VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

PUBLIC UTILITIES COMMITTEE

Tuesday, April 19, 2016 **6:00 P.M.** **McFarland Municipal Center**
Conference Room "A"

AGENDA

1. Call to Order.

2. Public Comments.

3. Review and possible approval of draft Minutes from the Public Utilities Committee Meeting of March 8, 2016, and March 8, 2016, Special Joint Meeting of Public Works and Public Utilities.

4. Discussion possible recommendation regarding the Prairie Place project.

5. Staff Reports.
   a. Update on activities
   b. Financial Reports
   c. Impact Fee Summary

6. Adjournment.

NOTES:
1) Persons needing special accommodations should call 838-7287 at least 24 hours prior to the meeting.
2) A quorum of The Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village trustees. No matter shall be considered nor shall any action be taken by said Village Board members at this meeting.
3) More specific information about agenda items may be obtained by calling 838-7287.

This agenda was posted, or caused to be posted, by my hand on the 4th day of February, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and the McFarland State Bank, 5990 Hwy. 51.

Dawn Graham, Deputy Clerk

Public Utilities Committee
Special Meeting Minutes – DRAFT
March 8, 2016

Members Present: Mary Pat Lytle, Stephanie Brassington, Marc Nielsen and Craig Weiss

Members Absent: Ernie Peterson

Staff Present: Allan Coville and Linda Dieckhoff

Others Present: Brian Berquist (Town & Country) & MMSD

1. **Call to Order.** The meeting was called to order at 5:40 p.m. by Chair Lytle in Conference Room "A" at the Municipal Center.

2. **Public Comments.** None

3. **Review and possible approval of draft Minutes from the Public Utilities Committee Meeting of January 19, 2016.**

   Motion by Weiss, second by Nielsen, to approve the draft minutes from the Public Utilities Committee Meeting of January 19, 2016 with changes. Motion carried 4-0 by acclamation.

4. **Discussion and recommendation to Village Board regarding Adaptive Management full-scale agreement.**

   The fee schedule will be adjusted by the SLAM Model results. Town & Country will be running the SLAM model this year. Madison Gas & Electric will have a separate agreement with MMSD. MG&E does not fit the definition of a municipal entity, that is why they are not showing up on the Inter Governmental Agreement document. The University does not fit the definition of a municipal entity, either.

   Motion by Lytle, second by Weiss, to recommend to Village Board to execute the Adaptive Management full-scale agreement.

5. **Staff Reports.**
   a. **Update on activities** – We will be approving bids at the Joint Meeting for Broadhead and Alben Avenue, crack filling and seal coating, Siggelkow Road and Lower Yahara Trail projects. Lift station #5 is almost done and should be in operation in the next few weeks. Street sweeping has started and hope to complete before the rain starts. We have removed the hockey boards at Lewis Park.
   b. **Financial Reports** – No Report.
   c. **Impact Fee Summary** – Placed on file.

6. **Adjournment. Motion** by Nielsen, second by Weiss, to adjourn at 5:56 p.m. Motion carried 4-0 by acclamation.

Respectfully Submitted,
Linda L. Dieckhoff
Public Works/Utilities Clerk

Special Joint Meeting of
Public Works Committee
and
Public Utilities Committee
Meeting Minutes – DRAFT
March 8, 2016

Members Present: Jerry Adrian, Bob Mecum, Don Miller, Mary Pat Lytle, Marc Nielsen, Clair Utter, Stephanie Brassington and Craig Weiss

Members Absent: Ernie Peterson and Richard Vela

Staff Present: Allan Coville and Linda Dieckhoff

Others Present: Brian Berquist (Town & Country) and Chris Fredrick (5707 Running Deer Trail)

1. **Call to Order.** The Joint Public Utilities Committee meeting was called to order at 6:00 p.m. by Mary Pat Lytle in the Community Room at the McFarland Municipal Center. The Joint Public Works Committee meeting was called to order at 6:00 p.m. by Clair Utter in the Community Room at the McFarland Municipal Center.

2. **Review and discussion of bid tabulations for 2016 water main improvement project for Broadhead Street and Alben Avenue. Possible recommendation to the Village Board from the Public Utilities Committee regarding the award of a construction contract for the 2016 water main improvement projects.**

   Berquist recommended awarding contract to Speedway Sand & Gravel in the amount of $1,237,913.89 for base bid and supplemental bid items. Staff will be on site to inspect the project. Berquist has worked with Speedway Sand & Gravel in the past and has not had any problems.

   Motion by Lytle, second by Nielsen, to recommend to the Village Board to award the 2016 water main improvements projects to Speedway Sand & Gravel in the amount of $1,210,163.89 base bid and supplemental bid items for a total of $1,237,913.89. Motion carried 4-0 by acclamation.

   Moved to agenda item #7.

3. **Review and discussion of bid tabulations for 2016 asphalt street, curb and gutter and sidewalk construction for Broadhead Street and Alben Avenue. Possible recommendation to the Village Board from the Public Works Committee regarding the award of a construction contract for the 2016 asphalt street, curb and gutter and sidewalk construction project for Broadhead Street and Alben Avenue.**

Motion by Miller, second by Mecum, to recommend to the Village Board to award the projects for agenda items 3 and 6 as was approved by the Public Utilities Committee. Utter abstained. Motion carried 3-0-1.

4. **Review and discussion of bid tabulations for crack filling and seal coating in the Village of McFarland. Possible recommendation to the Village Board from Public Works Committee regarding the award of a construction contract for the 2016 crack filling and seal coating projects in the Village of McFarland.**

   Bid results totaled $183,951 (base and alternates).
   The Village has the money budgeted to do this work.

   Motion by Adrian, second by Mecum, to recommend to the Village Board to award the 2016 crack filling and seal coating base bid of $130,620 plus alternates of $53,331 totaling $183,951 to Fahrner Asphalt Sealers LLC. Motion carried 4-0 by acclamation.

5. **Review and discussion of bid tabulations for 2016 water main replacement for Siggelkow Road project from the railroad tracks to Terminal Drive. Possible recommendation to the Village Board from Public Utilities Committee regarding the award of a construction contract for the 2016 water main replacement for Siggelkow Road project from the railroad tracks to Terminal Drive.**

   Berquist indicated that the bids were tighter and that the bids were lower than the budget estimate. Recommend Badgerland Excavating for base and supplemental totaling $310,304. This project needs to be done by Memorial Day.

   Motion by Lytle, second by Nielsen, to recommend to the Village Board to award the 2016 water main replacement for Siggelkow Road contract to Badgerland Excavating Corp. for base bid of $308,164 and supplemental bid of $2,140 for a total of $310,304. Motion carried 4-0 by acclamation.

6. **Review and discussion of bid tabulations for 2016 concrete curb and gutter replacement, pavement pulverizing, asphalt path construction and asphalt pavement construction on the Lower Yahara Trail and Siggelkow Road Improvements. Possible recommendation to the Village Board from Public Works Committee regarding the award of a construction contract for the 2016 concrete curb and gutter replacement, pavement pulverizing, asphalt path construction and asphalt pavement construction on the Lower Yahara Trail and Siggelkow Road Improvements.**

   See agenda item 3.

7. **Discussion and possible action regarding Tom Gannon development on Holscher Road.**

Gannon indicated that the development has been totally turned up side down. He found out last fall that the plat contains six acres of wetlands. Gannon is still trying to figure out what to do. He would also like to discuss the Holscher Road issue. He has gotten the impression that Holscher Road would not be completed because of him. There has been a lack of communication between the Village and Gannon.

Gannon plans to give the necessary easement but would like to discuss some issues. The east side development would be multi-family and will stay the same as discussed in the past. The street will no longer be going through the development because of wetlands. Gannon has the following concerns:

- The12 lots on the west side of Holscher Road that have previously been platted are large wooded lots. Tom would prefer not to have sidewalks on this side of the road because of grading issues. There would be issues with a rolling sidewalk. There could possibly be retaining walls with the sidewalk installation and this would not be safe. The driveways would be higher than the sidewalks. Tom's preference is to wait to install sidewalks until construction is completed or request home owner to pay the cost of sidewalk and/or retaining wall after completion of construction.
- There needs to be a construction easement on both sides of Holscher Road. There will need to be blending onto lots. How will this affect tree roots?
- Utilities problem. Sewer issue and depth too high. Manhole to the south should be dropped deeper since it has to serve the lowest lots. Sewer and water laterals on west side of Holscher Road are fine. On the east side not sure yet.
- Is there room for gas line and underground electric.
- Stormsewer. Village needs an easement and Gannon will give a temporary easement but not knowing the lot size cannot give a permanent easement at this time. Can pretreat stormwater so it does not impact the plat. The stormsewer grates would have to be the flush type.
- Want driveways to come off Holscher Road. It is a collector street.
- Would like to know the process on how this assessment process to the developer works.
- Is the intersection of MN and Holscher Road going to be completed at this time? Concerned about the water run off.

Berquist indicated that Holscher Road is on hot standby pending two important items. One is the available right-of-way for property north of Gannon's property and the two easements to the south from Gannon. If the details are not finalized by approximately March 15, the project will then be delayed until 2017.

The Public Works Committee has recommended sidewalks on both sides of the road. The final details for sidewalk can be worked out.

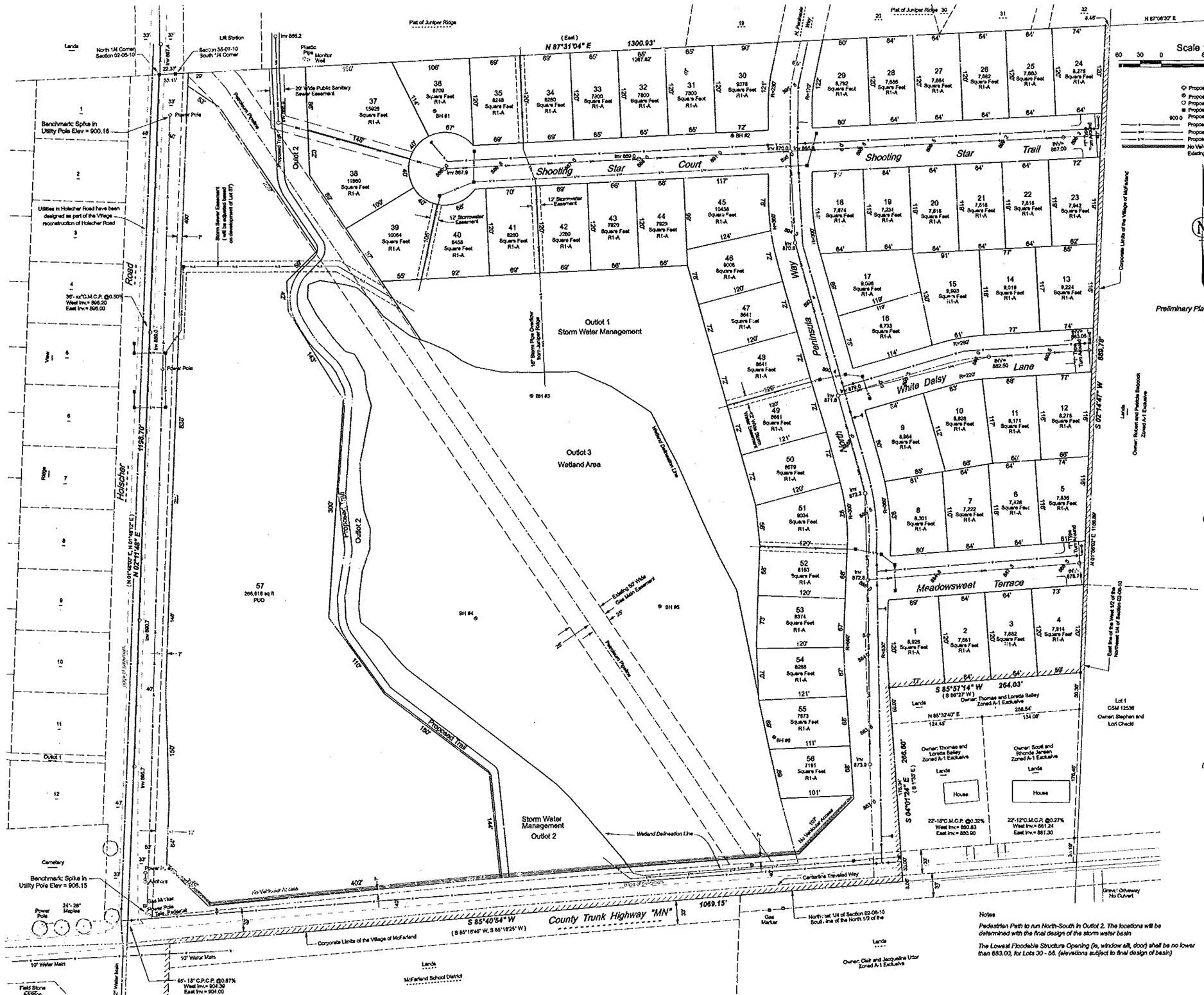
Staff to continue working with Gannon.

8. **Adjournment.**

Motion by Utter, second by Mecum, to adjourn the Public Works Committee meeting at 6:26 p.m. Motion carried 4-0 by acclamation.

Motion by Weiss, second by Brassington, to adjourn the Public Utilities Committee meeting at 6:26 p.m. Motion carried 4-0 by acclamation.

Respectfully Submitted,
Linda L. Dieckhoff
Public Works/Utilities Clerk



Preliminary Plat Requirements

(a) 1. Title : Prairie Place

2. Lying in part of the NW 1/4 of the NE 1/4 of Section 02, T 06N, R 10 E, Village of McFarland, Dane County, Wisconsin.

3. Date: April 4, 2016
Scale and North Point Shown

4. Owner and Subdivider
Prairie Place Property, LLC
Mr. Thomas Gannon
4719 Farwell Street
McFarland, Wisconsin 53558
Phone: (608) 838-4101

Surveyor - Engineer
Royal Oak & Associates
3878 Kinsman Blvd
Madison, Wisconsin 53704
Phone: (608) 274-0500
Fax: (608) 274-4530

5. The Entire area is owned and controlled by subdivider and is being divided by this plat.

6. Location sketch or the subdivision is shown.

(b) 1. The exact length and bearing of the exterior boundaries are shown. Total acreage is 1,460,113 square feet or 33.52 acres.

2. The location of existing boundary lines and significant features are shown.

3. Location, width and names of adjacent right-of-ways and section lines are shown.

4. Location and names of adjacent subdivisions, parks, cemeteries and owners of unplatted lands are shown.

5. Adjacent existing streets and pavements are shown.

6. Existing and proposed utilities are shown hereon.

7. Corporate limits for the Village of McFarland is shown.

8. Existing zoning is A-1 Exclusive, adjacent zoning is shown.

9. Existing contours at one foot intervales are shown. The contours are referenced to NAVD 88 Datum. Benchmarks are shown.

10 - 11. There are no ponds, lakes or stream on or adjacent to plat. There are wetlands on the site and they have been delineated and mapped and are shown.

12. There are no Floodland or Shoreland Boundaries

13. Location and width of all proposed right-of-ways are shown.

14. Approximate dimensions, lot numbers and area for all proposed lots and use are shown.

15. Location and dimensions of all public areas and its use is shown.

16. Approximate radius of curves are shown.

17. There are no proposed lake or stream access.

18. There are no proposed lake or stream improvements.

19. Addition Information will be provided if requested by the Village.

(c) 1. A feasibility plan for adjoining lands can be furnished if requested.

2. There are no deed restrictions or protective covenants at this time.

3. Proposed centerline elevations are shown on the proposed streets. All streets will have curb and gutter and pavements will be as specified in the Village design standards.

4. The proposed water distribution is shown.

5. The name and address of the subdivider is shown above.

6. Grading plans will be submitted at the time of the final plat.

7. Erosion Control and Storm Runoff plans will be submitted at the time of the final plat.

(d) The entire area of owned land is being platted at this time. There is not contiguous owned land to be platted

Notes

Pedestrian Path to run North-South in Outlot 2. The locations will be determined with the final design of the storm water basin

The Lowest Floodable Structure Opening (ie, window sill, door) shall be no lower than 883.00, for Lots 30 - 56. (elevations subject to final design of basin)

Preliminary Plat of

Prairie Place

Being a division of part of the Northwest 1/4 of the Northeast 1/4 of Section 02, Township 06 North, Range 10 East, Village of McFarland, Dane County, Wisconsin

Office Map Number 16307 - L

2016 WATER SYSTEM IMPACT FEES

Collected in Month	2016 Fees	2015 Fees	2016 Impact Fee Distribution		
			Tower	Main	Well
January	2,600.00	0.00	1,465.92	416.00	718.08
February	7,151.00	650.00	6,300.44	312.00	538.56
March	3,250.00	1,300.00	1,832.40	520.00	897.60
1st Quarter Total	**13,001.00**	**1,950.00**	**9,598.76**	**1,248.00**	**2,154.24**
April	-	-	-	-	-
May	-	-	-	-	-
June	-	1,300.00	-	-	-
2nd Quarter Total	**-**	**1,300.00**	**-**	**-**	**-**
July	-	1,950.00	-	-	-
August	-	1,300.00	-	-	-
September	-	1,300.00	-	-	-
3rd Quarter Total	**-**	**4,550.00**	**-**	**-**	**-**
October	-	650.00	-	-	-
November	-	-	-	-	-
December	-	5,201.00	-	-	-
4th Quarter Total	**-**	**5,851.00**	**-**	**-**	**-**

HISTORICAL WATER IMPACT FEE TOTALS

2016 Total	13,001.00		9,598.76	1,248.00	2,154.24
2015 Total	5,851.00		3,298.92	936.00	1,616.08
2014 Total	7,150.00		4,031.28	1,144.00	1,974.72
2013 Total	21,125.00		11,910.59	3,380.00	5,834.41
2012 Total	13,650.00		7,696.08	2,184.00	3,769.92
2011 Total	12,350.00		6,963.12	1,976.00	3,410.88
2010 Total	5,200.00		2,931.84	832.00	1,436.16
2009 Total	7,150.00		4,031.26	1,144.00	1,974.74
2008 Total	10,400.00		5,863.62	1,664.00	2,872.38
2007 Total	34,451.00		19,423.88	5,512.16	9,514.96
2006 Total	28,927.00		16,309.33	4,628.32	7,989.35
2005 Total	52,326.00		29,501.92	8,372.16	14,451.92
2004 Total	77,679.00		43,796.20	12,428.64	21,454.16
2003 Total	59,802.00		33,716.97	9,568.32	16,516.71
2002 Total	69,625.00		39,255.27	11,140.00	19,229.73
2001 Total	55,271.50		31,162.62	8,843.44	15,265.44
2000 Total	56,701.00		31,968.59	9,072.16	15,660.25
1999 Total	55,388.00		31,228.31	8,862.08	15,297.61
1998 Total	14,581.73		8,221.33	2,333.08	4,027.32
Grand Total	**$ 600,629.23**		**$ 340,909.89**	**$ 95,268.36**	**$ 164,450.98**

$650=	$366.48	$104.00	$179.52
$1300=	$732.96	$208.00	$359.04

Tower= .56381, Main=.16, Well=.27619

March, 2016

You are FLUORIDATING your community water!

The Wisconsin Dental Hygienists' Association (WI-DHA) wishes to ***THANK YOU*** for providing fluoridated water to the citizens of your community. We know that as a result of your efforts, the residents of your town will experience 25% fewer caviities in their teeth over their lifetime. Fewer cavities means less expense, less pain and more people keeping their teeth for a lifetime. Overall, this results in an improved quality of life for the people you serve. We commend you and think that is AWESOME!

It is the mission of the entire dental hygiene profession to focus on disease prevention and health promotion and to support those who assist us in achieving those goals. We view you as important partners and appreciate your contributions to oral health!

Well done!

Please share this commendation with others in your community and the water department or city council. We are enclosing a window sticker – we hope you will display it in your habitat as a reminder that TEETH LOVE FLUORIDATED WATER!

Water fluoridation is considered by the CDC to one of the top ten public health achievements of the 20th century. WI-DHA agrees and we hope you will continue.

The best, most up-to-date and credible information about water fluoridation can be found on the following websites:

http://ilikemyteeth.org/

http://tapintohealthyteeth.org/water-operators/

http://www.ada.org/~/media/ADA/Member%20Center/FIles/fluoridation_facts.ashx

We also invite you to contact us for help answering any questions or concerns you or your citizens may have about water fluoridation.

Linda M. Jorgenson RDH BS

Linda Jorgenson, RDH, BS, RF
WI-DHA Past President
Advocacy Chair

Wisconsin Dental Hygienists' Association is a constituent of the American Dental Hygienists' Association.
Website: www.wi-dha.com
Mailing address: 6510 Grand Teton Plaza, Madison Wisconsin, 53729