

**PUBLIC WORKS COMMITTEE**

**Tuesday, April 12, 2016**

**6:00 P.M.**

**McFarland Municipal Center  
Conference Room "A"**

**AGENDA**

1. Call to Order.
2. Public Comments.
3. Review and possible approval of draft Minutes of the Public Works Committee meeting of March 8, 2016 and Joint Public Works/Public Utilities meeting of March 8, 2016.
4. Discussion regarding dredging of channel by Babcock Park.
5. Discussion and possible recommendation regarding development of parcel located at 5401 Paulson Road to construct eleven (11) duplexes.
6. Staff update.
7. Discussion and possible recommendation on any other ongoing projects.
8. Set next meeting date and possible agenda items.
9. Adjournment.

**NOTES:**

- 1) Persons needing special accommodations should call 838-7287 at least 24 hours prior to the meeting.
- 2) A quorum of The Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village trustees. No matter shall be considered nor shall any action be taken by said Village Board members at this meeting.
- 3) More specific information about agenda items may be obtained by calling 838-7287.

*This agenda was posted, or caused to be posted, by my hand on the 8<sup>th</sup> day of April, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and McFarland State Bank, 5990 Hwy. 51.*

  
\_\_\_\_\_  
Dawn Graham, Deputy Clerk

**Public Works Committee  
Meeting Minutes – DRAFT  
March 8, 2016**

**Members Present:** Chair Clair Utter, Jerry Adrian, Bob Mecum and Don Miller

**Members Absent:** Richard Vela

**Staff Present:** Allan Coville and Linda Dieckhoff

**Others Present:** Chris Fredrick (5707 Running Deer Trail)

1. **Call to Order.** The Public Works Committee meeting was called to order at 7:10 p.m. by Chair Utter in the Community Room at the McFarland Municipal Center.
2. **Public Comments.** None
3. **Review and possible approval of draft Minutes of the Public Works Committee meeting of February 9, 2016.**

**Motion** by Adrian, second by Miller, to approve the draft Minutes of the Public Works Committee meeting of February 9, 2016. Motion carried 4-0 by acclamation.

4. **Staff update.**

Staff has been street sweeping to get debris cleaned up before we have rain events. Staff has also been trimming terrace trees and working on equipment for summer work. We still have more salt coming to fulfill our contract. Parks, Recreation and Natural Resources Committee will be reviewing bid results and possibly be making a recommendation to the Village Board to approve the Grandview Conservancy project.

5. **Discussion and possible recommendation on any other ongoing projects.**

Mecum indicated that Siggelkow Road is in bad condition. Coville indicated that part of Siggelkow Road is serviced by the City of Madison and he has approached Madison for repair work. The City of Madison indicated that this would probably be a 2018 to 2020 project. The Village would like to get this project moved up. Part of that road is in the TIF district and would be a joint venture with the City of Madison and McFarland.

Letters have been sent from the Village of McFarland to the City of Madison from the Public Utilities Committee, Public Works Committee and Public Safety Committee objecting to the proposed gas station/convenience store at Freedom Ring Drive and Siggelkow Road.

It was suggested that stop lights should be installed at the Freedom Ring Drive/Siggelkow Road intersection. Miller said it is premature for this committee to determine what to do at this intersection until development is approved.

Mecum asked who puts chlorine in the water. Coville indicated that the Public Utilities Department takes care of that. Mecum indicated that his dog doesn't drink the water because it has a strong smell. Coville indicated that staff will flush the hydrant close to his house.

Holscher Road is in a hold pattern for the time being. We will be looking at patching now and maybe in the summer we may have to replace some portions of the road. The road is posted for a load limit year round.

6. **Set next meeting date and possible agenda items.**

The next meeting date is April 12, 2016. Agenda item – continuation of issues on Holscher Road.

7. **Adjournment. Motion** by Mecum, second by Miller, to adjourn at 7:32 p.m. Motion carried 4-0 by acclamation.

Respectfully Submitted,  
Linda L. Dieckhoff  
Public Works/Utilities Clerk

**Special Joint Meeting of  
Public Works Committee  
and  
Public Utilities Committee  
Meeting Minutes – DRAFT  
March 8, 2016**

**Members Present:** Jerry Adrian, Bob Mecum, Don Miller, Mary Pat Lytle, Marc Nielsen, Clair Utter, Stephanie Brassington and Craig Weiss

**Members Absent:** Ernie Peterson and Richard Vela

**Staff Present:** Allan Coville and Linda Dieckhoff

**Others Present:** Brian Berquist (Town & Country) and Chris Fredrick (5707 Running Deer Trail)

1. **Call to Order.** The Joint Public Utilities Committee meeting was called to order at 6:00 p.m. by Mary Pat Lytle in the Community Room at the McFarland Municipal Center. The Joint Public Works Committee meeting was called to order at 6:00 p.m. by Clair Utter in the Community Room at the McFarland Municipal Center.
2. **Review and discussion of bid tabulations for 2016 water main improvement project for Broadhead Street and Alben Avenue. Possible recommendation to the Village Board from the Public Utilities Committee regarding the award of a construction contract for the 2016 water main improvement projects.**

Berquist recommended awarding contract to Speedway Sand & Gravel in the amount of \$1,237,913.89 for base bid and supplemental bid items. Staff will be on site to inspect the project. Berquist has worked with Speedway Sand & Gravel in the past and has not had any problems.

**Motion** by Lytle, second by Nielsen, to recommend to the Village Board to award the 2016 water main improvements projects to Speedway Sand & Gravel in the amount of \$1,210,163.89 base bid and supplemental bid items for a total of \$1,237,913.89. Motion carried 4-0 by acclamation.

Moved to agenda item #7.

3. **Review and discussion of bid tabulations for 2016 asphalt street, curb and gutter and sidewalk construction for Broadhead Street and Alben Avenue. Possible recommendation to the Village Board from the Public Works Committee regarding the award of a construction contract for the 2016 asphalt street, curb and gutter and sidewalk construction project for Broadhead Street and Alben Avenue.**

**Motion** by Miller, second by Mecum, to recommend to the Village Board to award the projects for agenda items 3 and 6 as was approved by the Public Utilities Committee. Utter abstained. Motion carried 3-0-1.

4. **Review and discussion of bid tabulations for crack filling and seal coating in the Village of McFarland. Possible recommendation to the Village Board from Public Works Committee regarding the award of a construction contract for the 2016 crack filling and seal coating projects in the Village of McFarland.**

Bid results totaled \$183,951 (base and alternates).  
The Village has the money budgeted to do this work.

**Motion** by Adrian, second by Mecum, to recommend to the Village Board to award the 2016 crack filling and seal coating base bid of \$130,620 plus alternates of \$53,331 totaling \$183,951 to Fahrner Asphalt Sealers LLC. Motion carried 4-0 by acclamation.

5. **Review and discussion of bid tabulations for 2016 water main replacement for Siggelkow Road project from the railroad tracks to Terminal Drive. Possible recommendation to the Village Board from Public Utilities Committee regarding the award of a construction contract for the 2016 water main replacement for Siggelkow Road project from the railroad tracks to Terminal Drive.**

Berquist indicated that the bids were tighter and that the bids were lower than the budget estimate. Recommend Badgerland Excavating for base and supplemental totaling \$310,304. This project needs to be done by Memorial Day.

**Motion** by Lytle, second by Nielsen, to recommend to the Village Board to award the 2016 water main replacement for Siggelkow Road contract to Badgerland Excavating Corp. for base bid of \$308,164 and supplemental bid of \$2,140 for a total of \$310,304. Motion carried 4-0 by acclamation.

6. **Review and discussion of bid tabulations for 2016 concrete curb and gutter replacement, pavement pulverizing, asphalt path construction and asphalt pavement construction on the Lower Yahara Trail and Siggelkow Road Improvements. Possible recommendation to the Village Board from Public Works Committee regarding the award of a construction contract for the 2016 concrete curb and gutter replacement, pavement pulverizing, asphalt path construction and asphalt pavement construction on the Lower Yahara Trail and Siggelkow Road Improvements.**

See agenda item 3.

7. **Discussion and possible action regarding Tom Gannon development on Holscher Road.**

Gannon indicated that the development has been totally turned up side down. He found out last fall that the plat contains six acres of wetlands. Gannon is still trying to figure out what to do. He would also like to discuss the Holscher Road issue. He has gotten the impression that Holscher Road would not be completed because of him. There has been a lack of communication between the Village and Gannon.

Gannon plans to give the necessary easement but would like to discuss some issues. The east side development would be multi-family and will stay the same as discussed in the past. The street will no longer be going through the development because of wetlands. Gannon has the following concerns:

- The 12 lots on the west side of Holscher Road that have previously been platted are large wooded lots. Tom would prefer not to have sidewalks on this side of the road because of grading issues. There would be issues with a rolling sidewalk. There could possibly be retaining walls with the sidewalk installation and this would not be safe. The driveways would be higher than the sidewalks. Tom's preference is to wait to install sidewalks until construction is completed or request home owner to pay the cost of sidewalk and/or retaining wall after completion of construction.
- There needs to be a construction easement on both sides of Holscher Road. There will need to be blending onto lots. How will this affect tree roots?
- Utilities problem. Sewer issue and depth too high. Manhole to the south should be dropped deeper since it has to serve the lowest lots. Sewer and water laterals on west side of Holscher Road are fine. On the east side not sure yet.
- Is there room for gas line and underground electric.
- Stormsewer. Village needs an easement and Gannon will give a temporary easement but not knowing the lot size cannot give a permanent easement at this time. Can pretreat stormwater so it does not impact the plat. The stormsewer grates would have to be the flush type.
- Want driveways to come off Holscher Road. It is a collector street.
- Would like to know the process on how this assessment process to the developer works.
- Is the intersection of MN and Holscher Road going to be completed at this time? Concerned about the water run off.

Berquist indicated that Holscher Road is on hot standby pending two important items. One is the available right-of-way for property north of Gannon's property and the two easements to the south from Gannon. If the details are not finalized by approximately March 15, the project will then be delayed until 2017.

The Public Works Committee has recommended sidewalks on both sides of the road. The final details for sidewalk can be worked out.

Staff to continue working with Gannon.

8. **Adjournment.**

**Motion** by Utter, second by Mecum, to adjourn the Public Works Committee meeting at 6:26 p.m. Motion carried 4-0 by acclamation.

**Motion** by Weiss, second by Brassington, to adjourn the Public Utilities Committee meeting at 6:26 p.m. Motion carried 4-0 by acclamation.

Respectfully Submitted,  
Linda L. Dieckhoff  
Public Works/Utilities Clerk

## Linda Dieckhoff

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**From:** Linda Dieckhoff  
**Sent:** Monday, March 14, 2016 2:21 PM  
**To:** 'Todd Berge'  
**Subject:** RE: Public Works Meeting

Hi Todd,

The Public Works Committee meets at the Village of McFarland Municipal Center in Conference Room A at 6:00 p.m. No limit on the number of people who can attend.

Linda L. Dieckhoff  
Public Works/Utilities Clerk  
Village of McFarland  
Telephone (608)838-7287  
Fax (608)838-6823  
[linda.dieckhoff@mcfarland.wi.us](mailto:linda.dieckhoff@mcfarland.wi.us)

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**From:** Todd Berge [<mailto:todd.berge2@gmail.com>]  
**Sent:** Monday, March 14, 2016 10:45 AM  
**To:** Linda Dieckhoff  
**Subject:** Public Works Meeting

Linda,

It was nice talking to you today. I would like to get on the agenda for the next Public Works meeting on April 12. The topic is the canal that feeds from both the city and Lake Waubesa and goes by Babcock and down the Yahara. The channel is steadily filling in and desperately needs to be dredged. I along with other city residents would like to attend this next meeting to discuss how to get this accomplished. Could you please put me on the agenda and let me know the time and location of the meeting? Also, how many people could attend? I don't think it would be more than 3 or 4 at this time, but I would like to know.

Thank you so much,  
Todd Berge  
(608) 320-9335

Sent from my iPhone

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### Total Control Panel

To: [linda.dieckhoff@mcfarland.wi.us](mailto:linda.dieckhoff@mcfarland.wi.us)  
From: [todd.berge2@gmail.com](mailto:todd.berge2@gmail.com)

Message Score: 1  
My Spam Blocking Level: Medium

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High (60): Pass  
Medium (75): Pass  
Low (90): Pass

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**Linda Dieckhoff**

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**From:** Allan Coville  
**Sent:** Wednesday, March 30, 2016 5:21 PM  
**To:** Brett Riemen  
**Cc:** Linda Dieckhoff; Jim Hessling; Eric Rindfleisch  
**Subject:** RE: 5401 Paulson Road

Hi Brett,

We can put you on the PW Agenda. I would suggest you give us what ever drawings you have which would show how you would like to access the sight. Also, what you would be asking from the PW Committee.

I am currently at a conference but will be back next Monday. Please call me to discuss. I can be reached at 838-7287.

Allan

----- Original message -----

**From:** Brett Riemen <[boardingbrett@gmail.com](mailto:boardingbrett@gmail.com)>  
**Date:** 3/30/2016 4:05 PM (GMT-06:00)  
**To:** Allan Coville <[Allan.Coville@mcfarland.wi.us](mailto:Allan.Coville@mcfarland.wi.us)>, Brian Spanos <[brian@thespanoscompany.com](mailto:brian@thespanoscompany.com)>  
**Subject:** 5401 Paulson Road

Hi Allan,

I hope you are doing well. Brian Spanos and I met with Pauline and Eric yesterday regarding a parcel we are looking to develop at 5401 Paulson Road. We are looking to construct 11 duplexes on the parcel and would like to start site work this Summer. Pauline suggested we meet with you and the Public Works committee prior to Plan Commission. (looking to go to Plan Commission in May). What information would you like us to bring when we meet with you and do you have regular meetings that we could get on the agenda?

Thanks for the help.

--  
Brett Riemen

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**Total Control Panel**

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To: [allan.coville@mcfarland.wi.us](mailto:allan.coville@mcfarland.wi.us)

Message Score: 2

High (60): Pass

From: [boardingbrett@gmail.com](mailto:boardingbrett@gmail.com)

My Spam Blocking Level: Medium

Medium (75): Pass

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## Memorandum

**COPY**

MEMO TO: Craig Sherven  
Allan Coville  
Tom Reiter

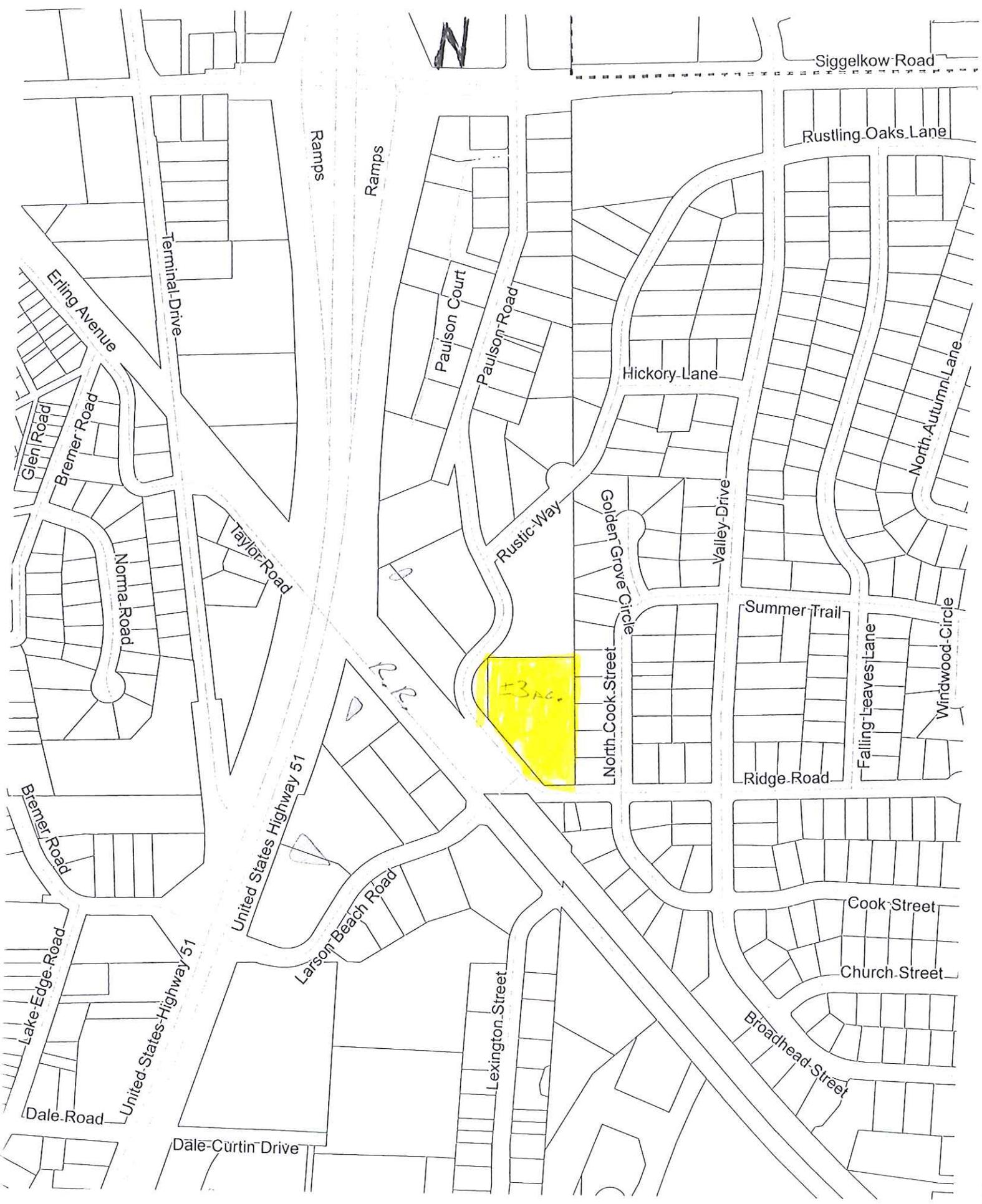
FROM : Pauline Boness

DATE : December 4, 2015

REG : Paulson Road Property

Developer Brian Spanos would like our opinions to the attached layouts for duplexes on a  $\pm$  3 acre property on Paulson Road.

As you can see one of the driveways is on a curve. Any concerns? Allan am I correct in assuming a developer would be charged for road upgrades including sidewalk?



N

Siggelkow Road

Rustling Oaks Lane

Ramps

Ramps

Paulson Court

Paulson Road

Hickory Lane

Rustic Way

Golden Grove Circle

Valley Drive

North Autumn Lane

Taylor Road

Norma Road

North Cook Street

Summer Trail

Falling Leaves Lane

Windwood Circle

1340

Ridge Road

United States Highway 51

Larson Beach Road

Cook Street

Church Street

Broadhead Street

Lexington Street

Dale Curtin Drive

Dale Road

United States Highway 51

Lake Edge Road

Bremer Road

S



## Memorandum

MEMO TO: Craig Sherven  
Allan Coville  
Chris Dennis

FROM : Pauline Boness

DATE : March 30, 2016

REG : Paulson Road Property

Please review the attached layout for duplexes on the ± 3 acre site on Paulson Road.  
Please email me your comments and any questions or concerns.

Thank you.