

VILLAGE of McFARLAND
Draft - VOLUNTEER COMMITTEE
February 4, 2016

- **Call to order.**

Chairman Mooney called the February 4, 2016 meeting of the Volunteer Committee to order at 6:00 P.M. in Conference Room A of the McFarland Municipal Center.

Members present: Trustee Tom Mooney, Village Board President Brad Czebotar and citizen members: Ken Brost, Carol Dombroski, Bob Dombroski, Zachary Keller, and Kathy Lyons

Members absent: Citizen Dennis Knutson

Staff present: Interim Senior Outreach Director Lori Andersen

Volunteer Coordinator: Outreach Case Manager Lauren Kelly

- **Review and possible approval of the Minutes of the January 7, 2015 Volunteer Committee meeting.**

Motion by Brost and seconded by Czebotar and carried 7-0 by acclamation to approve the Minutes of the December 3, 2015 Volunteer Committee meeting.

- **Introduction to tonight's meeting.**

To establish the importance of volunteering in the community, Chairman Mooney started the meeting by reading the book, The Secret to Living is Giving by Mac Andrew. This was followed by a dvd, "Paid in Full" and a letter from a community member, Donna Manring, entitled "The Heart of a Volunteer." In the discussion that followed, it was suggested that the dvd be broadcast as a program by the McFarland Cable Department.

- **Review updated service day projects as submitted by Department Heads and the McFarland School District.**

Chairman Mooney reported that Cody Lunquist is eager to act as High School Liaison with the Volunteer Committee. He would contact principals, schools, buildings and grounds, and various school departments with information/notices and seek volunteers for various projects.

Lyons reported that "Ron's World" will be handling the recycling program.

- **Follow up on the Robosaurs proposal.**

Representatives have been invited to the March 3rd meeting to finalize plans for Community Service Day.

- **Review task timeline for community service day for the months of February/March.**

Andersen reported that the notice to "Outlook" was not included in the latest issue. The rest of the committee discussed their responsibilities for the month of March.

- **Suggestions on how to designate financial donation from McFarland State Bank.**

Among the ideas to present to the bank were the following: replenishing supplies and purchasing supplies for both Spring and Fall Community Service Days and providing funds for sponsor plaques and other special projects as designated by the Volunteer Coordinator or committee members.

- **Strategies to recognize/acknowledge volunteers.**
Several ideas were discussed to recognize volunteers and specific activities will be finalized in March.
- **Status on the position of Volunteer Coordinator.**
Lauren Kelly will be the new Volunteer Coordinator.
- **Discuss strategies to promote/publicize Community Service Day now and in the future.**
Much was discussed. Plan of Action is pending. Eric Redding is invited to the March meeting. Bob Dombroski suggested that Eric could help with a 'drop box' on the Volunteer website.
- **Potential goals for the Volunteer Committee 2015-2017.**
It was suggested that many of these goals should be included on every agenda.
 - Plan for Fall Community Service Day – if warranted
 - Develop a Social Media strategy by April
 - Support software programs
 - Differentiate the roles and expectations of committee members

The next scheduled meeting is at 6:00 on Thursday, March 3, 2016.

Agenda items to be discussed are:

- Refer to timeline and assign tasks for April
 - Give progress report on tasks
 - Meet with representatives from Robosaurs
 - Meet with Eric Redding
 - Establish goals
- **Adjournment**
Motion by Brost, seconded by Czebotar. and carried 7-0 by acclamation to adjourn the meeting at 7:00 P.M.

Respectfully submitted,
Jackie Burger (citizen)
Volunteer Recorder