

Public Works Committee
Meeting minutes
November 08, 2016

Members present: Chair Tom Mooney, Jerry Adrian, Bob Mecum, Chris Fredrick, Richard Vela, Marv Meyers, Don Miller.

Members absent: none.

Staff present: Administrator Matt Schuenke, Director Pauline Boness, Director Allan Coville

Others present: Brian Berquist (Town & Country Engineering); Clair Utter (Village Trustee); Shaun O’Hearn, Mark Lenters.

1. **Call to order:** The Public Works Committee meeting was called to order at 6 p.m. by chair Mooney at the Lewis Park Shelter.
2. **Public comments:** Mark Lenters introduced himself as a resident who is employed as a designer of highway roundabouts. Mark stated he was speaking regarding the 2017 project to re-construction County Trunk Highway MN from Marsh Road to Taylor Road. Mark would like the committee to consider putting a roundabout at the intersection of Farwell, Exchange and Bashford. He also offered to participate as a volunteer in the design of the Farwell and Exchange intersection.
3. **Review and possible approval of draft Minutes of the Public Works Committee meeting of October 11, 2016.** Motion by Vela, second by Fredrick, to approve the draft minutes. Motion carried 5-0 with Myers and Miller abstaining.
4. **Discussion and possible action regarding the County Trunk Highway MN project for 2017.** Committee members heard from Brian Berquist of Town & Country Engineering regarding the second phase of the project, which will traverse the downtown area of the village. The project will focus on pavement replacement, as sidewalks are already in place and extensive utility underground work will not have to be done. He also discussed the inclusion of bump outs at the Anthony and Long Street intersections and driving / bicycle lanes widths.

Matt Schuenke introduced and discussed multiple street scape concepts through the down town area of the project. Some of these ideas included paved and stamped terraces, bumpouts, crosswalk enhancements, street lighting, landscaping, Library patio area, aesthetic amenities, and eventually wayfinding signage.

Based upon the Committee’s discussion, Brian Berquist will bring back revised drawings to the next meeting. Tentatively, the residents and commercial owners of the adjoining buildings will be invited to the next Public Works Meeting.

5. **Update regarding proposed 2017 projects.** Director Coville told the committee that the proposed 2017 projects which were reviewed with the committee at the previous meeting were going before the Village Board for inclusion in the 2017 budget.

6. **Set next meeting date and possible agenda items.** The next meeting was set for December 13, 2016, at the Municipal Center. Agenda items to include update on the County Trunk Highway MN design, including the possibility of a roundabout at Farwell and Exchange and update on 2016 projects.
7. **Adjournment:** Motion by Myers, second by Miller, to adjourn. Motion carried 7-0.