

**VILLAGE OF MCFARLAND**  
**Public Safety Committee – Meeting Minutes**  
*January 11, 2017*

1. Call to Order

Trustee Adrian called the January 11, 2017 meeting of the Public Safety Committee to order at 6:30 pm at the McFarland Municipal Center in Conference Room A.

**Members Present:** Trustees Jerry Adrian and Thomas Mooney, Resident members Kathryn Lyons, Ken Machtan.

**Members Not-Present:** Barbara Zabawa; Sandy Bakk; Dick Staley

**Others Present:**

**Staff present:** Police Chief Craig Sherven, Fire/EMS Chief Chris Dennis, Emergency Management Director Charles DiPiazza, and Village Administrator/Treasurer Matt Schuenke, Village Clerk Cassandra Suettinger, Deputy Clerk Jenny Haried

2. Public Comments – None.

3. Staff Reports

- a. **Fire/EMS Department** – Fire Chief Dennis provided the monthly Fire/EMS report
- b. **Police Department** – Police Chief Sherven provided the monthly Police report
- c. **Emergency Management** – Emergency Management Director DiPiazza provided the monthly Emergency Management report

4. Approval of Minutes

- a. **Review and possible approval of draft minutes of the December 14, 2016 meeting** – Motion by Lyons, second by Machtan to approve the minutes of the December 14, 2016 meeting. Motion carried unanimously by acclamation.

5. Business

- a. **Discussion on alternate side parking ordinance.** – The committee reviewed proposed changes to the wording of the ordinance to make the dates and time easier to understand.

Motion by Adrian, second by Machtan to approve the proposed changes to the alternate side-parking ordinance. Motion carried unanimously by acclamation.

- b. **Discussion regarding objectives for Village lighting of cross walks and intersections.** – The committee discussed crosswalks/intersections that do not

have adequate lighting, including the crosswalk in front of the high school and the Walgreens/old Beachhouse intersection. Police Chief Sherven suggested having his night officers observe crosswalks and intersections while patrolling.

Item will be brought back for further discussion.

- c. **Discussion on establishing quotas for alcohol licensing.** – Village Clerk Suettinger provided information from surrounding communities in regard to the number of liquor licenses currently issued. Police Chief Sherven stated there are currently no establishments of concern. Adrian suggested possible review of the temporary licenses issued as those generally create more issues per Police Chief Sherven.

The committee recommended the issue be reviewed by the Village Board during the annual liquor license renewal for 2017.

- d. **Discussion and action on issuing a request for qualifications for security upgrades to Village facilities.** – Village Administrator Schuenke stated that the Facility Access Control Project bids have been rejected. Staff recommends requesting submittals for statements of qualifications in assessing security needs of all Village facilities. Mooney asked if the Youth Center was included and Village Administrator Schuenke stated it could be added. There are funds remaining from last year and additional funds allocated this year for the security upgrades.

Motion by Adrian, second by Lyons to proceed with the request for qualifications for security upgrades to Village facilities. Motion carried unanimously by acclamation.

- e. **Discussion and possible recommendation on safety improvements for the intersection of Highway 51 and Burma Road.** – Adrian brought the request from Ali Pournik regarding the lack of signage for the crosswalk on Highway 51 and Burma Road. Pournik was specifically concerned about school-age children using the crossing. Adrian pointed out there is busing for students in the area. The committee directed Staff to put up a crosswalk sign at the intersection. Any additional changes would need to be approved by the State. Police Chief Sherven stated there are other intersections in the Village that hold higher priority including Siggelkow Rd, which have a higher density of foot traffic. The Committee agreed.

6. Adjournment

Motion by Machtan, second by Mooney, to adjourn the meeting at 7:26 pm. Motion carried unanimously by acclamation.

Respectfully submitted,  
Jennifer Haried  
Deputy Clerk