

VILLAGE OF MCFARLAND
VILLAGE BOARD
Monday, May 23, 2016

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.

2. **ATTENDANCE ROLL CALL.**

Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter.

Staff Present: Village Clerk/Deputy Treasurer Cassandra Suettinger, Library Director Heidi Cox, Fire & EMS Chief Chris Dennis, Police Chief Craig Shervan, and Finance Director Kelsy Boyd.

3. **PUBLIC APPEARANCE.** There were no public appearances.

4. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**

a. Public Announcements

- (1) Board of Review – June 7, 9:00-11:00 a.m.
- (2) Library Summer Reading Program Begins – June 1
- (3) Village-wide garage sales – June 10-11

b. Public Communications

- (1) Environmental study for US Hwy 51 corridor study, from McFarland to Stoughton, has been postponed due to a lack of funding. DOT anticipates funding for the project to be secured in the fall of 2018.
- (2) MPIC has denied the Village's claim for water damage at the Village Public Works facility. The Village has requested additional consideration on the matter.
- (3) The Village has once again been awarded funds as part of the Dane County Community Development Block Grant and Home Investment Partnerships Program.

5. **CONSENT AGENDA.**

a. Motion to approve pre-paid checks #66442-66453 and #66501-66502 in the amount of \$12,178.91 and current checks #66454-66526 in the amount of \$373,243.45.

b. Motion to appoint Jacob Tisue for a one year term on the Parks, Recreation, and Natural Resources Committee.

Motion by President Czebotar, seconded by Trustee Lytle, to approve consent agenda items. Motion carried 7-0 by acclamation.

6. **BUSINESS.**

a. Presentation by library personnel regarding upcoming programming events.

Library Director Heidi Cox and library staff Heather Kent and Catherine Clark provided an overview of upcoming programming events at the library for all ages. Information regarding the specifics of the programs will be available at the library as well as online.

b. Discussion regarding a Special Village Board Meeting to be held June 7, 2016 at 6:00 pm. Video interviews for the Village Administrator candidates will be held on June 7, 2016 at 6 p.m.

The Board discussed the video interviews for Village Administrator candidates to be held on June 7, 2016.

- c. Action on the recommendation from Police Chief Sherven that the application for a “Special Event License” and Temporary Class “B” Fermented Malt Beverage/Temporary “Class B” Wine License from Matt Splinter Association for the 11th Annual Matt Splinter Memorial Softball Tournament to be held from 6:00 p.m. on Friday, June 3, 2016 to 4:00 p.m. on Sunday, June 7, 2016 at Brandt Park be approved.**

The Village Board discussed items c, d, and e together.

Chief Sherven reported since the request came before the Public Safety committee for approval, the McFarland Softball Association has requested the Village lower the required number of security personnel from 2 to 1 for the hours prior to 6 p.m. The Softball Association noted since the entrance on Erling Avenue has been closed; only one entrance should require security.

Motion by Trustee Adrian, seconded by Trustee Mooney, to approve the request for a Special Event License and a Temporary class “B” license for fermented malt beverages and a temporary Class “B” wine license for the Matt Splinter Association Memorial Softball tournament to be held June 3-June 5, 2016 at Brandt Park, to include a variance from the Village Code of Ordinances section 20-59(b) for an 11pm ending time for a DJ and to allow minors to be present where alcohol is served. The request will be approved using the guidelines as outlined in Chief Sherven’s letter dated May 11, 2016, with the change of one private security versus two. Motion carried 7-0 by acclamation.

Signage will be posted noting the permanent closure of the Erling Avenue entrance by the railroad tracks.

- d. Action on the recommendation from Police Chief Sherven on a request from the McFarland Softball Association that a variance from the Village Code of Ordinances Sec. 20-59(b) be allowed for an 11:00 p.m. rather than 10:00 p.m. ending time for the DJ performance at the 11th Annual Matt Splinter Memorial Softball Tournament on Friday, June 3 and Saturday, June 4 at Brandt Park be approved.**

Item was discussed and approved as part of item c.

- e. Action on the recommendation from Police Chief Sherven on a request to allow minors to be present where alcohol is served during the 11th Annual Matt Splinter Memorial Softball Tournament to be held from 6:00 p.m. on Friday, June 3, 2016 to 4:00 p.m. on Sunday, June 5, 2016 at Brandt Park be approved.**

Item was discussed and approved as part of item c

- 7. CLOSED SESSSION. Motion to convene in closed session in accordance with Wis. Stats. § 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Hiring of Village Administrator).**

Motion by President Czebotar, second by Trustee Mooney, to convene in closed session at 7:32 p.m. in accordance with Wis. Stats. § 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Hiring of Village Administrator). Motion carries on a roll call vote 7-0 (Trustee Adrian-aye, Trustee Brassington-aye, Trustee Czebotar-aye, Trustee Kolk-aye, Trustee Lytle-aye, Trustee Mooney-aye, and Trustee Utter-aye)

- 8. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session. .**

Motion by President Brad Czebotar, second by Trustee Kolk, to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session. Motion carried on a roll call vote (Trustee Adrian-aye, Trustee Brassington-aye, Trustee Czebotar-aye, Trustee Kolk-aye, Trustee Lytle-aye, Trustee Mooney-aye, and Trustee Utter-aye)

9. **ADJOURNMENT. Motion** by President Czebotar, second by Trustee Brassington, to adjourn the Village Board meeting at 9:49 pm. Motion carried 7-0 by acclamation.

Respectfully Submitted by,
Cassandra Suettinger, Village Clerk/Deputy Treasurer