

**COMMUNICATIONS & TECHNOLOGY COMMITTEE**

Thursday, October 27th, 2016

7:00 p.m.

McFarland Municipal Center  
Conference Room C

AGENDA

1. CALL TO ORDER.
2. BUSINESS.
  - a. Discussion of 2017 Department Operating and Capital Budget
  - b. Discussion and possible action on Village Outlook newsletter submission guidelines
3. STAFF REPORTS.
  - a. Communications & Technology Director Report
  - b. Social Media Update
4. ADJOURNMENT.

**NOTES:**

- 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.
- 2) A quorum of The Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village trustees. No matter shall be considered nor shall any action be taken by said Village Board members at this meeting.
- 3) More specific information about agenda items may be obtained by calling 838-3153.

*This agenda was posted, or caused to be posted, by my hand on the 21st day of October, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and the McFarland State Bank, 5990 Hwy. 51.*

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*Cassandra Suettinger, Clerk*