

VILLAGE OF MCFARLAND

**VILLAGE BOARD**

**Monday, March 14, 2016**

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.** Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter.  
Staff Present: Village Clerk/Deputy Treasurer Tracey Berman, Village Engineer Brian Berquist, Senior Accountant/Budget Manager Kelsy Boyd, Director of Public Works Allan Coville, Fire & Rescue Chief Chris Dennis, and Administrator Eric Rindfleisch.  
Others Present: Davis Taylor, Brock Roder, and Andrew Brindrell.
3. **PUBLIC APPEARANCE.**
  - a. Andrew Briddell, Superintendent of McFarland School District, with an update on the District's facilities planning process. Superintendent Andrew Briddell presented an overview of the facilities planning process and is looking for a recommendation in spring early summer. The planning process is only in the conceptual phase at this point.
4. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
  - a. **Public Announcements**
    - (1) Alternate side parking is in effect through March 31.
    - (2) Dog and cat licenses and dog park permits have expired and must be renewed for 2015.
  - b. **Public Communications**
    - (1) Spring Election – April 5, 2016 (Voter ID Required).
    - (2) Department of Corrections inspection recently occurred of the Village's lock up facilities. The summary of the report is the facility is up to code.
    - (3) DNR air permit submitted application for existing petroleum and the application meets state and federal requirements.
    - (4) DOT notice of open house for March 16<sup>th</sup> 4-7 Edergton DOT field office. I39/90 project updates and information.
5. **CONSENT AGENDA. Motion** by President Czebotar, second by Trustee Lytle and carried 7-0 by acclamation to approve consent agenda items.
  - a. Motion to approve the Village Board minutes of November 23, 2015, February 8, 2016 (Kolk abstained from minutes), and February 22, 2016 as amended.
  - b. Motion to approve pre-paid checks #65847-65914 in the amount of \$26,532.16 and current checks #65915-66029 (void check #65925) in the amount of \$159,064.55. (Czebotar abstained from check #65864 and Adrian abstained from check #65858.)
  - c. Motion to approve the recommendation from Police Chief Sherven that the Temporary Alcohol Beverage Operator's License application submitted by Albert Burgus (Christ the King Spaghetti Dinner) be approved and the licenses be issued.
  - d. Motion to appoint Jack Innes and Hadley Knudson as Election Inspectors for the 2016-2017 election cycle.
6. **BUSINESS.**
  - a. **PUBLIC UTILITIES (Trustees Lytle & Brassington)**
    - (1) Discussion and possible action on recommendation from the Utility Committee to execute the Intergovernmental Agreement with MMSD for the Adaptive Management project. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 7-0 by acclamation to approve executing the Intergovernmental Agreement with MMSD for the

Adaptive Management project. Dave Kales from MMSD spoke in regards to the intergovernmental agreement in which McFarland participates in to meet the regulatory requirements. The cost will increase from the pilot program due to the full scale project being in effect and the phosphorus regulatory reductions. The number is an estimate and believes it will be lower than the projected estimate, due to the updated storm water management plan.

- (2) Discussion and possible action on recommendation from the Utility Committee Regarding the Broadhead Street and Alben Avenue water main replacement and road reconstruction project: recommendation from the Public Utilities and Public Works Committees to accept the low bid from Speedway Sand and Gravel for the base bid and supplemental bid of \$1,237,913.89. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 7-0 by acclamation to accept the low bid from Speedway Sand and Gravel for the base bid and supplemental bid of \$1,237,913.89. The project came in about \$300,000 below the estimated budget amount.
  - (3) Discussion and possible action on recommendation from the Utility Committee Regarding the Lower Yahara River Trail installation from McDaniel Park to Terminal Drive, and Siggelkow Road water main replacement and road reconstruction from the railroad tracks to Terminal Drive: recommendation from the Public Utilities and Public Works Committees to accept the low bid from Badgerland Excavating Corp. for the base bid and supplemental bid of \$310,304.00. **Motion** by Trustee Lytle, second by Trustee Brassington and carried 6-1 (Trustee Utter voting nay) by acclamation to approve the Lower Yahara River Trail installation from McDaniel Park to Terminal Drive, and Siggelkow Road water main replacement and road reconstruction from the railroad tracks to Terminal Drive: recommendation from the Public Utilities and Public Works Committees to accept the low bid from Badgerland Excavating Corp. for the base bid and supplemental bid of \$310,304.00 with the change order. It was recommended to defer the project one year so it does not interfere with the County project. The Village engineer recommended that even if the work is delayed that it would be financially advantageous for the Village if the bid is approved now. Badgerland will be able to put a “binder” layer on now, and in the Spring of 2017 will do any needed repairs at no additional cost to the Village. Badgerland would then lay the surface asphalt. The Village will retain \$20,000 of the contract amount until Badgerland has completed its work.
  - (4) Discussion and possible action on recommendation from the Utility Committee Regarding the Street Maintenance throughout the Village: recommendation from the Public Works Committee to accept the low bid from Fahrner Asphalt for the base bid and alternate bids totaling \$183,951. **Motion** by Trustee Lytle, second by Trustee Utter and carried 7-0 by acclamation to approve accepting the low bid from Fahrner Asphalt for the base bid and alternate bids totaling \$183,951.00
- b. Action on the recommendation from Police Chief Sherven that the Special Event application from Christ the King Congregation for the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street be approved. **Motion** by Trustee Adrian, second by Trustee Utter and carried 7-0 by acclamation to approve the Special Event application from Christ the King Congregation for the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street.
  - c. Action on the recommendation from Police Chief Sherven that the Temporary Class “B” Fermented Beverage /Class “B” Wine application from Christ the King Congregation for the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street be approved. **Motion** by Trustee Adrian, second by Trustee Utter and carried 7-0 by acclamation to approve the Temporary Class “B” Fermented Beverage /Class “B” Wine application from Christ the King Congregation for the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street.
  - d. Action on the recommendation from Police Chief Sherven that minors be allowed at the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street. **Motion** by Trustee Adrian, Second by Trustee Utter and carried 7-0 by

- acclamation to approve minors be allowed at the Spaghetti Dinner on April 9, 2016 from 5:30 to 7:30 p.m. at Christ the King Church, 5306 Main Street.
- e. Discussion and possible action to nominate Clair Utter to the Dane County Cities and Villages Association to fill the term of Jason Kramar on the Madison Area Transportation Planning Board. **Motion** by President Czebotar, second by Trustee Adrian and carried 6-0-1 (Trustee Utter abstained) by acclamation to nominate Clair Utter to the Dane County Cities and Villages Association to fill the term of Jason Kramar on the Madison Area Transportation Planning Board.
  - f. Discussion and possible action to approve position descriptions in the Administration/Finance Department. **Motion** by President Czebotar, second by Trustee Kolk and carried 6-1 (Trustee Utter voting nay) by acclamation to approve position descriptions as proposed in the Administrative/Finance Department.
  - g. Discussion and possible action to direct staff to fill the Village Clerk/Deputy Treasurer position. **Motion** by President Czebotar, second by Trustee Kolk and carried 7-0 by acclamation to direct staff to initiate recruitment to fill the Village Clerk/Deputy Treasurer position.
  - h. Discussion and possible action to direct staff to fill the Finance Director position. **Motion** by President Czebotar, second by Trustee Lytle and carried 7-0 to direct staff to initiate recruitment to fill the Finance Director position.
  - i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
    - (1) Administrator Rindfleisch will add the wrap up report and the updated goals on the next VB agenda.
7. **ADJOURNMENT.** **Motion** by Trustee Adrian, second by Trustee Lytle and carried 7-0 by acclamation to adjourn the Village Board meeting at 8:14 pm.

Respectfully Submitted by,  
Tracey Berman, Clerk