

VILLAGE OF MCFARLAND
VILLAGE BOARD
Monday, April 11, 2016

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:03 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.** Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter. Staff Present: Kelsy Boyd, Finance Director
3. **RECOGNITION OF POLICE AND FIRE/RESCUE EFFORTS.**
President Czebotar recognized police and fire/rescue efforts and their contribution to keep the community safe. The following awards were issued for extraordinary fire and police efforts in 2015: Distinguished Service award – Jason Onken, Life Saving Award - Officer Ryan Copeland (issued posthumously to Amanda Copeland) and Officer Matthew Schroekenthaler, Life Saving Award- Officer John Miller, Officer Michael Showers, Sergeant Joseph Maurer, Fire Inspector Blake Karnitz and Firefighter Justin Grenawalt, Life Saving Award – Sergeant Joe Mauer, Officer Barnier, Fire Inspector Blake Karnitz, Captain Scott Westphal, and Firefighter Jeff Dostalek, and Community Service Award – Officer Jacqueline Statz, and Medal of Ultimate Sacrifice - Amanda Copeland and Laurie Meehan.
incident.
4. **PUBLIC APPEARANCE.** There were no public appearances.
5. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
 - a. Public Announcements
 - (1) McFarland Firefighters Association extrication loan repayment.
 - b. Public Communications
 - (1) Spring Election – April 5, 2016 Results
 - (2) Email from Superintendent Andrew Briddell requesting Village Board members attend the facility core committee meeting on April 21st at 6:30p.m. in the High School Library. Mr. Briddell also requested a meeting with the VB May 4th at 5:30p.m. to review of district facilities planning process.
 - (3) Letter from Bill Schaefer from MATPB requesting project submissions for transportation improvement program for 2017-2021. Submissions are due by June 7th.
 - (4) Letter from Dane County Supervisor Robin Schmidt noting Dane County is in the process of developing a \$1.5 million community link transportation funding grant. Dane County is requesting communities submit potential projects for a 50% grant match. Submissions are due by April 29, 2016.
 - (5) Governor Walker has proclaimed the week of April 11-15, 2016 as Tornado & Severe Weather Awareness Week.
6. **CONSENT AGENDA.**
 - a. **Motion to approve pre-paid checks # 66116-66126 in the amount of \$28,107.21 and current checks #66127-66214 in the amount of \$272,510.74.**

Motion by President Czebotar, second by Trustee Kolk, to approve pre-paid checks # 66116-66126 in the amount of \$28,107.21 and current checks #66127-66214 in the amount of \$272,510.74. Motion carried 7-0 by acclamation.

7. **BUSINESS.**

- a. Discussion and possible action on recruitment of Village Administrator/Treasurer. The Board provided feedback to Kevin Brunner, representative from Public Administration Associates LLC, regarding the advertisement and recruitment for the Village Administrator/Treasurer position.**

Kevin Brunner, representative from Public Administration Associates LLC, requested information/feedback regarding advertisement for the Village Administrator/Treasurer position.

PAA LLC. will proceed with recruitment of the Village Administrator/Treasurer.

- b. Discussion and possible action on contract for Village Administrator Advisory Services.**

Motion by President Czebotar, second by Trustee Lytle, to approve the contract between the Village of McFarland and Public Administration Associates, LLC as outlined. Motion carried 7-0 by acclamation.

- c. Discussion and possible action on how to proceed with Village Clerk interviews.**

Motion by President Czebotar, second by Trustee Adrian, to move to establish an interview panel made up of two trustees, Trustee Kolk and Trustee Mooney, along with interim Village Administrator Kelsy Boyd and any Department heads available. Motion carried 6-1 with Trustee Utter voting nay.

- d. Discussion and possible action on agreement for design, reconstruction, and jurisdictional transfer of County Highway MN.**

The agreement turns over approximately a half mile of County Highway MN from Dane County to the Village, from Holscher Road to Marsh Road.

Motion by President Czebotar, second by Trustee Lytle, approve the agreement for design, reconstruction, and jurisdictional transfer of County Highway MN. Motion carried 6-1 with Trustee Utter voting nay.

- e. Discussion and possible action on Resolution # 02 -2016, A Resolution Approving and Establishing Public Participation Procedures for an Update to the Village of McFarland Comprehensive Plan.**

Motion by President Czebotar, second by Trustee Kolk, to approve 02 -2016, A Resolution Approving and Establishing Public Participation Procedures for an Update to the Village of McFarland Comprehensive Plan. Motion carried 7-0 by acclamation.

- f. Discussion and possible action on Resolution # 03 – 2016, A Resolution authorizing signatories for withdrawing Village monies.**

Motion by President Czebotar, second by Trustee Mooney, to approve, Resolution # 03 – 2016, A Resolution authorizing signatories for withdrawing Village monies. Motion carried 7-0 by acclamation.

- g. **COMMUNICATIONS & TECHNOLOGY COMMITTEE (Trustee Brassington & Mooney): Discussion and possible action on to approve proposal from Hoyos Consulting for internet service connection.**
Motion by Trustee Brassington, second by Trustee Mooney, to approve proposal from Hoyos Consulting for internet service connection. Motion carried 6-1 by acclamation with Trustee Utter voting nay.

- h. **Action on the recommendation from Police Chief Sherven that the Special Event application from Robert Blanchar for the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at the American Legion Post 534, 4911 Burma Road be approved.**
Motion by President Czebotar, second by Trustee Adrian, to approve recommendation from Police Chief Sherven that the Special Event application from Robert Blanchar for the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at the American Legion Post 534, 4911 Burma Road be approved. Motion carried 6-1 by acclamation with Trustee Utter voting nay.

- i. **Action on the recommendation from Police Chief Sherven that the Temporary Class “B” Fermented Beverage application from Robert Blanchar for the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at the American Legion Post 534, 4911 Burma Road be approved.**
Motion by President Czebotar, second by Trustee Adrian, to approve the recommendation from Police Chief Sherven that the Temporary Class “B” Fermented Beverage application from Robert Blanchar for the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at the American Legion Post 534, 4911 Burma Road be approved. Motion carried 6-1 by acclamation with Trustee Utter voting nay.

- j. **Action on the recommendation from Police Chief Sherven that minors be allowed at the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at American Legion Post 534, 4911 Burma Road.**
Motion by President Czebotar, second by Trustee Mooney, to approve the recommendation from Police Chief Sherven that minors be allowed at the Take a Vet Fishing event on June 12th, 2016 from 10:00 a.m. to 7:00 p.m. at American Legion Post 534, 4911 Burma Road. Motion carried 6-1 by acclamation with Trustee Utter voting nay.

- k. **Final report from the Ad Hoc Transportation Committee.**
 No report provided.

- l. **Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.**

- 8. **CLOSED SESSSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85 (l) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session (WPPA Labor Agreement and lease agreement with School District).**
Motion by President Czebotar, second by Trustee Kolk to convene in closed session in accordance with Wis. Stats. §19.85 (l) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session (WPPA Labor Agreement and lease agreement with School District). Motion

carries 7-0 on a roll call vote (Trustee Mooney-aye, Trust Adrian-aye, Trustee Lytle-aye, President Czebotar-aye, Trustee Kolk-aye, Trustee Brassington-aye, and Trustee Utter-aye).

9. **OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.**

Motion by President Czebotar, second by Trustee Lytle, to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session. Motion carries 7-0 on a roll call vote (Trustee Mooney-aye, Trust Adrian-aye, Trustee Lytle-aye, President Czebotar-aye, Trustee Kolk-aye, Trustee Brassington-aye, and Trustee Utter-aye).

Motion by President Czebotar, second by Trustee Kolk, to approve the WPPA 2016-2017 contract agreement. Motion carried 6-1 by acclamation with Trustee Utter voting nay

10. **ADJOURNMENT. Motion** by Trustee Adrian, second by Trustee Lytle, to adjourn the Village Board meeting at 9:18 p.m. Motion carried 7-0 by acclamation.

Respectfully Submitted by,
Cassandra Suettinger, Village Clerk/Deputy Treasurer