 31.
 - (2) Dog and cat licenses and dog park permits have expired and must be renewed for 2015.
 - b. **Public Communications**
 - (1) Reminder to residents to shovel sidewalks within 24 hours of a snow event and to clear snow around fire hydrants to ensure access during emergency events.
 - (2) Spring Primary Election – February 16, 2016 (Voter ID Required).
 - (3) City of Madison will be holding a meeting on February 24, 2016 in regards to a gas station convenience store, which will be located near the Village's well. This will be held in the McFarland Municipal Center.
5. **CONSENT AGENDA. Motion** by President Czebotar, second by Trustee Lytle and carried 6-0 by acclamation to approve consent agenda items.
 - a. Motion to approve the Village Board minutes of December 28, 2015 and January 25, 2016.
 - b. Motion to approve pre-paid checks #65603-65624 in the amount of \$36,740.78 and current checks #65625-65684 in the amount of \$267,104.53.
 - c. Motion to approve the recommendation from Police Chief Sherven that the Alcohol Beverage Operator's License applications submitted by Jacob Green and Maxwell Stoffel-Rosales (Kwik Trip) be approved and the licenses be issued.
 - d. Motion to appoint Norma Kohl and Trevor Ring as Election Inspectors for the 2016-2017 election cycle.
6. **BUSINESS.**
 - a. **FINANCE COMMITTEE (Trustees Lytle & Mooney)**
 - (1) Discussion and possible action on recommendation to approve Resolution #02-2016 A Resolution to Create and Employee Retirement Special Revenue Fund and Commit Funds for Employee Retirement Payout Purposes. **Motion** by Trustee Lytle, second by Trustee Mooney and carried 6-0 by acclamation to approve Resolution #02-2016 A Resolution to create and Employee Retirement Special Revenue Fund and Commit Funds for Employee Retirement Payout Purposes. The Finance Committee reviewed and recommended approval of the resolution.
 - b. Discussion and possible action on intergovernmental agreement for operation of an impaired driving task force for 2016. **Motion** by President Czebotar, second by Trustee Adrian and carried 6-0 by acclamation to approve the intergovernmental agreement for operation of an impaired driving task force for 2016 with the understanding that the Village of McFarland is in charge of the event, the event should be scheduled when a major Village event is not

- occurring, limit number of officers to reasonable amount, and stop for lawful items. Chief Sherven noted there will be two deployments which will be publicized.
- c. 2015 Village Departments Year in Review – Communications and Technology and Administration. Communications and Technology Manger Redding noted the highlights of 2015 which included filming a variety of events, implemented a new phone system, assisted various village departments with purchasing and installing technology equipment, continued to grow the relationship with the School District, started planning for 2016 and the technology upgrades, worked on technology projects, branding for the Village, and the reorganization of the department (Cable to the Communications and Technology Department). Administrator Rindfleisch gave a brief overview of the Administration Department year in review noting that the administration assists all other departments and some of the annual items include tax collection, 2014 Audit, Spring Election, committee appointments, Board of Review, assessment process for 2015, liquor license renewals and new licenses, TID amendments, roll out of Employee Personnel Manual and Compensation Manual, staffing changes and challenges, addition of Dental Insurance, Ordinances (11 total) and (23 total) Resolutions, 2015 Budget, School District Annexation, new developments, union negotiations, \$5 million dollar General Obligation borrowing, and upgrade of financial software.
 - d. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
7. ADJOURNMENT. **Motion** by Trustee Utter, second by Trustee Mooney and carried 6-0 by acclamation to adjourn the Village Board meeting at 7:36 pm.

Respectfully Submitted by,
Tracey Berman, Clerk