

**VILLAGE OF MCFARLAND**  
**VILLAGE BOARD**  
**Monday, September 12, 2016**

1. **CALL TO ORDER.** Village Board President Brad Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE ROLL CALL.**  
Village Board members present: Trustees Jerry Adrian, Stephanie Brassington, Brad Czebotar, Dan Kolk, Mary Pat Lytle, Tom Mooney, and Clair Utter.

Staff Present: Village Administrator Matt Schuenke, Village Clerk/Deputy Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Library Director Heidi Cox and Finance Director Kelsy Boyd.

3. **PUBLIC APPEARANCE.**  
None
4. **PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**
  - a. **Public Announcements**
    - (1) Clerk's Office Absentee Voting for November 8, 2016 Presidential Election to begin September 26, 2016.
  - b. **Public Communications**
    - (1) Town of Dunn Comprehensive Plan amendments
5. **CONSENT AGENDA.**
  - a. **Motion to approve pre-paid checks #67064-67088 in the amount of \$29,629.15 and current checks #67095-67198 in the amount of \$859,468.40.**
  - b. **Motion to approve the minutes of the August 22, 2016 Village Board meeting.**
  - c. **Motion to approve the minutes of the August 29, 2016 special Village Board meeting.**
  - d. **Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Amy May (5100), and Paul Jaber (Spartan Bowl) be approved and license issued for the period of September 13, 2016 through July 31, 2017.**
  - e. **Motion to approve the Street Use Permit applications from Sarah Cayou for a block party occurring on September 25th from 4:00 p.m. to 7:00 p.m. on Rustic Way.**
  - f. **Motion to approve the appointment of additional election inspector's for the 2016-2017 term on the report dated September 12, 2016.**

Motion by President Czebotar, second by Trustee Adrian, to approve the consent agenda. Motion carries 7-0 by acclamation.

6. **BUSINESS**
  - a. **Discussion and possible action on Resolution 2016-07: Resolution requesting exemption from County Library tax.**

Motion by Trustee Lytle, second by President Czebotar, to adopt Resolution 2016-07: Resolution requesting exemption from County Library tax. Motion carries 7-0 by acclamation.

**b. Report on 2016 merit pay Program.**

Administrator Schuenke provided an overview of the 2016 merit pay program pay. He noted the feedback from Department Heads was positive; however, emphasized the need to ensure the program is fully funded going forward.

Finance Director Boyd provided a statistical overview of the 2016 merit pay program including merit pay adjustments, grid point adjustments, and cost of living adjustments. She noted one of the biggest challenges of the 2016 program was working with a pre-determined amount of funds. Department heads had to make the adjustments and yet still stay within the constraints of the available funding. The hope going forward is to hold the review as part of the budget process. This would ensure the program is funded as part of the budget process.

The Board requested budgetary submissions be separated into the three main categories. The Department Heads should be able to provide known information regarding the amounts of grid point increases and COLA increases for the coming year. This would then allow the Board to ensure there is funding for the merit pay portion.

**c. Discussion and possible action on Resolution 2016-08: Resolution Requesting adequate and sustainable funding for Wisconsin's multi-modal transportation system.**

Motion by Trustee Utter, second by Trustee Mooney, to adopt Resolution 2016-08: Resolution Requesting adequate and sustainable funding for Wisconsin's multi-modal transportation system with the correction to the title and the removal of "#JustFixItWI and" from the last paragraph. Motion carries 7-0 by acclamation.

**d. Discussion and possible action on intergovernmental agreement with the City of Madison for records management system (LERMS).**

Motion by President Czebotar, second by Trustee Lytle, to approve the intergovernmental agreement with the City of Madison, surrounding municipalities noted in the agreement and the Board of Health for Madison and Dane County. Motion carries 7-0 by acclamation.

**e. Update from Village Administrator regarding the Action Plan prepared to address 6-month goals for the position.**

Administrator Schuenke provided an overview of his action plan to address the 6 month goals provided by the Board.

**f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.**

No action taken.

**7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session(consideration of an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3).**

Motion by President Czebotar, second by Trustee Mooney, to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public

funds or other specified public business whenever competitive or bargaining reasons require a closed session(consideration of an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3) at 8:00 p.m. Motion carries 6-1 on a roll call vote Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye, and Utter-noe.

8. **OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and possibly take action on items of business discussed in closed session.**

Motion by President Czebotar, second by Trustee Adrian , to adjourn the Closed Session and reconvene in Open Session to discuss and possibly take action on items of business discussed in closed session at 9:08. Motion carries 7-0 on a roll call vote Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye, and Utter-aye.

Motion by President Czebotar, second by Trustee Utter, for the Village President to send prepared letter to School Board President in response to the School District's second offer to purchase the land at 6009 Johnson Street. Motion carries 7-0 by acclamation.

9. **ADJOURNMENT.**

Motion by Trustee Utter, second by Trustee Adrian, to adjourn at 9:10 p.m. Motion carries 7-0 by acclamation.

Respectfully Submitted by,  
Cassandra Suettinger, Village Clerk/Deputy Treasurer