

**VILLAGE BOARD**

**Monday, June 27, 2016**

**7:00 P.M.**

**McFarland Municipal Center  
Community Room**

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE ROLL CALL.
3. PUBLIC APPEARANCES.
4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
  - a. Public Announcements
    - (1) Village offices closed on Monday, July 4th
    - (2) Real Estate Property Tax 2<sup>nd</sup> Installment Due to Dane County – July 31<sup>st</sup>
  - b. Public Communications
    - (1) Recognition of Linda Dieckhoff for retirement after 10 years of service to the Village.
    - (2) Condolences for the passing of Otto “Bud” Driewer, former Public works director who worked for the Village for over 30 years.
5. CONSENT AGENDA.
  - a. Motion to approve pre-paid checks #66640-66647 in the amount of \$115,591.91 and current checks #66648-66734 the amount of \$430,947.44
  - b. Motion to approve the minutes of the May 9, 2016 Village Board meeting.
  - c. Motion to approve the minutes of the June 13, 2016 Village Board meeting.
  - d. Motion to approve the minutes of the June 18, 2016 Special Village Board meeting.
  - e. Motion to approve the recommendation from Police Chief Sherven that the Temporary Alcohol Beverage Operator’s License applications submitted by Louis Marino (JAMFest) be approved and licenses issued.
  - f. Motion to approve recommendation from Police Sherven that the Alcohol Beverage Operator’s License applications submitted by Todd Gille (Spartan Bowl), Nathan Higdon (BP-Loeder Oil Company), Andrea Stanton (Green Lantern), and Zackary Butson (BP-Loeder Oil Company) be approved and licenses issued for the period of July 1, 2016 through June 30, 2017.
6. BUSINESS
  - a. Public Safety Committee Report (Trustees Adrian & Mooney)
    - 1) Action on a recommendation from the Public Safety Committee to approve an application for:
      - i. “Special Event License” and Temporary Class “B” Fermented Malt Beverage License from JAM Fund, Inc. for the JAMFest event to be held from 4:00 p.m. on Friday, August 5th, 2016 to 10:00 p.m. on Sunday, August 7, 2016 at Brandt Park.

- ii. A variance to allow minors to be present where alcohol is served during JAMFest to be held from 4: 00 p.m. on Friday, August 5, 2016 to 10:00 p.m. on Sunday, August 7, 2016 at Brandt Park.
- b. Plan Commission Report (President Czebotar & Trustee Kolk)
  - 1) Review and possible action on sponsoring a variance for the Prairie Place Subdivision, located east of Holscher Road and North of MN, for reduced impervious area wetland buffer widths and reduced “no grading” wetland buffer widths, from the Capital Area Regional Planning Commission (CARPC)
  - 2) Review and possible action on a request by Thomas Gannon regarding Preliminary Plat approval for Prairie Place Subdivision located on 33.5 acres east of Holscher Road and north of MN.
  - 3) Review and possible action regarding Ordinance No. 2016-03. An Ordinance REZONING LANDS IN THE VILLAGE OF MCFARLAND AT 5401 PAULSON ROAD FROM M-IC MANUFACTURED INTENSIVE COMMERCIAL TO R-3 GENERAL RESIDENCE DISTRICT.
- c. Public Utilities Committee Report (Trustee Lytle & Trustee Brassington)
  - 1) Discussion and possible action on recommendation from the Public Utilities Committee to approve the PSN contract to automate the utility billing and payment posting process.
  - 2) Discussion and review of the 2015 Compliance Maintenance Annual Report (CMAR) for sanitary sewer system.
- d. Discussion on update on Village Board goals.
- e. Discussion and possible action on the general terms and conditions of the employment agreement for the Administrator/Treasurer position.\*
 

*\*The meeting may close pursuant to Wisconsin State Statutes 19.85 (1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session.*

*Following the closed session, the Board will reconvene in open session to take any action necessary regarding the closed session.*
- f. Discussion and possible action on appointment of a Village Administrator/Treasurer.
- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

## 7. ADJOURNMENT

- NOTES:**
- 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.
  - 2) More specific information about agenda items may be obtained by calling 838-3153.

*This agenda was posted, or caused to be posted, by my hand on the 24<sup>th</sup> day of June, 2016 the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and McFarland State Bank, 5990 Hwy 51.*

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*Cassandra Suettinger, Clerk/Deputy Treasurer*