

## VILLAGE BOARD

Monday, January 9, 2017

7:00 P.M.

McFarland Municipal Center  
Community Room

### AGENDA

1. CALL TO ORDER.
2. ATTENDANCE ROLL CALL.
3. PUBLIC APPEARANCES.
4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
  - a. Public Announcement
  - b. Public Communications
5. CONSENT AGENDA.
  - a. Motion to approve pre-paid check #67867-67999 in the amount of \$154,744.90 and current checks #68000-68053 in the amount of \$74,240.50.
  - b. Motion to approve the minutes of the December 12, 2016 Village Board meeting.
  - c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Aiyana S Welch (McFarland BP) be approved.
6. BUSINESS.
  - a. PARKS, RECREATION, AND NATURAL RESOURCES COMMITTEE & PERSONNEL COMMITTEE
    - 1) Discussion and possible action on approving the position description for the Parks Crewperson position, including the establishment of the pay grade, and directing Village Staff to fill the position.
  - b. PUBLIC UTILITIES COMMITTEE
    - 1) Discussion and possible action on an easement for Alliant Energy along the Broadhead Street / Holscher Road Detention Pond.
  - c. Discussion and possible action on Resolution 01-2017: A Resolution acknowledging International Migratory Bird Day.
  - d. Discussion and possible action on awarding the bid for the 2017 wide area finish mower.
  - e. Discussion and possible action on awarding the bid for the purchase of and equipment to the 2017 Public Works patrol truck.
  - f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified

public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.

8. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.
  - a. Discussion and possible action regarding an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.
9. ADJOURNMENT.

- NOTES:**
- 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.
  - 2) More specific information about agenda items may be obtained by calling 838-3153.

*This agenda was posted, or caused to be posted, by my hand on the 6<sup>th</sup> of January, 2017 the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and McFarland State Bank, 5990 Hwy 51.*

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*Cassandra Suettinger, Clerk/Deputy Treasurer*



**Memorandum**

To: Village Board of Trustees  
From: Matthew G. Schuenke, Village Administrator/Treasurer *me*  
Date: January 6, 2017  
Re: **Village Board Meeting – January 9, 2017**

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4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS

a. Public Announcements

b. Public Communications

5. CONSENT AGENDA

a. Motion to approve pre-paid checks #67867-67999 in the amount of \$154,744.90 and current checks #68000-68053 in the amount of \$74,240.50 – Presented for approval.

b. Motion to approve the minutes of the December 12, 2016 Village Board meeting – Presented for approval.

c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator’s license for Aiyana S. Welch (McFarland BP) be approved – Presented for approval.

6. BUSINESS

a. **PARKS, RECREATION, AND NATURAL RESOURCES COMMITTEE & PERSONNEL COMMITTEE**

1) Discussion and possible action on approving the position description for the Parks Crewperson position, including the establishment of the pay grade, and directing Village Staff to fill the position – The 2017 Budget provided funds to convert a part-time Public Works Crewperson position to a full-time Parks Crewperson position. Nearly all of the work done in the parks is completed by Seasonal employees with assistance from some Public Works Staff when necessary. Making this transition helps to provide for dedicated Staff resources to help improve the ongoing maintenance of the parks. The Parks and Personnel Committees have reviewed this position description and recommended pay grade recommending its approval to the Village Board.

**b. PUBLIC UTILITIES COMMITTEE**

- 1) *Discussion and possible action on an easement for Alliant Energy along the Broadhead Street and Holscher Road Detention Pond* – Alliant Energy desires to run a new underground electrical line within Village Outlot 2 which is the stormwater pond for Ridge View Subdivision. They are providing this new line to improve service to adjacent customers. The Public Utilities Committee reviewed this request in December and is recommending its approval.

**c. Discussion and possible action on Resolution 01-2017: A Resolution acknowledging International Migratory Bird Day** – As a member of Bird City Wisconsin, the Village is responsible to fulfill several categories of membership. Category 5 of this program is recognition of International Migratory Bird Day. The Village celebrates this day through the adoption of this resolution and a local bird festival that is held within Lewis Park. Presented for approval.

**d. Discussion and possible action on awarding the bid for the 2017 wide area finish mower** – The 2017 Capital Budget approved the replacement of the current wide area finish mower and Staff is recommending the new acquisition be completed as a negotiated sale in order to use State bid pricing. The State has pre-negotiated contracts for equipment, vehicles, and materials helping to lower the costs for these goods. This allows for the Village to avoid having to bid it on its own where it is likely to receive higher pricing outside of this program. The budget number for this purchase is \$75,000 and the purchase price is \$77,685 for a Kubota mower from Burris Equipment. Staff recommends approval of the mower replacement.

**e. Discussion and possible action on awarding the bid for the purchase of and equipment to the 2017 Public Works patrol truck** – The 2017 Capital Budget approved the replacement of one of the larger patrol trucks used for hauling material and snow plowing. Staff is recommending the new acquisition be completed as a negotiated sale in order to use State bid pricing similar to what was proposed for the mower. The total sale price for the truck is \$135,956.07 from Lakeside International Trucks and related equipment is \$69,886 from Madison Truck for a total gross cost of \$205,842.07 minus the current vehicle trade-in of \$45,000 for a total net cost of \$160,842.07 to be split equally by the General Fund and three Utilities. Staff recommends approval of the patrol truck replacement.

**f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates** – Requests for items of interest that need to be placed on future Village Board meeting agendas, referrals of issues to committees, and other general updates are appropriate at this time. Discussion and action of these interests and issues are discouraged as they have not been dually noticed on the official meeting agenda.

7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified

public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.

8. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.

- a. **Discussion and possible action regarding an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

Village of McFarland

**CONSENT AGENDA**

January 9, 2017

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/09/2016	PC	12/15/2016	67863	DOSTALEK, JEFFREY J	600	140.60
12/09/2016	PC	12/15/2016	67864	RAPP, BRIAN J.	1001	125.60
12/09/2016	PC	12/15/2016	67865	LICHT, TRAVIS	1019	62.33
12/09/2016	PC	12/15/2016	67866	HELLER, TYNAN COLE	1029	40.63
12/10/2016	PC	12/16/2016	67868	KUBICEK, JAMES	420	617.66
12/10/2016	CDPT	12/16/2016	67869	WI AFSCME COUNCIL 32	7	52.58
12/10/2016	CDPT	12/16/2016	67869	WI AFSCME COUNCIL 32	7	65.00
12/10/2016	CDPT	12/16/2016	67870	WI SCTF	5	228.46

1332.86

*Payroll-Related*

Check Issue Dates: 12/13/2016 - 12/13/2016

Dec 13, 2016 08:46AM

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
12/16	12/13/2016	67867	16441	GUERIN, PEGGY	REFUND BALANCE: UTILITY CREDIT	PG-120716	1	001-1115	162.05
Total 67867:									162.05
Grand Totals:									162.05

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	162.05	.00	162.05
001-2120	.00	162.05-	162.05-
Grand Totals:	162.05	162.05-	.00

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
12/16	12/20/2016	67698	16427	NIEDENTHAL, CORINE	WATER REFUND OVERPMT	CN-111516	1	001-1115	64.11- V
Total 67698:									64.11-
12/16	12/20/2016	67874	2092	DIVERSIFIED INVESTIGATIONS	ADMINISTRATION BACKGROUND	4996	1	100-51-4141-300	2,396.86
Total 67874:									2,396.86
Grand Totals:									2,332.75

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	.00	64.11-	64.11-
001-2120	64.11	.00	64.11
100-2120	.00	2,396.86-	2,396.86-
100-51-4141-300	2,396.86	.00	2,396.86
Grand Totals:	2,460.97	2,480.97-	.00

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
12/16	12/26/2016	67871	16444	ANGELOS	HOLIDAY LUNCH	456971	1	100-51-1111-350	415.00
Total 67871: 415.00									
12/16	12/26/2016	67872	16442	SMITH, CHRIS	REFUND PMT AFTER TAX CERT	CS-121516	1	001-1115	185.03
Total 67872: 185.03									
12/16	12/26/2016	67873	16443	SUTER, MARGARET	REFUND CR BALANCE - UTILITY	MS-121316	1	001-1115	157.09
Total 67873: 157.09									
12/16	12/26/2016	67875	16429	1ST AYD CORP	SHOP SUPPLIES	PS181522	1	100-53-3030-350	20.54
Total 67875: 20.54									
12/16	12/26/2016	67876	30	ALLIANT ENERGY/WP&L	LIBRARY	120916	1	900-55-0011-220	1,892.04
12/16	12/26/2016	67876	30	ALLIANT ENERGY/WP&L	WELL #4	120916	2	600-57-0030-622	1,346.27
12/16	12/26/2016	67876	30	ALLIANT ENERGY/WP&L	LIFT #5	120916	3	600-56-0020-821	136.78
Total 67876: 3,375.09									
12/16	12/26/2016	67877	566	BMO HARRIS BANK NA	12/19/16 JUDGES CONF	121916	1	100-51-2121-330	187.47
Total 67877: 187.47									
12/16	12/26/2016	67878	115	BRANDT, BRETT	MEAL REIMBURSEMENT	BB-120816	1	100-53-3030-340	7.00
12/16	12/26/2016	67878	115	BRANDT, BRETT	MEAL REIMBURSEMENT	BB-120816	2	600-57-0090-160	9.50
12/16	12/26/2016	67878	115	BRANDT, BRETT	MEALS	BB-121816	1	100-53-3030-340	28.00
Total 67878: 44.50									
12/16	12/26/2016	67879	2277	BRANDT, STEVE	MEAL REIMBURSEMENT	SB-120516	1	100-53-3030-340	7.00
12/16	12/26/2016	67879	2277	BRANDT, STEVE	MEAL REIMBURSEMENT	SB-120816	1	100-53-3030-340	14.00
12/16	12/26/2016	67879	2277	BRANDT, STEVE	MEAL REIMBURSEMENT	SB-121216	1	100-53-3030-340	7.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67879:									
12/16	12/26/2016	67880	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17570304	1	100-53-3030-805	966.30
12/16	12/26/2016	67880	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17570304	2	600-56-0020-828	321.76
12/16	12/26/2016	67880	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17570304	3	600-57-0070-923	321.77
12/16	12/26/2016	67880	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17570304	4	650-53-3040-810	321.77
Total 67880:									
12/16	12/26/2016	67881	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	202481	1	900-55-0011-241	77.36
Total 67881:									
12/16	12/26/2016	67882	16298	COVILLE, ALLAN	SNOW CLEAN-UP	AC-121216	1	100-53-3030-340	1.58
Total 67882:									
12/16	12/26/2016	67883	249	DANE COUNTY TREASURER	MEAL SIT NUTRITION DONATION MCFARLA	MEALDONA	1	100-2435	2,279.38
12/16	12/26/2016	67883	249	DANE COUNTY TREASURER	MEAL SITE NUTRITION DONATION CAMBRI	MEALDONA	2	100-2435	421.00
Total 67883:									
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	1	600-56-0050-851	158.63
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	2	600-57-0070-921	158.63
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	3	650-53-3040-340	79.32
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	4	100-51-4141-225	66.10
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	6	100-52-2020-225	33.04
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	7	100-52-4040-225	33.04
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	8	100-55-5510-225	66.10
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	9	100-53-3030-225	66.10
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	10	100-52-7230-225	66.10
12/16	12/26/2016	67884	1921	FRONTIER	PHONE	121616	11	100-52-1010-225	66.09
Total 67884:									
12/16	12/26/2016	67885	16232	HESSLING, JAMIES	MEAL-SNOW PLOWING	JH-121916	1	100-53-3030-340	14.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67885:									
12/16	12/26/2016	67886	2248	KELLN, JACK	MEAL-SNOW PLOWING	JK-121216	1	100-53-3030-340	7.00
12/16	12/26/2016	67886	2248	KELLN, JACK	MEAL-SNOW PLOWING	JK-121816	1	100-53-3030-340	12.36
Total 67886:									
12/16	12/26/2016	67887	516	KWIJK TRIP INC	FUEL	00176007-12	1	100-52-1010-351	932.98
Total 67887:									
12/16	12/26/2016	67888	640	MGE	STREET LIGHTS	11299443-12	1	100-53-3030-222	740.47
Total 67888:									
12/16	12/26/2016	67889	16032	MUELLER, STEVEN	PROP TAX OVERPMT	123115	1	100-2364	22.27
Total 67889:									
12/16	12/26/2016	67890	1168	OTTHROW, RANDI	12/19/16 JUDGES CONF	RO-121916	1	100-51-2121-330	101.12
Total 67890:									
12/16	12/26/2016	67891	16398	POSPYHALLA, DAVID	MEAL REIMBURSEMENT	DP-120516	1	100-53-3030-340	7.00
Total 67891:									
12/16	12/26/2016	67892	2255	RIBBLE, ALYX	EMS BOOTS	AR-102616	1	100-52-4040-346	61.71
Total 67892:									
12/16	12/26/2016	67893	16365	SCHUENKE, MATT	MEALS/MILEAGE	MS-121616	1	100-51-4131-330	36.56
12/16	12/26/2016	67893	16365	SCHUENKE, MATT	MONTHLY PHONE ALLOWANCE	MS-122216	1	100-51-4131-225	50.00
Total 67893:									
12/16	12/26/2016	67894	886	SPRINT	PHONE	5012516200	1	900-55-0011-225	16.62

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67894:									
12/16	12/26/2016	67895	903	STATZ, JACKIE	CLOTHING	JS-121116	1	100-52-1010-346	15.57
Total 67895:									
12/16	12/26/2016	67896	16173	VENTURINO, JOHN	FLASH LIGHT	JV-120816	1	100-52-2020-346	45.00
Total 67896:									
12/16	12/26/2016	67897	1011	VERIZON WIRELESS	PHONE-PD	9776871522	1	100-52-1010-225	203.66
12/16	12/26/2016	67897	1011	VERIZON WIRELESS	MDC DATA	9776871523	1	100-52-4040-225	63.78
12/16	12/26/2016	67897	1011	VERIZON WIRELESS	MDC DATA	9776871523	2	100-52-2020-225	103.86
Total 67897:									
12/16	12/26/2016	67898	16267	WARREN, BRAD	MEALS-SNOW PLOWING	BW-121216	1	100-53-3030-340	26.47
Total 67898:									
12/16	12/26/2016	67899	16236	WEBER, MARK	MEALS	MM-120516	1	100-53-3030-340	7.00
Total 67899:									
12/16	12/26/2016	67900	2271	WESTPHAL, SCOTT	MEAL	SW-120916	1	100-53-3030-340	7.00
Total 67900:									
Grand Totals:									
									12,390.22

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	342.12	.00	342.12
001-2120	.00	342.12-	342.12-

M = Manual Check, V = Void Check

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
12/16	12/29/2016	67906	759	POSTMASTER	DEC UTILITY BILLING	122916	1	650-53-3040-340	149.98
12/16	12/29/2016	67906	759	POSTMASTER	DEC UTILITY BILLING	122916	2	600-56-0040-840	149.98
12/16	12/29/2016	67906	759	POSTMASTER	DEC UTILITY BILLING	122916	3	600-57-0060-903	149.97
Total 67906:									449.93
12/16	12/29/2016	67907	11	ACTION COMPUTER FORMS LL	4000 LASER CHECKS	30300	1	100-51-4151-310	365.61
Total 67907:									365.61
12/16	12/29/2016	67908	20	AG SYSTEMS INC	SALT BRINE PARTS	C45645	1	100-53-3030-451	228.23
Total 67908:									228.23
12/16	12/29/2016	67909	16270	AL KAUKL LAND SURVEYING &	REVISED EXHIBITS	121216	1	100-51-2161-210	325.00
Total 67909:									325.00
12/16	12/29/2016	67910	1397	ALL COMFORT SERVICES	COOK STREET RENTAL	556285	1	650-53-3040-260	481.00
Total 67910:									481.00
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	PUBLIC WORKS FACILITY	122316	1	100-51-8080-220	1,069.92
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	WATER TOWER HOLSCHER	122316	2	600-57-0030-622	54.89
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	WATER TOWER BURMA	122316	3	600-57-0030-622	31.03
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	WELL #3	122316	4	600-57-0030-623	1,432.17
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	BRANDT PARK	122316	5	100-55-6050-220	80.64
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	MCDANIEL PARK	122316	6	100-55-6050-222	263.39
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	CEDAR GLADE AERATOR	122316	7	650-53-3040-220	8.31
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	STREET LIGHTING (2)	122316	8	100-53-3030-222	326.98
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	TRAFFIC FLASHERS	122316	9	100-53-3030-222	8.42
12/16	12/29/2016	67911	30	ALLIANT ENERGYWMP&L	SIRENS	122316	10	100-51-8081-220	19.23
Total 67911:									3,294.98
12/16	12/29/2016	67912	2202	ARBOR DAY FOUNDATION	ARBOR DAY FOUNDATION	122216	1	100-55-6060-330	15.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67912:									
12/16	12/29/2016	67913	16451	BADGER ACOUSTICS, INC	LEWIS SHELTER ACOUSTIC PANELS	12162	1	500-55-0050-857	1,360.00
Total 67913:									
12/16	12/29/2016	67914	68	BADGER WELDING SUPP INC	OXYGEN	3380043	1	100-52-4040-345	53.70
Total 67914:									
12/16	12/29/2016	67915	1264	BARNES INC	MC APPLICATION	96669	1	100-51-8081-340	50.00
12/16	12/29/2016	67915	1264	BARNES INC	PW FALL APPLICATION	96672	1	100-51-8080-340	90.00
12/16	12/29/2016	67915	1264	BARNES INC	DROP OFF CURBSIDE BRUSH	97139	1	300-57-0010-290	11,991.63
12/16	12/29/2016	67915	1264	BARNES INC	DROP OFF SITE MAINT	97139	2	650-53-3040-232	6,468.00
Total 67915:									
12/16	12/29/2016	67916	16285	BATTERIES & BULBS	SCADA BATTERIES	572-398433	1	600-57-0030-623	12.95
Total 67916:									
12/16	12/29/2016	67917	104	BOBCAT OF MADISON INC.	CUTTING EDGE	01-51651	1	100-53-3030-352	134.65
Total 67917:									
12/16	12/29/2016	67918	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82343967	1	100-52-4040-345	355.86
12/16	12/29/2016	67918	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82345403	1	100-52-4040-345	23.42
12/16	12/29/2016	67918	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82348996	1	100-52-4040-345	217.36
Total 67918:									
12/16	12/29/2016	67919	114	BP	PD FUEL	L-1216-3729	1	100-52-1010-351	583.97
12/16	12/29/2016	67919	114	BP	PW FUEL	L-1216-3729	2	100-53-3030-351	935.68
12/16	12/29/2016	67919	114	BP	PW FUEL	L-1216-3729	3	600-56-0020-828	62.38
12/16	12/29/2016	67919	114	BP	PW FUEL	L-1216-3729	4	600-57-0070-933	62.38
12/16	12/29/2016	67919	114	BP	PW FUEL	L-1216-3729	5	650-53-3040-231	187.14
12/16	12/29/2016	67919	114	BP	COMM DEV FUEL	L-1216-3729	6	100-52-7230-330	42.39

VILLAGE OF MCFARLAND

Board Report  
Check Issue Dates: 12/29/2016 - 12/29/2016

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67919:									
12/16	12/29/2016	67920	16450	BRANDT, RENEE	CART	RB-122316	1	100-52-4040-351	9.88
12/16	12/29/2016	67920	16450	BRANDT, RENEE	MEAL REIMBUR	RB-122316	2	100-52-4040-347	29.00
Total 67920:									
12/16	12/29/2016	67921	2097	CHOICE 1 HEALTH CARE SERV	EMS SUPPLIES	6377	1	100-52-4040-345	49.90
Total 67921:									
12/16	12/29/2016	67922	166	CINTAS CORPORATION	FIRST AID SUPPLIES	8402992762	1	600-57-0090-160	86.36
Total 67922:									
12/16	12/29/2016	67923	172	CITY OF MADISON TREASURE	COMM MAINT	8086	1	100-52-1010-292	1,420.79
Total 67923:									
12/16	12/29/2016	67924	2064	COMPASS MINERALS AMERICA	ROAD SALT	71574642	1	100-53-3030-451	8,002.55
Total 67924:									
12/16	12/29/2016	67925	194	CONCENTRA	RANDOM DRUG TEST	102596041	1	600-57-0070-921	42.00
Total 67925:									
12/16	12/29/2016	67926	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	19805750	1	100-51-4141-240	190.54
12/16	12/29/2016	67926	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	19838841	1	900-55-0011-241	168.50
Total 67926:									
12/16	12/29/2016	67927	1227	CUSTOM CREDENTIALS	LION'S CLUB ALERT COMM IDS	2330	1	100-52-1010-240	144.25
Total 67927:									
12/16	12/29/2016	67928	229	DANE CO CLERK	ELECTION CODING/BALLOTS	2016-2	1	100-51-4142-300	352.00

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Total 67928:									
12/16	12/29/2016	67929	16319	DANE CO TREASURER	TAX BILL ENVELOPES	29944	1	100-51-4141-310	108.99
Total 67929:									
12/16	12/29/2016	67930	261	DECKER SUPPLY CO INC	SIGN BRACKETS	894484	1	100-53-3030-363	138.40
12/16	12/29/2016	67930	261	DECKER SUPPLY CO INC	SIGN BRACKETS	894545	1	100-53-3030-363	162.20
Total 67930:									
12/16	12/29/2016	67931	281	DIGGERS HOTLINE INC	LOCATES	161137601	1	600-56-0050-852	94.83
12/16	12/29/2016	67931	281	DIGGERS HOTLINE INC	LOCATES	161137601	2	600-57-0070-923	94.83
Total 67931:									
12/16	12/29/2016	67932	16446	DOCUMENT SALES AND DISTRI	BUILDING PERMIT SEALS	16-004984	1	100-52-7230-310	660.57
Total 67932:									
12/16	12/29/2016	67933	338	ENGELHART INC	SNOW BLOWER PARTS	1552305	1	100-53-3030-362	23.85
Total 67933:									
12/16	12/29/2016	67934	1146	ENGRAVING & TROPHY SPECI	ACCOUNTABILITY TAGS	56273	1	100-52-4040-349	20.00
12/16	12/29/2016	67934	1146	ENGRAVING & TROPHY SPECI	ALLOWABILITY TAGS	56295	1	100-52-4040-349	7.00
Total 67934:									
12/16	12/29/2016	67935	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	224426	1	100-53-3030-310	10.93
12/16	12/29/2016	67935	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	224426	2	100-51-4141-310	60.87
12/16	12/29/2016	67935	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	224426	3	100-52-4040-310	11.78
Total 67935:									
12/16	12/29/2016	67936	353	FERGUSON ENTERPRISES	HOCKEY RINK PARTS	3681283	1	100-55-6050-391	8.96

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Total 67936:									
12/16	12/29/2016	67937	361	FIRST SUPPLY LLC MADISON	WATER CLAMP	10335424-00	1	600-57-0050-652	101.25
Total 67937:									
12/16	12/29/2016	67938	1921	FRONTIER	PHONE BILL	122216	1	900-55-0011-225	92.71
Total 67938:									
12/16	12/29/2016	67939	395	GENERAL COMMUNICATIONS I	RADIO ANTENNA	231602	1	100-53-3030-292	95.00
12/16	12/29/2016	67939	395	GENERAL COMMUNICATIONS I	FIRE BASE AMT	233926	1	100-52-2020-292	1,898.00
12/16	12/29/2016	67939	395	GENERAL COMMUNICATIONS I	EMS BASE AMOUNT	233926	2	100-52-4040-292	949.00
12/16	12/29/2016	67939	395	GENERAL COMMUNICATIONS I	POLICE BASE AMOUNT	233926	3	100-52-1010-292	949.00
Total 67939:									
12/16	12/29/2016	67940	408	GRAINGER INC	LOCATE FLAGS	9293732252	1	600-57-0070-923	33.26
12/16	12/29/2016	67940	408	GRAINGER INC	MC STORAGE	9301062726	1	100-51-8081-340	54.04
Total 67940:									
12/16	12/29/2016	67941	2206	GRANT SIGNS	SIGN LIGHTS	3106	1	100-53-3030-363	285.00
Total 67941:									
12/16	12/29/2016	67942	418	HAMM'S ARBORCARE INC	TREE REMOVAL	7096	1	100-55-6060-340	3,790.50
Total 67942:									
12/16	12/29/2016	67943	1694	HEARTLAND LITHO	ENVELOPES	63798	1	100-51-4141-310	231.75
12/16	12/29/2016	67943	1694	HEARTLAND LITHO	TAX BILL INSERTS	63803	1	100-51-4141-310	526.22
12/16	12/29/2016	67943	1694	HEARTLAND LITHO	TAX BILL INSERTS	63826	1	100-51-4141-310	57.84
Total 67943:									
12/16	12/29/2016	67944	2281	HERC RENTALS	RINK PP RENTAL	28976273-00	1	100-55-6050-391	147.87

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Total 67944:									
12/16	12/29/2016	67945	1390	HOTSY CLEANING SYSTEMS IN	HOTSY REPAIR	0116888-IN	1	100-51-8080-240	366.00
Total 67945:									
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	VEHICLE MAINT	1129058	1	100-52-1010-350	6.97
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	SWEOPER PARTS	1129644	1	100-53-3030-352	43.66
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	VEH SUPPLIES	1130124	1	100-53-3030-352	37.63
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	UTILITY HOSE CLAMPS	1130126	1	600-57-0070-933	9.20
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	SWEOPER FILTERS	1130635	1	100-53-3030-352	88.16
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	VEHICLE MAINT	1131382	1	100-52-1010-350	3.11
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	PLOW LIGHTS	1131888	1	100-53-3030-352	3.04
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	WIOPER BLADES	1131940	1	100-53-3030-352	26.14
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	FILTER	1132102	1	100-53-3030-352	3.56
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	WIOPER BLADES	1132236	1	100-53-3030-352	11.52
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	WIOPER BLADES	1132238	1	100-53-3030-352	11.52
12/16	12/29/2016	67946	1904	HUMPHREY SERVICE PARTS I	WIOPER BLADES	1132277	1	100-53-3030-352	11.52
Total 67946:									
									256.03
12/16	12/29/2016	67947	452	HYDRITE CHEMICAL	WATER CHEMICALS	01969835	1	600-57-0040-631	564.06
Total 67947:									
									564.06
12/16	12/29/2016	67948	476	JEFFERSON FIRE & SAFETY IN	PPV FAN	232435	1	100-52-2020-810	3,990.00
12/16	12/29/2016	67948	476	JEFFERSON FIRE & SAFETY IN	TURNOUT BOOTS	232738	1	100-52-2020-346	309.64
12/16	12/29/2016	67948	476	JEFFERSON FIRE & SAFETY IN	PPV FAN PARTS	232915	1	100-52-2020-241	365.00
Total 67948:									
									4,664.64
12/16	12/29/2016	67949	480	JIMS TREE SERVICE INC	TREE REMOVAL	7478	1	100-55-6060-340	1,550.00
Total 67949:									
									1,550.00
12/16	12/29/2016	67950	531	LARK UNIFORM OUTFITTERS	INITIAL ISSUE - CRAFT	233850	1	100-52-1010-346	162.85

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Total 67950:									
12/16	12/29/2016	67951	765	LEGAL SHIELD	LEGAL	0108629-121	1	100-2156	127.60
Total 67951:									
12/16	12/29/2016	67952	563	LW ALLEN LLC	LIFT #5 ALARM	102424	1	600-1800	487.82
Total 67952:									
12/16	12/29/2016	67953	580	MADISON SPRING CO INC	UTILITY TOW HITCH	106577	1	600-57-0070-933	79.54
Total 67953:									
12/16	12/29/2016	67954	581	MADISON TRUCK EQUIPMENT I	CURB GUARD	12-77634	1	100-53-3030-352	202.75
12/16	12/29/2016	67954	581	MADISON TRUCK EQUIPMENT I	CUTTING EDGE	12-77686	1	100-53-3030-352	188.50
12/16	12/29/2016	67954	581	MADISON TRUCK EQUIPMENT I	PLOW PARTS	12-77811	1	100-53-3030-352	43.41
Total 67954:									
12/16	12/29/2016	67955	582	MADISON TRUCK SALES INC	UTILITY BATTERIES	28855A	1	600-57-0070-933	133.88
Total 67955:									
12/16	12/29/2016	67956	583	MADISON WATER UTILITY	STORMWATER CHARGE	0710341092	1	650-53-3040-245	12.62
Total 67956:									
12/16	12/29/2016	67957	4	MIDDLETON FORD	VEHICLE MAINT	311297	1	100-52-1010-350	337.43
Total 67957:									
12/16	12/29/2016	67958	2089	MIDWEST METER INC	METERS	0084903-LIN	1	600-1824	972.76
Total 67958:									
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	ATV 11 LIGHTS	1078187-00	1	100-52-2020-352	120.00
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	VEHICLE MAINT M1	1083093-00	1	100-52-1010-350	41.49
Total 67959:									

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12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	08' AMB BRAKES	1083486-00	1	100-52-4040-352	975.59
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	TRUCK HOSES	1083508-00	1	100-53-3030-352	76.02
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	VEHICLE MAINT M1	1083509-00	1	100-52-1010-350	3.47
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	PW POWERWASH PARTS	1083514-00	1	100-51-8080-240	135.91
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	PW DOOR LUBE	1083537-00	1	100-51-8080-240	25.38
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	15' TENDER DEF	1083623-00	1	100-52-2020-351	13.02
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	UTILITY BACKHOE PARTS	1083624-00	1	600-57-0070-933	6.18
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	PW POWER WASH PARTS	1083766-00	1	100-51-8080-240	72.73
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	TRUCK MIRROR	1083787-00	1	100-53-3030-352	33.68
12/16	12/29/2016	67959	1941	MIDWEST TRAILER SALES	PLOW MARKERS	1083788-00	1	100-53-3030-352	28.20
Total 67959:									1,531.67
12/16	12/29/2016	67960	2185	MSA PROFESSIONAL SERVICE	ANALYSIS & DOCUMENTATION	R09361004.0	1	401-51-0070-220	1,033.00
Total 67960:									1,033.00
12/16	12/29/2016	67961	687	MUNICIPAL CODE CORPORATI	ANNUAL WEB HOSTING	00279231	1	100-51-4141-310	650.00
Total 67961:									650.00
12/16	12/29/2016	67962	1976	MURPHY DESMOND SC	NOV 16 TRAFFIC MATTERS	8026999	1	100-51-2161-210	1,764.34
Total 67962:									1,764.34
12/16	12/29/2016	67963	2082	MASSCO INC	WATER SUPPLIES	S2118521.00	1	600-57-0070-923	85.36
12/16	12/29/2016	67963	2082	MASSCO INC	MC SUPPLIES	S2123116.00	1	100-51-8081-340	91.12
12/16	12/29/2016	67963	2082	MASSCO INC	PARK SUPPLIES	S2126656.00	1	100-55-6050-391	112.63
12/16	12/29/2016	67963	2082	MASSCO INC	MC SUPPLIES	S2127683.00	1	100-51-8081-340	396.32
Total 67963:									685.43
12/16	12/29/2016	67964	705	NFPA	NFPA-DUES	3151771	1	100-52-2020-320	175.00
Total 67964:									175.00
12/16	12/29/2016	67965	9151	PAGE PRODUCTION	JAN SENIOR NEWS	16-35	1	100-55-5530-211	590.00

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Total 67965:									
12/16	12/29/2016	67966	2066	PELLITTERI WASTE SYSTEMS	RECYCLE	6BX02441	1	300-57-0010-290	6,619.72
12/16	12/29/2016	67966	2066	PELLITTERI WASTE SYSTEMS	TRASH	6BX02441	2	300-57-0020-290	17,744.23
12/16	12/29/2016	67966	2066	PELLITTERI WASTE SYSTEMS	MC SHRED	6BX03031	1	100-51-8081-340	70.00
Total 67966: 24,433.95									
Total 67967:									
12/16	12/29/2016	67967	747	PIONEER RIM & WHEEL	08 AMB BATTERIES	3-1Z5020	1	100-52-4040-352	249.66
12/16	12/29/2016	67967	747	PIONEER RIM & WHEEL	08 AMB BATTERIES	3-1Z5029	1	100-52-4040-352	45.00
Total 67967: 204.66									
Total 67968:									
12/16	12/29/2016	67968	16445	POMASL FIRE EQUIPMENT	TANK FILL BRACKET	66110	1	100-52-2020-395	500.87
Total 67968: 500.87									
Total 67969:									
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	TRUCK TIRE	80122457	1	100-53-3030-352	70.00
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	M2 VEH MAINT	80122905	1	100-52-1010-350	622.60
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80123143	1	100-53-3030-352	244.00
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	R82 BATTERY	80123154	1	100-52-4040-352	204.66
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	LOADER TIRE REPAIR	80124013	1	100-53-3030-352	143.00
12/16	12/29/2016	67969	756	POMP'S TIRE SERVICE INC	TOOL CAT TIRE REPAIR	80124014	1	100-53-3030-352	43.00
Total 67969: 917.94									
Total 67970:									
12/16	12/29/2016	67970	764	PREMIER PAINT & WALLPAPER	WELL HOUSE PAINT	39783	1	600-57-0030-625	232.17
Total 67970: 232.17									
Total 67971:									
12/16	12/29/2016	67971	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	281973	1	100-51-8080-340	38.00
12/16	12/29/2016	67971	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	281974	1	100-51-8081-340	45.00
Total 67971: 83.00									
12/16	12/29/2016	67972	16357	PROTECTION TECHNOLOGIES	FIRE ALARM MONITORING	19691	1	900-55-0011-240	360.00

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Total 67972:									
12/16	12/29/2016	67973	1833	PULSE CHECK PLUS LLC	CPR COURSE - MATERIALS	4019	1	100-52-4040-291	7.50
Total 67973:									
12/16	12/29/2016	67974	783	QUILL CORPORATION	12/20/16 OFFICE SUPPLIES	2628193	1	100-51-2121-310	413.93
Total 67974:									
12/16	12/29/2016	67975	802	RENNERT'S FIRE EQUIP SRV IN	DS' ENG PUMP	36271	1	100-52-2020-352	930.00
12/16	12/29/2016	67975	802	RENNERT'S FIRE EQUIP SRV IN	92' ENGINE HEATER	36294	1	100-52-2020-352	576.91
Total 67975:									
12/16	12/29/2016	67976	16	RICOCHET MANUFACTURING C	FIRE TURNOUT GEAR	7490	1	100-52-2020-810	3,583.75
Total 67976:									
12/16	12/29/2016	67977	9137	RICOH USA INC	COPIER TONER	213784694	1	600-57-0070-921	41.00
Total 67977:									
12/16	12/29/2016	67978	818	ROTO ROOTER SEWER SERVI	SEWER CLEANING	169617	1	600-56-0030-831	14,000.15
12/16	12/29/2016	67978	818	ROTO ROOTER SEWER SERVI	SEWER CLEANING	169617	2	600-56-0030-832	5,006.00
12/16	12/29/2016	67978	818	ROTO ROOTER SEWER SERVI	MCDANIEL PARK PP DOWN	169736	1	100-55-6050-391	132.41
12/16	12/29/2016	67978	818	ROTO ROOTER SEWER SERVI	PW SEWER CLEANING	171301	1	100-51-8080-240	616.00
Total 67978:									
12/16	12/29/2016	67979	870	SLINDE TRUCKING	WATER TOWER GRAVEL	2540325421	1	600-57-0050-651	260.00
Total 67979:									
12/16	12/29/2016	67980	1163	SPRINT	WI-FI HOTSPOT	852911682-0	1	900-55-0011-241	38.98
Total 67980:									

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12/16	12/29/2016	67981	2032	TEN-41	UNIFORMS	422	1	100-52-2020-346	11.98
Total 67981: 11.98									
12/16	12/29/2016	67982	2042	THOMSON REUTERS	EQUIP RENTAL	835201448	1	100-52-1010-240	163.81
Total 67982: 163.81									
12/16	12/29/2016	67983	973	TRUCK COUNTRY	UTIL TRUCK PAN	X201465914:	1	600-57-0070-933	492.05
Total 67983: 492.05									
12/16	12/29/2016	67984	16448	TRUCKSTAR COLLISION CENT	97" LADDER REPAIR	12310	1	100-52-2020-352	4,226.25
Total 67984: 4,226.25									
12/16	12/29/2016	67985	1917	ULINE SHIPPING SUPPLY	DOG PARK	82890187	1	100-55-6050-391	463.62
Total 67985: 463.62									
12/16	12/29/2016	67986	995	USABUEBOOK	LOCATE FLAGS	121156	1	600-57-0070-921	164.06
Total 67986: 164.06									
12/16	12/29/2016	67987	2298	VIKING ELECTRIC SUPPLY	LIGHT BULBLS	2030730	1	100-51-8081-222	5,199.20
12/16	12/29/2016	67987	2298	VIKING ELECTRIC SUPPLY	BRANDT PARK LIGHTS	2060223	1	100-55-6050-391	54.60
12/16	12/29/2016	67987	2298	VIKING ELECTRIC SUPPLY	BRANDT PARK LIGHTS	2060225	1	100-55-6050-391	72.80
12/16	12/29/2016	67987	2298	VIKING ELECTRIC SUPPLY	BRANDT PARK LIGHTS	2069335	1	100-55-6050-391	36.40
12/16	12/29/2016	67987	2298	VIKING ELECTRIC SUPPLY	CREDIT	CM821795	1	100-55-6050-391	76.86
Total 67987: 5,286.14									
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0610-033-0821-5	122216	1	100-51-4154-210	2.16
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0710-354-3000-01	122216	2	100-51-4154-210	38.72
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0710-354-3025-1	122216	3	100-51-4154-210	15.06
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0710-354-5200-1	122216	4	100-51-4154-210	66.70
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0710-354-5225-1	122216	5	100-51-4154-210	15.06
12/16	12/29/2016	67988	1015	VILLAGE OF MCFARLAND	0710-354-5250-1	122216	6	100-51-4154-210	55.94

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Total 67988:									
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	MC LIGHT PARTS	S4991133.00	1	100-51-8081-350	95.70
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	MC LIGHTS	S5006772.00	1	100-51-8081-350	241.14
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	MC BALLAST	S5020581.00	1	100-51-8081-350	243.45
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	PW BALLAST	S5020581.00	1	100-51-8080-240	243.45
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	MC LIGHTS	S5020615.00	1	100-51-8081-350	45.72
12/16	12/29/2016	67989	1041	WERNER ELECTRIC SUPPLY C	MC BALLAST	S5020615.00	1	100-51-8081-350	93.66
Total 67989:									
12/16	12/29/2016	67990	2271	WESTPHAL, SCOTT	CDL REIMBURSEMENT	W231-7877-3	1	100-53-3030-340	82.00
Total 67990:									
12/16	12/29/2016	67991	16241	WI DEPT OF JUSTICE	BACKGROUND CHECKS	L1373T-1130	1	100-51-4141-310	7.00
Total 67991:									
12/16	12/29/2016	67992	1069	WI EMS ASSOC	WEMSA CONFIRMATION #302	302	1	100-52-4040-348	320.00
Total 67992:									
12/16	12/29/2016	67993	1098	WI EDENBECK INC	TRUCK PARTS	850153	1	100-53-3030-352	78.74
Total 67993:									
12/16	12/29/2016	67994	16347	WISCONSIN STATE LABORATO	WATER TESTS	483804	1	600-57-0070-923	50.00
Total 67994:									
12/16	12/29/2016	67995	16346	WOLF PAVING & EXCAVATING	STREET PATCH	57837	1	100-53-3030-231	140.30
Total 67995:									
12/16	12/29/2016	67996	16449	XTREME FD	RECRUITMENT SEMINAR	122816	1	100-52-4040-348	75.00
12/16	12/29/2016	67996	16449	XTREME FD	RECRUITMENT SEMINAR	122816-A	1	100-52-4040-348	75.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 67996:									
12/16	12/29/2016	67997	16447	ZEROREZ	MC CARPET CLEANING	14245	1	100-51-8081-210	1,795.00
Total 67997:									
12/16	12/29/2016	67998	1910	ZURBUCHEN OIL INC	PW FUEL	211495	1	100-53-3030-351	370.64
12/16	12/29/2016	67998	1910	ZURBUCHEN OIL INC	R82 REAR END OIL	211540	1	100-52-4040-351	91.58
12/16	12/29/2016	67998	1910	ZURBUCHEN OIL INC	FIRE grease	211542	1	100-52-2020-351	44.40
12/16	12/29/2016	67998	1910	ZURBUCHEN OIL INC	PW GREASE	211542	2	100-53-3030-351	44.40
Total 67998:									
Grand Totals: <span style="float: right;">132,958.96</span>									

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-2120	326.52	61,577.15-	61,250.63-
100-2156	127.60		127.60
100-51-2121-310	413.93	.00	413.93
100-51-2161-210	2,089.34	.00	2,089.34
100-51-4141-240	190.54	.00	190.54
100-51-4141-310	1,642.67	.00	1,642.67
100-51-4142-300	352.00	.00	352.00
100-51-4151-310	365.61	.00	365.61
100-51-4154-210	193.64	.00	193.64
100-51-8080-220	1,069.92	.00	1,069.92
100-51-8080-240	1,459.47	.00	1,459.47
100-51-8080-340	128.00	.00	128.00
100-51-8081-210	1,795.00	.00	1,795.00
100-51-8081-220	19.23	.00	19.23
100-51-8081-222	5,199.20	.00	5,199.20
100-51-8081-340	706.48	.00	706.48
100-51-8081-350	719.67	.00	719.67

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/24/2016	PC	12/30/2016	67901	REDMAN, BRIAN G.	48	1,979.20
12/24/2016	PC	12/30/2016	67902	KUBICEK, JAMES	420	1,037.21
12/24/2016	CDPT	12/30/2016	67903	WI AFSCME COUNCIL 32	7	52.58
12/24/2016	CDPT	12/30/2016	67904	WI SCTF	5	228.46
12/24/2016	CDPT	12/30/2016	67905	WPPA TREASURER	6	456.50

3753.95

*Payroll-Related*

Check Issue Dates: 1/4/2017 - 1/4/2017

Jan 04, 2017 01:43PM

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/04/2017	67999	16452		IMPACT NETWORKING			100-1624	1,750.00
					IT ASSESSMENT	ASSESS-010	1		
Total 67999:									1,750.00
Grand Totals:									1,750.00

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1624	1,750.00	.00	1,750.00
100-2120	.00	1,750.00-	1,750.00-
Grand Totals:	1,750.00	1,750.00-	.00

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68000:									
01/17	01/09/2017	68000	20	AG SYSTEMS INC	SALT BRINE PARTS	C46234	1	100-53-3030-352	111.10
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	MUNI CENTER	123116	1	100-51-8081-220	2,771.52
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	WELL #4	123116	2	600-57-0030-623	58.82
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	LIFT #1	123116	3	600-56-0020-821	176.88
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	LIFT #2	123116	4	600-56-0020-821	192.94
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	LIFT #3	123116	5	600-56-0020-821	161.16
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	LEWIS PARK SHELTER	123116	6	100-55-6050-221	258.51
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	123116	7	100-53-3030-222	9.19
01/17	01/09/2017	68001	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	123116	8	100-53-3030-222	8.16
Total 68001:									
									3,637.18
Total 68002:									
01/17	01/09/2017	68002	44	ANDERSEN, LORI	MILEAGE EXP REIMBURSEMENT	LA-102516	1	100-55-5510-353	101.60
01/17	01/09/2017	68002	44	ANDERSEN, LORI	MILEAGE EXP REIMBURSEMENT	LA-120216	1	100-55-5510-353	105.30
01/17	01/09/2017	68002	44	ANDERSEN, LORI	MILEAGE EXP REIMBURSEMENT	LA-120216	2	100-55-5510-330	89.64
01/17	01/09/2017	68002	44	ANDERSEN, LORI	OUTREACH SUPPLIES	LA-123116	1	100-55-5520-320	191.39
Total 68002:									
									487.93
Total 68003:									
01/17	01/09/2017	68003	10	ARAMARK	MATS/1640201332	1640201332-	1	900-55-0011-240	46.72
01/17	01/09/2017	68003	10	ARAMARK	MATS/1640191159	1640201332-	2	900-55-0011-240	46.72
01/17	01/09/2017	68003	10	ARAMARK	MATS/1640186089	1640201332-	3	900-55-0011-240	46.72
Total 68003:									
									140.16
Total 68004:									
01/17	01/09/2017	68004	68	BADGER WELDING SUPP INC	OXYGEN LEASE	DM8098	1	100-52-4040-345	85.56
Total 68004:									
									85.56
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032543625	2032543625-	1	900-55-0011-395	324.40
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032522887	2032543625-	2	900-55-0011-395	238.09
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032524126	2032543625-	3	900-55-0011-395	162.79
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032520874	2032543625-	4	900-55-0011-395	646.70

M = Manual Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032498507	2032543625-	5	900-55-0011-395	250.20
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/2032502338	2032543625-	6	900-55-0011-395	216.09
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	BOOKS/5014352170	2032543625-	7	900-55-0011-395	71.33
01/17	01/09/2017	68005	74	BAKER & TAYLOR BOOKS	CDS	B37231880	1	900-55-0011-396	11.03
Total 68005:									1,920.63
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	ADMIN	BMO-121916	1	100-1624	1,387.68
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	COMMDDEV	BMO-121916	2	100-1624	660.57
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	CABLE	BMO-121916	3	100-1624	230.30
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	OUTREACH	BMO-121916	4	100-1624	921.28
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	LIBRARY	BMO-121916	5	100-1624	1,370.27
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	EMS	BMO-121916	6	100-1624	2,736.06
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	POLICE	BMO-121916	7	100-1624	2,839.04
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	FIRE	BMO-121916	8	100-1624	3,659.49
01/17	01/09/2017	68006	566	BMO HARRIS BANK NA	PUBLIC WORKS	BMO-121916	9	100-1624	623.11
Total 68006:									14,427.80
01/17	01/09/2017	68007	109	BONESS, PAULINE	MILEAGE	PB-122116	1	100-51-7272-330	6.64
Total 68007:									6.64
01/17	01/09/2017	68008	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82359177	1	100-52-4040-345	167.63
Total 68008:									167.63
01/17	01/09/2017	68009	150	CDW GOVERNMENT INC	PROLECTOR	GJCT509	1	200-51-0049-820	870.61
Total 68009:									870.61
01/17	01/09/2017	68010	158	CHARTER COMMUNICATIONS	ADMIN	8441-122116	1	100-51-4141-225	163.98
01/17	01/09/2017	68010	158	CHARTER COMMUNICATIONS	CABLE	8441-122116	2	200-51-0049-215	131.64
01/17	01/09/2017	68010	158	CHARTER COMMUNICATIONS	FIRE/EMS	8441-122116	3	100-52-2020-225	42.00
01/17	01/09/2017	68010	158	CHARTER COMMUNICATIONS	EMS	8441-122116	4	100-52-4040-225	42.00
01/17	01/09/2017	68010	158	CHARTER COMMUNICATIONS	PD	8441-122116	5	100-52-1010-225	101.00
Total 68010:									480.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	SSL CERTIFICATE	20142783	1	100-51-4141-210	150.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	COURT	MSP-2809	1	100-51-2121-210	88.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	GEN ADMIN	MSP-2809	2	100-51-4170-311	484.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	POLICE	MSP-2809	3	100-52-1010-240	1,012.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	FIRE	MSP-2809	4	100-52-2020-241	484.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	EMS	MSP-2809	5	100-52-4040-241	220.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	OUTREACH SPEC SVCS	MSP-2809	6	100-55-5520-240	44.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	OUTREACH SPEC SVCS	MSP-2809	7	100-55-5510-240	132.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	COMM DEV	MSP-2809	8	100-51-7272-240	132.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	PUBLIC WORKS	MSP-2809	9	100-53-3030-240	264.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	WATER	MSP-2809	10	600-57-0070-923	88.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	SEWER	MSP-2809	11	600-56-0050-852	88.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	STORMWATER	MSP-2809	12	650-52-3040-310	88.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	E MGMT	MSP-2809	13	100-52-5050-292	44.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	FAM FEST	MSP-2809	14	100-51-4170-311	44.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	SERVERS	MSP-2809	15	100-51-4170-311	308.00
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	SERVER BACKUPS	MSP-2809	16	100-51-4170-311	477.50
01/17	01/09/2017	68011	193	COMPUTER MAGIC INC	PC BACKUP & ADDTL SPAM FILTER	MSP-2809	17	100-51-4170-311	67.50
Total 68011:									4,215.00
01/17	01/09/2017	68012	1978	COX, HEIDI	MILEAGE REIMBURSEMENT	HC-120716	1	900-55-0011-330	14.04
01/17	01/09/2017	68012	1978	COX, HEIDI	POSTAGE	HC-120716	2	900-55-0011-310	30.63
Total 68012:									44.67
01/17	01/09/2017	68013	1780	DANE CO CONSOLIDATED FOO	VINYL GLOVES	73558	1	100-55-5530-349	8.03
Total 68013:									8.03
01/17	01/09/2017	68014	267	DEMCO INC	SUPPLIES	6030840	1	900-55-0011-345	141.21
Total 68014:									141.21
01/17	01/09/2017	68015	338	ENGELHART INC	ATV 11 REPAIRS	1552635	1	100-52-2020-352	50.05
Total 68015:									50.05
01/17	01/09/2017	68016	341	ENVIRONMENT CONTROL	JANITORIAL	2224-613	1	900-55-0011-210	1,179.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68016:									
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	222065	1	100-51-4141-310	326.89
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	222368	1	100-51-7272-310	29.08
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	222368	2	100-51-4142-300	14.30
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	222368	3	100-51-4141-310	65.45
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	222368	4	100-53-3030-310	52.96
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	223657	1	100-52-4040-310	48.78
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	223657	2	100-51-7272-310	10.89
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	223657	3	100-53-3030-310	10.89
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	223657	4	100-51-4141-310	21.78
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	224074	1	100-51-4141-310	74.55
01/17	01/09/2017	68017	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	224074	2	100-52-4040-310	7.77
Total 68017: 663.34									
01/17	01/09/2017	68018	16408	GALE/CENGAGE LEARNING	BOOKS	59442829	1	900-55-0011-395	102.38
01/17	01/09/2017	68018	16408	GALE/CENGAGE LEARNING	LP BOOKS	59495683	1	900-55-0011-395	22.40
Total 68018: 124.78									
01/17	01/09/2017	68019	2265	HANSON, GERRI	MILEAGE REIMBURSEMENT	GH-110816	1	900-55-0011-330	14.15
Total 68019: 14.15									
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	OCT/NOV UTIL BILLS	63802	1	600-56-0040-840	70.58
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	OCT/NOV UTIL BILLS	63802	2	600-57-0060-902	70.58
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	OCT/NOV UTIL BILLS	63802	3	650-53-3040-340	70.59
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	NOV/DEC BILLS, PERF PAPER	63880	1	600-56-0040-840	102.77
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	NOV/DEC BILLS, PERF PAPER	63880	2	600-57-0060-902	102.77
01/17	01/09/2017	68020	1694	HEARTLAND LITHO	NOV/DEC BILLS, PERF PAPER	63880	3	650-53-3040-340	102.77
Total 68020: 520.06									
01/17	01/09/2017	68021	439	HJ PERTZBORN	PW SPRINKLER TEST	194147	1	100-51-8080-240	235.00
Total 68021: 235.00									

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/09/2017	68022	476	JEFFERSON FIRE & SAFETY IN	TURNOUT BOOTS	233042	1	100-52-4040-346	614.00
Total 68022: 614.00									
01/17	01/09/2017	68023	16340	KENT, HEATHER	LIBRARY PROGRAM SUPPLIES	HK-120916	1	900-55-0011-350	187.57
Total 68023: 187.57									
01/17	01/09/2017	68024	16364	KWIK TRIP EXTENDED NETWO	FUEL	NP49345072	1	100-52-4040-351	228.60
01/17	01/09/2017	68024	16364	KWIK TRIP EXTENDED NETWO	FUEL	NP49345072	2	100-52-2020-351	417.05
Total 68024: 645.65									
01/17	01/09/2017	68025	531	LARK UNIFORM OUTFITTERS	VEST	235099	1	100-52-1010-346	815.00
01/17	01/09/2017	68025	531	LARK UNIFORM OUTFITTERS	UNIFORMS	235150	1	100-52-2020-346	1,665.40
Total 68025: 2,480.40									
01/17	01/09/2017	68026	575	MADISON MET SEWERAGE DIS	PRESTON PLACE-MMSD CONN CHG	IN13044	1	100-2640	10,672.64
Total 68026: 10,672.64									
01/17	01/09/2017	68027	581	MADISON TRUCK EQUIPMENT I	SALT BRINE TANK	17142	1	100-53-3030-352	3,230.00
01/17	01/09/2017	68027	581	MADISON TRUCK EQUIPMENT I	FLOW TRUCK BOARDS	17183	1	100-53-3030-352	300.00
Total 68027: 3,530.00									
01/17	01/09/2017	68028	16453	MCFARLAND POLICE EXPLORE	TRAINING/EDUCATION	123116	1	100-52-1010-330	500.00
Total 68028: 500.00									
01/17	01/09/2017	68029	16184	MIDROFFERS CONSULTING LL	PROJECT MGMT	201612006	1	500-51-7272-820	3,126.09
Total 68029: 3,126.09									
01/17	01/09/2017	68030	634	MIENARDS - MONONA	PATH SEALER	10876	1	100-55-6050-391	20.46
01/17	01/09/2017	68030	634	MIENARDS - MONONA	PATH SEALER	10894	1	100-55-6050-391	34.43
01/17	01/09/2017	68030	634	MIENARDS - MONONA	SHOP SUPPLIES	14466	1	100-53-3030-340	53.37

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68030:									
01/17	01/09/2017	68031	640	MGE	LIFT #2 ELECTRIC	14096945-27	1	600-56-0020-828	55.20
01/17	01/09/2017	68031	640	MGE	STREET LIGHTS	14096945-27	2	100-53-3030-222	37.11
01/17	01/09/2017	68031	640	MGE	LIFT #2 GAS	14096945-27	3	600-56-0020-828	82.76
01/17	01/09/2017	68031	640	MGE	STREET LIGHTS	14096945-27	4	100-53-3030-222	33.87
Total 68031:									
									208.94

Total 68032:									
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	649621	1	900-55-0011-396	55.00
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650246	1	900-55-0011-396	99.99
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650269	1	900-55-0011-396	396.88
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650469	1	900-55-0011-396	40.00
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650481	1	900-55-0011-396	10.00
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650905	1	900-55-0011-396	10.00
01/17	01/09/2017	68032	2058	MICROMARKETING LLC	AUDIO BOOKS	650926	1	900-55-0011-396	110.95
Total 68032:									
									722.82

Total 68033:									
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	GREASE GEAR ENDS	1072217-00	1	100-53-3030-340	13.04
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	HEAT SHRINK CONNECTORS	1076213-00	1	100-53-3030-352	9.20
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	REPAIRM4	1077876-01	1	100-52-1010-350	5.74
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	MASTER PACK	1078248-00	1	100-53-3030-352	3.62
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	JUMPER CABLES	1078259-00	1	100-53-3030-350	109.71
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	BACKUP LIGHTS	1078978-00	1	100-53-3030-352	5.02
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	MOWER PARTS	1080012-00	1	100-53-3030-352	13.49
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	STEVE:M2 REPAIR	1080653-00	1	100-52-1010-350	3.82
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	M7 REPAIR	1080938-00	1	100-52-1010-350	12.40
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	UTILITY VEH PARTS	1081313-00	1	600-57-0070-933	9.98
01/17	01/09/2017	68033	1941	MIDWEST TRAILER SALES	VEH MAINT: CHIEF'S CAR	1083402-00	1	100-52-1010-350	2.96
Total 68033:									
									188.98

Total 68034:									
01/17	01/09/2017	68034	1896	NAPA AUTO PARTS	ATV FILTERS	517273	1	100-52-2020-352	46.52
Total 68034:									
									46.52
01/17	01/09/2017	68035	2082	MASSCO INC	PW SUPPLIES	S2131886.00	1	100-51-8080-340	19.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68035:									
01/17	01/09/2017	68036	756	POMPS TIRE SERVICE INC	VEH EQUIP	80123541	1	100-52-1010-350	1,657.80
Total 68036:									
01/17	01/09/2017	68037	783	QUILL CORPORATION	OFFICE SUPPLIES	2674181	1	100-52-1010-310	574.87
01/17	01/09/2017	68037	783	QUILL CORPORATION	OFFICE SUPPLIES	2736890	1	100-52-1010-310	50.70
01/17	01/09/2017	68037	783	QUILL CORPORATION	OFFICE SUPPLIES	2751710	1	100-52-1010-310	5.99
01/17	01/09/2017	68037	783	QUILL CORPORATION	OFFICE SUPPLIES	2770334	1	100-52-1010-310	65.44
01/17	01/09/2017	68037	783	QUILL CORPORATION	OFFICE SUPPLIES	2778058	1	100-52-1010-310	44.99
Total 68037:									
01/17	01/09/2017	68038	9137	RICOH USA INC	EQUIP RENTAL	22245093	1	100-52-1010-240	210.12
Total 68038:									
01/17	01/09/2017	68039	836	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	577327-00	1	900-55-0011-340	388.13
Total 68039:									
01/17	01/09/2017	68040	879	SOUTH CENTRAL LIBRARY SY	COMPUTERS	16-837	1	900-55-0011-810	4,599.40
01/17	01/09/2017	68040	879	SOUTH CENTRAL LIBRARY SY	PUPPETS	16842	1	900-55-0011-350	38.50
Total 68040:									
01/17	01/09/2017	68041	915	STUCKEY, LINDA	MILEAGE	LS-110916	1	900-55-0011-330	14.15
Total 68041:									
01/17	01/09/2017	68042	937	THE LIBRARY STORE INC	LIBRARY SUPPLIES	241693	1	900-55-0011-345	343.70
Total 68042:									
01/17	01/09/2017	68043	957	TOWNS AUTO CENTER INC	TIRES	0035075	1	100-53-3030-352	433.12

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68043:									
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	JUNIPER RIDGE REVISIONS	17246	1	100-2640	325.00
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	2016 HOLSCHER RD RECONSTRUCTION	17247	1	600-1800	245.00
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	PRAIRIE PLACE DVLPMNT	17248	1	100-2640	289.75
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	2015 GRANDVIEW MARSH TRAIL	17249	1	500-55-0050-858	616.70
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	2016 BROADHEAD ST IMPROVEMENTS	17250	1	500-53-0030-850	263.75
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	2016 STREET & H2O MAIN IMPROVE	17251	1	500-53-0030-845	228.30
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	CMOM ASSISTANCE	17252	1	600-56-0050-852	250.00
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	5401 PAULSON RD DUPLEXES	17253	1	100-2640	429.75
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	2017 CTH MN IMPROVEMENTS	17254	1	500-53-0030-850	3,487.45
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	CHANNEL DREDGING PROJECT	17255	1	650-53-3040-215	1,970.40
01/17	01/09/2017	68044	958	TOWN & COUNTRY ENGINEER	ZORN COMPRESSOR PROJECT	17256	1	100-1624	151.25
Total 68044: 8,257.35									
01/17	01/09/2017	68045	1704	UNIQUE MANAGEMENT SERVI	COLLECTION SERVICES	436789	1	900-55-0011-215	44.75
Total 68045: 44.75									
01/17	01/09/2017	68046	16399	UNIVERSITY TOWING SERVICE	ATV TOWING	8692	1	100-52-2020-352	125.00
Total 68046: 125.00									
01/17	01/09/2017	68047	988	UPS	POSTAGE	22F8A0526	1	100-52-1010-315	7.29
Total 68047: 7.29									
01/17	01/09/2017	68048	2298	VIKING ELECTRIC SUPPLY	PARK BULBS	2128794	1	100-55-6050-391	216.84
Total 68048: 216.84									
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	MUNI CENTER	123116	1	100-53-3030-499	345.54
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PUBLIC WORKS	123116	2	100-53-3030-499	364.82
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PUBLIC WORKS	123116	3	100-53-3030-499	584.40
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	OLD LIBRARY	123116	4	100-53-3030-499	29.66
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LIBRARY	123116	5	100-53-3030-499	288.65
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LIBRARY	123116	6	100-53-3030-499	164.61

M = Manual Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PUBLIC UTILITIES	123116	7	650-53-3040-260	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	MUNI CENTER	123116	8	100-53-3030-499	420.47
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	HOUSE	123116	9	400-51-0070-240	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	VILLAGE OF MCF	123116	10	400-51-0070-240	13.91
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	VILLAGE OF MCF	123116	11	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PARKING LOT	123116	12	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	ROW CREAMERY RD	123116	13	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	OLD WELL HOUSE	123116	16	600-57-0030-623	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	WATER TOWER-BURMA	123116	17	600-57-0050-641	60.80
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	HOLSCHER WATER TOWER	123116	18	600-57-0050-641	41.52
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	WELL #1	123116	19	600-57-0030-623	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	WELL #3	123116	20	600-57-0030-623	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LIFT #1	123116	21	600-56-0030-834	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LIFT #2	123116	22	600-56-0030-834	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LIFT #4	123116	23	600-56-0030-834	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	BRANDT PARK	123116	24	100-53-3030-499	44.49
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	RIDGE VIEW	123116	25	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PED PATH	123116	26	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	YAHARA RIVER PARK	123116	27	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PED PATH	123116	28	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	FLOWER CORNER	123116	29	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LEWIS PARK	123116	30	100-53-3030-499	57.84
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PED PATH	123116	31	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	LEGION MEM PARK	123116	32	100-53-3030-499	56.35
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	WM MCFARLAND PARK	123116	33	100-53-3030-499	618.41
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	BRANDT PARK	123116	34	100-53-3030-499	70.50
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	WOODLAND ESTATES	123116	35	100-53-3030-499	14.83
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	AUTUMN GROVE	123116-A	1	100-53-3030-499	34.11
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	CEDAR RIDGE	123116-A	2	100-53-3030-499	53.39
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	CEDAR GLADE PARK	123116-A	3	100-53-3030-499	16.31
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	MCDANIEL PARK	123116-A	4	100-53-3030-499	99.36
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	BOCCE BALL COURT	123116-A	5	100-53-3030-499	15.84
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	EGNER PARK	123116-A	6	600-57-0030-623	19.28
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	GAZEBO	123116-A	7	100-53-3030-499	29.66
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	HIGHLAND OAK PARK	123116-A	8	100-53-3030-499	32.63
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	COMM GARDEN	123116-A	9	100-53-3030-499	13.91
01/17	01/09/2017	68049	1015	VILLAGE OF MCFARLAND	PED PATH	123116-A	10	100-53-3030-499	14.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68049:									
01/17	01/09/2017	68050	16236	WEBER, MARK	MEALS	MMW-121816	1	100-53-3030-340	28.00
Total 68050:									
01/17	01/09/2017	68051	16449	XTRMIE FD	RECRUITMENT SEMINAR	011417	1	100-52-2020-330	75.00
Total 68051:									
01/17	01/09/2017	68052	16447	ZEROREZ	PD CARPET CLEANING	14042	1	100-51-8081-210	449.00
Total 68052:									
01/17	01/09/2017	68053	1910	ZURBUCHEN OIL INC	POLICE BULK OIL	211529	1	100-52-1010-351	1,269.18
Total 68053:									
Grand Totals:									75,240.50

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1624	14,579.05	.00	14,579.05
100-2120	.00	52,370.99-	52,370.99-
100-2640	11,717.14	.00	11,717.14
100-51-2121-210	88.00	.00	88.00
100-51-4141-210	150.00	.00	150.00
100-51-4141-225	163.98	.00	163.98
100-51-4141-310	488.67	.00	488.67
100-51-4142-300	14.30	.00	14.30
100-51-4170-311	1,381.00	.00	1,381.00
100-51-7272-240	132.00	.00	132.00
100-51-7272-310	39.97	.00	39.97
100-51-7272-330	6.64	.00	6.64

## VILLAGE BOARD

Monday, December 12, 2016

7:00 P.M.

McFarland Municipal Center  
Community Room

### AGENDA

**1. CALL TO ORDER**

**2. ATTENDANCE ROLL CALL**

**3. PUBLIC APPEARANCES**

Peter Gentry, Card Avenue, spoke in support of upcoming regulations or ordinance regarding tourist rooming houses in the Village.

**4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS**

**a. Public Announcement**

(1) December 23<sup>rd</sup> is the last day for incumbents not seeking re-election to file notification of non-candidacy.

(2) Nomination papers due for Spring Election January 3<sup>rd</sup> by 5 p.m.

(3) Village offices will be closed Friday, December 23, 2016, Monday December 26, 2016 and Monday, January 2, 2017.

**b. Public Communications**

(1) Update from Administrator Schuenke on tax bills to be mailed Wednesday December 14<sup>th</sup>.

**5. CONSENT AGENDA**

**a. Motion to approve pre-paid check #67754-57763 in the amount of 10,625.34. and current checks #67764-67859 in the amount of \$285,916.78.**

**b. Motion to approve the minutes of the November 28, 2016 Village Board meeting.**

**c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Ashley A Bartlett (McFarland BP) be approved**  
Motion by President Czebotar, second by Trustee Mooney to approve the consent agenda. Motion carries 7-0 by acclamation for a. and c., and 6-1 by acclamation with Trustee Lytle abstaining on item b.

**6. BUSINESS**

**a. PLAN COMMISSION**

**1) Discussion and possible action on a development agreement with Preston Place Properties LLC for 5401 Paulson Road in the Village of McFarland, Dane County, Wisconsin.**

Motion by President Czebotar, second by Trustee Kolk, to approve a development agreement with Preston Place Properties LLC for 5401 Paulson

Road in the Village of McFarland, Dane County, Wisconsin. Motion carries 6-1 with Trustee Utter voting nay.

**2) Discussion and possible action on resolution 2016-12: a resolution approving grant of water main easement and access easement relating to Preston Place Properties LLC.**

Motion by President Czebotar, second by Trustee Lytle, to approve resolution 2016-12: a resolution approving grant of water main easements and access easement relating to Preston Place Properties LLC. Motion carries 7-0 by acclamation.

**b. Discussion and possible action on to approve ordinance 2016-12: an ordinance to memorialize the solid waste annual charges.**

Motion by President Czebotar, second by Trustee Lytle, to approve ordinance 2016-12: an ordinance to memorialize the solid waste annual charges. Motion carries 7-0 by acclamation.

**c. Discussion and possible action on ordinance 2016-13: an ordinance amending various fees established in the Village of McFarland fee schedule.**

Motion by Trustee Utter, second by Trustee Adrian, to approve ordinance 2016-13: an ordinance amending various fees established in the Village of McFarland fee schedule with the exception of the fee in 56-238(c)(2) c which shall remain at \$300, and the reduction of the ambulance – no transport fee for residents to \$100. Motion carries 7-0 by acclamation.

The fee in 56-238(c)(2) c shall be brought back to the Board along with discussion on all Plan Commission fees.

**d. Discussion and possible action on cancelling Village Board meeting for December 26, 2016.**

Motion by President Czebotar, second by Trustee Utter, to cancel the Village Board meeting for December 26, 2016 for lack of agenda items. Motion carries 7-0 by acclamation.

**e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.**

No requests, referrals, or updates.

**7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis.**

**Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding the following issues:**

**a. Consideration of an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

**b. Consideration of a Side Letter Agreement between the Village and Dane County Professional Employees, Local 60, AFSCME AFL-CIO EMT Unit.**

Motion by President Czebotar, second by Trustee Adrian, to convene in closed session at 7:45 p.m. in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically regarding the following issues:

- c. Consideration of an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.
- d. Consideration of a Side Letter Agreement between the Village and Dane County Professional Employees, Local 60, AFSCME AFL-CIO EMT Unit.

Motion carries 6-1 on a roll call vote: Adrian- aye, Brassington – aye, Czebotar – aye, Kolk – aye, Lytle – aye, Mooney – aye, and Utter – nay.

**8. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.**

Motion by President Czebotar, second by Trustee Utter, to enter back into open session at 9:36 p.m. Motion carries 7-0 by acclamation.

**a. Discussion and possible action regarding a Side Letter Agreement between the Village and Dane County Professional Employees, Local 60, AFSCME AFL-CIO EMT Unit.**

Motion by President Czebotar, second by Trustee Kolk, to approve a side letter agreement between the Village and Dane County Professional Employees, Local 60, AFSCME AFL-CIO EMT Unit. Carried 7-0 by acclamation.

**b. Discussion and possible action on an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

Motion by Trustee Kolk, second by Trustee Lytle, to accept the offer to purchase from the McFarland School District dated August 29, 2016 in the amount of \$500,000 for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3 with the following conditions:

- 1) The offer to purchase may be signed by the Village prior to December 31, 2016.
- 2) Closing on the sale of the property may take place by January 31, 2017.
- 3) Approval of the offer to purchase shall grant the School District authority to move forward their design/review of their planned improvement to 6009 Johnson Street, being tax parcel 0610-034-0195-3/

**9. ADJOURNMENT**

Motion by Trustee Kolk, second by Trustee Lytle, to adjourn at 9:41. Motion carries 7-0 by acclamation.

Village of McFarland

**BUSINESS**

January 9, 2017

## **PARKS CREW PERSON (full-time)**

### **POSITION DESCRIPTION**

**Position:**      **Title:** Parks/Crewperson                      **FLSA:** Non-Exempt  
**Department:** Parks/Public Works Department            **Represented:** No  
**Reports to:**   Assistant Director/Public Works Director   **Employment Category:** Full-time

### **POSITION SUMMARY**

#### **Distinguishing Characteristics of the Class**

This position is responsible for performing a wide variety of unskilled and semi-skilled work associated with the operation and maintenance of parks, conservancies, playgrounds, park/Village facilities, tree trimming, facility grounds maintenance streets, storm sewers. The work includes construction, operation, repair, maintenance, and involves the operation of a variety of different vehicles, machinery and equipment.

#### **Supervision Received**

Performs under the general supervision of the Assistant Director, Public Works Director.

#### **Supervision Exercised**

None.

### **DESCRIPTION OF WORK**

#### **Essential Duties and Responsibilities**

- Mows and trims grass and weeds, rakes and collects leaves, and trims trees and shrubs.
- Applies herbicides, fertilizers and other turf maintenance products.
- Maintains and cleans parks, recreational facilities, playgrounds and equipment, natural areas, drainage ways.
- Maintains Village owned or leased buildings, grounds, and parking lots, including plumbing, lighting, painting, staining and HVAC systems.
- Insures the proper maintenance of equipment and tools by cleaning and checking them after use.
- Patches potholes, installs street signs, and paints street markings.
- Operates a variety of machinery and equipment, including tractors, loaders, rollers, mowers, trimmers, pumps, compressors, generators, and related small engine equipment.

- Drives trucks, light utility vehicles of various sizes in the loading, hauling, and unloading of various equipment and materials including snow removal and ice control operations
- Assists Public Works crew members with Village projects and holiday decorations.
- Performs other related duties as required.

### **Equipment Used**

A variety of motorized vehicles and equipment, including dump trucks, utility vehicles, and construction equipment, trailers, mowers and trimmers; chain saws, pumps, compressors, and generators; snow plows and snow blowers; compactor; common hand and power tools; telephone, mobile and portable radio.

### **Work Environment and Working Conditions**

Works in a normal shop setting and under uncontrolled field conditions; some additional hours required, including periodic weekend work; subject to 24-hour emergency call-in; may be required to work extended periods at a time.

While performing the duties of this job, the employee frequently works near moving mechanical parts and in a work environment where the noise level is moderately noisy. The employee regularly works in outside weather conditions and may be exposed to extreme heat or cold, wet and/or humid conditions, or snow and/or ice conditions. The employee is occasionally exposed to fumes and toxic/caustic chemicals.

As a CDL holder, the employee is subject to pre-employment reasonable suspicion, post-accident, and random drug and alcohol testing under the Omnibus Transportation Employee Testing Act of 1991.

## **TECHNICAL REQUIREMENTS**

### **Knowledge of**

- \* Methods, materials, tools, and equipment used in the construction, operation and maintenance of public works and park facilities.
- \* Ability to read drawings including building drawings, maintenance manuals, safety and training materials.
- \* Methods used in the general maintenance of facilities, grounds, parks, recreational facilities, playgrounds, natural areas, and storm water management areas.
- \* The operation of construction equipment and power tools.
- \* Occupational hazards and standard safety precautions common to this field of work.

## Ability to

- † Operate and care for a variety of vehicles, equipment, hand and power tools.
- † Perform heavy manual tasks for extended periods of time.
- † Interpret and work from charts, technical manuals, diagrams, and construction plans.
- † Maintain accurate records and complete required reports.
- † Establish and maintain effective working relationships with those contacted in the course of work.
- † Maintain a valid Wisconsin driver's license with applicable CDL endorsements.

## COMPETENCIES

The employee must use power and hand tools, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

In addition, the employee must be able to satisfy the following competency requirements.

- ◆ **ANALYTICAL SKILLS:** Identify problems and opportunities; review possible alternative courses of action before selecting one; utilize information resources available when making decisions.
- ◆ **COMMUNICATION SKILLS:** Communicate ideas and information effectively in both written and oral form.
- ◆ **PROBLEM-SOLVING SKILLS:** Develop feasible, realistic solutions to problems; recommend actions designed to prevent problems from occurring; refer problems to supervisor when necessary.
- ◆ **PLANNING AND ORGANIZATIONAL SKILLS:** Establish systematic methods of accomplishing goals.
- ◆ **READING ABILITY:** Effectively read and understand information contained in memoranda, reports, technical manuals, bulletins and construction plans.
- ◆ **ABILITY TO COMPREHEND AND FOLLOW INSTRUCTIONS:** Effectively follow verbal or written instructions from supervisor.
- ◆ **MATHEMATICAL ABILITY:** Calculate basic arithmetic problems (addition, subtraction, multiplication, division) without aid of a calculator.
- ◆ **TIME MANAGEMENT SKILLS:** Set priorities in order to meet assignment deadlines.

## DESIRED QUALIFICATIONS

Graduation from high school; five (5) years of related experience in the maintenance of parks and public works, operation of vehicles and equipment commonly used in this type of work; or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities. Must possess or be able to obtain a valid Wisconsin drivers' license with applicable Commercial Driver's License endorsements.

11-30-16

Village of McFarland

### NOTES

- 1. The job duties listed herein are intended only as illustrations of the types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*
- 2. The work environment characteristics and physical demands described herein are representative of those that the employee encounters or must meet while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*
- 3. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*

I hereby acknowledge that I have received a copy of and do understand the requirements of this position description.

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Employee Signature

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Department Head Signature

## Matt Schuenke

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**From:** Allan Coville  
**Sent:** Tuesday, January 03, 2017 12:47 PM  
**To:** Matt Schuenke  
**Subject:** Parks - Crew Person Survey Form  
**Attachments:** 20170103123528619.pdf

Matt,

As discussed. See attached Parks Crew Person Survey Form. The only difference between the parks form and the public works form is that the parks does not require water license and the public works does not require urban forestry training and / or membership. Everything else should be the same.

Allan



**13. Work Level**

Level of work required to complete your normal, day-to-day duties satisfactorily.

- Handles every day, reoccurring basic assignments and problems .....
- Handles a variety of typical assignments and problems independently .....
- Senior or supervisory level; handles all assignments and problems except those requiring policy or procedural change .....
- Managerial in nature; directs all assignments and deals with all problems .....

**14. Work Complexity**

Complexity and difficulty level associated with the tasks necessary to complete your work. Consider the level of judgment, analytical ability and creativity required and whether there are standards, policies and procedures that guide your actions.

- Regular and repetitive tasks, processes or operations requiring the selection and execution of actions based on defined procedures .....
- Fairly standard procedures and tasks where basic analytical ability is required, such as comparison of numbers and facts to select the correct actions. Detailed guidelines and procedures are generally used to make decisions or determine actions .....
- Requires the application of a variety of procedures, policies and/or precedents and moderate analytic ability in adapting standard methods to fit facts and conditions. ....
- Considerable analytical ability is needed to select, evaluate and interpret data from several sources; interpretation of guidelines, policies and procedures is required. ....
- Widely varied and involving many complex and significant variables, requiring analytical ability and inductive thinking in adapting policies, procedures and methods to fit unusual and complex situations. ....

**15. Interpersonal Skills and Communication Skills**

Skills required during your day-to-day duties:

- Little or no contact required except with immediate associates and direct supervisor. ....
- Regular contact within the department and periodic contacts with other departments, outside agencies and the general public. ....
- Regular contact within the department and other departments, outside agencies and general public (supplying or seeking information) on specialized matters .....
- Outside and inside contacts to carry out organization programs or occasional contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion, or work requiring enforcement of laws, ordinances, policies and procedures .....
- Regular contact with persons of importance and influence involving considerable tact, discretion and persuasion. ....
- Continuing contact involving difficult negotiations calling for well-developed sense of timing and strategy; representing department or organization in policy settings .....

Please list people or groups with whom you must interact and/or communicate in the performance of your job.

(e.g.: citizens, customers, clients, elected officials, supervisors, subordinates, consultants, engineers, etc.)

<u>citizens</u>	<u>supervisor</u>
<u>engineers</u>	<u>consultants</u>
<u>elected officials</u>	<u>customers</u>
<u>sales people</u>	<u>public</u>

**16. Working Conditions**

Conditions you are subjected to during your day-to-day duties:

- Absence of disagreeable conditions .....
- Involves occasional exposure to some disagreeable elements (*dust, heat, fumes, cold, noise, vibration or wetness*) and accidents are improbable other than minor injuries. ....
- One or more elements above; involves frequent exposure to hazards where lost-time accidents are definitely possible .....
- Several elements above are occasionally present to the extent of being objectionable or regular exposure to work situations that could result in incapacitating accidents or, on occasion, loss of life .....
- One or more of the above elements are regularly present and objectionable, or continuing exposure to work situations that could result in incapacitating accidents or periodic exposure to situations involving hazards that could result in total disability, critical illness or loss of life .....
- Continuous exposure to work situations involving hazards that could result in total disability, critical illness or loss of life, despite the provision and/or implementation of available safety measures. ....

**17. Mental Stress and/or Effort**

Conditions you are subjected to during your day-to-day duties:

- Limited mental effort and/or stress.....
- Some mental effort and stress involved resulting in inconvenience and frustration.....
- Considerable mental effort and stress.....
- Serious mental stress involved that could, over a period of time, result in temporary nervous disorder and severe mental anguish.....
- Severe mental stress involved that could result in permanent nervous disorder/mental instability.....

**18. Level of Responsibility**

How much freedom or independence is required or allowed in the performance of your normal day-to-day duties:

- Close supervision, or tasks are so routine and standardized that they do not require supervision.....
- Moderate supervision within standard operating procedures; supervisor or senior workers are generally nearby to answer questions, make "judgment calls" and/or prioritize work.....
- Limited supervision with general autonomy in determining how objectives are achieved; supervisors generally set operating benchmarks, goals and objectives.....
- General direction, based on broad goals and policies.....
- Involves setting policies and goals for the department or organization operation.....

**19. Organizational Impact and Consequences**

How your day-to-day duties impact the organization and the consequences of those duties:

- Supportive, informational, recording or other services to assist others in producing correct and effective results; minor consequences....
- Assisting and supporting others or individually providing data or facilitating services for use by others; minor to moderate consequences
- Daily actions or services affect individual clients/citizens; activity has moderate impact on specific cases in service area.....
- Participating with others (within and/or outside of community/agency) in program development, service delivery and supervision of subordinate staff; moderate to serious impact.....
- Major individual impact on and accountability for end results affecting organizational unit or total community/agency.....

**20. Financial**

Please indicate the dollar amount over which you have accountability, approval and/or authority. (Supervisor's comments regarding this information may be provided on Page 5 in the Supervisor's Comments section)

- |                                                 |                                                |                                                     |
|-------------------------------------------------|------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> \$0 (N/A)              | <input type="checkbox"/> \$20,000 - \$49,000   | <input type="checkbox"/> \$1,000,000 - \$4,999,999  |
| <input checked="" type="checkbox"/> \$1 - \$999 | <input type="checkbox"/> \$50,000 - \$99,999   | <input type="checkbox"/> \$5,000,000 - \$19,999,999 |
| <input type="checkbox"/> \$1,000 - \$4,999      | <input type="checkbox"/> \$100,000 - \$499,999 | <input type="checkbox"/> \$20,000,000 - 49,999,999  |
| <input type="checkbox"/> \$5,000 - \$19,999     | <input type="checkbox"/> \$500,000 - \$999,999 | <input type="checkbox"/> \$50,000,000 +             |



## Americans with Disabilities Act Supplemental Information Form

In order to assist in developing class descriptions which recognize and accommodate the requirements of the Act, each employee is requested to complete the attached ADA supplemental information form. Please check only those physical requirements or activities and sensory requirements that are absolutely necessary to perform the essential functions of your job and those environmental conditions which apply. If options provided are not applicable, please do not check the corresponding box.

The employee should check the appropriate box on the left side of the form. Supervisors should review information provided by the employee and verify the requirements of the position by checking the appropriate box on the right side of the form.

**1. The physical requirements of this position.**

Does this job require that weight be lifted or force be exerted? If so, how much and how often? Check the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Up to 10 pounds of force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Up to 25 pounds of force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Up to 50 pounds of force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Up to 100 pounds of force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In excess of 100 pounds of force	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

What is being lifted: \_\_\_\_\_

**2. The physical activity of this position.**

How much on-the-job time is spent in the following physical activities? Show the amount of time by checking the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Stand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speak or hear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use hands to finger, handle or feel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climb or balance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stoop, kneel, crouch or crawl	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reach with hands and arms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taste or smell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Push or pull	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Repetitive Motions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Employee (check all that apply)

Supervisor (verify job requirement)

**3. The sensory requirements of the position are:**

**Visual Acuity**

- Standard vision requirements.....
- Close vision .....
- Distance vision .....
- Ability to adjust focus .....
- Depth perception.....
- Color perception .....
- Night vision .....
- Peripheral vision.....

**Vocal Communication**

- Expressing or exchanging ideas by means of the spoken word.....
- Detailed or loud talking to convey detailed or important spoken instructions to others accurately, loudly or quickly.....

**Hearing Perception**

- Ability to recognize information at normal spoken word levels .....
- Ability to receive detailed information through oral communications and/or to make fine distinctions in sound. ....

**Sensory Utilization**

- Preparing and analyzing written or computer data.....
- Visual inspection involving small defects and/or small parts .....
- Use of measuring devices .....
- Assembly or fabrication of parts within arms length.....
- Operating machines, including office equipment.....
- Operating motor vehicles or equipment.....
- Observing general surroundings and activities.....

**4. The environmental conditions the worker will be subject to in this position.**

How much exposure to the following environmental conditions does this job require? Show the amount of time by checking the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Wet, humid conditions (non-weather)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work near moving mechanical parts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work in high, precarious places	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fumes or airborne particles	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toxic or caustic chemicals	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outdoor weather conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extreme cold (non-weather)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extreme heat (non-weather)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk of electrical shock	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work with explosives	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vibration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breathing apparatus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exposure to blood borne pathogens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: severe weather	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Typical Noise Level**

Employee (check only one)

Supervisor (verify job requirement)

- Very Quiet (e.g. park trail, storage or file room).....
- Quiet (e.g. library, private offices).....
- Moderate Noise (e.g. business office with typewriters and/or computer printers, light traffic) .....
- Loud Noise (e.g. heavy traffic, large earth-moving equipment).....
- Very Loud Noise (e.g. jack hammer work, garbage recycle plant) .....

## 5. Characteristics of Work by Skill Level

Characteristics of work can be defined as that general of the scope of the work performed by a position or class of positions that serves to distinguish it from other positions and serves to designate the position in an organizations classification system.

Listed and defined below are sixteen (16) work characteristics grouped by skill level that, when used in conjunction with the nine (9) job factors, determines the value of the position or class of positions as it relates to all other positions within the organization. As the first step of job evaluation the work characteristic and skill level for the position must be determined.

### Skill Level I

**Manual** – work requiring the use of basic physical skills in performing uncomplicated tasks.

### Skill Level II

**Administrative Support** – work requiring the use of basic language, mathematical and social skills in the orderly reproduction, processing, recording and maintenance of informational and financial documents requiring word-processing, data entry and/or typing skills.

**Human Support** – work requiring the use of basic social and physical skills in aiding in the care, comfort, and well-being of human beings.

**Semiskilled** – work requiring the use of specialized physical skills in performing routine to complicated tasks.

### Skill Level III

**Skilled Administrative Support** – work requiring the use of highly developed language, mathematical, social and specialized skills in the orderly production, processing, recording and maintenance of informational and financial documents and requiring word-processing, data entry and/or spreadsheet skills.

**Skilled Human Support** – work requiring the use of specialized social and physical skills in aiding in the care, comfort, and well being of human beings.

**Skilled Trades** – work requiring the use of specialized physical skills and heavy and specialized equipment in performing complicated tasks.

**Technical** – work requiring the use and application of basic technical procedures and techniques in performing and responding to routine tasks, situations or problems. Work may also require specialized physical skills.

### Skill Level IV

**Administrative** – work requiring the application of specialized procedural knowledge and communication skills in the planning, organizing, coordinating, supervising, managing, and or directing programs, department or division activities, procedures and practices.

**Advanced Human Support** – work requiring the use of highly developed and specialized social and physical skills in aiding in the care, comfort and well-being of human beings.

**Protective Services** – work requiring the use of basic and specialized social and physical skills and the application of specialized knowledge in the protection of life and property from criminal, negligent or natural acts in accordance with federal, state and local laws, regulations and procedures.

**Skilled Technical** – work requiring the use and skilled application of detailed technical procedures and techniques to recurring situations or problems. Work may also require specialized physical skills.

#### Skill Level V

**Advanced Protective Services** – work requiring the use of highly developed and specialized social and physical skills and the application of specialized knowledge in the protection of life and property from criminal, negligent or natural acts in accordance with federal, state and local laws, regulations and procedures.

**Advanced Technical** – work requiring the use and application of highly developed and detailed technical procedures and techniques to a variety of situations or problems. Work may also require specialized physical skills.

**Professional** – work in providing highly developed planning or implementation of professional activities requiring the application of advanced knowledge and communication skills, research, data the analysis, client assistance and/or other activities.

#### Skill Level VI

**Executive** – work requiring the application of advanced knowledge, communication skills, personal integrity, creativity, judgment, evaluation or related input to the solution of complex problems or situations.

**Training and Ability**

This factor evaluates the job requirements in terms of training and ability which an employee must have acquired to satisfactorily perform the essential functions of the position, whether acquired in school or by independent study.

**Point Value**

10 **Less than High School Diploma/GED**  
 Can read sentences with common vocabulary; can copy information from one record to another accurately; can add, subtract, multiply and divide whole numbers. (Equivalent - less than high school graduation.)

20 **High School/GED**  
 Can read and prepare a variety of written or non-technical reports; communicates effectively with others; can make a variety of mathematical calculations, such as fractions, decimals and percentages, or can operate machines, tools or equipment requiring extended instruction and some formal on-the-job training; comprehends moderately complex technical instructions and graphic material. (Equivalent to high school/vocational school graduation.)

40 **Associates/Technical**  
 Fundamental study of a specialized field such as sociology, accounting, sub-professional engineering, recreation, business studies; or high school diploma or GED and completion of specialized training, and/or attainment of required licenses and certifications; able to research and compose related original material; able to apply basic theoretical principles in the solution of practical problems; or the knowledge and ability to operate highly specialized machinery, tools or equipment requiring extended theoretical study and training. (Equivalent to completion of technical school/junior college graduate.)

80 **Bachelor's**  
 Thorough study of a social, technical or artistic field of study (i.e., business, social work, art, engineering, nursing, journalism, accounting, etc.); or Vocational/Associates Degree, and completion of specialized training, and/or attainment of required licenses and certifications; must be able to define problems, collect data, establish and interpret facts and draw valid conclusions; manipulates data with complex mathematical or other systems related to the field of work. (Equivalent - Bachelor's degree.)

1.5 times Bachelor's **Master's**  
 Advanced study of the principles, philosophies, methods, procedures, management and administration of a complex field of study. Able to develop theories and approaches to solve highly complex or technical problems. (Equivalent - graduate degree.)

2.0 times Bachelor's **PhD**  
 Comprehensive study of a specialized and complex field of study requiring extensive independent research and creative work; ability to write and edit complex theoretical and informational material; ability to define and resolve complex and intricate problems and to develop corresponding theory. (Equivalent - postgraduate degree.)

\*

+ 10 pts

for

Urban Forestry



**Experience**

This factor evaluates the time usually required for a person with the requisite educational background to develop the necessary skills and abilities to do a specific job under normal supervision. Only that experience acquired through related work qualifies for consideration.

**Minimal Experience**

Experience sufficient to enable an employee to acquire some familiarity with the methods and procedures found in common work situations of the occupational field. Usually less than one year of related experience.

**Moderate Experience**

Experience sufficient to enable an employee to acquire moderate familiarity with the methods and procedures found in common work situations of the occupational field. Usually one to three years of related experience.

**Considerable Experience**

Experience sufficient in an occupational field to enable an employee to perform work as assigned with little direct supervision; work calls for a journeyman comprehension of standard work situations. Usually three to five years related experience.

**Extensive Experience**

Broad experience in both commonplace and unusual work situations and problems of the occupational field; sufficient to enable an employee to plan and administer major work programs. Usually six years or more related experience.

Experience Level	Skill Level					
	I	II	III	IV	V	VI
None	0	0	0	0	0	0
Minimal	5	10	15	20	30	40
Moderate	10	20	30	40	50	60
Considerable	15	25	35	50	65	85
Extensive		35	45	65	95	125

**Level of Work**

This factor, when applied to the characteristic of work/skill level, determines a uniform foundation upon which the balance of the factor evaluation process builds. It also serves to refine and evaluate the position or rank of the specific position to all positions in the organization.

**Basic**

Typically entry level of the type of work performed requiring the incumbent to handle a restricted scope of fundamental assignments or problems.

**Intermediate**

Intermediate level of the type of work performed requiring the incumbent to handle a variety of assignments or problems independently.

**Difficult**

Advanced and often supervisory level of this type of work requiring the incumbent to handle all assignments or problems except those requiring unit or departmental policy or procedural change.

**Complex**

Highest level of mastery of this type of work and is an expert and often a managerial position. It requires the incumbent to handle or direct the handling of all assignments or problems including the establishment of policy and procedures, in the field of work.

Experience Level	Skill Level					
	I	II	III	IV	V	VI
Basic	10	15	20	35	45	60
Intermediate	15	20	30	45	60	80
Difficult	0	30	40	60	80	100
Complex	0	40	55	80	110	140

**Human Relations Skills**

This factor evaluates the responsibility for working with or through other people to achieve the desired results. The rating should be based on the extent, frequency and purpose of the contacts and the importance of the resulting actions.,

**Point Value****0 Limited**

Little or no contact required except with immediate associates and direct supervisor.

**10 General**

Requires regular contact within the department and periodic contacts with other departments, outside agencies and the general public, supplying or seeking information on non-specialized matters.

**15 Reactive**

Requires regular contact within the department and periodic contacts with other departments, outside agencies and the general public, supplying or seeking information on specialized matters.

**30 Proactive**

Requires outside and inside contacts to carry out organization programs and to explain specialized matters or occasional contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion or work requiring continuing personal contact with the public involving the enforcement of laws, ordinances, policies and procedures.

**50 Influential**

Requires regular contacts with persons of importance and influence involving considerable tact, discretion and persuasion in obtaining desired actions and/or the handling of difficult interpersonal relationships.

**80 Managerial**

Requires continuing contacts involving difficult negotiations calling for well-developed sense of timing and strategy and detailed explanation and interpretation of policies, rules and regulations and/or the handling of very difficult interpersonal relationships.



**Physical Demands** This factor measures the job requirements which induce physical fatigue through exertion and strain.

**Point Value**

- 0 **Sedentary**  
Requires little or no physical effort or exertion.
- 10 **Light**  
Requires light physical effort working almost exclusively with light weight materials (up to 25 pounds) or short periods in difficult work positions.
- 20 **Medium**  
Requires moderate physical effort working regularly with light weight materials and occasionally with heavy weight materials (over 60 pounds) or occasional requirements for continuing periods in difficult work positions.
- 40 **Heavy**  
Requires considerable physical effort working continuously with average and frequently with heavy weight or frequent requirements for long periods in difficult work positions.
- 50 **Substantial**  
Requires heavy physical effort continually working with heavy weight materials for the entire work period.

*Medium to Heavy*

30

40

## Working Conditions and Hazards

This factor measures the surroundings and environmental or physical conditions under which the job must be done and/or the hazards present on the job, even though all reasonable safety precautions have been taken, the frequency and duration of undesirable conditions or hazards encountered are also taken into consideration. The mental effort and/or stress of the position is included under this factor.

### Point Value

- 0 **Excellent**  
Working conditions with absence of disagreeable conditions and little or no accident or health hazards (or) limited mental effort and/or stress.
- 5 **Good**  
Working conditions, may be slightly dirty or involve occasional exposure to some disagreeable elements (dust, heat, fumes, cold, noise, vibration or wetness) and accidents are improbable other than minor injuries such as abrasions, cuts or bruises; health hazards negligible (or) some mental effort and stress involved resulting in inconvenience and frustration.
- 15 **Somewhat Disagreeable**  
Working conditions due to exposure to one or more of the elements listed above; may be exposed to one element regularly or several elements occasionally, but usually not at the same time; work involves frequent exposure to hazards where lost-time accidents are definitely possible, such as injuries to a hand or foot, etc.; some exposure to health hazards, although not incapacitating (or) considerable mental effort and stress involved which could result in tension or anxiety.
- 25 **Disagreeable**  
Working conditions where several of the above elements are occasionally present to the extent of being objectionable or regular exposure to work situations which could result in incapacitating accidents or health hazards that could result in serious injury or, on occasion, loss of life (or) serious mental stress involved which could, over a period of time, result in a temporary mental disorder and/or physical illness.
- 45 **Hazardous**  
Working conditions where one or more of the above elements are regularly present and objectionable, or continuing exposure to work situations which could result in incapacitating accidents or periodic exposure of work situations involving hazards that could result in total disability, critical illness or loss of life, despite the provision and/or implementation of available safety measures (or) severe mental stress involved that could result in a serious mental disorder and/or impair physical health.
- 70 **Very Hazardous**  
Constant exposure to work situations involving hazards which could result in total disability, critical illness or loss of life despite the provision and/or implementation of available safety measures.



**Independence of Actions**

This factor evaluates the extent to which the job requires or allows the employee to work independently.

**Prescribed**

Work subject to direct and detailed instruction with close supervision.

**Standardized**

Work subject to general instructions, established routines and/or standardized practices and procedures with supervision of progress and results.

**Directed**

Work subject to general policy direction, practices and procedures covered by precedents and general supervisory review.

**Broad**

Work, by nature and scope, is subject to functional policies and goals under general managerial direction.

**Strategic**

Work, by reason and scope, complexity and effect on overall organizational results, is subject only to broad policy and general management guidance.

Experience Level	Skill Level					
	I	II	III	IV	V	VI
Prescribed	0	0	10	20	30	40
Standardized	5	10	20	30	40	50
Directed	15	20	30	40	60	80
Broad	-	-	40	60	80	100
Strategic	-	-	-	80	100	120

**Impact of End Results**

This factor evaluates the extent to which the job directly influences and affects actions impacting the end results.

**Incidental**

Supportive, informational, recording or other service to assist others to meaningful and correct end results. (Minor consequences).

**Advisory**

Work efforts and actions assisting and supporting others or individually providing data or facilitating services for use by others. (Moderate consequences).

**Operational**

Daily actions or services affect individual clients/citizens, activity has meaningful impact on specific cases within service area. (Moderate consequences).

**Contributory**

Participating with others (within and/or outside organizational unit) in program development, service delivery and supervision of subordinate staff. (Serious consequences).

**Primary**

Major individual impact on and accountability for end results affecting organizational unit or total organization. (Serious consequences).

Experience Level	Skill Level					
	I	II	III	IV	V	VI
Incidental	0	5	15	20	30	40
Advisory	0	15	20	30	40	50
Operational	5	20	30	40	60	80
Contributory	-	-	40	60	80	100
Primary	-	-	-	80	120	140

**Supervision Exercised** This factor evaluates the employee’s responsibility for exercising supervision over other employees. The determination of the point rating for supervisory responsibility is based on the organizational level, the size and the work characteristics of the group over which the supervision is exercised and the level of supervisory responsibility of the position.

Number of Staff	Point Value
0	0
1-5	5
6-10	15
11 - 19	30
20 - 49	40
50 - 99	50
100 - 199	60
200 - or more	70

**Occasional or Limited Supervision**

Above value x 0.5

**Continuous and/or Full Supervision**

Above value

**Division Head or Assistant Department Head**

Above value x 1.5

**Department Head**

Above value x 2.0

**Supervision of Volunteers**

Utilize occasional or limited supervision value multiplied by percentage of time involved in supervision of volunteers.

## 6. Job Factors

Listed and defined below are the nine (9) job factors that, when used in conjunction with the skill level of the work characteristic, determine the value of the position as it relates to all of the positions in the organization. The sum of the numerical values for each factor determines the total point value for each position.

Factors	Point Brackets	Parks Crewperson
I. Training and Ability	10 - 160	30
II. Experience	0 - 125	35
III. Level of Work	10 - 140	30
IV. Human Relations Skills	0 - 80	15
V. Physical Demands	0 - 50	30
VI. Working conditions and Hazards	0 - 70	15
VII. Independence of Action	0 - 120	30
VIII. Impact on End Results	0 - 140	30
IX. Supervision Exercised	0 - 140	0
		<u>215</u>

It should be noted that some factors have degrees at "0" point value, indicating that the factor may not be present at all in some positions. Other factors are presumed to be present at least to some extent, in all positions.

PW Crewperson = 215

# Village of McFarland

## Job Factor Scoring Matrix

Department	Position	Skill	Train	Exp	Level	HR	Phys	Cond	Ind	Imp	Spv	Points
Administration	Administration Clerk III	Skilled Administrative Support	20	30	30	15	10	5	30	25		165
Administration	Deputy Clerk	Skilled Administrative Support	20	30	35	30	10	5	30	30	2.5	192.5
Administration	Senior Accountant	Skilled Technical	80	58	70	50	10	10	60	60	7.5	405.5
Administration	Village Administrator	Executive	80	105	140	80	10	20	120	140	30	725
Administration	Village Clerk/Deputy Treasurer	Skilled Technical	80	58	70	65	15	10	70	70	7.5	445.5
Cable	Production Assistant	Technical	20	15	30	10	15	5	25	25	0	145
Cable	Program Manager	Skilled Technical	40	40	60	40	15	5	50	50	10	310
Cable	Senior Production Assistant	Technical	40	23	35	23	15	5	30	30	2.5	203.5
Cable	Technical Manager	Skilled Technical	40	40	60	40	20	5	50	50	10	315
Community Development	Building Inspector	Advanced Technical	40	65	80	40	15	10	70	70	0	390
Community Development	Community Development Clerk II	Administrative Support	20	25	20	23	10	5	20	20	0	143
Community Development	Community Development Director	Professional	80	80	110	65	10	15	90	100	10	560
Fire and Rescue	Administrative Captain	Advanced Protective Services	60	80	80	40	45	45	80	80	40	550
Fire and Rescue	Fire Inspector/Public Education Specialist	Technical	60	30	35	30	50	45	30	30	7.5	317.5
Fire and Rescue	Fire/EMS Chief	Advanced Protective Services	80	80	110	80	30	25	100	120	60	685
Library	Assistant Library Director/Technical Services Supervisor	Skilled Technical	80	45	60	30	15	10	50	50	15	355
Library	Library Assistant I	Administrative Support	40	10	20	13	10	5	10	15	0	123
Library	Library Assistant II	Administrative Support	40	20	20	23	10	5	20	20	7.5	165.5
Library	Library Director	Administrative Support	120	50	70	65	15	5	70	70	30	495
Library	Shelver	Administrative Support	10	0	15	0	5	0	10	15	0	55
Library	Technology Services Assistant	Technical	20	30	30	23	15	5	20	25	0	168
Library	Youth Services Librarian	Technical	80	23	35	23	10	5	35	35	5	251
Library	Youth Services Page	Administrative Support	20	0	15	5	5	5	5	10	0	65
Municipal Clerk	Judicial Assistant/Court Clerk III	Skilled Administrative Support	40	33	30	23	10	5	30	30	0	201
Police	Chief of Police	Professional	80	95	110	80	20	20	100	120	60	685
Police	Confidential Administrative Assistant	Skilled Administrative Support	40	35	40	23	10	5	30	35	2.5	220.5
Police	Police Clerk I	Administrative Support	20	20	20	15	5	5	15	18	0	118
Police	Police Lieutenant	Advanced Protective Services	80	80	95	40	20	35	80	80	30	540
Police	Police Sergeant	protective service	40	50	60	40	30	35	50	50	30	385
Public Works/Utilities	Clerk III	Skilled Administrative Support	20	35	35	23	10	5	35	30	2.5	195.5
Public Works/Utilities	Director of Public Works/Utilities	Advanced Technical	80	95	110	80	10	10	100	120	60	665
Public Works/Utilities	Mechanic	Technical	30	35	35	23	40	15	35	35	0	248
Public Works/Utilities	Parks Manager/Assistant Director of Public Works	Advanced Technical	80	80	80	40	20	10	80	80	22.5	492.5
Public Works/Utilities	Parks Crewperson	Skilled Trades	30	35	30	15	30	15	30	30	0	215
Public Works/Utilities	Public Works Lead Maintenance Worker	Skilled Trades	30	45	35	30	30	20	35	35	7.5	267.5
Public Works/Utilities	Public Works Crewperson	Skilled Trades	30	35	30	15	30	15	30	30	0	215
Public Works/Utilities	Utility Clerk I	Administrative Support	20	20	20	15	5	5	10	18	0	113
Senior Outreach	Case Manager	Skilled human support	40	15	30	30	10	10	30	30	0	195
Senior Outreach	Nutrition Site Manager	Semiskilled	20	20	15	15	10	5	15	18	5	123
Senior Outreach	Senior Outreach Director	Administrative	80	40	60	65	10	5	60	60	30	410

% Between Grades:	6%
Range:	30.0%
Starting midpoint:	25,958.63

Pts		Grade	Salary Range		
			Min	Mid	Max
0	- 55	1	22,572.72	25,958.63	29,344.54
56	- 68	2	23,927.09	27,516.15	31,105.21
69	- 83	3	25,362.71	29,167.12	32,971.52
84	- 103	4	26,884.47	30,917.14	34,949.81
104	- 124	5	28,497.54	32,772.17	37,046.80
125	- 145	6	30,207.39	34,738.50	39,269.61
146	- 167	7	32,019.84	36,822.81	41,625.79
168	- 189	8	33,941.03	39,032.18	44,123.34
190	- 211	9	35,977.49	41,374.11	46,770.74
212	- 235	10	38,136.14	43,856.56	49,576.98
236	- 262	11	40,424.31	46,487.95	52,551.60
263	- 292	12	42,849.77	49,277.23	55,704.69
293	- 325	13	45,420.75	52,233.86	59,046.98
326	- 361	14	48,146.00	55,367.90	62,589.79
362	- 400	15	51,034.76	58,689.97	66,345.18
401	- 442	16	54,096.84	62,211.37	70,325.89
443	- 487	17	57,342.65	65,944.05	74,545.45
488	- 532	18	60,783.21	69,900.69	79,018.17
533	- 577	19	64,430.20	74,094.73	83,759.26
578	- 622	20	68,296.02	78,540.42	88,784.82
623	- 667	21	72,393.78	83,252.84	94,111.91
668	- 712	22	76,737.40	88,248.01	99,758.62
713	- 757	23	81,341.65	93,542.89	105,744.14
758	- 802	24	86,222.15	99,155.47	112,088.79
803	- 847	25	91,395.47	105,104.80	118,814.12

\*

As of 2015

New Range

As of 2017  
↑ 3%

39,280.22

51,064.09

45,170.26

## Cassandra Suettinger

---

**From:** Matt Schuenke  
**Sent:** Friday, January 06, 2017 10:08 AM  
**To:** Cassandra Suettinger  
**Cc:** Allan Coville  
**Subject:** FW: McFarland Alliant Easement Document  
**Attachments:** Document McFarland 12 12 16.pdf

I would include Brian's email below also as further background.

---

**From:** Allan Coville  
**Sent:** Monday, December 12, 2016 10:35 AM  
**To:** Matt Schuenke  
**Subject:** Fwd: McFarland Alliant Easement Document

I will include in next weeks Utility Packet.

----- Original message -----

**From:** Brian Berquist <[brian@tcengineers.net](mailto:brian@tcengineers.net)>  
**Date:** 12/12/16 10:12 AM (GMT-06:00)  
**To:** Allan Coville <[Allan.Coville@mcfarland.wi.us](mailto:Allan.Coville@mcfarland.wi.us)>  
**Subject:** FW: McFarland Alliant Easement Document

Allan-

This is an easement document from the Village to Alliant for a new underground electric line along the east side of the Village's Outlot 2 (the stormwater pond for Ridge View Subdivision).

I took a look through it and had no further comments. It would probably be good to have Larry review this prior to any official approval. Alliant had also asked what the process is – I told them likely first at Utilities Committee then Board?

Regards,

*Brian*  
Brian R. Berquist, P.E. – Vice President, Municipal Services  
[brian@tcengineers.net](mailto:brian@tcengineers.net)  
Town & Country Engineering, Inc.  
2912 Marketplace Drive, Suite 103  
Madison, WI 53719  
(608) 273-3350 Fax: (608) 273-3391

---

**From:** June Notbusch [<mailto:jnotbusc@mi-tech.us>]  
**Sent:** Monday, December 12, 2016 10:01 AM  
**To:** Brian Berquist <[brian@tcengineers.net](mailto:brian@tcengineers.net)>  
**Cc:** [Betsibass@alliantenergy.com](mailto:Betsibass@alliantenergy.com)  
**Subject:** McFarland Alliant Easement Document

Good morning Brian,

I have attached the document for the Alliant easement for 5902 Broadhead Street in McFarland for your review and possibly to put on the Public Utilities Committee for review.  
Please contact myself if you have any questions or concerns about the document. And, could you notify me if the document is forwarded to the Public Utilities Committee?  
Thank you for your time.  
June Notbusch

**June Notbusch** | Property Acquisition Agent

***Mi-Tech Services Inc.***

office: 920.924.4300 | cell: 920.539.0784

[jnotbusc@mi-tech.us](mailto:jnotbusc@mi-tech.us) | [www.mi-tech.us](http://www.mi-tech.us)

4001 Felland Rd. Suite 108

Madison, WI 53718

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---

Total Control Panel

[Login](#)

To: [allan.coville@mcfarland.wi.us](mailto:allan.coville@mcfarland.wi.us)

[Remove](#) this sender from my allow list

From: [brian@tcengineers.net](mailto:brian@tcengineers.net)

*You received this message because the sender is on your allow list.*

Document No.

**EASEMENT UNDERGROUND  
ELECTRIC**

The undersigned Grantor(s) Village of McFarland, (hereinafter called the "Grantor"), in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto Wisconsin Power and Light Company, a Wisconsin corporation, (hereinafter called the "Grantee"), the Grantee's successors and assigns, the perpetual right and easement to construct, install, maintain, operate, repair, inspect, replace, add, relocate and remove the Designated Facilities, as indicated below, upon, in, over, through and across lands owned by the Grantor in the Village of McFarland, County of Dane, State of Wisconsin, said Easement Area to be ten (10) feet in width and described as follows:

See Exhibit "A" for a legal description of the Easement Area and Exhibit "B" for a depiction of the Easement Area, both which are attached hereto and made a part hereof.

This easement is subject to the following conditions:

1. **Designated Facilities:** This easement is for underground electric line facilities, including but not limited to conduit, cables, above ground electric pad-mount transformers, secondary pedestals, riser equipment and other appurtenant equipment associated with underground electric line facilities.
2. **Access:** The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the Grantor's land adjacent to the Easement Area.
3. **Buildings and Structures:** The Grantor agrees within the Easement Area not to construct or place buildings, structures, or other improvements (excluding parking lots, lighting and signage), or place water, sewer or drainage facilities; all without the express written consent of the Grantee.
4. **Landscaping and Vegetation:** Plantings and landscaping are allowed within the Easement Area so long as said plantings and landscaping do not interfere with the easement rights herein granted. The Grantee has the right to trim or remove trees, bushes and brush within the Easement Area without replacement or compensation hereinafter. The Grantee may treat the stumps of any trees, bushes or brush to prevent re-growth and apply herbicides in accordance with applicable laws, rules and regulations, for tree and brush control.
5. **Elevation:** After the installation of the facilities and final grading of the Easement Area, the Grantor agrees not to alter the elevation of the existing ground surface by more than six (6) inches or place rocks or boulders more than eight (8) inches in diameter, within the Easement Area, without the express written consent of the Grantee.
6. **Restoration and Damages:** The Grantee shall at its option, restore, cause to have restored or pay a reasonable sum for all damages to property, crops, fences, livestock, lawns, roads, fields and field tile (other than trees trimmed or cut down and removed), caused by the construction, maintenance or removal of said facilities.
7. **Rights not granted to the Grantee:** The Grantee shall not have the right to construct or place fences buildings or any other facilities other than the above Designated Facilities.
8. **Reservation of use by the Grantor:** The right is hereby expressly reserved to the Grantor, the heirs, successors and assigns, of every use and enjoyment of said land within the Easement Area consistent with rights herein granted.
9. **Binding Effect:** This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.
10. **Easement Brochure:** As provided by PSC 113, the Grantor shall have a minimum period of five days to examine materials approved or provided by the Public Service Commission of Wisconsin describing the Grantor's rights and options in the easement negotiating process. The Grantor hereby voluntarily waives the five day review period or acknowledges that they have had at least five days to review such materials.

Record this document with the Register of Deeds

Name and Return Address:

Alliant Energy  
Attn: Real Estate Department  
4902 North Biltmore Lane  
P.O. Box 77007  
Madison, WI 53707-1007

Parcel Identification Number(s)

154/0610-022-0412-3

WITNESS the signature(s) of the Grantor this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
Village of McFarland

\_\_\_\_\_  
Signature (SEAL)

**Brad Czebotar, Village President**  
\_\_\_\_\_  
Printed Name and Title

**ACKNOWLEDGEMENT**

STATE OF WISCONSIN }  
COUNTY OF DANE } SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named \_\_\_\_\_

\_\_\_\_\_ to me known to be the person(s) who  
executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Printed Name of Notary

Notary Public, State of Wisconsin

My Commission Expires (is) \_\_\_\_\_

This instrument drafted by  
**June Notbusch**  
\_\_\_\_\_

**Dan Boettcher**  
\_\_\_\_\_  
Checked by

WPL2016-5141  
December 12, 2016

Project Title:	Holscher Rd-South Lift Station
ERP Activity ID:	4037583
Tract No.:	1 of 1
PPN:	

## Exhibit A

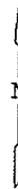
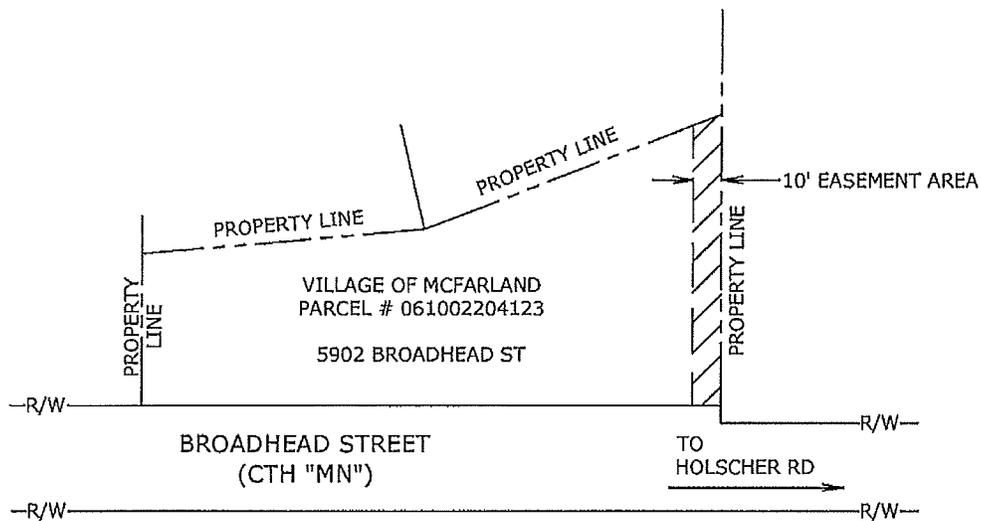
Part of Outlot 2 of Ridge View Subdivision, as recorded on August 7, 1992, in Volume 56-135A of Plats, Pages 397 and 398, as Document Number 2379771, in the Office of the Register of Deeds for Dane County, Wisconsin and more particularly described as follows:

The east ten feet (10') of said Outlot 2.

Located in part of the Northeast Quarter of the Northwest Quarter (NE ¼ NW ¼) of Section 2, Town 6 North, Range 10 East, Village of McFarland, Dane County, Wisconsin

## EXHIBIT "B"

PART OF THE NE  $\frac{1}{4}$  OF THE NW  $\frac{1}{4}$  OF SECTION 2, TOWNSHIP 6 NORTH, RANGE 10 EAST; AND PART OF THE SE  $\frac{1}{4}$  OF THE SW  $\frac{1}{4}$  OF SECTION 35, TOWNSHIP 7 NORTH, RANGE 10 EAST; ALL IN THE VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN.



NOT TO SCALE

DRAFTED BY: MI-TECH SERVICES, INC  
SKD

ALLIANT # 4037583

# RESOLUTION #01-2017

## A RESOLUTION ACKNOWLEDGING INTERNATIONAL MIGRATORY BIRD DAY

**WHEREAS**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

**WHEREAS**, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

**WHEREAS**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

**WHEREAS**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes in both their summer and winter homes, and

**WHEREAS**, public awareness and concern are crucial components of migratory bird conservation, and

**WHEREAS**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

**WHEREAS**, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and southern U.S., and

**WHEREAS**, hundreds of thousands of people will observe IMBD, fathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

**WHEREAS**, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and hereas, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustee in McFarland, Wisconsin, do acknowledge International Migratory Bird Day in McFarland annually on the second Saturday of April.

**FURTHER**, The Board of Trustees urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

The above and foregoing Resolution was duly adopted by the Village Board at a regular meeting held on January 9, 2017.

**VILLAGE OF McFARLAND, WISCONSIN**

By: \_\_\_\_\_  
Brad Czebotar, President

By: \_\_\_\_\_  
Cassandra Suettinger, Clerk

**RESOLUTION 2017-01**

**MOTION                      SECONDED**

**ACTION                      DATE**

Adopted  
Referred  
Tabled  
Withdrawn  
Defeated  
Published

**INDIVIDUAL VOTING RECORD**

Adrian	Lytle
Brassington	Utter
Czebotar	Mooney
Kolk	

**VOTING RESULTS**

Motion  
Carried:  
Motion  
Defeated:



Turf Equipment Specialist  
www.burrisequipment.com

JACOBSEN EQUIPMENT QUOTATION

Waukegan:   
2216 N. Greenbay Road  
Waukegan, IL 60087  
(847) 336-1205  
(847) 336-2697 - Fax

Date: 12/1/2016  
Rev:

Lakemoor:   
27939 W. Concrete Drive  
Ingleside, IL 60041  
(815) 363-4100  
(815) 363-4109 - Fax

To: Village of McFarland  
5115 Terminal Dr  
McFarland, WI 53550  
Attn: Allan Coville/Steve Brandt  
Ph # (608)838-7287  
Cell # (608)212-2624  
Fax #  
Email [allan.coville@mcfarland.wi.us](mailto:allan.coville@mcfarland.wi.us)

Joliet:   
2001 Cherry Hill Road  
Joliet, IL 60433  
(815) 464-6650  
(815) 464-6951 - Fax

We are pleased to submit this quote for your consideration:

Qty	Code	Description	List Price	Sale Price
1	70543-4613110	HR-800 Large Area Rotary. 16' width of cut. Kubota V3307-CR-T Turbocharged 74.3 hp engine. Reversing fan. Mechanical suspension seat.	110,000.00	110,000.00
10	4336131	Carefree Wheel & Tire assembly kit	950.00	950.00
1	68127	Canopy/Sunshade Kit (Adjustable)	1,066.00	1,066.00
1	LMAC641	HR Road Light Kit (includes flashers, turn signals, brake lights, headlights)	1,886.00	1,886.00
3	4298184	25" Offset High lift Blade Front Deck	60.00	60.00
6	4339006	23" Offset High Lift Blade Wing Decks	150.00	150
1	4274830	Front wheel and Tire assembly	400.00	400.00
1	4365486	Rear wheel and Tire assembly	162.00	162.00
		Less Burris Equipment 28% Discount-		-32,109.00
		Trade-in Kubota F3680 w/2,848 hours-		-6,000.00
		Factory Freight & Prep		1,120.00
		Sub-Total:		77,685.00
		Sales Tax:		exempt
		Grand Total:		\$77,685.00

Notes: 2-year/2,000 hour factory warranty.

Quote Good Thru: 1/15/2017

Order Accepted:

Mailed  Faxed  Delivered  Emailed

Gary Huenerberg  
gary.huenerberg@burrisequipment.com  
CELL # (608) 751-0074  
Burris Equipment Co.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_ Sales Representatives Signature \_\_\_\_\_ Date \_\_\_\_\_  
Sales Service Rentals Parts

# Reinders



Acct #: 229411

Village of McFarland  
5115 Terminal Dr. box 110  
McFarland, WI 53558

Attn: Steve Brandt

Scott Neary, SCPS  
Territory Manager  
W227 N6225 Sussex Road  
Sussex, WI 53089  
Cell (608) 220-6593  
Fax (262) 786-6111  
[sneary@reinders.com](mailto:sneary@reinders.com)

<b>Quote ID</b> junstnVM5900	Quotes Good for 30 Days
<b>Quote Date</b> 6/23/16	Tax Not Included In Quote

## PRICE QUOTATION

Qty	Model #	Description	2017 Budget
1	31698	<b>GM5900 Tier 4 Final Compliant</b> Road Lights Standard	\$91,936.77

### Additional Options

1	30552	Universal Sunshade (Red)	\$678.77
1	131-6691	SEAT COVER, LARGE	\$41.20
1	31512	Back Up Alarm	\$141.11
1	31604	Leaf Mulching Kit	\$2,413.29
1	31596	LED Work Light Kit	\$665.38
1	122-0729	ACCESSORIES WIRE HARNESS KIT	\$364.62

\*Pricing reflects 2017 estimate figures.



- \* 192 in width of cut, mows 100+ acres per day
- \* 3.3 L Yanmar Tier 4 Final Compliant turbo-diesel engine
- \* SmartPower™ -optimized mowing in all conditions
- \* Onboard InfoCenter™

INTERNATIONAL<sup>9</sup>

Financial Summary  
2017 7400 SFA 4X2 (SA525)

December 01, 2016

(US DOLLAR)

<u>Description</u>	<u>Price</u>
Net Sales Price:	\$90,956.07

\*\*\*NOTE\*\*\*

Above pricing is based on City of Madison Awarded Bid Pricing, P.O. 16000093-00  
Trade Value on 2007 Freightliner VIN 7AX74228 received on or before 4/30/17 \$45,000.00

ABOVE PRICING OFF OF THE STATE OF WISCONSIN BID

Approved by Seller:

Accepted by Purchaser:

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

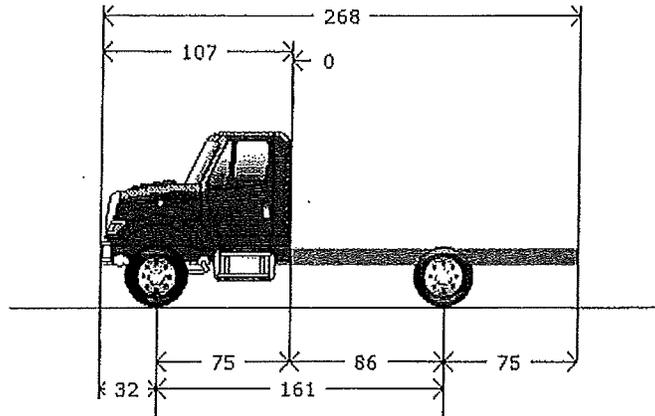
This proposal is not binding upon the seller  
without Seller's Authorized Signature

\_\_\_\_\_  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is  
responsible for calculating and reporting/paying appropriate FET to the IRS.

**Prepared For:**  
VILLAGE OF MCFARLAND  
Allan Coville  
5115 Terminal Dr.  
Mc Farland, WI 53558-9426  
(608)838 - 3154  
Reference ID: N/A

**Presented By:**  
LAKESIDE INTERNATIONAL TRUCKS  
Hank Wieland  
7243 MANUFACTURERS DRIVE  
MADISON WI 53704 -  
(608)246-5860



**Model Profile**  
**2017 7400 SFA 4X2 (SA525)**

- MISSION:** Requested GVWR: 43000. Calc. GVWR: 43000  
Calc. Start / Grade Ability: 34.71% / 2.54% @ 55 MPH  
Calc. Geared Speed: 57.7 MPH
- DIMENSION:** Wheelbase: 161.00, CA: 86.00, Axle to Frame: 75.00
- ENGINE, DIESEL:** {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)
- TRANSMISSION, AUTOMATIC:** {Allison 3000\_RDS\_P} 5th Generation Controls; Close Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
- CLUTCH:** Omit Item (Clutch & Control)
- AXLE, FRONT NON-DRIVING:** {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
- AXLE, REAR, SINGLE:** {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, With 200 Wheel Ends Gear Ratio: 7.17
- CAB:** Conventional
- TIRE, FRONT:** (2) 315/80R22.5 Load Range L HSC1 (CONTINENTAL), 484 rev/mile, 68 MPH, All-Position
- TIRE, REAR:** (4) 11R22.5 Load Range G HDR2 (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

**INTERNATIONAL®**

December 01, 2016

**SUSPENSION, RR, SPRING, Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary**

**SINGLE:**

**PAINT:**

Cab schematic 100GM

Location 1: 6819, Blue (Custom)

Chassis schematic N/A

Description

Base Chassis, Model 7400 SFA 4X2 with 161.00 Wheelbase, 86.00 CA, and 75.00 Axle to Frame.

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL

BUMPER, FRONT Steel, Swept Back; Painted 0001 Canyon Black

FRAME EXTENSION, FRONT Integral; 20" In Front of Grille

WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, Single Stage Spring; 20,000-lb Capacity; Less Shock Absorbers

Includes

: SPRING PINS Rubber Bushings, Maintenance-Free

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

Includes

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SLACK ADJUSTERS, FRONT Automatic

: SLACK ADJUSTERS, REAR Automatic

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4

Notes

: Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered

BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

Description

DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank

Includes

: DRAIN VALVE Mounted in Wet Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)

AIR DRYER {Meritor Wabco System Saver 1200} with Heater

Includes

: AIR DRYER LOCATION Inside Left Rail, Back of Cab

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn

BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

AIR COMPRESSOR {Bendix Tu-Flo 550} 13.2 CFM Capacity

AIR TANK Painted Aluminum, With Straight Thread O-Ring Ports

STEERING COLUMN Tilting

STEERING WHEEL 2-Spoke, 18" Dia., Black

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

EXHAUST SYSTEM Switchback Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; Includes Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

AFTERTREATMENT COVER Polished Aluminum

TAIL PIPE (1) Turnback Type, Non-Bright, for Single Exhaust

EXHAUST HEIGHT 8' 10"

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab

: FUSES, ELECTRICAL SAE Blade-Type

: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover

: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever

: HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels

: JUMP START STUD Located on Positive Terminal of Outermost Battery

: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light

: STARTER SWITCH Electric, Key Operated

**Description**

: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector

: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature

: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever

: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted

: WIRING, CHASSIS Color Coded and Continuously Numbered

CIGAR LIGHTER Includes Ash Cup

POWER SOURCE Cigar Type Receptacle without Plug and Cord

ALTERNATOR {Bosch LH160} Brush Type, 12 Volt 160 Amp. Capacity, Pad Mount

BODY BUILDER WIRING Back of Standard Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package With Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket

BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total

RADIO AM/FM/WB/Clock/Bluetooth/USB Input/3MM Auxiliary Input, MP3, Apple Device Play & Control, Bluetooth for Phone & Music, with Multiple Speakers

BACK-UP ALARM Electric, 102 dBA

AUXILIARY HARNESS 5.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

BATTERY CABLES With 36" of Extra Length Coiled and Strapped Near Battery Box

HORN, ELECTRIC Disc Style

BATTERY BOX Aluminum With Plastic Cover, 18" Wide, 2, 3, or 4 Battery Capacity, Mounted Right Side Back of Cab

SWITCH, BODY CIRCUITS, MID for Bodybuilder, 12 Momentary Switches in Instrument Panel, Two Power Modules with 6 Channels, 20 Amp Max. Per Channel, 80 Amp Max Output, Switch Control Power Modules Through Multiplex Wiring, Mounted In Cab Behind Driver

HORN, AIR Black, Single Trumpet, Air Solenoid Operated

WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

HEADLIGHTS Long Life Halogen; for Two Light System

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

Description

HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL With Audible Alarm

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, With Ignition "OFF" and any Door Opened

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

BATTERY DISCONNECT SWITCH 300 Amp; Cab Mounted, Disconnects Charging Circuits; Locks with Padlock

FENDER EXTENSIONS Rubber

HOOD, HATCH (01) for Servicing

INSULATION, UNDER HOOD for Sound Abatement

GRILLE Stationary, Chrome

INSULATION, SPLASH PANELS for Sound Abatement

FRONT END Tilting, Fiberglass, With Three Piece Construction; for WorkStar

PAINT SCHEMATIC, PT-1 Single Color, Design 100

Includes

: PAINT SCHEMATIC ID LETTERS "GM"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

PAINT CLASS Single Custom Color

OVER THE AIR PROGRAMMING for Navistar Engines

VEHICLE REGISTRATION IDENTITY ID for 49 States, Excluding California

PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted

ENGINE, DIESEL {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)

DescriptionIncludes

: AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only)  
: COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control  
: CRUISE CONTROL Electronic; Controls Integral to Steering Wheel  
: ENGINE OIL DRAIN PLUG Magnetic  
: ENGINE SHUTDOWN Electric, Key Operated  
: FUEL FILTER Included with Fuel/Water Separator  
: FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted  
: GOVERNOR Electronic  
: OIL FILTER, ENGINE Spin-On Type  
: WET TYPE CYLINDER SLEEVES

FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed

Includes

: FAN Nylon

RADIATOR Aluminum, Cross Flow, Series System; 1228 SqIn Core and 648 SqIn Charge Air Cooler and With Transmission Oil Cooler

FEDERAL EMISSIONS {Navistar N9 & N10} EPA, OBD and GHG Certified for Calendar Year 2016

AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control

Includes

: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use

ENGINE CONTROL, REMOTE MOUNTED - No Provision Furnished for Remote Mounted Engine Control

BLOCK HEATER, ENGINE {Phillips} 120V/1250W, With "Y" Cord From Socket in Standard Location, For a Dealer Installed Oil Pan Heater

Includes

: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door

Notes

: MPM material is single sheet composite with two layers of sheet metal sandwiching plastic material. MPM material has electro-deposition prime coat with powder coating for the final finish coat.

EMISSION COMPLIANCE Federal, Does Not Comply With California Clean Air Idle Regulations

Description

TRANSMISSION, AUTOMATIC {Allison 3000\_RDS\_P} 5th Generation Controls; Close Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.

SHIFT CONTROL PARAMETERS Allison S-1 Performance Programming in Primary and Allison Fixed Programming in Secondary

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction

TRANSMISSION SHIFT CONTROL {Allison} Bump Shifter Type; for Allison 3000 & 4000 Transmission

TRANSMISSION TCM LOCATION Located Inside Cab

PTO LOCATION Dual, Left and Right Side of Transmission

AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, With 200 Wheel Ends . Gear Ratio: 7.17

Includes

: REAR AXLE DRAIN PLUG (1) Magnetic, For Single Rear Axle

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

: When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance

DIFFERENTIAL, LOCKING {Detroit Locker} No-Spin; for Meritor Rear Axles; Not With Meritor 185 & 186 Family of Axles

Notes

: Axle Lead Time is 90 Days

SUSPENSION, RR, SPRING, SINGLE Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

FUEL TANK STRAPS Bright Finish Stainless Steel

FUEL TANK Top Draw; D-Style, Non-Polished Aluminum, 19" Deep, 70 U.S. Gal., 265 L Capacity, with Quick Connect Outlet, Mounted Left Side, Under Cab

DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab

CAB Conventional

Includes

: ARM REST (2) Molded Plastic; One Each Door

Description

: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window  
 : CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel  
 : DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted  
 : GLASS, ALL WINDOWS Tinted  
 : GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side  
 : GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side  
 : INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color  
 : STEP (4) Two Steps Per Door

GAUGE CLUSTER English With English Electronic Speedometer

Includes

: GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level  
 : ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout  
 : WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)

GAUGE, OIL TEMP, AUTO TRANS , for Allison Transmission

GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} With Black Bezel Mounted in Instrument Panel

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

GAUGE, DEF FLUID LEVEL

SEAT, DRIVER {National 2000} Air Suspension, High Back With Integral Headrest, Cloth, Isolator, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust

Includes

: SEAT BELT 3-Point, Lap and Shoulder Belt Type

MIRROR, CONVEX, LOOK DOWN {Lang Mekra} Right Side; 6" x 10 1/4", With Bright Finish

MIRRORS (2) {Lang Mekra} Styled; Rectangular, Power Both Sides, Thermostatically Controlled Heated Heads, Clearance Lights LED, Bright Finish Heads & Brackets, Breakaway Type, 7.09" x 15.75" & Integral Convex Both Sides, 102" Inside Spacing

GRAB HANDLE Chrome; Towel Bar Type With Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar

MIRROR, CONVEX, HOOD MOUNTED (2) {Lang Mekra} Bright, Heated, Left and Right Sides 7.44" Sq

SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Cloth

WINDSHIELD Heated, Single Piece

AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster

Includes

Description

: HEATER HOSES Premium  
: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps  
: REFRIGERANT Hydrofluorocarbon HFC-134A

INSTRUMENT PANEL Center Section, Flat Panel

WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

HVAC FRESH AIR FILTER

FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

CAB INTERIOR TRIM Premium

Includes

: "A" PILLAR COVER Molded Plastic  
: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering  
: CAB SOUND INSULATION Includes Dash and Engine Cover Insulators  
: CAB, INTERIOR TRIM, CLOSEOUT Lower Dash Closeout Panel; Molded Plastic; Under Instrument Panel Driver Side  
: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets, CB Radio Pocket, Speakers, and Reading Lights  
: COURTESY LIGHT (2) Mounted In Front Map Pocket Left and Right Side  
: DOOR TRIM PANELS with Cloth Insert on Bolster Driver and Passenger Doors  
: FLOOR COVERING Rubber, Black  
: GAUGE, TEMPERATURE, AMBIENT Includes Wiring and Sensor With Display Unit Mounted in Cluster  
: HEADLINER Soft Padded Cloth  
: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section  
: STORAGE POCKET, DOOR (2) Molded Plastic (Carpet Texture), Full-Length; Driver and Passenger Doors  
: SUN VISOR (3) Padded Vinyl: 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Vanity Mirror and Toll Ticket Strap, plus 1 Auxiliary Visor (Front Only), Driver Side

CAB REAR SUSPENSION Air Bag Type

WINDSHIELD WIPER BLADES Snow Type

ACCESS, CAB {Bustin} Driver & Passenger Sides, Two Aluminum, Self-Cleaning Steps (Bustin) Per Door, For Use with Regular & Extended Cabs

WHEELS, FRONT {Accuride 41730} DISC; 22.5x9.00 Rims, Standard Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

WHEELS, REAR DUAL DISC; 22.5x8.25 Rims, Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

Notes

: Aluminum Wheels not Painted or Coated

**Description**

: COMPATIBLE TIRE SIZES: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5

: Polished Surface Outside Dual Only

(4) TIRE, REAR 11R22.5 Load Range G HDR2 (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

(2) TIRE, FRONT 315/80R22.5 Load Range L HSC1 (CONTINENTAL), 484 rev/mile, 68 MPH, All-Position

Cab schematic 100GM

Location 1: 6819, Blue (Custom)

Chassis schematic N/A

**Services Section:**

WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U

Fresnel Window in Passenger Side Door



A Complete Line  
Of  
Truck Equipment

2410 S. Stoughton Road  
Madison, WI 53716-2898

Telephone (608) 222-5591  
Wisconsin (800) 259-7453  
FAX (608) 222-3644

To: **Village Of McFarland**  
Address: P.O. Box 110  
City: McFarland, WI 53558  
Attention: **Steve**  
Telephone #: 608-838-7287  
Fax #: 608-838-6823

Date: 12/06/16  
Delivery:  
Dealer:  
P. O. #:

Terms: NET ON DELIVERY, unless specified

Quantity	QUOTE GOOD FOR 30 DAYS	PRICE EACH	
One	<b>10' DuraClass (Heil) SL316 Dump body 5/7 yard capacity 24" sides, 34" tailgate</b> 1/4" Hi-Tensile Steel floor 7 Ga. 201 Stainless Steel Sides, Tailgate, front, and 1/2 cab guard Crossmemberless understructure 48" high front with 1/2 cab shield; floor to side knee braces Deep flared long members made of 3/16" Cor-ten steel Fold Up Ladder & Steps in front Corner of dump body, Customer to specify height and location Fully boxed dirt shedding top rail, Horizontal Side Brace Full Depth rear corner posts and rear apron; front corner posts HH Hardware, with 2 Panel Tailgate, with all greaseable tailgate pivots Air Trip Tailgate Heavy Duty Fleet Engineer Poly Fenders <b>DuraClass (Heil) 1821</b> Single cylinder twin arm underbody hoist 5/16" heavy duty subframe construction All greaseable pivot points, Chrome Cylinder Body props, body raise light, backup alarm, <b>L.E.D.</b> stop/tail/turn lights <b>23.3 Ton</b> Capacity with 12" overhang, 50 degree dump angle, @ 2,000 PSI Body Undercoated, Bare Stainless Steel (Not Finished Painted)		
One	<b>Force America Central Hydraulic system</b> Force America FASD 34L Load sensing Hydraulic system Front Mount Crankshaft Driven, 1310 Driveline MPJC with 3 Mini Electric Joysticks Force America 5100ex control for tailgate sander Low Oil warning alarm & buzzer VT 35 Oil Reservoir Valve Enclosure Combo, with in tank filter		
ONE	<b>SWENSON "SADS" TAILGATE SPREADER</b> 201 Stainless Steel, 7 Ga. Construction 6" Direct Driven Auger with Reverse Flitting Single Pin quick detaching Hardware; 18" Poly Spinner Auger & Spinner Control In Cab Full Width Bottom Drop To Facilitate easy clean out Low Speed Hi Torque Motors Tailgate Braces to hold Tailgate open		
Chassis Make	CA:	Trans:	Subtotal
Customer Signature and Date	Salesman		Tax 5.5%
			F.E.T. 12%
	<b>KURT SCHADEWALT</b>		<b>TOTAL</b>

# MADISON TRUCK EQUIPMENT INC.

A Complete Line  
Of  
Truck Equipment

2410 S. Stoughton Road  
Madison, WI 53716-2898

Telephone (608) 222-5591  
Wisconsin (800) 259-7453  
FAX (608) 222-3644

To: **Village Of McFarland**  
Address: P.O. Box 110  
City: McFarland, WI 53558  
Attention: **Steve**  
Telephone #: 608-838-7287  
Fax #: 608-838-6823

Date: 12/06/16  
Delivery:  
Dealer:  
P. O. #:

Terms: NET ON DELIVERY, unless specified

Quantity	QUOTE GOOD FOR 30 DAYS	PRICE EACH
<b>One</b>	<b>Safety Lighting Package &amp; Misc.</b> Hella Plow With Turn Signals Federal Signal LED Mini Hi Lighter on Cab guard LED 4" Back up Lights Amber Spreader Light, Clear Wing Light, Amber LED Alternating Flashing Lights in rear Posts LED Mini Lights in front Grill, LED Mini Lights on Plow Light Brackets	
<b>Two Sets</b>	LED Mini Lights on Cab Guard Weld Pre Wet Brackets on Tailgate, Switch in cab wired to operate Electric Pre Wet System 3/4" Steel Hitch Plate with D Rings, and 2" Insert, And RV Electric Light Plug Conspicuity Tape installed on Body per Village Specifications	
<b>ONE</b>	<b>UNIVERSAL BH 1140 PLOW 11' Length 40" height</b> 10 GA. Moldboard, loop hitch (Plow Portion) Six 1/2" ribs fully welded; One 4" x 13" power reverse cylinder mounted above push frame Torsion Style Trip Cutting Edge 3/4" x 6" Carbide Cutting edge and cover blade with standard AASHO punch Carbide Curb Shoe Drivers Side (Road Side), moldboard markers Primed and painted highway orange Adjustable Screw Jack for Plow	
<b>One</b>	<b>Universal 8' Uni Glide "TILT" Wing (New Design as of March 1st 2014)</b> 3/16" Moldboard with Eight 1/2" reinforcing Ribs fully welded 1 1/2" main pivot bolt with castle nut Adjustable spring loaded push beam with shear pin Carbide Cutting Edge 3/4" x 6" with cover blade & AASHO Punch Carbide Curb Shoe, Discharge Side of Wing (Curb Side), moldboard markers 4" x 19" toe cylinder with 2" rod 4" x 13" heel cylinder with 2" rod Hydraulic wing lock Primed and painted factory orange Installed FOB Madison, WI	
	<b>TOTAL</b>	<b>\$69,886.00</b>
The quoted price includes ONLY what is described above. It is your responsibility to review the specifications.		
<b>Chassis Make</b>	CA:	Trans:
<b>Customer Signature and Date</b>	Salesman	
	Subtotal	
	Tax 5.5%	
	F.E.T. 12%	
	<b>TOTAL</b>	

2410 S. Stoughton Road

# ***BURKE TRUCK & EQUIPMENT, INC.***

***5337 REINER RD., MADISON, WISCONSIN 53718***

***888-249-9788 / 608-249-9788 / FAX: 608-837-7530***

***Email: [sales@burketruck.com](mailto:sales@burketruck.com) / Web: [www.burketruck.com](http://www.burketruck.com)***

12/7/16

## **Prepared for the Village of McFarland**



### **Accessory Equipment Summary**

- High Way Equipment 5-yd dump body
- Burke Road Tamer 11-ft moldboard plow with trip moldboard
- Burke Snow Patrol 8-ft wing
- HI-WAY Equipment tailgate spreader with 6-inch auger
- Burke Sealed electrical system
- Force America Patrol Commander Ultra controls. 5100EX spreader control



**Hi Way Equipment Steel Dump Body**

Size	5-yd, 10 Ft long, 24" side, 36" tail
Structural	Unibody design (no cross members, very low mounting height); 8" I-beam longitudinal on underbody hoist; 12" clearance with 10' UB hoist; 4" structural channel sub-frame; 10-gauge sides of 201 stainless steel; one-piece 1/4" AR400 steel floor; full-height front corner post; one intermediate horizontal side brace on each side; 5-3/4" X 12" full-depth rear corner post tied to an 8" structural channel rear apron; <b>Air</b> double-over-center tailgate release mechanism; tailgate with full perimeter boxing and sloped horizontal brace and top rail; 4" structural channel sub-frame with 6" X 4" X 3/8" structural angle rear hinge; 1-1/2" diameter 303 stainless steel rear hinge pins with greaseable pivot points. <b>2"x12" plastic side boards. Ladder on driver side front, 2 steps on inside front corner.</b>
Hydraulic	Underbody hoist
Coating	Body chemically cleaned with a phosphate solution before underside of body and sub-frame primed black
Rear Hitch	16,000 lb pintle / 2" ball combo with D-Rings ( <b>receiver style</b> ) <b>electric brake control</b>

**Burke Truck & Equipment, Inc. detailed spec list**

<b>Plug</b>	<b>7 pin flat.</b>
<b>Box vibrator</b>	<b>Cougar with in cab control</b>
<b>Reflective tape</b>	<b>red/silver both sides of body</b>
<b>Fenders</b>	<b>full plastic over duals</b>
<b>Tow hooks</b>	<b>2-front and rear</b>
<b>Back up alarm</b>	<b>rear facing</b>
<b>Under coat</b>	<b>Du Pont Rust Free Bake On System</b>

## Burke Road Tamer 2000 Plow



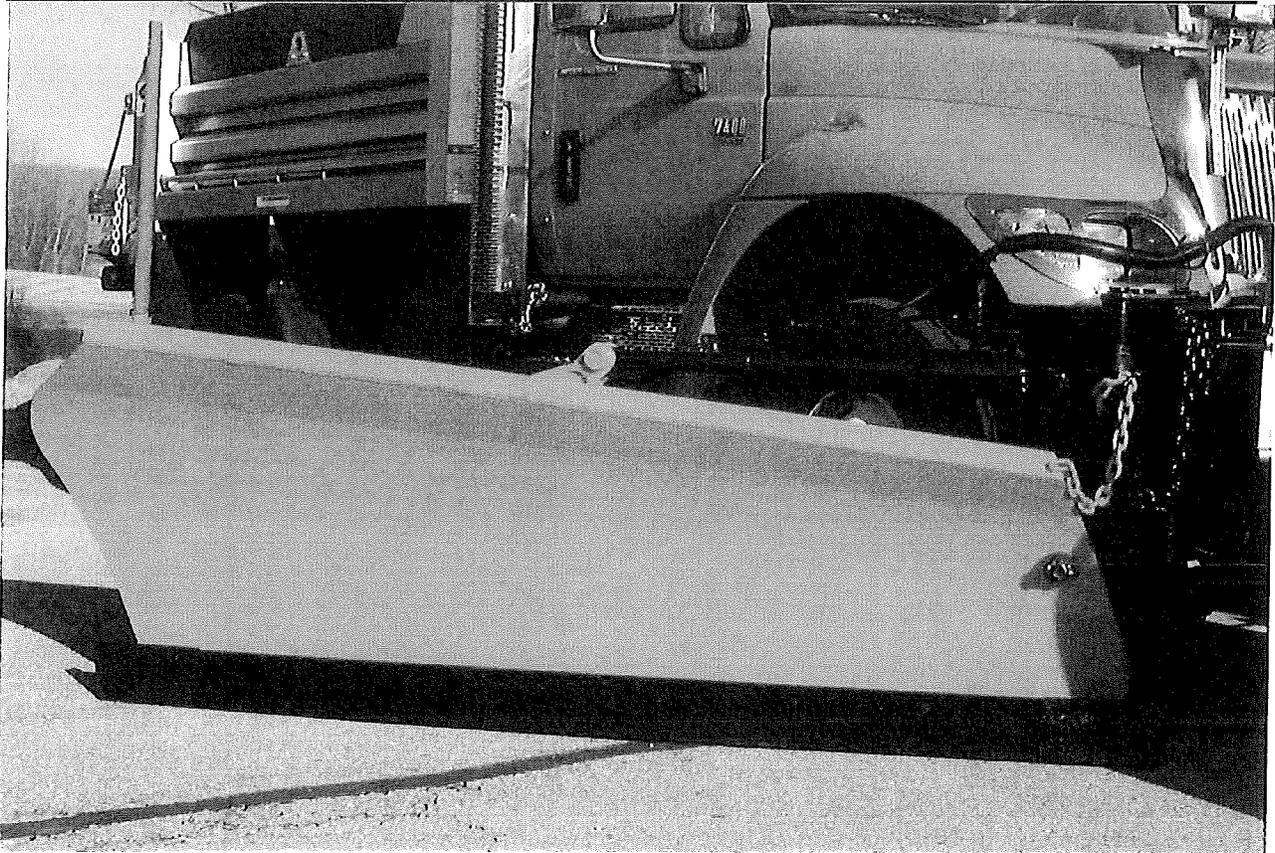
### Burke RoadTamer2000 11-ft Moldboard Plow with Trip Moldboard

Plow	11-ft x 42", 10ga face, broke (not rolled), with eight 1/2" thick vertical ribs, 5 hinge points, 3 blade attack angles.
Table	1 adjustable parking stand, two 4" x 13" D.A. cylinders with 2" nitrided rods. All connecting points from table to moldboard have poly bushings.
Hitch	Burke Model UBF-WQCP quick hitch with loop and latch casting, 4"x 10" D.A. lift cylinder with 2" nitrided rods, painted black.
Hydraulic cylinder	The 4" x 10" plow lift cylinder is custom-made to Burke specifications and exceeds cylinder size and capacity needed for snowplowing equipment.
Hydraulic hook-up	Pioneer Series 72 couplers, or equivalent.
Blades	Carbide blades 7/8" x 5" <b>shielded</b> blades - 5/8" grade 9 plow

**Burke Truck & Equipment, Inc. detailed spec list**

bolts on a standard highway punch pattern.

## Burke DKJ Wing



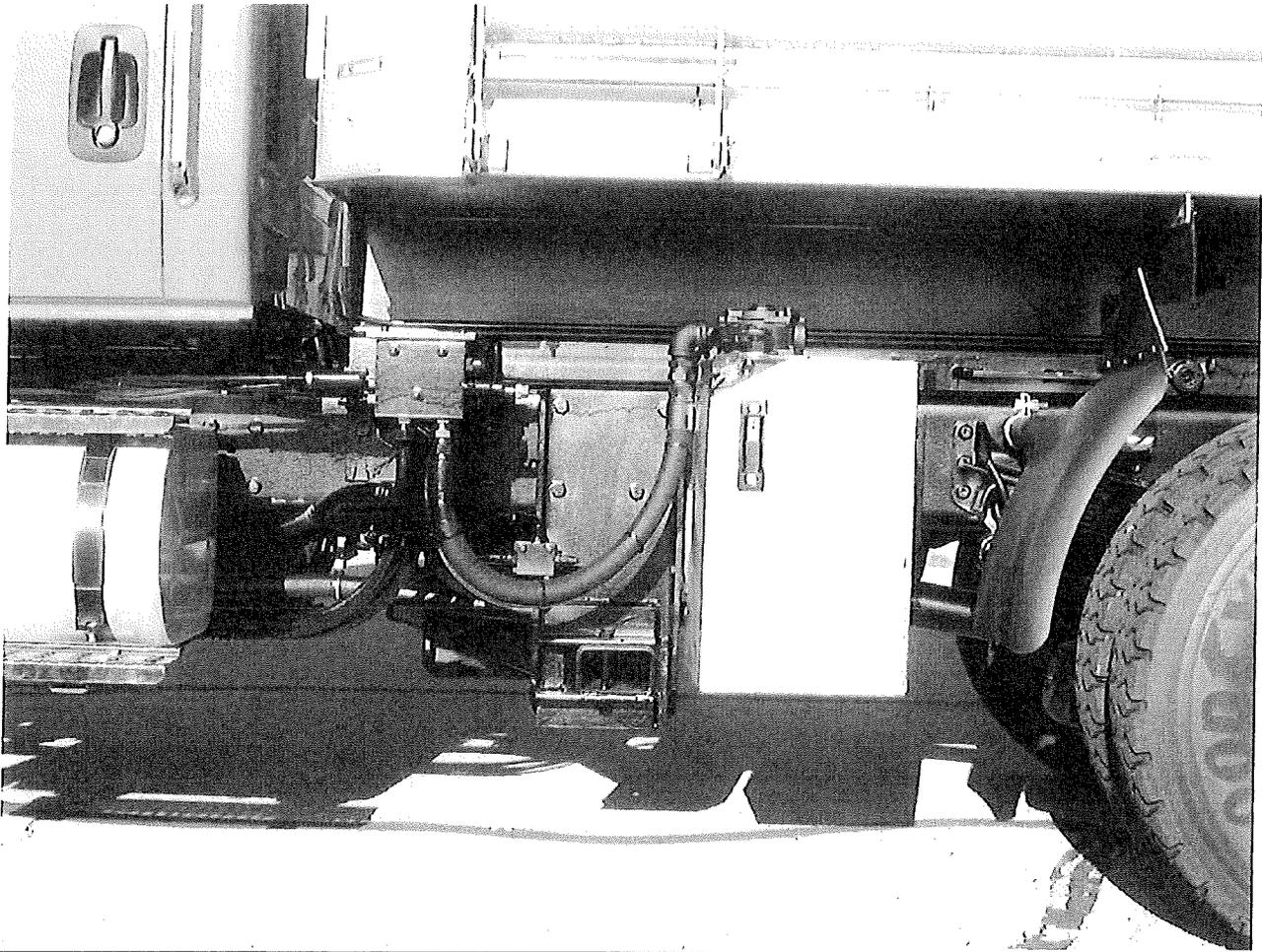
### Burke DKJ 8-ft Wing

Wing	right-hand moldboard with 8-ft trip cutting edge with 4 torsion springs 7/8" (not double panel); wing moldboard is broke (not rolled), 10ga face, 28" high at the toe end and 35" high at the heel.
Blades	Carbide blades 7/8" x 5" <b>shielded</b> blade - 5/8" grade 9 plow bolts on a standard highway punch pattern.
Front Wing Post	Patented A-ARM LIFT SYSTEM and at least 18" free travel and a minimum of 15" ground clearance; Toe Cylinder 3-1/2" x 10" S.A. cylinder with 2" nitrided rod; Heel Cylinder 4"x 20" with 2" nitrided rod and De-Cell.
Rear Push-arm	4" x 6" x 3/8" thick protruding under both frames with 2 side plates, a brace tube of 2" schedule 80 pipe and cast ball ends; Spring-cushioned push-arm, frame mounted stop and lock bracket; painted black.
Hydraulic Cylinders	All plow cylinders are custom-made to Burke specifications and exceed cylinder size and capacity needed for snowplowing equipment. All rods are nitrided.
Wing light	<b>Red mounted on heel of wing facing back</b>

**Hi-Way Equipment 304 Stainless Steel SA-6 Tailgate Spreader with 6-inch Auger**



- Auger                    6" auger 3/8" auger flighting, heavy-duty 2-3/8" schedule 80 pipe; easy access clean-out and easy access to auger from top and bottom.
- Spinner                18" poly spinner. **In 18" from end**
- Controls                Electronic Auger and Spinner controls with electric Burke Spreader Valve with manual override, ground speed and blast control.
- Drive                    All hydraulic, Direct Drive (no gear case).
- Lock out                **plumbed to disconnect hydraulics to open lower pan**
- Pre-Wet                **Equipment supplied by village to be installed per Steve Brandt instruction.**



**Hydraulic System**

Pump	Force America <b>Front mount</b>
Capacity	50 gallon per minute.
Valve bank	Force America Add-A-Stack
Reservoir	30 gallon combination valve/reservoir with plastic cover
Hoses	Two (2) wire hydraulic hose used throughout entire system. Stainless Steel tubing bracketed to the rear and front of truck.

**Electrical System**

**Wiring:** All wiring is double jacketed with ethylene-propylene rubber to seal out moisture and to protect against damage. In addition to the double jacket, all wires that are in an abrasion area are covered with vinyl tubing for additional protection. All electrical connections are sealed against moisture. All electrical junction boxes are waterproof. All lights are grounded through the wiring system, not to mounting bolts. All junction boxes are grounded to the chassis in addition to the wiring system. All bulbs and electrical plugs are coated with dielectric grease to seal out moisture. Wiring harnesses are securely fastened to prevent damage.

**Controls:** **Force America Patrol Commander Ultra**

**Back up** **Two LED mounted on either side of rear hitch**

**Wing Light** **LED mounted on passenger side mirror**

**Plow Lights:** The plow lights are **Hella** with stainless steel hardware for corrosion resistance. They include bright, sealed, halogen headlight beams with built-in parking and turn signal lights.

**Tail/Stop Lights:** These 6-inch LED oval lights are mounted in cutouts on the rear of the dump box. These lights on the box are in addition to the standard tail/stop/turn lights that are mounted to the truck chassis.

**Side Marker Lights:** The side/marker lights are 2-½" LED round lights that are sealed and installed in cutouts in the dump box sides.

**Identification Light:** This is the three Red LED lights below the dump box on the rear of the truck. The identification lightbar is a polyethylene(PE) light that is fully sealed and installed on a stainless plate welded to the truck chassis.

**Hot Lights:** These are the flashing LED warning lights on the dump box cab guard. The hot lights are alternating flashing lights that are mounted on the dump box cab guard.

**Grill lights** **two LED strobes mounted in grill**

**Emergency Warning Light:** The emergency warning light is a double mirrored rotating light, that is mounted on a self leveling bracket on the center of dump box cab guard.

Burke Truck & Equipment, Inc. detailed spec list

Village of McFarland  
5115 Terminal Drive  
McFarland, Wisconsin 53558

Attn: Steve

Subject: Demo

Steve, thank you for the opportunity to quote you on the equipment Package listed in this specification. Feel free to contact me with any questions.

Total package price.....\$73,965.00

Burke Truck is pleased to offer the Village of McFarland a 1 ½% discount on the equipment package if the y pay one half the total package price at the time of order with the balance due after delivery of the completed truck. (see below)

Total package price.....	\$73,965.00
First half payment.....	\$36,982.50
Discount.....	\$1,109.47
Second half payment.....	\$35,873.03
Total package price after discount.....	\$72,855.53

Sincerely



Jeff Smith  
Burke Truck & Equipment Inc.

## DEPARTMENT REPORTS January 9, 2017

- Cable, Website, Technology
- Community Development
- Fire/EMS Department
- Library
- Municipal Court
- Police Department
- Public Utilities/Public Works Department
- Senior Outreach Services Department



## McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

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# December 2016 Fire & Rescue Department Report

- **General**

- The Department participated with the Chamber of Commerce with the annual Christmas in the Village by assisting with getting Santa Claus to the Community Bonfire at the corner of Exchange and Bashford. The members of the Department decorated some of the fire trucks with Christmas lights and the event was very well received. A thank you goes out to the Firefighter Association and EMT Association for providing the lights for the many years that we have been decorating the trucks.
- We had our first Home Knox Box installed in the Village. The home that it was installed on, we had to force entry previously. This will eliminate the future need to force entry.
- DaneCOM
  - The County EMS and Fire paging continues to have difficulties. The County's vendor has been making adjustments with some improvement being noticed. We still have issues with enough frequency to cause concern for the Department. We are providing feedback and working with the County's vendor to make further adjustments.
  - We have received information from our vendor that the FCC has approved frequencies for our local tactical channel. The vendor is now performing testing to confirm the assigned frequencies are working properly.
  - The County Tactical channels are still not performing to an acceptable level. The County's vendor has not developed a complete solution to date and had found some minor issues that they are attempting to resolve them. It does seem to appear the channels will not perform to the level that was planned for.
  - Another deficiency of DaneCOM was discovered during the month of December. Currently the DaneCOM channels can not be patched with the City of Madison Channels. This was of considerable concern during our ice rescue incident. We were unable to communicate with the City of Madison Lake Rescue Team and confirm what resources they had to offer.
- We were contacted by our vendor for oxygen cylinders on a proposal to reduce rental cost on our ambulance mounted tanks. The cost is minimal difference however it did reduce annual cost by \$100 without reducing the service vendor provides.
- The Department had four members complete the Dane County Advanced Skills instructor course in December this will help the Department provide a higher level of refresher training.

- **Staffing**

- Kyle Kampmeier has indicated his intention to resign from the department due difficulties in time commitments. Kyle has been struggling with maintaining his commitment to the Department and we attempted some adjustments. However, due to his fulltime firefighting position with Milwaukee County, being a fulltime student and part-time work with FitchRona EMS it didn't work out.
- Justin Grenawalt resigned from the Department during December. His wife and he moved from McFarland last year to Deforest and his employer is requiring considerable more overtime from him. He has determined that with all the changes he is no longer able to keep up with the time commitments.
- We completed the background checks on two EMT Basics and both are beginning their process of getting up and running with the Department.
- Current Staffing Levels
  - Fulltime Fire Rescue Chief – 1
  - Fulltime Fire Inspector/Public Education Specialist – 1
  - Fulltime EMTs – 5
  - Paid on Call – 58 (19 EMTs, 26 Firefighters & 13 EMT/Firefighters)
  - Total Staffing Level - 66

- **Training Activity**

- December training
  - The training for the month of December was reduced due to the holidays.
  - EMTs performed advanced skills recertification and training with a simulation manikin that was provided in from Dane County EMS and UW Hospital.
  - Firefighters refreshed on ropes, knots, low angle rescue and ice rescue equipment. This ended up being timed out perfectly with the ice rescue that was performed on Christmas Eve.
- The month of January training will be the start of some busy time for the Training Division. We will perform our biennial CPR recertification. We will also be hosting an Emergency Medical Responder Certification course in which we will have 10 firefighters enrolled to obtain their certification. Additionally, we will be hosting a Motor Pump Operator Certification course and members are still enrolling in that course.
- The Pediatric Education for Prehospital Professionals (PEPP) course is having the final scheduling occur and the online portion for half the members will begin in January. The Department was awarded a grant to cover half of the course material and this will require half the membership to complete the course at a time.
- Chief Dennis, Division Chief Clementi and Captain Hettrick will be attending a seminar being hosted by Stoughton Fire Department titled "Backpacks 2 Airpacks". The course is designed to help department attract and retain younger members.
- Several members will be attending the annual Wisconsin EMS Association conference in Milwaukee. The attendance to this conference had considerable reduced by the membership in recent years, however this year we have seven members attending. We are very excited to see this begin returning to past levels.

- **Apparatus & Equipment**

- The 1997 Ladder received the repair to address several spots of corrosion that had been occurring. While prepping the truck for the repair by removing all water from the pump and tank, the driver's side pump intake valve experienced a failure. We had anticipated in replacing the intake valves with the valves from the 1992 engine when it is replaced. However, the 1992 engine still requires intake valves, so we attempted to utilize a used surplus valve on the 1992 engine. That valve failed further and required more repair than the original valve. We then repaired the original valve on the 1997 Ladder. Additionally, the day the truck returned from repair it was one of the very cold days in December and a pressure gauge froze. This will require replacement. We do want to recognize all the additional repair of valves and gauges will be performed by Department staff. This is not a common situation among departments of our size. We are fortunate to have the staff with expertise to perform these repairs in house. We are estimating that these repairs will consist of a day worth of labor once completed.
- The 2004 Boat received repair to address issues with the tilt and trim rams. This required the tilt and trim assembly to be replaced. We were able to capture winter season discounts from the vendor that performed the work.
- ATV 11 required considerable repairs after our ice rescue incident. During the incident the ATV became upside down while running. Basically, the entire unit became flooded. Due to assistance from Dane County Sheriff's Office we were able to remove it from the water and tow it to shore. A local towing company towed it to the DPW facility and the DPW staff repaired it. It required complete replacement of all filters and fluids. It had a winch solenoid fail, antifreeze overflow tank melted by the motor and several switches needed replacement. It has been repaired and is back in service. We are very thankful of the DPW staff for doing the work to get the ATV back in service.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	128	660
Re-Inspections	0	0
Special Inspections	0	23
Fire Code Violations Identified	27	342
Fire Code Violations Corrected	0	31
Plan Reviews	1	30

<u>Public Instruction</u>	<u>Completed</u>	<u>Year to Date Total</u>
CPR Certifications	13	184
First Aid Training	7	53
High School CPR (Hands Only)	0	112
Baby Sitters First Aid	0	46

## Incident Summary

Incident Type	2016		2015	
	Dec	Year to Date Total	Dec	Year to Date Total
EMS – Falls	11	153	9	103
EMS – General Medical	18	319	34	344
EMS – Motor Vehicle Crash	3	56	4	59
EMS – Trauma Other	1	39	4	58
EMS – Other types	20	138	11	83
<b>EMS – Total (+9%)</b>	<b>53</b>	<b>705</b>	<b>62</b>	<b>647</b>
Fire – Building, vehicle or outside	1	35	2	37
Fire – Assist EMS Crew	5	88	14	95
Fire – Motor Vehicle Crash	3	30	2	25
Fire – Alarms	4	40	3	42
Fire – Other types	10	89	8	62
<b>Fire – Total (+8%)</b>	<b>23</b>	<b>282</b>	<b>29</b>	<b>261</b>

- **Significant Incidents**

- On December 3<sup>rd</sup>, we were paged out for a sick person in the marsh area south of Lake Waubesa in the Town of Dunn. The individual called 911 because he had gotten his boat stuck in the marsh and tried to walk to land. He became exhausted and had to stop. The individual was able to talk to the 911 center that then relayed the conversation to Command. ATV 11 was responding to the patient's location using the 911 center coordinates and ran into difficulty with the water and mud of the marsh. Oregon Area Fire & EMS was requested out to assist with the search and rescue due to the location being on the border of our districts. Oregon Brush Truck and ATV responded from the west side of the marsh. A Dane County Deputy Sheriff responded and attempted to make contact with the patient on foot and began having difficulty moving through the marsh. The Deputy Sheriff was able to locate the patient with voice contact. ATV 11 was able to locate the patient's boat. The Deputy was then able to have the patient walk out of the marsh with voice direction. McFarland Rescue 84 evaluated the patient who denied the need to be transported.
- McFarland Fire & Rescue received a call for an individual that thought he was having a heart attack. The patient was too weak to get up from a chair to get. Due to the acuity level of the call Engine 1 and Town of Madison Medic 66 was automatically assigned. McFarland Car 3 was returning from another EMS incident and responded to the incident also. Car 3 arrived on location within minutes of the page. Car 3 initiated care and the patient was in critical condition. The individual was moved to a stair chair and was being moved to the ambulance when he lost consciousness and went into cardiac arrest. He was quickly transferred to the waiting cot outside and then further life saving efforts was initiated. Once inside patient was loaded into Rescue 84 the Town of Madison's Lucas device was applied and then transported to Meriter Hospital.

- On Christmas Eve morning McFarland Fire & Rescue was paged for an individual that had fallen through the ice on Lake Kegonsa in the Town of Dunn. The caller stated then seen someone in the water and estimated it to be about ½ mile from Fish Camp County Boat Launch. McFarland Car 3 responded to Fish Camp and initially was unable to locate the individuals. Dane County Sheriff's Mate was responding to Waunakee to retrieve their Air Boat. The caller was approximately 100 feet from the victim and began waving a flashlight towards Fish Camp Boat Launch. The location of the victim was then determined to be about 1 mile from Fish Camp Boat Launch towards the center of the lake. Command requested Stoughton Fire Department respond with their ice rescue team and have their team launch from Colladay Point area. McFarland Rescue 84 arrived on location and was preparing to help McFarland's ice rescue team with launching. McFarland Car 2, ATV 11 arrived on location and launched ATV 11 from Fish Camp Boat Launch with a Rapid Deployment Craft (RDC – inflatable rescue boat). ATV 11 was approximately a 100 feet from the victim when it broke through the ice. The ATV 11 crew continued with the RDC to the victim which was now confirmed as two victims. Stoughton Brush 12 and Car 2 arrived in the Colladay Point area and began making their way to the victims. Stoughton Squad 5 also responded to the Colladay Point area to deploy Stoughton's RDC and additional rescuers. Dane County Sheriff's Office advised the Sheriff's Mate was unable to start their air boat and was not responding. Additionally, due to the distance and time the individuals were in the water the City of Madison Lake Rescue team was requested. A second McFarland rescue team was sent out from the Fish Camp Launch due to two victims in the water and a mile from shore. A third team prepped to assist also with victim removal. The City of Madison Lake Rescue Team arrived with their air boat and assisted in removing victims from the ice. The ATV 11 crew had transferred the 1<sup>st</sup> victim to the first team while the ATV 11 officer waited with the second victim to remove him via RDC. The crew returned to ATV 11 and retrieved it from the water and back on to the ice. The second victim was removed from the ice and crews began returning to shore. Victims were transferred into the care of waiting ambulances and transported to UW Hospital in Madison.
  - While the ATV 11 crew was returning it had broke through the ice a second time. However this time only the left side broke through first causing it to enter the water sideways and capsize. It remained floating and crews were able to right it with ropes. The crews were able to utilize a winch to get the ATV back on to the ice. The Dane County Sheriff's Mate had responded back to Waunakee and repaired their air boat. That air boat was then used to tow the ATV to shore.
  - Additionally, one firefighter suffered from heat exhaustion while moving the patient across the ice. The firefighters wear exposure suits while operating on the ice which contains heat when exposed to ice cold water. However, due a warmer day and working on the ice they become very warm. The firefighter was transported Meriter Hospital for observation and was released within a few hours.

# E.D. LOCKE PUBLIC LIBRARY: DIRECTOR'S REPORT

November 2016

## November Highlights:

- Changes in Holds Queue – I requested the SCLS change our position in the holds queue so that we'd receive more books that were already RFID tagged. Tagging items for holds can be time consuming and we're finding that about a third of the items that come in need to be tagged. Right now most of our items are coming from Cross Plains and Belleville which are not RFID libraries. The change will take place January 11.
- Fan in Janitorial Closet fixed – The relay switch for the fan in the janitor's closet has been fixed.
- Better World Books (BWB) – the Friends are now using Better World Books to help get rid of items that don't sale in the book sale. BWB sends us the boxes, the shipping labels and even pays for the shipping. They try to sell our items online and the Friends receive 20%-50% of the money from the sale.
- Koha Vote – SCLS sent out the ballot for the annual Koha vote. The vote determines if we'll stay with Koha or look at all library software vendors and potentially make a new decision. I voted to look since change has been slow in coming. Also even with the upcoming upgrade, we still won't have many of the bells and whistles that the other software packages currently have.
- Staff Wi-Fi hotspot – Our pilot project with the staff wi-fi hotspot has ended December 23<sup>rd</sup>. We found it so successful and useful that I got us permanent one from Sprint.
- Lighting—We have received the 400+ light bulbs needed to rebulb the library. Public Works will be working on this starting in the New Year.
- Cookbooks were weeded—We were out of space in cookbooks so we have removed items that weren't checked out since 2013.

## Assistant Director highlights (Linda Stuckey)

- We are continuing with the juvenile paperback conversions to juvenile fiction series.
- We received the eight new computers and monitors for installation. We need the RFID pad installed first by 3M/Bibliotheca before the computers can be installed by South Central. Hopefully, South Central technicians will observe the Bibliotheca technician and possibly support the pads in the future. Amy and I are installing the peripherals and new cables in advance of South Central's work.
- Thank you's with McFarland Gift cards were sent to adult library volunteers.
- The tally of donations appears on the next page and provides more detail as to their disposition. Additional benefits to donations is that they supply the summer library reading prizes (and are not included in this total) or raise money for the Friends by their sale. A total of 609 items were donated and added to the collection in 2016; 661 items were added in 2014, and 936 in 2015.
- Building issues:
  - No response yet on HVAC questions regarding the software controls. There are ongoing issues with the meeting room and circulation desk temperatures and the relay in the janitorial closet, which has been overridden.
  - We have another new Environment Control cleaner who has not been doing a satisfactory job on the lobby floors. The issue has been referred to their management and corrected.

## Youth Services highlights (Heather Kent)

### Storytimes:

- November 7th we started offering two storytimes on Mondays – one at 9:30 am and the other at 10:30 am. Response has been very positive and there is an increase of young children to the earlier session.
- PJ Storytime this month was our Stuffed Animal Sleepover which was a huge hit. We had 48 people attend the camping themed storytime that included stories, songs, activities, and snacks. Afterward children could leave their stuffed animals over night at the library – picking them up the next day with pictures of the fun they had. (See Facebook for some of the “antics”)
- The baby lapsit program continues to grow on Wednesday mornings. We now regularly have around 4-5 babies and their parents/grandparents/siblings with them.

### Teens:

- Teen Advisory Board met on November 5. We primarily discussed designs for the Teen Advisory Board t-shirt as well as the upcoming Nerf Capture the Flag program in the library. We only had three members of the board attend this meeting but we were able to come up with ideas for the shirts and determine the rules and gameplay for the Nerf event.

### Programming:

- Toddler/Preschool Dance Parties – we have started offering dance parties on Friday afternoons. These are great opportunities for children ages Birth to Preschool to come in, dance around, and play for a half hour. There is some structure to the program incorporating follow the leader type activities, musical instrument time, and having activities using the parachute and the bubble machine.
- November 12th we hosted a Family Board Game Day.
- STEAM Saturday this month was a little more challenging as participants attempted to build towers and bridges using spaghetti noodles and marshmallows. Many found that there was a lot of planning that goes in to engineering and often working in a team works better than on your own.
- Monday, November 28th there was no school so we showed the Disney Movie “Finding Dory.” It had great turn out.

### Outreach:

- Outreach visits to Gingerbread House and Learning and Beyond continued this month with limited visits due to a last minute conference, vacation, and holidays.

## Adult Services highlights (Katharine Clark)

- Participant Library Services and Technology Act grants meeting. This committee awards libraries grants for new literacy and technology projects.
- Beyond the Page meeting grants meeting. This committee awards funds for humanities programming in Dane County Libraries. This year the committee awarded over \$75,000. We will be taking advantage of five programs.
- Monthly mystery book group meeting – We had 6 people attend and read the book *Dry Bones in the Valley*.
- Shared Table visit – We issued two library cards, checked out five items, and spoke with over a dozen people about the library.
- Finished four week online webinar/class on successful library marketing
- Proctored an algebra exam for a MATC student.

- Did monthly checkout at Villas assisted living facility. We checked out a few item and talked to residents. Next year we will be starting a bookclub.
- Eight ebook and computer help sessions.
- Helped Heather with first after hours teen program (Nerf gun war)
- Began planning for Beyond the Page grant sponsored multi-library storytelling programs that will take place next fall
- Confirmed February Getting Organized library program with Wisconsin State Journal contributor Jill Annis

----Heidi Cox, Library Director

VILLAGE OF MCFARLAND  
MCFARLAND MUNICIPAL COURT  
January, 2017

Monthly Court Docket

December 13, 2016 – Court Docket – Initial Appearances

- 51 cases scheduled for Initial appearances (68 citations)
  - 13 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
  - 10 Paid prior to Appearance
  - 11 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for January 10, 2017
  - 20 Default appearances – Scheduled for February 14, 2017 Indigency Hearing
  - 0 Rescheduled Court date to January 10, 2017
  - 0 Transferred to Dane County for Trial

December 13, 2016 - Juvenile Court – Initial Appearances

- 7 cases scheduled for Initial appearances (9 citations)
  - 4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
  - 0 Paid prior to Appearance
  - 2 Not Guilty pleas – Citations adjudicated or Pretrial scheduled for January 10, 2017
  - 0 Default appearances - Scheduled for February 14, 2017 Indigency Hearing
  - 1 Rescheduled Court date to January 10, 2017
  - 0 Transferred to Dane County for Trial

Court Activities

Monthly Financial Report

The Municipal Court received 37 payments for the month of December, 2016. Total revenue received by the Court was \$6,218.79. The Municipality retained \$3,360.66 in Court revenue, \$938.33 was sent to Dane County and \$1,919.80 was sent to the State.

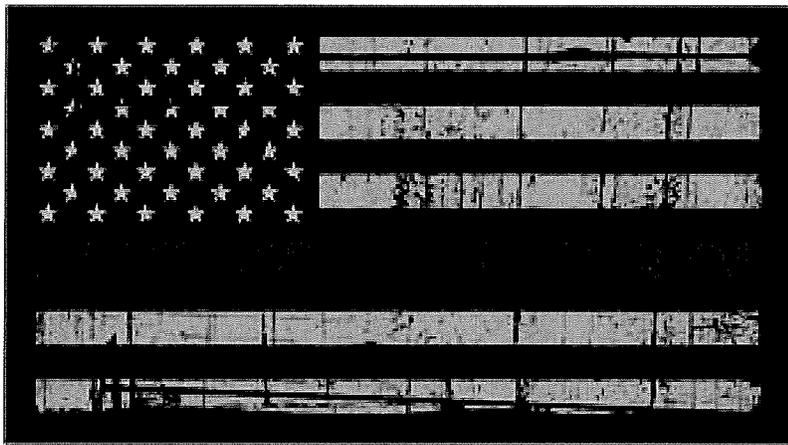
There were 14 credit card transactions for the month of September. The Court received a total of \$2,991.90 in payments from GPS on-line credit card payments.

From January, 2016, to December, 2016, the Municipal Court has received a total of \$33,295.01 in delinquent fines for the Department of Revenue Tax Intercept Program.

To date, the Court has received a total of \$2,747.72 in delinquent fines from the State Debt Collection.

Year to date, \$132,015.91 in forfeitures have been ordered from 879 citations adjudicated in the Municipal Court. Of that, \$21,737.80 has been converted to classroom education and/or community service hours for juveniles, \$107,598.54 has been collected for 2016 and prior forfeitures.

# MCFARLAND POLICE DEPARTMENT



December / End of 2016 Report

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## DECEMBER / END OF 2016 REPORT

As observed on the attached Call Summary Report, the McFarland Police Department logged 492 cases in December. This is compared to 387 cases for the same time period in 2015. Cases of interest for the month were: six intoxicated drivers, five domestic disturbances, six disturbances, eight juvenile complaints, six thefts, and ten traffic accidents. Officers also logged 159 traffic incidents/stops.

### Cases of interest for the month are as follows:

- 12/02/2016 An Officer took a complaint of a residential burglary and a theft from a motor vehicle. Stolen were some personal items, checkbook, and handgun. The suspect was identified and contact was made with him a few days later. The suspect was interviewed and eventually confessed to the crimes. The handgun was recovered in the suspect's residence. The suspect was linked to several thefts from motor vehicles and charged with multiple crimes. The investigation is on-going.
- 12/05/2016 Detective Klementz, along with personnel from other police agencies, went to Columbus, WI and arrested the two suspects involved in the robbery to the BP Store on Burma Road that took place in November. The suspect is still in custody and awaiting further court proceedings.
- 12/27/2016 McFarland Officers assisted Portage Police Department reference a recent homicide that occurred in their jurisdiction. Officers made contact with one of the subjects involved at a house in the 5400 block of Dennis Drive. One subject was taken into custody and the suspect vehicle was removed from the location.

### Staffing Report

- Our current recruitment initiative to fill a vacancy continues. To date:
  - Our current recruitment process to fill a vacancy is on schedule.
  - A conditional offer of employment has been made to and accepted by recruit candidate Joel Zietsma. The pre-employment background investigation has been successfully completed and pending successful completion of the medical, drug and psychological tests, we anticipate a start date in mid-January.
  - We have learned of the possible departure of an additional patrol officer, who has been tentatively offered a position with a department near his home town. At this point we do not have a firm timeline of his departure.
  - This would leave us one position short starting 2017. In anticipation of this, I have met with the one remaining viable candidate on our current eligibility list and have issued a letter of intent.

A background investigation will be conducted later this month. Theoretically, this person could be ready to start shortly after the first of the year, which would mean we would be back up to full staff by the end of March.

## Equipment Report

- The crosswalk safety improvements mentioned in our October report have been purchased and installed.
- The Watchguard body worn cameras that were funded in the 2016 budget have been delivered and are now in service.

## Training Report

- Detective Klementz attended a three day ICAC (Internet Crimes Against Children) conference in Tampa, FL. His attendance was paid for by the Wisconsin Department of Justice.
- Investigator Barnier attended one day of training on how to conduct background investigations. The training was held at the Madison Police Academy.
- Officer Job and canine partner Boris attended 2 days of Police K-9 training.

## Budget Report

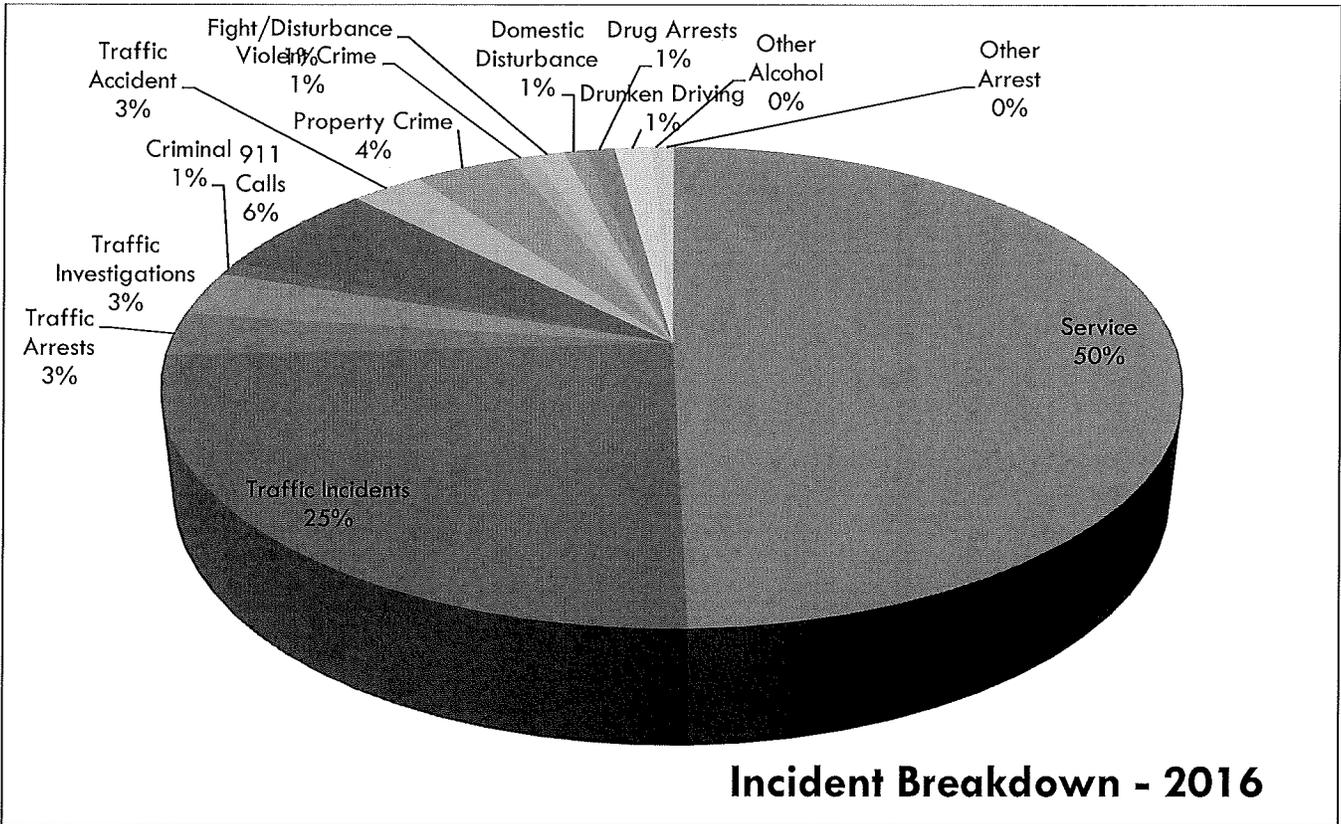
- As has been reported each month of this year, I am anticipating an overage in the overtime budget account due to unanticipated staffing shortages, and in the uniform budget account this year due to the hiring of very likely four officer positions that were unanticipated at the time the budget was approved in 2015. These hires will require additional expenditures of roughly \$ 3,000 per officer.

## Other Information

- The PD held its annual Shop With a Cop event on December 3<sup>rd</sup>.
- The department honored Officer Copeland with an open house and public viewing of his memorial wall on December 10<sup>th</sup>. The event was well attended and was a great success.
- Chief Sherven presented the 3<sup>rd</sup> bi-annual Officer Ryan Copeland Top Shot award at the Blackhawk Technical College Law Enforcement Academy Graduation Ceremony on December 16<sup>th</sup>.

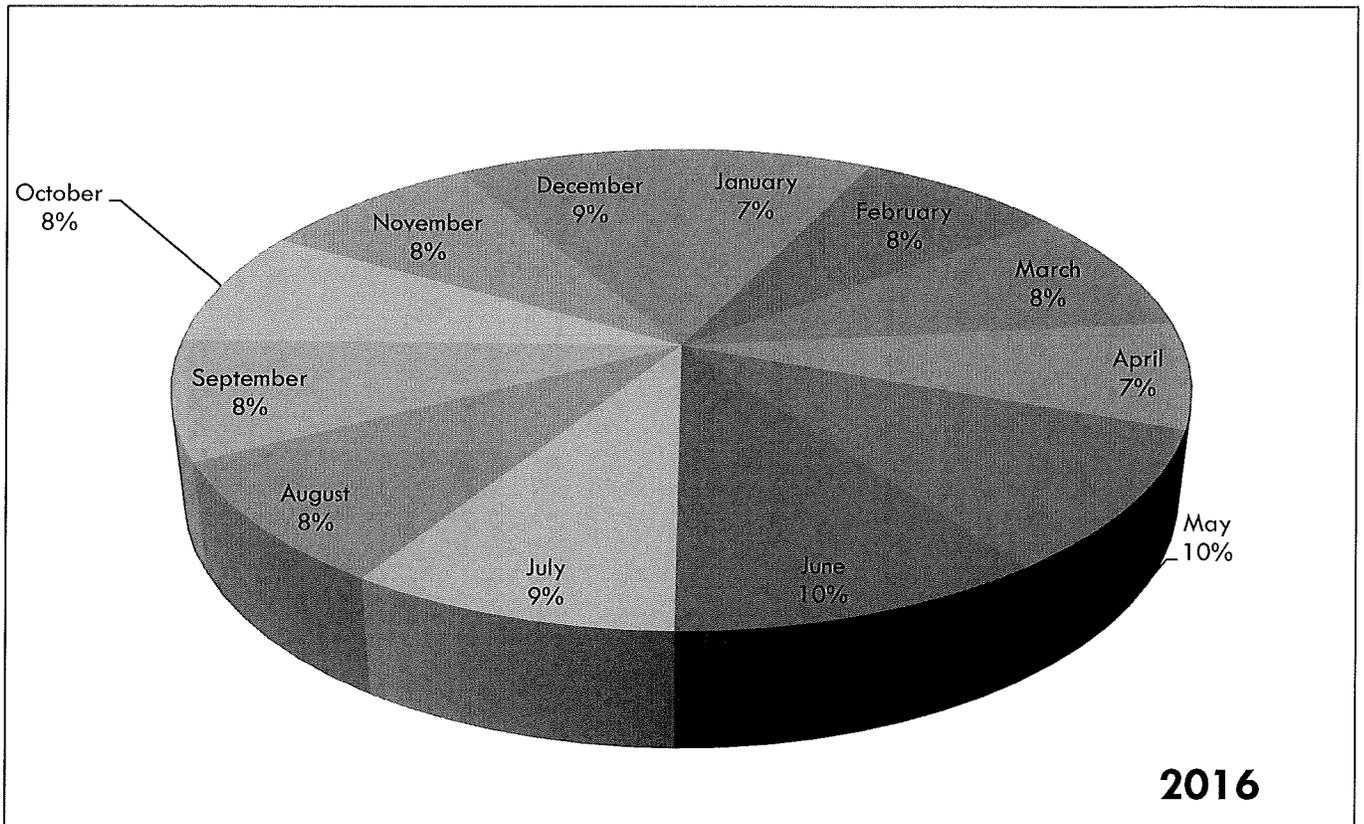
# Year End Call Statistic Information

Total Calls for Service by Incident Type



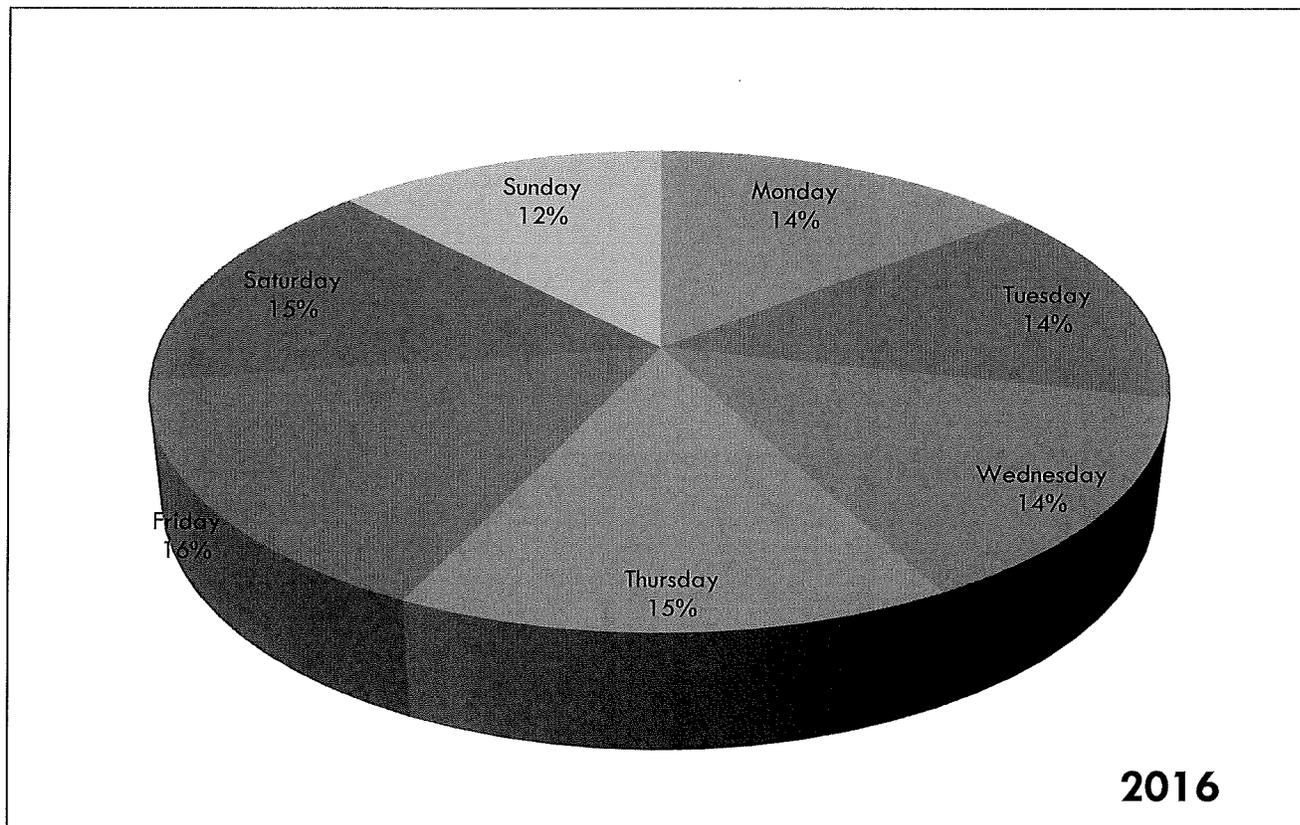
The above pie chart details the number of incidents by type, a represents a very healthy differentiation between service oriented activities (50%), traffic oriented activities (25%) and all other activities (25%).

Percentage of Total Calls for Service by Month



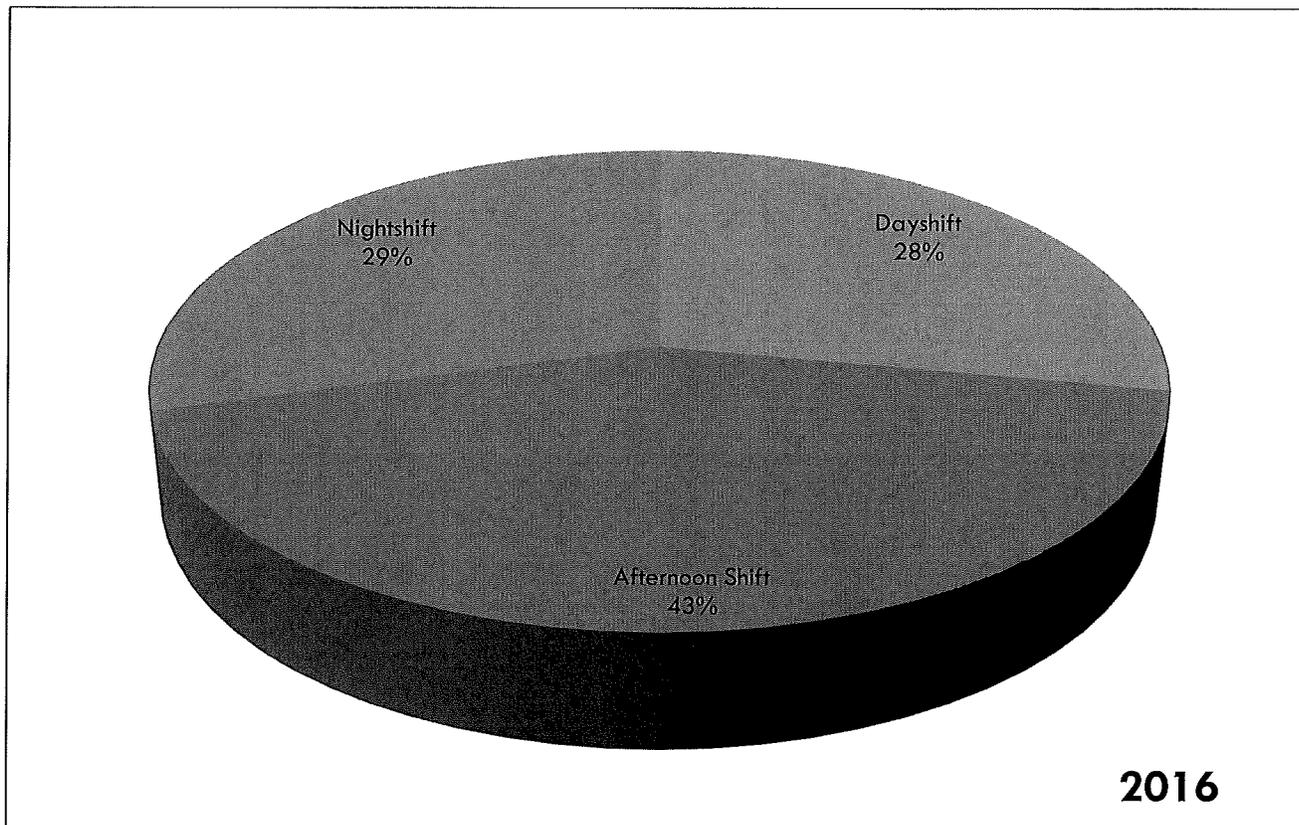
The above pie chart shows a relatively even distribution of call volume between all months. As illustrated, January and April were the slowest months, while May and June were the busiest.

Total Calls for Service by Day of Week



The above pie chart shows a relatively even distribution of call volume between all days of the week. As one might expect, Sunday was the slowest day, while Thursday, Friday and Saturday were the busiest.

Total Calls for Service by Shift



The above pie chart shows the distribution of call volume between the three primary shifts. Dayshift and the overnight shift were relatively neutral, while as expected the afternoon shift was the busiest.

## Year End K9 Unit Statistics

The transition in handlers from Officer Copeland to Officer Job went much better than we could have hoped for. Officer Job and Boris have developed a very solid bond, and have come to be known by peers as one of the premier K9 teams in Dane County. Officer Job and Boris officially assumed their full-time patrol duties upon completion of training at the end of February.

Here are some productivity statistics for Officer Job and K9 Boris for 2016:

- A total of 81 deployments. To name a few, of these:
  - 16 suspect apprehensions
  - 52 drug related searches
  - 5 non-drug related evidence searches
  - 1 lost/endangered person
  - 2 building searches
  - 17 other arrests related deployments
  
- Requested to assist other agencies including Shorewood Hills, Town of Madison, City of Madison, Wisconsin State Patrol, Middleton, Stoughton, Monona, Marshall, Deforest, Sun Prairie, Verona, Oregon and Wisconsin Division of Criminal Investigation (DCI).
  
- 69% of searches led to arrest.
  
- Responsible for the discovery and confiscation of:
  - 10.3 grams of Cocaine
  - 95.8 grams of Ecstasy
  - 15.5 grams of Heroin
  - 6705 grams of Marijuana
  - 122 items of Drug Paraphernalia
  - \$ 26,868 USD of drug related currency

I couldn't be prouder of our K9 Unit and the hard work they put in on a daily basis!



# Incident Analysis Report

## Summary By Incident Type

McFarland Police Department  
Official Case Report

Do Not Re-Release

Print Date/Time: 01/04/2017 09:15  
 Login ID: mcbgr  
 Incident Type: All  
 Call Source: All

From Date: 12/01/2016 00:00  
 To Date: 12/31/2016 23:59

McFarland Police Department  
 ORI Number: WI0137300

Officer ID: All  
 Location: All

Incident Type	Number of Incidents
911 Abandoned Call	2
911 Call Silent	3
911 Call Unintentional	9
911 Disconnect	4
911 Misdialed Call	1
Accident Hit and Run	1
Accident Private Property	1
Accident Property Damage	5
Accident Unknown Injuries	1
Accident w/Injuries	2
Alarm	12
Animal Complaint	3
Animal Disturbance	1
Animal Stray	3
Assist Citizen	12
Assist Citizen Vehicle Lockout	13
Assist Dane County Sheriff	1
Assist EMS/Fire	31
Assist Fire/Police	20
Assist K9	8
ATI Person	1
Burglary Non Residential	1
Burglary Residential	1
Check Person	21
Check Person Weapon	1
Check Property	38
Civil Dispute	2
Damage to Property	2
Disturbance	6
Domestic Disturbance	5
Drug Incident Overdose	1
Drug Incident/Investigation	2
Follow Up	7
Foot Patrol	1
Fraud	4
Information	22
Intoxicated Person	1
Juvenile Arrest	6



# Incident Analysis Report

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McFarland Police Department  
 ORI Number: WI0137300

Officer ID: All  
 Location: All

Incident Type	Number of Incidents
Juvenile Complaint	2
Local Ordinance Violation	1
Missing Adult	2
Neighbor Trouble	2
OMVW Arrest/Intoxicated Driver	6
Parking Complaint On Street	6
Parking Complaint Private	1
Phone	12
Property Found	3
Property Lost	2
Repo	1
Road Rage	1
Robbery Armed	1
Safety Hazard	18
Silent Case Number	2
Solicitors Complaint	1
Special Event	1
Suspicious Person	5
Suspicious Vehicle	2
Theft	3
Theft from Auto	2
Theft Retail	1
Threats Complaint	3
Traffic Arrest	3
Traffic Complaint/Investigation	21
Traffic Stop	135
Unknown	2
<b>Total:</b>	<b>492</b>