

VILLAGE OF MCFARLAND  
**VILLAGE BOARD**  
**Monday, July 11, 2016**

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.**  
Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter.

Staff Present: Village Clerk/Deputy Treasurer Cassandra Suettinger, Finance Director Kelsy Boyd, and Community & Development Director Pauline Bonness(joined at 7:06 p.m.).

3. **PUBLIC APPEARANCE.** There were no public appearances.
4. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
  - a. **Public Announcements**
    - (1) Real Estate Property Tax 2<sup>nd</sup> Installment Due to Dane County – July 31<sup>st</sup>
    - (2) 1<sup>st</sup> annual Officer Ryan Copeland Memorial K9 Golf outing – July 23<sup>rd</sup>
    - (3) McFarland Police Department 2016 National Night Out – August 3<sup>rd</sup>

- b. **Public Communications**

5. **CONSENT AGENDA.**
  - a. **Motion to approve pre-paid checks #66736-66739 in the amount of \$2274.66 and current checks #66740-66819 the amount of \$550,408.06.**
  - b. **Motion to approve the minutes of the June 27, 2016 Village Board meeting.**
  - c. **Motion to approve recommendation from Police Sherven that the Alcohol Beverage Operator’s License applications submitted by Joseph Stoflet (5100 Club) be approved and licenses issued for the period of July 11, 2016 through June 30, 2017.**
  - d. **Motion to approve the Street Use Permit applications from Steve Newcomber for a block party occurring on August 20<sup>th</sup> from 3:00 p.m. to 10:00 p.m. on Oak Hollow Drive and for the McFarland Police Department (Officer Statz) for National Night Out occurring August 3<sup>rd</sup> from 4:00 p.m. to 8:00 p.m. on Milwaukee Street.**

Motion by President Czebotar, second by Trustee Lytle to approve the consent agenda. Motion carries 7-0 by acclamation

6. **BUSINESS**
  - a. **Update from the McFarland School District on the facilities planning process.**  
Jeff Mahoney, representative of the McFarland School District, provided an update on the facilities planning process.

Steve Kiekhafer, representative from PRA Architects, provided an overview of the updates that have been made to the facilities plan. He noted current plans include the following:

1. Redevelopment of the Conrad Elvejhem/McFarland Primary site to replace the current McFarland Primary building.
2. Waubesa Intermediate – Addition for a new large group space, and looking ahead to future considerations.
3. Indian Mound Middle School – Replace existing classrooms with newly adequately configured space, and a new two story addition adjacent to the existing building. They also have begun discussion with the American Legion to possible have a second drop off site off Burma Road
4. High School – Upgrades for Tech Ed instruction/facilities, the swimming pool, and auditorium. This plan would include redevelopment of the south side of the building where the baseball diamonds are currently located. They would also explore the possibility of adding a second level above where the current district administrative office is located.
5. Relocation of the baseball fields off of Marsh Road . This upgrade would include Varsity level facilities for both baseball and soccer fields.

The Village Board posed questions and concerns with the facilities plan update including:

1. Cooperation between the Village and School district regarding congestion concerns. With the reconstruction of CTH MN, the School District should address any changes/upgrades prior to construction.
2. Continuing discussions between the Village and the School District regarding land owned by the Village.
3. Discussion on future maintenance of soccer/baseball facility on Marsh Road.

**b. Discussion on McFarland School District facilities planning.**

The Board discussed item b. with item a.

**c. Discussion and possible action on Ordinance Amendment 2016-05: AN ORDINANCE TO AMEND CHAPTER 11 OF THE VILLAGE ORDINANCES TO ELIMINATE ECONOMIC DEVELOPMENT GRANTS FOR THE INITIAL \$10,000 ISSUANCE FEE FOR “CLASS B” RESERVE LICENSES.**

Motion by President Czebotar, second by Trustee Lytle, to approve Ordinance Amendment 2016-05: AN ORDINANCE TO AMEND CHAPTER 11 OF THE VILLAGE ORDINANCES TO ELIMINATE ECONOMIC DEVELOPMENT GRANTS FOR THE INITIAL \$10,000 ISSUANCE FEE FOR “CLASS B” RESERVE LICENSES. Motion carries 7-0 by acclamation.

**d. Discussion and possible action on directing staff to fill the vacancy for a 24 hour fulltime EMT.**

Motion by President Czebotar, second by Trust Adrian, to fill the vacancy for a 24 hour fulltime EMT. Motion carries 6-1 with Utter voting Noe.

**e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.**

The Board recommended the Public Safety Committee review Chapter 11, article II, of the Village Ordinances regarding alcohol to simplify and make a recommendation on the number of licenses issued.

**CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. § 19.85(1)(c) to consider employment, promotion, compensation, or other performance**

**evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Evaluation of Village Administrator).**

Motion by President Czebotar, second by Trustee Kolk, to convene in closed session in accordance with Wis. Stats. § 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Evaluation of Village Administrator) at 8:10 p.m. Motion carries 6-1 on a roll call vote (Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye, and Utter-noe).

**OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.**

Motion by Trustee Utter, second by Trustee Brassington, to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session. Motion carries 7-0 on a roll call vote (Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye, and Utter-aye).

In open session the Board discussed and identified six month goals for the new Village Administrator.

**ADJOURNMENT**

Motion by Trustee Kolk, second by Trustee Adrian, to adjourn at 9:43 p.m. Motion carries 7-0 by acclamation.

Respectfully Submitted by,  
Cassandra Suettinger, Village Clerk/Deputy Treasurer