

**Public Works Committee  
Meeting Minutes  
July 12, 2016**

**Members present:** Chair Tom Mooney, Jerry Adrian, Bob Mecum, Marv Meyers, Chris Fredrick, Don Miller, Richard Vela.

**Members absent:** None

**Staff present:** Allan Coville, Pauline Boness, Phil McDade

**Others present:** Megan Berge (Burma Road Condo Association), Roxanne Johnson (Engineer for proposed Spanrie property on Paulson Road), Dan Day (representing Veridian Homes), Brian Berquist (Town & Country Engineering), Clair Utter (trustee), Brian Spanos (Spanrie Property Group)

1. **Call to order:** The Public Works Committee meeting was called to order at 6 p.m. by Chair Mooney at the Conference Room A at the McFarland Municipal Center.
2. **Introduction of committee members:** Members of the committee introduced each other.
3. **Public comments:** Megan Berge said she was there to hear about any updates regarding dredging of the channel near Babcock Park.
4. **Review and possible approval of draft minutes of the Public Works Committee meeting of May 10, 2016:** Motion by Fredrick, second by Adrian, to approve the draft minutes. Motion carried 7-0.
5. **Discussion and possible recommendations regarding the Paulson Road South Condo project:** There was considerable discussion by the committee regarding entrance and egress by motor vehicle traffic to and from this project. The project has 11 duplex units, two driveways, and is located on Paulson Road, near Larson Beach Road. Committee members said they would prefer that entrances to the project either line up with existing roadways near the project or are substantially apart from intersections. There was also discussion by committee members about storm water runoff, particularly during cold months, as runoff could potentially freeze and cause hazardous conditions on nearby sidewalks and roads. Boness reminded the committee the project also has to be approved through a development agreement with the village. The committee agreed to revisit the project and infrastructure improvements at a later meeting.
6. **Discussion and possible recommendation regarding Country Trunk Highway MN project for 2017 and 2018:** Coville reported that work on County Highway MN will extend from Marsh Road to Lake Street in 2017, and from Lake Street to Highway 51 in 2018. The village will likely work in conjunction with Dane County on engineering for the project. Coville said the village will eventually take over responsibility for maintenance and upkeep of the road within village limits. Motion by Adrian, second by Vela, to have village staff and engineer meet with Dane County to draw up a "scope of work" agreement for the next two phases of the road project. Motion carried 7-0.
7. **Juniper Addition Phase II discussion and possible recommendation:** The committee discussed road improvements regarding the Juniper Addition Phase II with Dan Day, representing developers Veridian Homes. Committee members discussed access to Holscher Road in and out of the development. Motion by Miller, second by Fredrick, to approve the agreement pending resolution of transportation concerns by staff. Motion carried 7-0.
8. **Discussion and regarding dredging of channel by Babcock Park.** Coville said dredging of the channel is not a priority for the county for the next two to three years. Engineers estimate the cost to dredge the channel four feet deeper would be \$722,000. The county also has available a hydraulic dredging machine that might possibly be used for dredging the channel. Coville said village staff will initiate further discussions with county stormwater engineers about the channel.
9. **Discussion and possible recommendations on any other ongoing projects:** Coville said installation of new water mains have been installed on the Broadhead Street project with completion of the paving project being projected for sometime in mid-August. Work also continues on the Lewis Park Shelter, with a targeted completion in mid-September. Repairs will need to be made to asphalt in McDaniel Park where a vehicle damaged some new asphalt.
10. **Discussion regarding office hours at the Public Works Building:** Coville said the Public Works building will be open from 8 a.m.-noon starting in mid-July. The village wants to consolidate all of its financial transactions, including utility payments, at village hall. The village has posted a notice at the Public Works building which states that utility bill payments should be made at village hall.

11. **Set next meeting date and possible agenda items:** The committee members agreed on a meeting date of Aug. 9.
12. **Adjournment:** Motion by Adrian , second by Fredrick, to adjourn at 7:20 p.m. Motion passed 7-0.

Submitted by Phil McDade, Public Works clerk