

PUBLIC SAFETY COMMITTEE

Wednesday, June 8, 2016

6:30 P.M.

**McFarland Municipal Center
Conference Room A**

AGENDA

1. CALL TO ORDER.
2. PUBLIC APPEARANCES.
3. LICENSE HEARING.
 - a. Conduct hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Andrea Stanton.
 - b. Committee report to the Village Board on the recommendation regarding the approval or denial of an Alcohol Beverage Operator's License for Andrea Stanton.
 - c. Conduct hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Zackary Butson.
 - d. Committee report to the Village Board on the recommendation regarding the approval or denial of an Alcohol Beverage Operator's License for Zackary Butson.
4. STAFF REPORTS.
 - a. Fire/EMS Department
 - b. Police Department
 - c. Emergency Management
5. BUSINESS.
 - a. Preliminary discussion regarding regulation of massage parlors.
6. PUBLIC COMMUNICATION.
7. ADJOURNMENT.

- NOTES:**
- 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.
 - 2) A quorum of the Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered nor shall any action be taken by said Village Board members at this meeting.
 - 3) More specific information about agenda items may be obtained by calling 838-3153.

This agenda was posted, or caused to be posted, by my hand on the 3rd day of June, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; & the McFarland State Bank, 5990 US Hwy 51.

Cassandra Suettinger, Clerk



Read the item exactly as listed on the agenda.

3. License Hearing

- c. Conduct hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Andrea Stanton. (agenda item number and wording exactly as on meeting agenda)

PROCEDURE:

1. Clerk start audio tape. (*note time*)
2. Chairperson reads agenda item and explains that the hearing will be audio and video recorded, oaths administered to Chief Craig Sherven and Andrea Stanton, testimony given, and evidence received. Address the Committee members, applicant and any other attendees that this is a public hearing. Only sworn testimony may be taken. The Committee is free to ask questions but no outside attendee comments can be made during the hearing.
3. Clerk swears in Chief Sherven.
Please raise your right hand and state your name for the record. Do you swear to tell the truth, the whole truth and nothing but the truth so help you God?
4. Chairperson asks Chief Sherven for any testimony he may have (explanation of non-approval) and to submit any additional exhibits he may have.
5. Chief Sherven submits and describes the following exhibits:
Exhibit A. A copy of the initial "Application for an Alcohol Beverage Operator's License" and materials completed by Andrea Stanton.
Exhibit B. A copy of the May 5th memo to the Public Safety Committee from Chief Craig Sherven, apprising them of his denial of the Alcohol Beverage Operator's License for Andrea Stanton and the reasons for this recommendation.
Exhibit C. A copy of the May 4, 2016 letter to Andrea Stanton from Finance Director Kelsy Boyd notifying her of the denial and the hearing process.
Exhibit D. A copy of the June 3, 2016 letter to Andrea Stanton from Clerk confirming the hearing date and process.
6. Clerk swears in Andrea Stanton.

7. Chairperson asks Andrea Stanton for any testimony she may want to give in support of issuance of her license and to submit any exhibits she may have. (Clerk remember to mark exhibits consecutively - alpha - from the last exhibit letter used for the Village exhibits)
8. The Committee discusses their recommendation and reasons for it.
9. The Committee makes a motion and votes whether to recommend denial to the Village Board or any other action they wish to take. *The motion must include the reasons for the proposed action being recommended, as they need to be included in the written report to the applicant and the Village Board.*
10. Give Andrea Stanton the following information:
 - * the Committee will be preparing a report and sending a copy;
 - * he will have 10 days from the receipt of the report to file a written objection to the report;
 - * and after the 10 day period, this item will be placed on the June 27th Village Board agenda and the Village Board will take action on the recommendation forwarded to them by this Committee. The meeting begins at 7:00 p.m. and is held in the Community Room. At that time, she will have an opportunity to address the Board, if she so chooses.
11. Close hearing. *(Clerk notes time)*

Exhibit A

Application for an Alcohol Beverage Operator's License

To Serve Fermented Malt Beverages and Intoxicating Liquors

New Renewal

McFarland, WI April, 2016

Fee Paid: \$35.00 (1 yr) \$50.00 (1 yr plus Provisional @ \$15.00) Cash Check # _____
 \$35.00 additional application

Name of employer for which license is intended: The Green Lantern

I, the undersigned, make application to the Village Board of the Village of McFarland, County of Dane, Wisconsin for a License to serve, from date hereof to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes; Chapter 11, Article II of the McFarland Municipal Code, and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

(PLEASE PRINT)

Name of Applicant: Andrea Ann Stanton Home phone: [REDACTED]
first middle last

Work phone: 838 4730

Complete Address: [REDACTED]

Date of Birth: [REDACTED] Gender: male female

Soc. Sec. # [REDACTED] D.L. # [REDACTED]

****This application must be completed in its entirety or it will be returned as incomplete and you will be required to complete a new application at an additional fee of \$35.00. ****

1. As required by Wis. Stats. Section 125.17 (6), have you completed a Responsible Beverage Server Training Course? yes no

If so, where and when? 360 training 2/26/14

(A copy of the certificate indicating course completion must be attached to this application unless applicant is renewing an active Operator's License.)

2. Have you held an Operator's License within the last 2 years? yes no

(If not in McFarland, attach a copy of the license or a letter from the Clerk of the municipality.)

3. Have you been fined/arrested for and/or convicted of violating ANY LAW of the State of Wisconsin or of the United States (INCLUDING TRAFFIC VIOLATIONS)? yes no (The following websites provide

information on your records: www.dot.wisconsin.gov/drivers/drivers/points/abstract.htm www.wi-recordcheck.org)

Date of arrest	Date of conviction (if applicable)	Name of court	Nature of offense
10/8/15	pending, pleading non-guilty	Stoughton Municipal	OWI
N/A	05/21/13	Dane County	Fail wear seatbelt
N/A	8/24/12	Madison Municipal	fail to yield, accident
N/A	05/17/13	Madison Police	parking ticket
N/A	02/13/08	Oregon Municipal	Disorderly conduct
N/A	11/26/07		Innuency ticket
N/A	10/07/11	McFarland Municipal	Speeding ticket
N/A	06/07/10	Hilburg Municipal	Speeding ticket

Please continue by completing the reverse side of this form.

OVER ⇌

+ parking tickets - Approx 10 from 2010 - 2016



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: May 2, 2016

TO: Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Alcohol Operators License for Andrea A. Stanton

On this date I reviewed a renewal application for an Alcohol Operator's License submitted by the above applicant. After completing my review of her application, my recommendation is that the Public Safety Committee further review the application for possible denial.

I base my decision on McFarland Village Ordinance 11-74 (C)(2), which states "*If a licensee is convicted of an offense substantially related to the licensed activity, the Village Board may act to revoke or suspend the license*". The general past practice has been to forward a recommendation of denial to the Committee when an unreported and related law violation has occurred since the last renewal period.

In reviewing this application, I discovered that the applicant was convicted of Operating a Motor Vehicle With a Prohibited Blood Alcohol Concentration on November 7th, 2015. Based on my review of the applicant's record and the language found in our ordinance, I recommend further review and possible denial of this application.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



May 4, 2016

Andrea Ann Stanton
118 North St. #1
Stoughton, WI 53589

Dear Andrea,

We have received your "Application for an Alcohol Beverage Operators License" for the licensing year July 1, 2016 to June 30, 2017. A review of your application criminal history, and arrest records as maintained by the State of Wisconsin has resulted in recommendation by Police Chief Craig Sherven for non-issuance of an Operator's License. (Please see enclosed copy of Chief Shervens memo to the Public Safety Committee.)

You may request a hearing before the McFarland Public Safety Committee at their next meeting which will be Wednesday June 08, 2016 at 6:30 p.m. At that time the Committee will have an opportunity to ask for your explanation of the entries in your record. You will be given the opportunity to present any records or information you may have explaining this violation, present arguments on your own behalf, and bring a lawyer or other person to assist you. If you would like to request a hearing, you must contact me at 838-3153 by June 1st so I can place the hearing on the Committees June 8th agenda.

Sincerely,

Kelsy L. Boyd,
Finance Director

Sent Certified Mail, Return Receipt Requested Article #7014349000089234492
cc: Attorney Matt Fleming,
Public Safety Committee members
Police Chief Craig Sherven
Agent for Green Lantern

Administration 838-3153	Community Development 838-3154	EMS 838-3152	Fire 838-3278	Outreach 838-7117	Police 838-3151
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June 3, 2016

Andrea Stanton
118 North Street #1
Stoughton, WI 53589

Dear Andrea:

This letter is to confirm that a hearing is scheduled to take place at the Public Safety Committee meeting on Wednesday, June 8, 2016 at 6:30 p.m. in Conference Room A of the Municipal Center regarding the non-approval of your Operator's License.

At the hearing you will be given the opportunity to present any records or information you may have explaining your violation and why you feel your license should be issued. You may bring your attorney to the hearing, but it is not required. The hearing will be videotaped and audiotaped and a subsequent report will be written and sent to you within a week of the hearing. The Public Safety Committee will make their recommendation at the hearing and will forward that recommendation to the Village Board who will act on it at their June 13, 2016 meeting.

If anything changes between now June 8th, or you have any questions concerning this process, please contact me at 838-3153.

Sincerely,

A handwritten signature in black ink, appearing to read "Cassandra Suettinger".

Cassandra Suettinger, Clerk

cc: Public Safety Committee members
Police Chief, Craig Sherven



Read the item exactly as listed on the agenda.

3. License Hearing

- c. Conduct hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Zackary Butson. (agenda item number and wording exactly as on meeting agenda)

PROCEDURE:

1. Clerk start audio tape. (*note time*)
2. Chairperson reads agenda item and explains that the hearing will be audio and video recorded, oaths administered to Chief Craig Sherven and Andrea Stanton, testimony given, and evidence received. Address the Committee members, applicant and any other attendees that this is a public hearing. Only sworn testimony may be taken. The Committee is free to ask questions but no outside attendee comments can be made during the hearing.
3. Clerk swears in Chief Sherven.
Please raise your right hand and state your name for the record. Do you swear to tell the truth, the whole truth and nothing but the truth so help you God?
4. Chairperson asks Chief Sherven for any testimony he may have (explanation of non-approval) and to submit any additional exhibits he may have.
5. Chief Sherven submits and describes the following exhibits:
Exhibit A. A copy of the initial "Application for an Alcohol Beverage Operator's License" and materials completed by Zackary Butson.
Exhibit B. A copy of the May 5th memo to the Public Safety Committee from Chief Craig Sherven, apprising them of his denial of the Alcohol Beverage Operator's License for Zackary Butson and the reasons for this recommendation.
Exhibit C. A copy of the May 4, 2016 letter to Zackary Butson from Finance Director Kelsy Boyd notifying him of the denial and the hearing process.
Exhibit D. A copy of the June 3, 2016 letter to Zackary Butson from Clerk confirming the hearing date and process.
6. Clerk swears in Zackary Butson.

7. Chairperson asks Zackary Butson for any testimony he may want to give in support of issuance of his license and to submit any exhibits he may have. (Clerk remember to mark exhibits consecutively - alpha - from the last exhibit letter used for the Village exhibits)
8. The Committee discusses their recommendation and reasons for it.
9. The Committee makes a motion and votes whether to recommend denial to the Village Board or any other action they wish to take. *The motion must include the reasons for the proposed action being recommended, as they need to be included in the written report to the applicant and the Village Board.*
10. Give Zackary Butson the following information:
 - * the Committee will be preparing a report and sending a copy;
 - * he will have 10 days from the receipt of the report to file a written objection to the report;
 - * and after the 10 day period, this item will be placed on the June 27th Village Board agenda and the Village Board will take action on the recommendation forwarded to them by this Committee. The meeting begins at 7:00 p.m. and is held in the Community Room. At that time, she will have an opportunity to address the Board, if she so chooses.
11. Close hearing. *(Clerk notes time)*

Exhibit A

Application for an Alcohol Beverage Operator's License

To Serve Fermented Malt Beverages and Intoxicating Liquors

New Renewal

McFarland, WI MARCH 31, 2016

Fee Paid: \$35.00 (1 yr) \$50.00 (1 yr plus Provisional @ \$15.00) Cash Check # _____
 \$35.00 additional application

Name of employer for which license is intended: ZACKARY T. BUTSON

I, the undersigned, make application to the Village Board of the Village of McFarland, County of Dane, Wisconsin for a License to serve, from date hereof to June 30, 2015, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes; Chapter 11, Article II of the McFarland Municipal Code, and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

(PLEASE PRINT)

Name of Applicant: ZACKARY TAYLOR BUTSON Home phone: ~~_____~~
first middle last

Work phone: 608-839-4220

Complete Address: ~~_____~~

Date of Birth: ~~_____~~ Gender: male female

Soc. Sec. # ~~_____~~ D.L. # ~~_____~~



****This application must be completed in its entirety or it will be returned as incomplete and you will be required to complete a new application at an additional fee of \$35.00. ****

1. As required by Wis. Stats. Section 125.17 (6), have you completed a Responsible Beverage Server Training Course? yes no

If so, where and when? McFARLAND BP BURNARD, October 2015

(A copy of the certificate indicating course completion must be attached to this application unless applicant is renewing an active Operator's License.)

2. Have you held an Operator's License within the last 2 years? yes no

(If not in McFarland, attach a copy of the license or a letter from the Clerk of the municipality.)

3. Have you been fined/arrested for and/or convicted of violating ANY LAW of the State of Wisconsin or of the United States (INCLUDING TRAFFIC VIOLATIONS)? yes no (The following websites provide

information on your records: www.dot.wisconsin.gov/drivers/drivers_points/abstract.htm www.wi-recordcheck.org)

Date of arrest	Date of conviction (if applicable)	Name of court	Nature of offense
<u>03/26/16</u>	<u>PROVISED</u>	<u>MUNICIPALITY OF McFARLAND, WI</u>	<u>OPERATION OF CONTROLLED SUBSTANCE CDU (TAC)</u>
<u>03/26/16</u>			<u>POSSESSION OF THE (TAC)</u>

Please continue by completing the reverse side of this form.

OVER ⇌

DEPARTMENT OF JUSTICE CRIME INFORMATION BUREAU**Request Date : 04/28/2016****Report Date : 04/28/2016****Order Number : 5022281****Request Reason : Government**

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau.

Name	ZACHARY T BUTSON
Date of Birth	04/28/1980
Sex	M
Race	W

The response is based on a search using the identification data supplied. Searches based solely on name and non-unique identifiers are not fully reliable. The CIB cannot guarantee that the information furnished pertains to the individual you are interested in.

NO CRIMINAL HISTORY FOUND.



[Home](#) · [Vehicle Search](#) · [Person Search](#) · [Property Search](#) · [Boat Search](#) · [Previous Results](#) · [DNA Form](#)
[Help](#) · [Contact](#) · [Logout](#)
[Return to Summary](#)



Driver Record



[Certified Driver Status](#)

[Save XML File](#)

ZACKARY T. BUTSON

Name On Product: ZACKARY T BUTSON

Drivers License or ID Card # ~~XXXXXXXXXXXX~~

VAL RGLR Regular License Valid Class D

Expiration: ~~04/01/2016~~
Issue Date: ~~04/20/2012~~

Real ID Indicator: No
Product Description: Regular License
Application Type: Original

PERSON DATA:
Male White ~~XXXXXXXXXX~~
5'10" 190 Lbs Blue Eyes Brown Hair Organ Donor: N
~~XXXXXXXXXX~~
Mc Farland, WI 53558 USA County: Dane
Address Updated: 05/12/2008

YOUR REQUEST:

User ID:	Lavinmm	Interface Identifier:	5000
Agency Information:	WI0137300	Initiator Identifier:	460220458
EBC Message Identifier:	22143471	Response Identifier:	531045331
Date & Time:	05/04/2016 07:16:56	Birth Date:	04/01/1992
Primary Name:	butson, zachary t.	Race:	Unknown
Sex:	Male		



Global Subject Activity Report

Summary

Mcfarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 05/04/2016 07:17
Login ID: mcmml

Mcfarland Police Department
ORI Number: WI0137300

BUTSON, ZACKARY T

Address: ~~7299 W. ...~~
~~...~~

Phone #: ~~(608) 712-0602~~

DOB: ~~MM/DD/YY~~

Race: White

DL State: WI

Jacket: ~~...~~

53558

SSN:

Sex: Male

Height: 5ft 10in

Weight: 190.0 lbs.

Eyes: Blue

Hair: Brown

DL#: ~~...~~
0

Vehicle Information:

Vehicle #	Role	Contact Date	Vehicle Type	Make	Model	Vehicle Year	Registration Number	State
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Activity:

Type: Arrest

Date	Reference	Description	ORI
03/26/2016 22:50	869	Arrest Type: On-View Arrest Charge(s): 346.63(1)(am) 001, OPERATE W/ CONTROL SUBS (1ST) 38-31(B), POSSESSION OF THC	WI0137300

Type: Case

Date	Reference	Description	ORI
06/07/2007 07:54	2007-00056299	Subject Type : Victim, Incident Type : Theft	WI0137300
04/02/2009 14:03	2009-00092257	Subject Type : Suspect, Incident Type : Juvenile Arrest-Capias	WI0137300
03/26/2016 22:50	2016-00098113	Subject Type: Suspect, Incident Type: OMVWI Arrest/Intoxicated Driver	WI0137300
04/06/2016 20:03	2016-00110762	Subject Type: Reported By, Incident Type: Disturbance	WI0137300

Type: Property

Date	Reference	Description	ORI
06/07/2007 00:00	Case: 2007-00056299	Property Type: Computer-Laptop-Game Systems; Property Code(s): Stolen	WI0137300

Type: Tickets & Citations

Date	Reference	Description	ORI
03/05/2009 08:00	N994235	Municipal Charge(s): 11-5-6(C)(1), POSSESSION OF DRUG PARAPHERNALIA	WI0137300
03/26/2016 23:29	7H816DKRC4	Police Municipal Charge(s): 38-31(B), POSSESSION OF THC	WI0137300
03/26/2016 23:29	I3009521	Traffic Charge(s): 346.63(1)(am) 001, OPERATE W/ CONTROL SUBS (1ST)	WI0137300

Total Activity : 9



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: May 5, 2016

TO: Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Alcohol Operators License for Zackary T. Butson

On this date I reviewed a renewal application for an Alcohol Operator's License submitted by the above applicant. After completing my review of his application, my recommendation is that the Public Safety Committee further review the application for possible denial.

I base my decision on McFarland Village Ordinance 11-74 (C)(2), which states "*If a licensee is convicted of an offense substantially related to the licensed activity, the Village Board may act to revoke or suspend the license*". The general past practice has been to forward a recommendation of denial to the Committee when an unreported and related law violation has occurred since the last renewal period.

In reviewing this application, I discovered that since the last renewal period the applicant was arrested for Operating a Motor Vehicle While Under the Influence of a Controlled Substance and Possession of Marijuana on March 26, 2016. This case is pending adjudication. Based on my review of the applicant's record and the language found in our ordinance, I recommend further review and possible denial of this application.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



May 11, 2016

Zackary T. Butson
5205 Marsh Rd.
McFarland, WI 53558

Dear Zackary

We have received your "Application for an Alcohol Beverage Operators License" for the licensing year July 1, 2016 to June 30, 2017. A review of your application criminal history, and arrest records as maintained by the State of Wisconsin has resulted in recommendation by Police Chief Craig Sherven for non-issuance of an Operator's License. (Please see enclosed copy of Chief Shervens memo to the Public Safety Committee.)

You may request a hearing before the McFarland Public Safety Committee at their next meeting which will be Wednesday June 08, 2016 at 6:30 p.m. At that time the Committee will have an opportunity to ask for your explanation of the entries in your record. You will be given the opportunity to present any records or information you may have explaining this violation, present arguments on your own behalf, and bring a lawyer or other person to assist you. If you would like to request a hearing, you must contact me at 838-3153 by June 1st so I can place the hearing on the Committees June 8th agenda.

Sincerely,

A handwritten signature in black ink that reads "Kelsy L. Boyd". The signature is written in a cursive style.

Kelsy L. Boyd,
Finance Director

Sent Certified Mail, Return Receipt Requested Article #70143490000089234435

cc: Attorney Matt Fleming,
Public Safety Committee members
Police Chief Craig Sherven
Agent for McFarland BP, Burma Rd.



June 3, 2016

Zackary T. Butson
5205 Marsh Road
McFarland, WI 53558

Dear Zackary:

This letter is to confirm that a hearing is scheduled to take place at the Public Safety Committee meeting on Wednesday, June 8, 2016 at 6:30 p.m. in Conference Room A of the Municipal Center regarding the non-approval of your Operator's License.

At the hearing you will be given the opportunity to present any records or information you may have explaining your violation and why you feel your license should be issued. You may bring your attorney to the hearing, but it is not required. The hearing will be videotaped and audiotaped and a subsequent report will be written and sent to you within a week of the hearing. The Public Safety Committee will make their recommendation at the hearing and will forward that recommendation to the Village Board who will act on it at their June 13, 2016 meeting.

If anything changes between now June 8th, or you have any questions concerning this process, please contact me at 838-3153.

Sincerely,

Cassandra Suettinger, Clerk

cc: Public Safety Committee members
Police Chief, Craig Sherven



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

May 2016 Fire & Rescue Department Report

- **General**

- Chief Dennis is out on vacation from June 5th through June 12th. Assistant Chief Tom Reiter has my full authority during that time.
- The EMT Association is working on developing final numbers for the pancake breakfast and annual donations for their newsletter are still coming in. Both of which are appearing to be successful again this year.
- The Firefighters Association is completing their final plans for a fundraiser with Pizza Hut. The event will be pizza's delivered by department members the evening of June 23rd.
- Local Tactical Radio Channel
 - During the initial planning for the new radio system (DaneCom) the establishment of local radio channel that would be dedicated to McFarland was planned and not fully developed. This channel would be an analog channel with majority of the operational equipment located in McFarland at one of the water towers. This plan brought substantial improvement in radio capabilities for our operations. These benefits include:
 - Dedicated radio channel. The new system will have two analog radio channels for fire operations for the entire county. In the event of more than two major events occurring for fire operations we will be forced to another channel not intended for tactical operations. More importantly during heavy radio traffic conditions or a disaster the channel will be available to McFarland emergency operations. Currently, we are forced to operate on the public works radio channel that becomes over crowded with fire operations while public works and police are also utilizing the channel.
 - Analog radio channel. Digital radio channels have substantial challenges encoding and decoding fire ground noise. Many incidents have occurred in past years across the country where firefighters have been in May Day events and their calls for help have not been able to be heard through digital radio channels. Digital encoding and decoding further distorts the voice communication with different radio manufacturers. This can be observed off with the current public works radio channel with communication between the radios manufactured by Motorola and EF Johnson.
 - Improved coverage. Currently, this is a challenge with the legacy radio system and majority of our crews are unable to communicate with the dispatcher in homes within our district on the system. This will provide a tower location in our district

as compared to the closet with the new system being located in Stoughton and no closer than current system.

- Dispatchers are able to communicate on the channel. Until recently, local tactical channels similar to this channel have not been able to be monitored by a dispatcher. Other communities that have similar channels have not been able to communicate with Dane County Dispatchers and were required to have the incident commander monitor two channels. One channel for operating units and the other channel for communication with dispatch.
- Continued operation during County failure. In the event the radio system has issues and doesn't work this will continue to operate independently of DaneCom.
- One of largest concerns documented in majority of the case studies for firefighter line of duty death is radio communications. This provides a substantial improvement in current system and the planned DaneCom system. The importance of having dedicated radio channels is further demonstrated by other area departments already implementing similar channels. These departments include Fitchburg, Monona, Sun Prairie, Stoughton, and Verona.
- Unfortunately majority of the key individuals in developing this radio channel are no longer part of the Village operations and have moved on. Due to this majority of the background and system requirements was started and not finished. We are still obtaining all the necessary information to implement the system and have received majority. The system will require three major components.
 - Radio equipment in McFarland at the water tower. This equipment would establish the channel to be utilized by McFarland units and would allow a dispatcher to communicate on the channel
 - Control radio equipment in Fitchburg City Hall. This equipment would be owned and maintained by McFarland. It will be the link to send/receive the radio information from McFarland into the gateway of DaneCom.
 - Gateway equipment in Fitchburg City Hall. This equipment is currently purchased, installed and sized for more than Fitchburg needs. The City of Fitchburg will own and maintain this equipment based on an agreement to share cost. The system was purchased several years ago and larger than needed based on previous discussions with McFarland and other municipalities for this purpose.
- We are still working on determining the cost of the project and due to items that were believed to be in place already not being completed previously the cost of the project is larger than initial planned. The Fire Rescue Department's 2016 operating budget will not be able to absorb the cost. Chief Dennis will be working with the Financial Director to review any possible funding strategies. The desire would be to have the equipment installed and operating before the DaneCom goes live this fall. We are considering this to be a high priority need for the safety of firefighters on the fire ground.

- **Air Quality Report**
 - Chief Dennis will be meeting with Financial Director on how to establish the funding for the needed improvements to the exhaust in the apparatus bay in the event we are unable to secure grant funding again.
 - We have been meeting vendors of the source capture system to determine if enhancements to the current system can be implemented to operate in a more proactive method. The current system utilizes monitors in the bay to detect increases in carbon monoxide and nitrogen dioxide. This provides reaction to the gasses from vehicle exhaust and doesn't provide system reaction to the particulates in the air. A possible improvement would be to provide transmitters on the vehicles and a receiver in the bay that will turn the system on while the vehicles are operating.

- **Staffing**
 - We are very excited to be able to announce Becky Blanke began on May 23rd. She worked a few day shifts and started working with one of the preceptors on one of the 24 hour shifts. Becky comes to us with over 13 years of experience in EMS. Her previous employer was Meriter Hospital as a Care Technician in the emergency room. Becky also is also certified as a firefighter.
 - Staffing of the ambulance continued to be a challenge and is expected to improve now with having complete fulltime staffing.
 - Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 5
 - Volunteers – 64 (24 EMTs, 29 Firefighters & 11 EMT/Firefighters)
 - Cadet – 1
 - Total Staffing Level - 72
 - We completed Chief's interviews from our quarterly interview hiring session. We currently have two advanced EMTs in the final steps of hiring. Additionally, we have two basic EMTs completing background and pre-employment screening.
 - We did have two paid on call EMTs submit resignations. Both individuals indicated changes in their lives are causing too many demands on their lives.

- **Staff Achievements**
 - EMT Emily Wood has completed EMT Basic class and passed National Registry.
 - EMT Andrea Singletary has successful passed the National Registry for Advanced EMT.
 - EMT Jen Allred and EMT Sam McKittrick completed the in house Crew Chief Academy.
 - EMT Jason Gault completed the in house driver certification for the ambulances.
 - Captain Brandt and Lieutenant Spangler assumed the role of primary trainers for our in house driver training program. This was previously performed by Chief Dennis prior to his appointment as Chief. They delivered their first classroom session to start several members into the driver training program.

- **Training Activity**

- May Schedule

- Firefighters completed their annual air consumption drill. This drill provides invaluable cardiac training in Self Contained Breathing Apparatuses (SCBA's) for the firefighters. Additionally this drill places an emphasis on the amount of air the firefighters consume while working. This is very beneficial knowledge for firefighters. The session also became competitive among the members and members competing to improve their times.
 - Firefighters drilled on ground ladder usage on short-handed incidents and rope/knot usage with emphasis of hoisting equipment during ground ladder operations.
 - The EMT training for the month was pediatrics to refresh EMTs in the core pediatric assessment prior to the planned PEPP (Pediatric Education for Prehospital Professionals) training. The training was provided by UW Health and in particular our partners for the PEPP training.

- June training will be rehab training for the entire department, EMT Advanced skills and boat operations and containment boom deployment on Lake Waubesa for firefighters.

- **Budget**

- The 2016 budget expenditures are progressing as expected. The EMS overtime account will be over budget for 2016 with majority of the account expended during the first quarter. The EMS salaries account should have a surplus to aid in covering this due to the fulltime staffing vacancies.
 - The membership has been requested to provide budget requests for the upcoming 2017 budget process.
 - The Car 3 replacement with a Ford Police SUV is completed. The auction for the 2001 Tahoe was completed and we received substantially more than assumed for a winning bid of \$4,000.00. The surplus will be requested to be allocated for future staff car replacement. The next staff car requiring replacement will most likely be the 2003 sedan.
 - The specification committee for 1992 engine replacement has begun meeting to develop a specification and more importantly developing a more thorough project budget. The committee is touring one the manufacturers in Wisconsin for possible configurations to meet our needs.
 - Chief Dennis is meeting the Financial Director to review 2017 capital budget desires with the intent to reduce to a budget request that will coordinate with Village priorities. Additionally we are developing a 20 year large capital forecast to aid in future planning.

- **Apparatus**

- 2003 Sedan had emergency repair for a failed brake line and resulted in \$330 expenditure in order to have the vehicle safe to be drive. We have additional brake repair that will be required in the near future and were recommended to have fuel line repair during the next year. The fuel lines are beginning to rust through and may require removing / replacing the fuel tank to perform the repair. This is an addition to other repairs we have postponed due to cost priorities. The Village Mechanic is monitoring the repairs to determine if the vehicle can be utilized without repairs until it is deemed surplus. The vehicle has resulted in \$1,100 in expenditures during the last six months the Blue Book for the vehicle in fair condition is \$3,000. The current intent will be to maintain the vehicle in a safe manner without any more significant

expenditure. In the event another major failure occurs the vehicle will be reviewed for possible removal from service. The car is utilized to send members to classes, meetings and errands to reduce personnel vehicle reimbursement.

- 2005 Engine received its annual DOT inspection and the rear axle was determined to need emergency repair. The axle appeared to have a crack and during the repair it was determined that a previous repair on the axle had failed. We are original owners of the vehicle and we have not had the axle repaired in this manner prior. We are working with the truck manufacturer and axle manufacturer for possible reimbursement of the repair. The repair was performed at a local vendor for \$450.00. It should be noted the axle was manufactured 11 to 12 years ago. It also is pending work to replace the pump intake valves at no cost due to a concern by the valve manufacturer on the design. The valve manufacturer has requested samples from the truck manufacturer and due to the sales representative knowing our engine had valve concerns he offered our truck to be part of the program. The valve manufacturer will inspect and implement new design based on the old valve failures. Once the new design is released it is expected that the new design will be provided to our truck. This will all be at no charge and only cost will be taking to the truck to the truck manufacturer's repair facility in DeForest.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	37	317
Re-Inspections	0	0
Special Inspections	18	18
Fire Code Violations Identified	16	177
Fire Code Violations Corrected	0	3
Plan Reviews	5	8

Incident Summary

Incident Type	2016		2015	
	May	Year to Date Total	May	Year to Date Total
EMS – Falls	13	62	11	53
EMS – General Medical	40	132	22	151
EMS – Motor Vehicle Crash	3	16	7	19
EMS – Trauma Other	4	15	1	18
EMS – Other types	8	66	11	29
EMS – Total	69	291	52	270
Fire – Building, vehicle or outside	5	23	3	17
Fire – Assist EMS Crew	14	45	5	41
Fire – Motor Vehicle Crash	3	9	4	9
Fire – Alarms	5	17	3	16
Fire – Other types	4	23	9	22
Fire – Total	31	117	24	105

- **Significant Incidents**

- On May 6th we received a pre-alert for dumpster on fire at a business on Triangle Street. On final coding from the call taker it was revised to be a garbage truck on fire. Car 3 arrived on location and found the garbage truck had dumped the contents in the parking lot of the business and the pile of refuse was burning. Engine 1 arrived on location and attacked the fire. Squad 5 arrived on location and checked the truck over to confirm no further fire. The refuse company arranged cleanup for the refuse and parking lot.
 - This incident provided some insight for the department in the emerging alternate vehicle fuels becoming more popular and common. The garbage truck was fueled by natural gas. From a distance it is difficult to determine it was supplied with large natural gas cylinders. The department will be performing additional training on these vehicles.
- On May 23rd we received a medical call of an individual that was injured by a lawn mower rolling over them. Rescue 84 responded and found an individual that had a riding lawn mower rolled over them. The lawn mower was moved by passing teenagers that had made the call to the 911 center. Rescue 84 requested ALS and an engine to respond. As the engine began its response Rescue 84 requested Med Flight to respond due to injuries being indicated. The patient was transported by Rescue 84 with Medic 8 to the landing zone that was established at Babcock County park which was less than a mile from the incident location. The patient was then treated and transported by Med Flight. At the time of this report the patient was recovering from several rib fractures.
- Memorial Day night Rescue 82 was paged to incident for an individual in respiratory distress. Within minutes the call was upgraded to a cardiac arrest. This had City of Madison Paramedics and an engine company added to the call. Additionally, Rescue 84 was returning from the hospital and began response. McFarland Police arrived on location and found the patient in cardiac arrest with bystander CPR occurring. Officers applied an AED and delivered a shock as Rescue 82 arrived. Engine 1 and Rescue 84 arrived within a couple minutes. The Engine 1 crew and Rescue 84 began assisting the responders. City of Madison Medic 5 arrived on location to provide additional interventions with cardiac medications. The patient did regain a pulse and was transported to a local emergency room. At the time of this report the patient was in ICU with undetermined prognosis.



