

PUBLIC SAFETY COMMITTEE

Wednesday, December 14, 2016

6:30 P.M.

**McFarland Municipal Center
Conference Room A**

AGENDA

1. CALL TO ORDER.
2. PUBLIC APPEARANCES.
3. STAFF REPORTS.
 - a. Fire/EMS Department
 - b. Police Department
 - c. Emergency Management
4. APPROVAL OF MINUTES.
 - a. Review and possible approval of the draft minutes of the November 9, 2016 Meeting.
5. BUSINESS.
 - a. Discussion and possible action on an application for a 83' X 40' (3000 sq ft.) outdoor sports activity area by Carter Smith, Spartan Bowl at 4711 Farwell St.
 - b. Discussion on request from Ali Pournik to evaluate safety improvements for the intersection of Highway 51 and Burma Road.
 - c. Discussion regarding lowering speed limit on Holscher Rd. between Siggelkow Rd. and Brodhead St. from 35 mph to 25 mph.
6. ADJOURNMENT.

- NOTES:**
- 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.
 - 2) A quorum of the Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered nor shall any action be taken by said Village Board members at this meeting.
 - 3) More specific information about agenda items may be obtained by calling 838-3153.

This agenda was posted, or caused to be posted, by my hand on the 9th of December, 2016 at the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; & the McFarland State Bank, 5990 US Hwy 51.

Cassandra Suettinger, Clerk

PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, November 9, 2016 6:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. in the Community Room of the McFarland Municipal Center by Chairperson Adrian.

Committee Members Present: Trustees Jerry Adrian and Tom Mooney, and citizen members: Rich Staley, Barbara Zabawa, Kathy Lyons, and Sandy Bakk

Committee Member Absent: Ken Machtan

Staff Present: Emergency Management Director Chuck Dipiazza, , Police Chief Craig Sherven, Fire Chief Chris Dennis, AND Village Administrator Matt Schuenke.

Others Present: None

2. PUBLIC APPEARANCES None

3. STAFF REPORTS.

- a. **Fire Rescue Department.** Chief Dennis reported that in October that the McFarland Fire Department participated in National Fire Prevention week by teaching approximately 500 pre-school and elementary school students, both at the station as well as at the schools/day care centers, the importance of fire safety. Chief Dennis further reported that the Fire Department Open House was attended by approximately 700 citizens.

Dennis reported that DaneCom went live on the day of this meeting and that there were no significant issues. Dennis is still working with General Communications in establishing a local McFarland Channel.

McFarland Fire rescue is pursuing the purchasing of a Lucas Compression Device. Dennis hopes that the purchase would be completely funded by Grants and matching contributions by the McFarland EMS Association.

McFarland Fire Rescue did receive a grant to completely fund a multi-patient trauma bags. The bags are now in the process of being assembled and to be placed on the ambulance.

Two major training exercises for McFarland Fire Rescue included participation in the Terminal COOP annual exercise and an upcoming house burn in the Town of Dunn.

- b. **Police Department.** Chief Sherven reported a case of interest that was reported as a strong arm robbery at the BP. A similar incident occurred one week later with an arrest by the Sheriff's Department. The incidents appear to be related and charges will likely be filed for the BP incident.

The K-9 unit was utilized at the Indian Mound Middle School to help find a student that had left the building.

Chief Sherven also reported on DaneCom initial start. Sherven similarly reported no incidents with the new implementation.

The McFarland PD is looking at hosting an open house in December to present the Officer Copeland Memorial Wall.

- c. **Emergency Management.** EM Director DiPiazza reported that on October 20th the Village of McFarland participated in the Terminal Tank Farm Emergency Response Drill. There were approximately 80 participants. The exercise included the implementation of the Village's Emergency Operations Center. DiPiazza is going to debrief with the Village's Department head participants.

DiPiazza is also going to meet with Village staff regarding the Village's Emergency Response Manual.

4. APPROVAL OF MINUTES.

- a. **Review and possible approval of the draft minutes of the September 14, 2016 meeting.**

Motion Lyons, seconded by Staley to approve as amended, the draft Minutes from September 14, 2016 meeting of the Public Safety Committee. Motion carried unanimously by acclamation.

5. BUSINESS.

- a. **Discussion and action to make a recommendation to the Village Board regarding the purchase of radar speed boards by the Police Department as included in the 2016 Capital Projects Fund.** Sheunke referred to the Committee's meeting packet that included layout for several different pedestrian enhancements and traffic control devices around the Village. The Village, in partnership with the McFarland School District, identified two possible locations for the placement of rapid rectangular flashing beacons (RRFB). The first location that was selected was the pedestrian crossing near the east entrance of McFarland High School. The RRFB will be pedestrian activated. The second RRFB will be installed near the Waubesa Intermediate School at the intersection of Leanne Lane and Wild Cherry Lane. Both RRFB's should be installed by the end of the year.

Shuenke added as an additional, smaller, item, that the School District was concerned about the crossing on Burma Road. The School District wanted the second RRFB to be installed at this location. The Village was concerned about having both devices in such close proximity. As an alternative, Shuenke recommended flashing pedestrian crossing signs. The signs would be significant cost savings as they use already existing poles and our solar powered. Shuenke believes there will be funds available in the Public Works Capitol.

The main reason this item, according to Shuenke, was the \$22,000 in the Capitol Budget for speed boards. The Village wants to introduce these boards as a means of traffic control. Chief Sherven felt that the speed boards could be used at the following six locations: at Broadhead westbound, approaching the school zone; Leanne Lane northbound approaching the school zone; Farwell Street eastbound approaching the High School; Exchange Street travelling south approaching the Middle School; Johnson Street Travelling north near the school zone; and Marsh Road, travelling north. Sherven added that the speed boards are able to move from one location to another.

Motion Adrian seconded by Mooney and carried unanimously by consent, to recommend to the Village Board to purchase of radar speed boards by the Police Department as included in the 2016 Capital Projects Funds.

- b. **Discussion and action to make a recommendation to the Village Board regarding the selection of a proposal for the Facility Access Control Project.** Shuenke gave a brief history of the recent Facility Access Control Project, noting that some of the funds allocated

were used for other projects. That coupled with the staff recommendation to reject all bids, Shuenke thought it best to take a step back from the process and evaluate the needs of the Village. Shuenke felt that additional funds would be added to the project in the upcoming budget.

Motion by Adrain, seconded by Mooney and carried unanimously by consent, that the Public Safety Committee recommends to the Village Board the rejections of all bids pertaining to the Facility Access Project.

- c. **Discussion on safety when biking and walking at night.** This item is in reference to citizens concern of pedestrians/bikers being visible at night. Mooney presented a flier on night time walk and biking at night. Mooney thought rather than enforcement, there needs to be effort to educate the public.

Adrain thought it impractical to try to ticket any type of violators.

Resources that were recommended were the McFarland Police Explorers. Mooney also thought this was an excellent Eagle School Project. Adrain suggested that McFarland Police distribute the fliers as well.

- 6. **ADJOURNMENT. Motion** by Lyons, second by Zabawa and carried 6-0 by acclamation to adjourn the November 9th, 2016 meeting of the Public Safety Committee at 7:36 p.m.

Respectfully Submitted,
Tom Innes, Clerk



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

November 2016 Fire & Rescue Department Report

- **General**

- The Department participated with the Chamber of Commerce with the annual Christmas in the Village by assisting with getting Santa Claus to the Community Bonfire at the corner of Exchange and Bashford. The members of the Department decorated some the fire trucks with Christmas lights and the event was very well received. A thank you goes out to the Firefighter Association and EMT Association for providing the lights for the many years that we have been decorating the trucks.
- Fire Inspector Karnitz has been working with a new business that has moved into the Village with a newly constructed building that utilizes high piled combustible storage racking. Due to the pace of the project to construct the building the Architect and Engineers for the building were not able to design the building as typically done for this type of occupancy. These occupancies are typically provided with an automatic fire protection sprinkler system, however it wasn't clear to the engineer until after construction had progressed to a point it was cost prohibitive for the owner to install the sprinkler system. Fire Inspector Karnitz met with Architect and Engineer to develop a plan that met the building codes with the use of smoke vents (automatic roof doors) and additional fire protection features. The business was required to move into the building prior to completion of all the fire protection features and we granted a conditional occupancy that required the storage was kept below a level that would require the additional fire protection features by the building codes. The business was faced with another hurdle when the mechanical contractor revised the plan design from smoke vents to powered exhaust fans. The powered exhaust fans required additional features to be installed per the building codes. This included adding a fire rated wall and revision to electrical system to ensure power to the fans. Fire Inspector Karnitz reviewed these impacts with the Architect it was determined by the owner of the building and Architect that the original smoke vents were to be utilized. This delayed the completion of the fire protection systems from being completed for the project. Fire Inspector Karnitz has been performing follow up inspections to ensure compliance with the conditional occupancy. During his initial follow up inspection it was found the business had stored a considerable amount above the level outlined in the agreement of the conditional occupancy. This resulted in a citation being issued to the business with a follow up inspection being provided 24 hours later. A pallet was found to be the only product above the agreed level and was moved by the business while Fire Inspector Karnitz was on site. No further concerns have been observed on the follow up inspections. We were able to have the business owner purchase a Knox key box for the building even though it is not required on buildings without sprinkler systems

by ordinance. The Department is reviewing the possibility of recommending an ordinance revision to incorporate all commercial buildings.

- We received notice of our first home to have a Home Knox key box installed in the Village. We are excited for this installation and hope we will have more installations in the future. This home is for an elderly individual living alone and we have already been required to force entry once into the home. This will eliminate the future need to force entry.
- DaneCOM
 - DaneCOM went live on November 9th. We experienced some difficulty with the first morning with the ambulance radios. This was resolved very quickly with our programmer making some adjustments in the program the morning of November 9th.
 - We have completed reprogramming of all the radios and we will be conducting further adjustments with eliminating the original channels when time permits.
 - The County EMS and Fire paging has experience considerable difficulties in the southern part of the county. This has also been affecting our paging reception. We had several pagers that didn't receive alerts around Thanksgiving week. The County has been working with their vendors to correct the issues. During the last week we have not had any reports from staff of missing alerts, however are still experiencing issues with the overall quality of the pages.
 - We are unfortunately still working with our vendor on a local tactical channel and obtaining FCC licensing. We had a difficulty with one channel due to proximity of another entity to the frequency. This even more concerning due to two fire incidents that have occurred during the last week in the County that attempted to utilize the County tactical channels. In each case the incident commanders were unable to have communications with the dispatchers. One of the incidents required the incident commander to abandon the County tactical channel and switch communications to a Mutual Aid Box Alarm System channel.
 - Until the County tactical channels are proven to be operating at an acceptable level or we are able to secure the McFarland tactical channel we have revised our operating procedures for tactical incidents to have all portable radios operate directly with each other and the incident commander to operate at least two radios. One will be for communication with units at the incident and the other to communicate with the dispatcher. The incident commander may need additional radios if the incident requires an additional channel which is often the situation during rural fires to manage water supply operations. This is not a preferred solution and it does cause considerable concern for the command staff. We do believe however this is the safest solution we can provide the firefighters given the deficiencies of the County tactical channels.

- **Staffing**

- We began the process of training two new EMTs. One had completed EMT Basic last spring and the other is completing the Registered Nurse to EMT-Basic class. Unfortunately, the individual that completed class in the spring resigned from the Department citing that he didn't feel he could keep the commitment and level of skill that is needed for the position.
- Maureen Grenawalt resigned from the Department effective November 1st. She and her husband moved from McFarland last year to Deforest and earlier this year she had taken on a new position with her employer. She has determined that with all the changes she is no longer able to keep up with the time commitments.
- EMT Trainee Holly Ringen has unfortunately had too many commitments currently in her life caused her to stop EMT Basic class and as a result has resigned from the department.
- We are moving two possible members through background checks currently. One has been an EMT Basic for several years with Milton Fire and is enrolled in the Advanced EMT class this spring with Black Hawk Tech. The other individual is a Village resident, that is waiting on acceptance to nursing school and comes with consider experience a Military Combat Medic. Unfortunately the State of Wisconsin will only provide EMT Basic license based on Military experience. The individual is looking to attend Advance EMT class once they are able to confirm availability to do so.
- Amanda Gessler has requested to take on firefighter duties in addition to being an EMT with the Department and it has been granted. Amanda had completed the Firefighter academy with Madison College several years prior and was unable to complete certification testing due to an injury. She will be attending Firefighter I with three other members starting January.
- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 5
 - Paid on Call – 62 (21 EMTs, 28 Firefighters & 13 EMT/Firefighters)
 - Total Staffing Level - 69

- **Staff Achievements**

- EMT Becky Blanke has completed her probation period and in accordance with the Labor Agreement she has been granted tenure for her position.
- Lieutenant James Reiter is now a certified Emergency Services Instructor. This is not an easy certification to obtain. Besides completing the classroom portion it also requires providing hands on teaching. This additional requirement makes this one of the harder certifications to obtain an

- **Training Activity**

- November training
 - The Department was able to perform considerable amount of the structural firefighting training due to obtaining a home to perform training in. These homes provide training that can not be duplicated in the same manner at training facilities including at Madison College.
 - We were able to perform roof ventilation and chimney fire operations that mirrored actual incident process on the acquired structure that we are unable to perform with our any of current training facilities.

- The Department did perform active fire training on the home with live room fires and extinguishment. We were able to complete over fifteen room burns and then proceed to perform demolition of the home with fire. We had Cottage Grove Fire and Stoughton Fire attend the training with us as mutual aid partners.
 - The Department also performed the regular advanced skills refresher. The training covers the administration of all the medications we administer, placement of King Airway, intraosseous (IO) and intravenous (IV) access, EKG monitor usage, defibrillator usage, and capnography.
 - The month was completed with operator training on the compressed air foam system, hazardous gas meter operations and medical skills for firefighters.
 - The month of December training will be truncated due to the Holidays. We will be performing EMT Training in partnership UW and Dane County EMS with a simulation manikin. The firefighters will be refreshing on ropes and knots with low angle rescue.
- **Apparatus & Equipment**
 - The 2005 Engine required the voltage regulator to be replaced for the alternator. The existing one began failing and was resulting in the truck providing too high of voltage to the electrical system. None of the electrical equipment on the truck appeared to be received any damaged from the issue.
 - The 1992 Engine had the heater core for the pump compartment heater failed and was leaking antifreeze. This required an emergency repair to stop the antifreeze leak and follow up repair of replacing the heater core to eliminate a concern of the pump freezing during winter operations.
 - The 2015 Ambulance required the front tires to be rotated to the rear due to significant wear on the outside edge. The alignment was slightly adjusted on the truck. Discussions with the tire vendor indicated that additional tire rotation should be performed on the truck. This is being incorporated into the regular maintenance schedule.
 - The 2007 ATV received replacement tires and chains for ice operations.
 - The 2008 Ambulance required jump starting at one of the local hospitals and later determined the batteries required replacement. This replacement is being covered by a vendor due to the truck being left with the master switch on several times while being serviced by the vendor. Additionally, the truck had a rear brake failure and required several parts to be replaced. The parts are becoming very difficult to obtain for the vehicle. This ambulance is built on a Chevy medium duty truck chassis that was discontinued several years ago with the entire medium duty line. The result is very few vendors or dealers provide support for this truck. It required four days to obtain parts that would normally be in stock at dealers.
 - The 1997 Ladder will be receiving repair to address several spots of corrosion that have been occurring on the truck during December.
 - The 2004 Boat will be receiving repair to address issues with the tilt and trim rams during the December.

The McFarland Village Government is committed to providing safe and efficient travel on its roadways. While we continuously review current traffic patterns and traffic violation trends to determine needed enforcement, signage or other enhancements, we also rely upon the eyes and ears of our residents and value their input.

This form is intended as a means to provide the Police Department with information related to need for additional signage, enforcement or other issues occurring in your neighborhood or elsewhere in the Village.

Simply fill out the form (will expand as you type), save and submit it to Chief Sherven at craig.sherven@mcfarland.wi.us, who will review it and determine the best course of action. Note that the Police Department does not have sole decision making authority in many cases, and your request may require approval from the Public Safety Committee and/or Village Board. With regard to requests for signage (especially stop signs) or street construction, there are many more issues at hand that may be obvious and may take longer than you may think to process.

Village of McFarland		
TRAFFIC SAFETY CONCERN - REVIEW REQUEST FORM		
REQUESTER CONTACT INFORMATION		
Name: Ali Pournik	Phone: 608-320-0584	
Current address: 6014 S. Ct. McFarland		
City: McFarland	Email: alpournik@yahoo.com	Best Contact Time: None given
INFORMATION ABOUT REQUEST		
Location of Problem: Intersection of Hwy 51 and Burma Rd		
Briefly Describe Problem: The crossing area is too dangerous for children walking to school		
Action You Are Requesting: Place a yellow caution light and Xing sign or both		
OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE		
RECEIPT BY POLICE DEPARTMENT		
Received By: Chief Sherven	Date: 11-07-16	
Actions Taken: Referred to Jerry Adrian, Chair of PSC via email on 11-07-16		
Police Department Recommendation: Study for possible addition of safety improvements		
Recommendation Forwarded To: Jerry Adrian	Date: 11-07-16	
COMMITTEE / BOARD ACTION		<input type="checkbox"/> NOT APPLICABLE
Discussed By:	Date:	Action Taken:
Discussed By:	Date:	Action Taken:
Discussed By:	Date:	Action Taken:
Discussed By:	Date:	Action Taken:
FINAL RESOLUTION		
Final Action Taken:		
Completed By:	Date:	
REQUESTER NOTIFICATION		
Notified By:	Date:	Via:

Additional Notes:

- Responded to Ali Pournik via email on 11-07-16 advising that the issue has been passed on to the Public Safety Committee Chair for further discussion.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	31	531
Re-Inspections	0	0
Special Inspections	1	23
Fire Code Violations Identified	15	312
Fire Code Violations Corrected	0	31
Plan Reviews	5	29
<u>Public Instruction</u>	<u>Completed</u>	<u>Year to Date Total</u>
CPR Certifications	64	171
First Aid Training	0	46
High School CPR (Hands Only)	0	112
Baby Sitters First Aid	0	46

Incident Summary

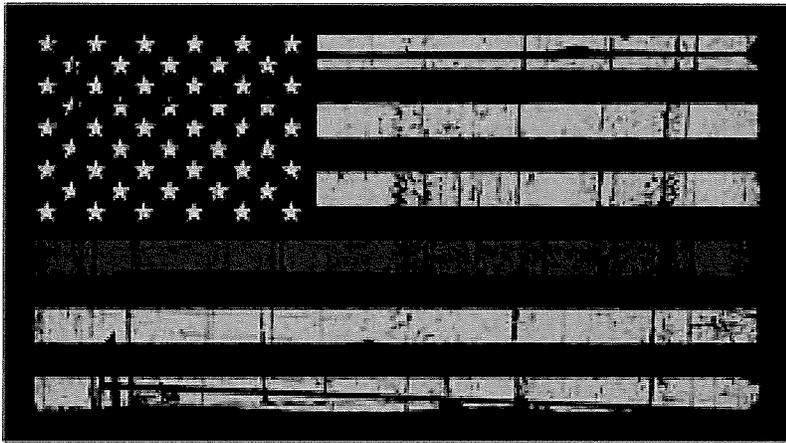
Incident Type	2016		2015	
	Nov	Year to Date Total	Nov	Year to Date Total
EMS – Falls	11	142	10	94
EMS – General Medical	28	301	19	310
EMS – Motor Vehicle Crash	6	53	8	55
EMS – Trauma Other	25	38	0	54
EMS – Other types	14	118	6	72
EMS – Total (+11%)	64	652	43	585
Fire – Building, vehicle or outside	3	34	3	35
Fire – Assist EMS Crew	6	83	5	81
Fire – Motor Vehicle Crash	5	27	2	23
Fire – Alarms	4	36	3	39
Fire – Other types	11	79	3	54
Fire – Total (+11%)	29	259	16	232

- **Significant Incidents**

- We responded to a home with a possible fireplace issue. It was determined the fireplace should have been removed from service and the resident had dementia that caused them to forget the condition of the fire place. The resident would continual attempt to use the fireplace due to the advanced stages of dementia. Alliant Energy was called to the scene and they locked the fireplace from being able to be utilized.
- We received several calls in the Skaalen Village area due to a natural gas smell. During each call we were able to detect minimal levels of natural gas being observed in the area of a unit. We confirmed no levels of natural gas being detected within the unit. We referred situation to Alliant Energy for further review. During the last incident we were persistent with Alliant Energy at resolving the situation and after checking the exhaust from the unit in question and the unit to the south it was determined that the unit to the south had natural gas present in the furnace exhaust while the furnace was running. The furnace was locked until repair could be preformed by a heating contractor. We were able to determine from follow up with Skaalen that heating contractor had to replace the furnace. The heat exchanger was failing in the furnace it would have soon been leaking carbon monoxide into the home.

- We received a call for a vehicle that had driven through a house. We arrived on location and found that a Ford Ranger had driven through a garage, office/basement room, flower bed and stopped about three feet from the rear yard neighbor's truck. The driver of the vehicle was transported to Stoughton Hospital for observation and further evaluation due to the mechanism of possible injury. Alliant Energy was requested to respond to the home to evaluate the condition of the electrical system and natural gas system. The natural gas system was completely intact and the electrical system received minor damage. The vehicle had damaged a load bearing wall of the home. The home was deemed unsafe to be occupied until repair by a contractor could be performed. We assisted the home owner with contacting an emergency restoration contractor to secure the home until repairs could be made. The home owner denied having any assistance in obtaining temporary housing. Community Development was notified for follow up and ensuring repairs were completed. It was determined from interviewing the driver that his foot became stuck between the accelerator and brake pedal.
- We received a call for a car accident in the Town of Dunn at Keenan and Highway B. While units began responding we were provided information that two locations were involved with a second vehicle at Highway 51 and Highway B. Rescue 84 and Engine 1 responded to the first location while Rescue 82, Car 1, Squad 5 and Tender 6 responded to the second location. It was soon determined that the patient at the second location was not needing extrication and Car 1 and Tender 6 responded to the first location. This resulted in a unique situation at the first location where the car was against a large round bale of hay and a larger driver that needed extrication. A couple extrication maneuvers were attempted without success. Then the car was dragged away from the bales of hay with the winch from the Squad that had responded once it was known the assistance was needed. This allowed the crews to extricate the patient from the driver's side of the vehicle. There were a total of occupants in the vehicles and all occupants were transported to the hospital.

MCFARLAND POLICE DEPARTMENT



November 2016 Monthly Report

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NOVEMBER 2016 MONTHLY REPORT

As observed on the attached Call Summary Report, the McFarland Police Department logged 484 cases in November. This is compared to 383 cases during the previous year. Cases of interest for the month were: nine intoxicated drivers, three domestic disturbances, four disturbances, six juvenile complaints, fifteen thefts, fifteen traffic accidents, and responded to nine alarms. Officers also logged 134 traffic incidents during the month.

Cases of interest for the month are as follows:

- 11/07/2016 Officers were dispatched to the 4800 block of Farwell Street for a burglary that occurred to a business. Officers learned someone entered the business and broke into one of the coin machines. The case is still under investigation.
- 11/18/2016 Officers were finishing up another call for service when they made contact with a subject in his vehicle near the near the 5400 block of Forest Lawn Circle. The driver was found to be under the influence of alcohol and field sobriety tests were conducted. Probable cause was established to arrest the driver for operating a motor vehicle while under the influence-6th offense. The driver refused to participate in a legal blood draw so a warrant was obtained for a blood sample. The driver was booked into the Dane County Jail and blood alcohol results are still pending.
- 11/19/2016 An officer conducted a traffic stop on a vehicle for a routine traffic violation. The driver was found to be under the influence of alcohol and field sobriety tests were conducted. Probable cause was established and the driver was placed under arrest for operating a motor vehicle while under the influence-2nd offense. During a search of the vehicle a loaded handgun was located near the center console area. The driver was charged with carrying a concealed weapon and being armed with a firearm while intoxicated. The driver also received citations for operating without headlights, operating after revocation, and was booked into the Dane County Jail on a parole hold.

Staffing Report

- Our current recruitment initiative to fill a vacancy continues. To date:
 - A senior patrol officer who was on FMLA leave due to a serious illness in the family has returned to active duty.
 - We are anticipating two short term FMLA leaves due to childbirth in the month of December.

- Our current recruitment process to fill a vacancy is on schedule.
- A conditional offer of employment has been made to and accepted by recruit candidate Joel Zietsma. A pre-employment background investigation and medical, drug and psychological assessment are being conducted at this time. Anticipated start date of late December.
- We have learned of the possible departure of an additional patrol officer, who has been tentatively offered a position with a department near his home town. At this point we do not have a firm timeline of his departure.
- This would leave us one position short starting 2017. In anticipation of this, I have met with the one remaining viable candidate on our current eligibility list and have issued a letter of intent. A background investigation will be conducted later this month. Theoretically, this person could be ready to start shortly after the first of the year, which would mean we would be back up to full staff by the end of March.

Equipment Report

- The crosswalk safety improvements mentioned in our October report have been purchased and installed.
- The RFP issued for building security upgrades, specifically related to access control enhancements, received seven contractor bids. These were assessed by Village staff and narrowed to two finalists. Ultimately, staff and the Village Board decided to hold off on awarding contract until 2017, when the project can be incorporated into a more inclusive project.
- The Watchguard body worn cameras that were funded in the 2016 budget have been ordered. While the in-car camera portion of the project was completed earlier in the year, we opted to wait until their new HD product became available to order the body worn cameras.

Training Report

- Officer John Miller attended a four day training on responding to incidents involving bombs. The training was completely funded by the federal government and was held in Arizona.
- Officer John Miller attended one day of training to recertify as a firearms instructor. The training was held at Fox Valley Technical College.
- Officer Jackie Statz attended one day of training on conducting heroin investigations. The training was held at the Madison Police Department Academy.
- Officer Jeremy Job attended a Tracs Conference in Wisconsin Dells.
- Officer Jeremy Job and canine partner Boris attended 16 hours of K-9 training.

Budget Report

- As has been reported each month of this year, I am anticipating an overage in the overtime budget account due to unanticipated staffing shortages, and in the uniform budget account this year due to

the hiring of very likely four officer positions that were unanticipated at the time the budget was approved in 2015. These hires will require additional expenditures of roughly \$ 3,000 per officer.

- At present, we are running approximately 15% over where we would like to be in the overtime account at this point in the year
- At present, we have for the most part exhausted the uniform account. This includes the outfitting of two of the four unanticipated hirings. I would anticipate roughly a full 100% (\$13,000) overage of this account by year's end.
- In BY 2017 budget, I have requested additional overtime funding as compared to previous years. In the BY 2016 budget, I also requested more funding but agreed to a lesser amount with the caveat that it would be sufficient only if we experienced a model year. Simply put, we didn't.

To recap the BY 2016 budget year, immediately following the finalization of the 2016 budget, the following occurred:

- The death of Officer Copeland
- An officer who was dismissed following legal issues
- The dismissal of a recruit candidate presenting irreconcilable performance deficiencies
- An officer who left law enforcement altogether and moved out of State
- Four separate medical leave situations (two short term and two longer term)
- An officer coping with a tragic family medical situation
- The final retirement of a part-time officer whom we relied upon to pick up significant hours

Frankly, given the totality of what occurred in this budget year, I am amazed that at the end of August we are only 15% over.

It's important to understand the following when considering this overage:

- Medical situations that would keep a typical worker out of work for a few days may mean months of time off for a police officer. Police officers simply cannot work patrol duties when not fully functional. In reviewing the medical leaves that we experienced this year, this would have been the case with all four.
- The nature of our business, and frankly the expectation of our community is that we at all times have adequate staffing. We cannot simply say "Oh, well...I guess Fred won't be in today so that particular piece of work won't get done." Shifts absolutely must be filled and adequate staffing put forth each and every shift, each and every day. I am very proud of the manner in which my staff has stepped forward and made personal sacrifice to make sure that we are able to provide this level of service.
- Our exposure to staffing shortage is over four times greater than that of any other Village department. Most departments are open 40 hours a week...we are open 168 hours per week, in other words 24/7. Despite this, we operate with only 4 more staff positions than that of another comparable Village department that is open 40 hours per week. The wheel never stops turning, the doors never close.
- Despite the addition of two staff positions, we perpetually operate with the absolute minimum number of staff required to put forth an acceptable coverage scheme. When we operate in this manner, while it may save money, it puts us a great risk to experience staffing shortages. Life happens in our department just like in any other, and there always seems to be some situation going on, be it retirement, training, FMLA leaves, injuries and even death.
- My recommendations to rectify this situation over the next couple of budget cycles would be:

- Increase the funding to the overtime account to a realistic dollar amount, such as I have attempted to do in past budget years.
- Add additional staff so that we are not always running with the absolute bare minimum needed to just get by – as I indicated, we are a small department, but large enough to where there likely will always be a situation of some sort occurring.

Other Information

- The month of November will signify the one-year anniversary of the death of Officer Ryan Copeland. The department will honor him publicly with an open house and viewing of his memorial wall on December 10th.
- A committee of PD personnel has been created to conceptualize the public memorial that will be placed in/on the municipal center grounds.



Incident Analysis Report

Summary By Incident Type

McFarland Police Department
 Official Case Report
Do Not Re-Release

Print Date/Time: 12/02/2016 10:42
 Login ID: mcbgr
 Incident Type: All
 Call Source: All

From Date: 11/01/2016 00:00
 To Date: 11/30/2016 23:59

McFarland Police Department
 ORI Number: W0137300

Officer ID: AB
 Location: All

Incident Type	Number of Incidents
911 Abandoned Call	11
911 Call Playing w/Telephone	1
911 Call Question	1
911 Call Silent	2
911 Call Unintentional	5
911 Disconnect	2
Accident Hit and Run	1
Accident Private Property	2
Accident Property Damage	5
Accident Uninjured Injuries	1
Accident w/Injuries	6
Adult Arrested Person	1
Alarm	9
Animal Bite	2
Animal Complaint	5
Animal Stray	4
Assault Citizen	15
Assault Citizen Vehicle Lockout	5
Assault Dane County Sheriff	1
Assault EMS/Fire	37
Assault Inad Police	21
Assault RO	2
ATL Person	1
Burglary Non Residential	1
Check Person	14
Check Property	52
Civil Dispute	2
Civil Dispute	1
Conveyance P/D Commitment	1
Damage to Property	1
Disorderly Conduct	4
Disturbance	4
Domestic Disturbance	5
Drug Incident Overdose	1
Drug Incident Investigation	4
Felony Up	3
Fuel Patrol	1
Fraud	1
Intimidation	34



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report

Do Not Re-Release

Print Date/Time: 12/02/2016 10:42
 Login ID: rscbjr
 Incident Type: All
 Call Source: All

From Date: 11/01/2016 00:00
 To Date: 11/30/2016 23:59

McFarland Police Department
 ORI Number: WA0137300

Officer ID: All
 Location: All

Incident Type	Number of Incidents
Juvenile Arrest	5
Juvenile Complaint	1
Missing Juvenile/Runaway	1
OMVW Arrest/Unlicensed Driver	0
Parking Complaint On Street	0
Person with a Gun	2
Phone	4
Preserve the Peace	2
Property Found	0
Rape	2
Safety Hazard	10
Serving Legal Papers	1
Sex Offense Miscellaneous	2
Sexual Assault of a Child	1
Silent Case Number	5
Special Event	1
Suspicious Person	4
Suspicious Vehicle	17
Theft	10
High Item Auto	4
Theft Retail	1
Theft Complaint	1
Traffic Arrest	4
Traffic Complaint/Investigation	20
Traffic Incident	1
Traffic Stop	100
Trespass	1
Total	484

PUBLIC SAFETY COMMITTEE

EMERGENCY MANAGEMENT REPORT

December 2016 Report

Update on outdoor warning siren:

At this time both sirens in the village are operating correctly as they pass weekly silent tests and the monthly warning test as well.

Emergency Management Committee Meeting:

Last meeting was held on November 17, 2016 at 2:00pm. 7 members present

The September 22 committee minutes were not approved at his meeting due to technical difficulties, the minutes were not recorded on the system..

Discussion on the success of the table top exercise success on October 20

Information and explanation of Dane Com

Discussion and information for the upcoming Christmas in the Village

Next meeting January 26, 2017 at 2:00pm

Update on Training:

Infrastructure Disaster Management Program: A four tier program that Jim Hessling knew of an instructor for these FEMA courses and brought the information forward which we have shown a definite interest in. We will be looking at these programs further later in the year of the first part of next year.

I am looking at Emergency Management Webinars and other on-line training sessions as they come up early next year and will report on any that I attend.

Community Awareness Information:

I have been working with Eric Redding as he has posted information articles on media sites that I have put together and supplied on safety during the winter season.

Emergency Response Manual Update:

Scenarios have been provided to department heads for their response to the incidents. Action from their departments may assist in implementation of a possible protocol for the manual. I will be meeting with department heads in the near future to review the status of the emergency incident scenarios.

Wishing all a very happy and safe holiday season..

Submitted by: Chuck Di Piazza



McFarland Emergency Management offers a few reminders for a safe winter season

WINTER DRIVING SAFETY TIPS

Falling snow can be very picturesque, but it can also wreak havoc on the roads. While one may or may not enjoy driving in snowy or slippery conditions, there are steps that you can take to help improve your safety:

Your Vehicle:

1. Make sure that your vehicle is maintained with good tires and prepared for the cold temperature and wintry conditions like snow and ice.
2. Windshield wiper blades should be in good condition, and the windshield fluid reservoir should be full.
3. Maintain at least ½ tank of gas.
4. Prior to heading out, clear your vehicle of snow and ice, include all windows, mirrors, lights, reflectors, hood roof and trunk
5. Drive with headlamps and running lights illuminated, making sure to keep them clear.

Driving Habits; Be Prepared To React and Bring Them Back Alive

1. Follow the law and remember to never drive or operate any vehicle while under the influence of alcohol or any controlled substance, and fasten your seatbelts.
2. Speed limits are meant for dry surfaces and roadways, not snow covered and icy ones. You should reduce your speed and increase your following distance.
3. Know how to brake on slippery surfaces, follow the guidelines of your vehicles braking system.
4. Use caution when snow banks limit your view of traffic.
5. Remember to use caution on bridges and overpasses as they commonly freeze first.
6. Avoid passing and keep a safe following distance from snow plows, salt and sand trucks.
7. Avoid using cruise control in snowy and icy conditions.

8. Follow Wisconsin Law: Use caution when approaching emergency vehicles along the roadside, remember to slow down and if applicable, change lanes.

Snowstorm and Blizzard Conditions:

If you absolutely must travel during a snowstorm or in blizzard conditions:

1. Be certain to let a friend or relative know of your travel plans and the route you will be taking, as well as the expected arrival time.
2. Make certain that you have blankets and warm clothing, snacks and fresh water, your medications, portable battery radio, flashlight and your cell phone.
3. If you have children with you, make certain of having books or toys to occupy their time.
4. Follow the law of no texting while driving. In fact, avoid the temptation to check on or be on your cell phone, save the battery and pay total attention to driving.

Encountering a Problem or slipping off the roadway:



1. Turn on hazard warning lights.
2. Place a flag or bright colored material on your vehicle antenna.
3. If your cell phone is activated and you have transmitting and receiving power, call 911 for help.
4. Remain in your vehicle and wait for assistance if you are not in clear sight of a safe dwelling.
5. To avoid carbon monoxide poisoning make certain that your exhaust pipes are clear of snow and open your window as you run your vehicle.
6. Limit the running and operation of your vehicle for approximately 10 minutes per hour, to allow heat, although not exhaust the battery or gasoline supply in the case that you are not rescued soon.
7. To get other drivers attention at night, activate your dome light when hearing approaching traffic.

Plan Commission

Background and Recommendations

November 21, 2016

Agenda Item #3 – 2 lot CSM – Former 84 Lumber site, 4412 & 4414 Terminal Drive.

This site has been purchased by Foundation Building Materials. The company has no need for the rear buildings. Lot 2 has access to Terminal Drive via ± 48' driveway.

Since a portion of the right-of-way is dedicated to the Village, Board approval is necessary.

Recommendation: Approval to the Village Board.

Agenda Item #4 – CSM Extraterritorial review.

Since this CSM is within 1 ½ miles of our boundary we have reviewing authority. Property owner Tom Anderson wishes to correctly identify the location of his existing driveway. Looking at the aerial photo in your packets you can see the disparity between the current legal description of his driveway and its actual physical location.

Recommendation: Approval

Agenda Item # 5- Outdoor sport activity area with no alcohol consumption – Spartan Bowl.

Spartan Bowl has filed an application for a 40 x 83 outdoor volleyball court in front of the bowling alley immediately adjacent to their existing outdoor drinking area.

According to information provided:

- Volleyball will be played April 1st to September 15th Monday – Friday 5 – 9 p.m. and possibly weekends 11:00 a.m. – 9:00 p.m.
- No alcohol will be allowed inside the court area which is located on the street side or northwest corner of the bowling alley.
- Jersey barriers will act as barrier to vehicle traffic.
- Court to be cleaned and raked daily. (Owners should outline how they will store equipment during downtimes).
- Netting to be 20 feet high supported by 40 posts.
- 6" x 6" x 12 timbers used to hold 16" of sand on drain pipes and felt.
- Existing lighting to be used.

- Meets 200 ft. setback.
- 12 players on courts during matches.
- A stairway will be constructed from the outdoor patio to the courts
- Approximately 10 parking stalls will be lost. According to our building inspector adequate parking will still be available.
- EMS is ok with exits for emergency purposes.

A copy of the outdoor sports activities ordinance is included in your packets.

In reviewing this application, Commissioners should use the standards in section 11-69(f) (1)-(9) as well as requirements for an application enumerated in (c) (1)-(5). Code language in (e) allows the application of additional requirements if warranted. You may wish to discuss the appropriateness of having the court in its proposed location.

Agenda Item #6- Discussion with consultant Mark Roffer relating to a partial draft of Volume 2 of our updated Comprehensive Plan

I emailed to you Mark Roffers initial draft of 3 chapters for Vo. 2 on November 16th. Please review prior to our meeting.

Agenda Item #7 – Developers Agreement – Preston Place, 5401 Paulson Road

Commissioners approved this residential duplex project in late June 2016. A development agreement is needed for the public improvements. This document has some tweaks before it can be approved. The Developer would like to get as much work as done before the snow flies. Attorney Larry Bechler is ok with approving with conditions, see his November email. We have a six month surety check for \$118,000. Both Allan Coville and Village Engineer Brian Berquist have no objections.

Agenda Item # 8 - Review of Parkland Dedication Fee's

Every year at this time we review the fee charged for “fees in lieu of parkland dedication.” To recap, under circumstances where land dedication is not possible for various reasons i.e. small land divisions with no land available or unsuitable property for park purposes, a fee in lieu is charged. The current fee is \$4,115.00 per dwelling unit and is based on the per acre cost the Village would have to pay in the marketplace. Every November/December, Plan Commissioners review this fee and recommend any changes. In looking at recent land sales, the Babcock property on MN is the sole property within our area, sold in 2016. The per acre price was \$21,000. This land was purchased by Vennevoll Inc. of Stoughton who plans to construct an assisted living campus in about 5 years. The alternative to using land sales information is the Consumer Price Index which is 3.4% (September 2015- September 2016 for “shelter”) amounting to \$140.00 or ± \$4,255.00 per unit (4,115 + 140). Due to the continuing recovery of

Revised

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NOV 15 2016
VILLAGE OF McFARLAND

1. Confirmation that you will not be expanding your licensed alcohol premise with this request. **There will be no expansion of the liquor license**
2. Confirmation there will be no lighting on the Volleyball court. **No additional lighting will be provided as the outdoor recreation area will utilize the existing building lighting.**
3. Identify the location of the Jersey barriers. **Jersey barriers will be located to the west and northeast corner of the outdoor recreation area. Refer to the submitted plan A.02 for location.**
4. Identification of the alteration that will be made to the driveway entrance to account for the location of the volleyball court. **Refer to the submitted plan A.02 for driveway alteration.**
5. Fire Exit – identified as to location and apparatus. **The patio will have a fire exit that will serve as a fire exit for the patio as well as the volleyball area. This was established with McFarland Fire**
6. Confirmation of Parking space requirements. **It was confirmed with Marty Pilger that our 102 spaces after volleyball construction, exceeds amount of spaces required**
7. Identification of the duration of the volleyball season(s) including dates and times. **April 1 (weather permitting) until approximately September 15. Games would start approx from 5pm until 9pm**
8. Detail the materials that will be used to retain the sand. **The perimeter of the volleyball structure would be constructed with 6"x 6"x 12' treated timbers**
9. Storm water measures. **Our plan for drainage in the volleyball court area is to use PVC pipe throughout the court so any moisture is able to exit. There would be fabric over the tubing to ensure no loss of sand in the process.**

Pauline Boness

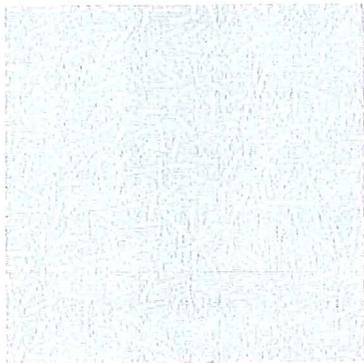
From: Brock Roder <brock_roder@yahoo.com>
Sent: Wednesday, November 16, 2016 4:42 PM
To: Pauline Boness
Subject: Re: outdoor sports application

related info - for revised plans
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NOV 16 2016
VILLAGE OF McFARLAND

1. 5 days during the week. Weekends maybe 11am-9pm based on availability
2. There would be a step or 2 down into the volleyball court
3. There would be 2 teams of 6 on the court
4. The court would be cleaned and raked daily

Sent from Yahoo Mail on Android

On Wed, Nov 16, 2016 at 3:45 PM, Pauline Boness
<Pauline.Boness@mcfarland.wi.us> wrote:



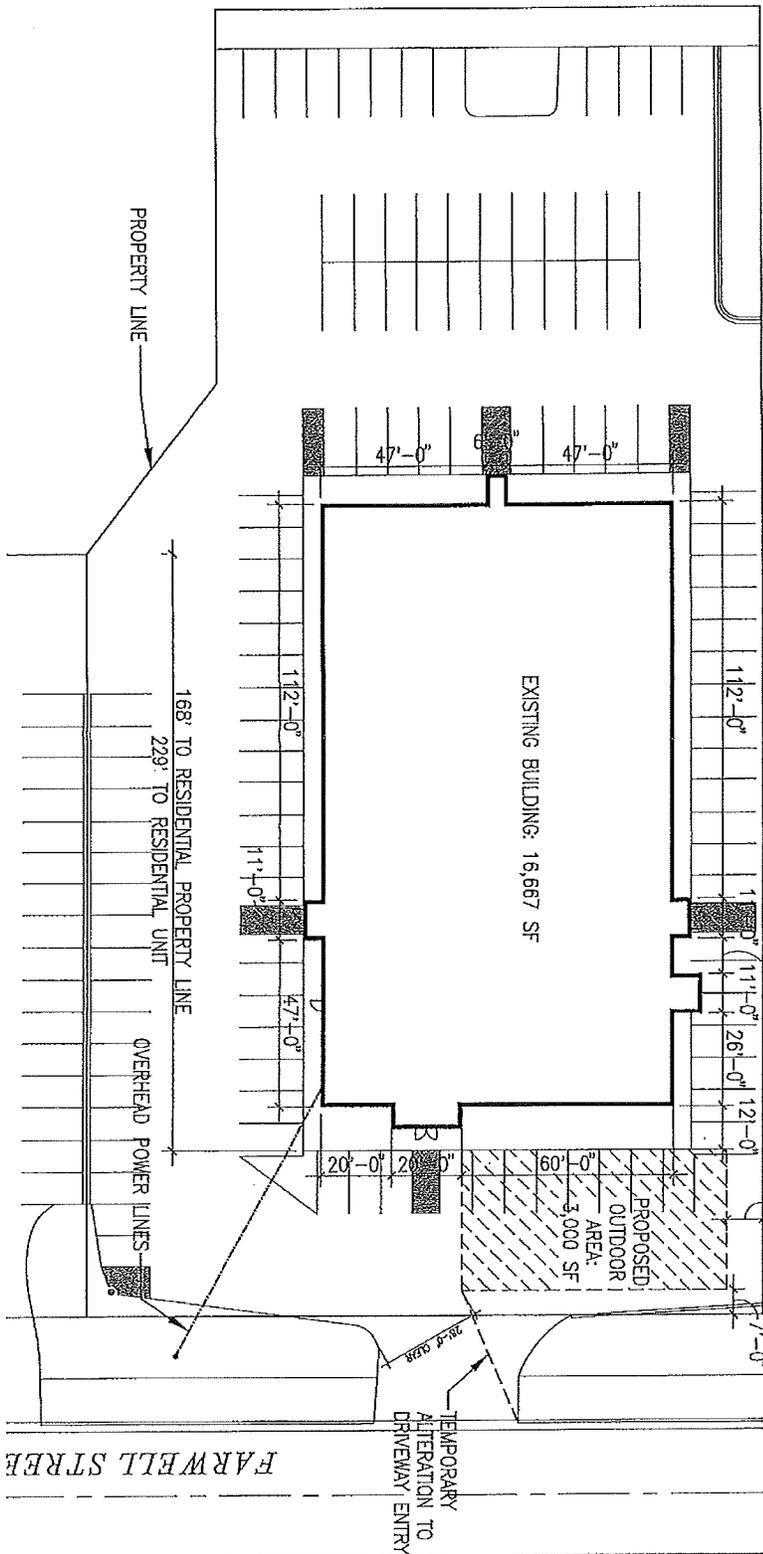
I'm doing background for Plan Commission, have some minor questions

1. your latest information states hours of operation 5pm to 9pm, is that five days a week?
2. Also how do you plan to get from the outdoor patio to the courts? Stairway??
3. Approximately how many participants and spectators do you anticipate?
4. Plan for keeping space clean?

Thanks

Pauline Boness

Community Dev. Dir.



SITE DATA:
 ZONING DISTRICT: COMMERCIAL HIGHWAY
 TOTAL SITE AREA: 65,833 SF

PARKING REQUIREMENTS:
 REQUIRED: 110 STALLS [APPROX. FA = 60% OF GROSS = 16,667 x .6 = 10,000] 5X16 + 1/3000X10,000
 PROVIDED: 110 STALLS

Revised
RECEIVED
 NOV 13 2018



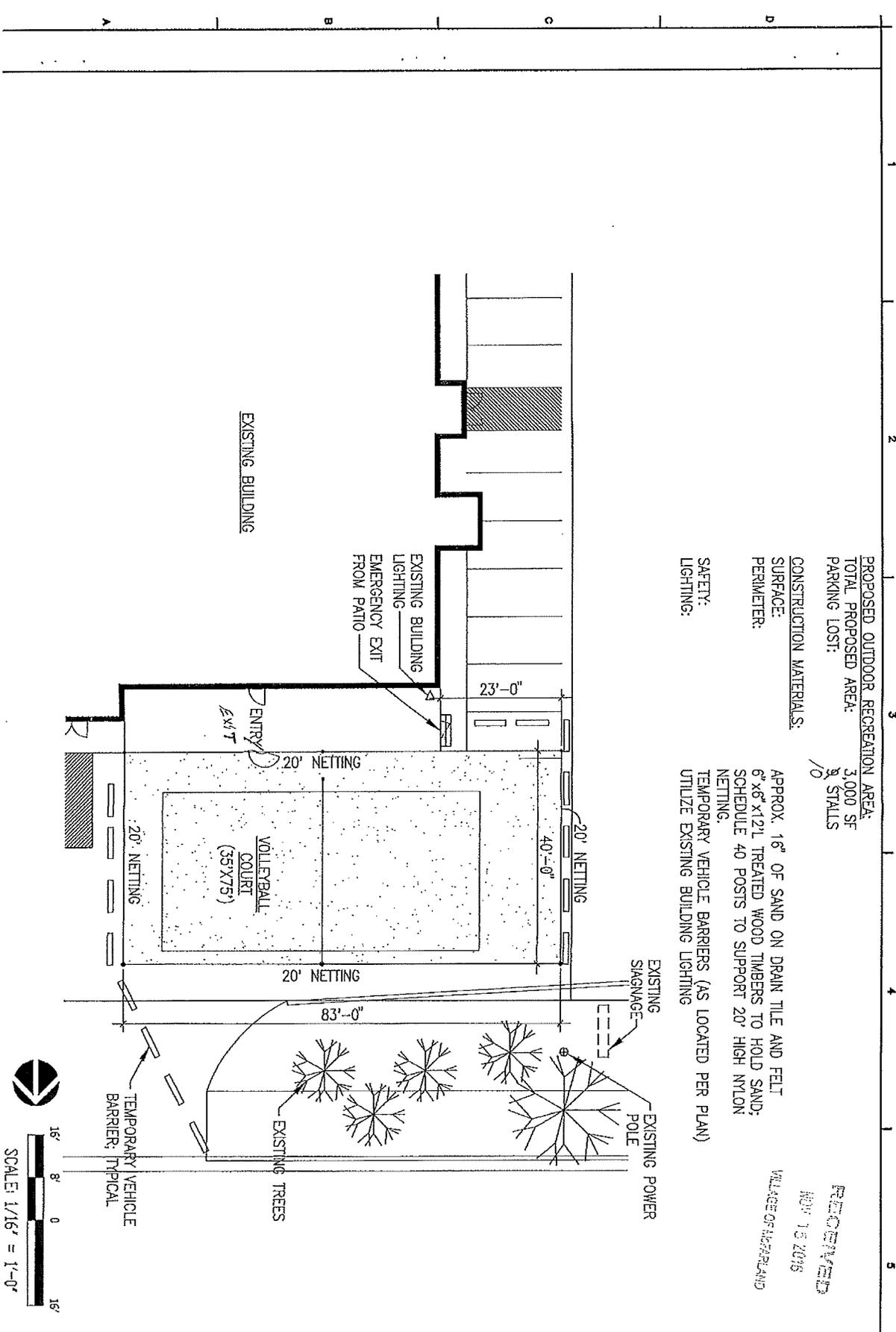
SCALE: 1/32" = 1'-0"

EXISTING SITE PLAN
 SHEET REFERENCE
 A.01

Spartan Bowling Alley
 Outdoor Recreation Area

Spartan Bowl
 4711 Ferwell Street
 McFarland, WI 53558

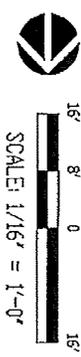
SPARTAN BOWL - VOLLEYBALL
 DATE: 11/14/18
 PROJECT #: 15-003



PROPOSED OUTDOOR RECREATION AREA:
 TOTAL PROPOSED AREA: 3,000 SF
 PARKING LOST: 8 STALLS

CONSTRUCTION MATERIALS:
 SURFACE: APPROX. 16" OF SAND ON DRAIN TILE AND FELT
 PERIMETER: 6" x 6" x 12'L TREATED WOOD TIMBERS TO HOLD SAND;
 SCHEDULE 40 POSTS TO SUPPORT 20' HIGH NYLON NETTING.
 SAFETY: TEMPORARY VEHICLE BARRIERS (AS LOCATED PER PLAN)
 LIGHTING: UTILIZE EXISTING BUILDING LIGHTING

REMOVED
 NOV 13 2018
 VILLAGE OF WISCONSIN



PROPOSED SITE PLAN SHEET REFERENCE A.02	Spartan Bowling Alley Outdoor Recreation Area	Spartan Bowl 4711 Farwell Street McVeyland, WI 53558	SPARTAN BOWL - VOLLEYBALL
		DATE: 11/11/16 PROJECT #: 16-003	

Pauline Boness

EMS COMMENTS

From: Blake Karnitz
Sent: Monday, November 14, 2016 9:52 AM
To: 'Brock Roder'
Cc: Chris Dennis; Pauline Boness; Marty Pilger
Subject: Exit for Outdoor Seating Area

Hi Brock,

Thanks for meeting today. After doing some checking we are okay with an exit being installed in the existing outdoor seating area fence, and having the volleyball players exit through there. I would suggest having it on the West end of the seating area and have panic hardware like we had talked about. And remember that you have to maintain a clear 36 inch path to the exit at all times. So just to clarify, there will be no exit/door in the volleyball area fence/net. Marty, do you have any issues with this?

Thank you,

Blake R. Karnitz
Fire Inspector/Public Education Specialist
McFarland Fire and Rescue
5915 Milwaukee St.
McFarland, WI 53558
(608)838-3278 – Station
(608)516-7350 – Cell

ORIG.

RECEIVED

Application for Change of Licensed Premise

OCT - 7 2016

Village of McFarland

A Change of Licensed Premise application is required for any remodeling project, expansion of the area where you will be serving or storing alcohol, or any change in the conditions which may have been placed on the approval of your license. The physical area(s) covered under your current license cannot be expanded or changed without the approval of the Village Board.

Detailed floor plans must accompany this form, or the request will not be presented to the Village Board.

If the change involves applying for an outdoor area for consumption of alcohol, beverages or outdoor sports activity area, please provide a list of dates and times you would be available for a preliminary concept review meeting.

Corporate/Owner Name Spartan Bowl - Carter Smith

DBA: Spartan Bowl Contact Phone Number: 618 838-8014

Address: 4711 Firrell St, McFarland

Current Capacity (Indoor): - Proposed Capacity (Indoor): -

Current Capacity (Outdoor): 0 Proposed Capacity (Outdoor): 20-30

Description of Proposed Changes: Our plan is to add a temporary volleyball court to the northern portion of Spartan Bowl parking lot. The structure would have 20 ft netting containing all play to stay in boundary. Sand would be brought in for the season. Everything would be removed after completion of league. Temporary lighting would be installed to ensure safety of play.

Dates and times available to meet: Monday - Friday 8-10:30am
2p - 5p

Brock Roder
Applicant Name (Please Print)

brock@spartanbowl.com
Email Address

[Signature]
Signature of Applicant

10/5/16
Date

Application to be considered at the Public Safety Committee meeting on _____ and the Village Board meeting on _____.

License # _____ Date Granted or Denied: _____

Amount Due: _____

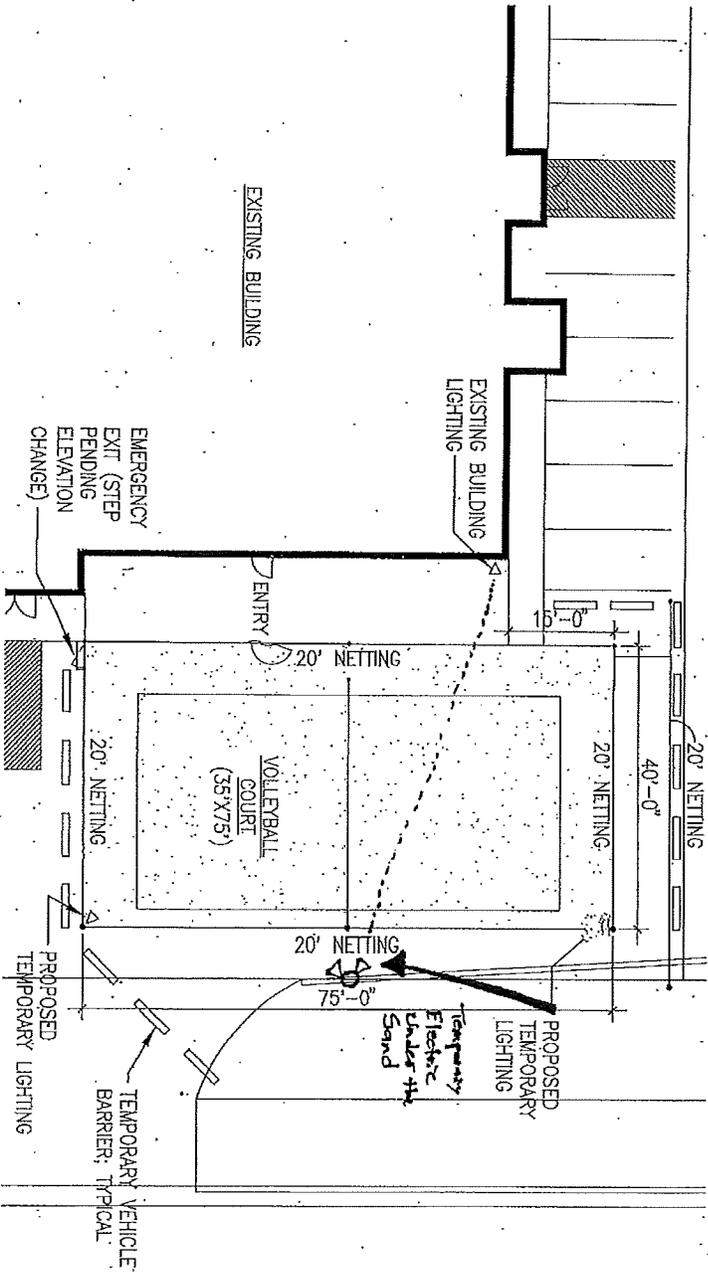
PROPOSED OUTDOOR RECREATION AREA:
 TOTAL PROPOSED AREA: 3,000 SF
 PARKING LOST: 9 STALLS

CONSTRUCTION MATERIALS:

APPROX. 16" OF SAND ON DRAIN TILE AND FELT
 COMPOSITE DECKING TO HOLD SAND; SCHEDULE
 40 POSTS TO SUPPORT 20" HIGH NYLON NETTING,
 ADDITIONAL 20" HIGH NYLON NETTING ON THE WEST SIDE
 AND TEMPORARY VEHICLE BARRIERS
 UTILIZE EXISTING BUILDING LIGHTING AND ADD
 TEMPORARY LIGHTS AS REQUIRED (APPROX. 2).

Orig.

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 OCT - 7 2016
 VILLAGE OF McFARLAND



SCALE: 1/16" = 1'-0"

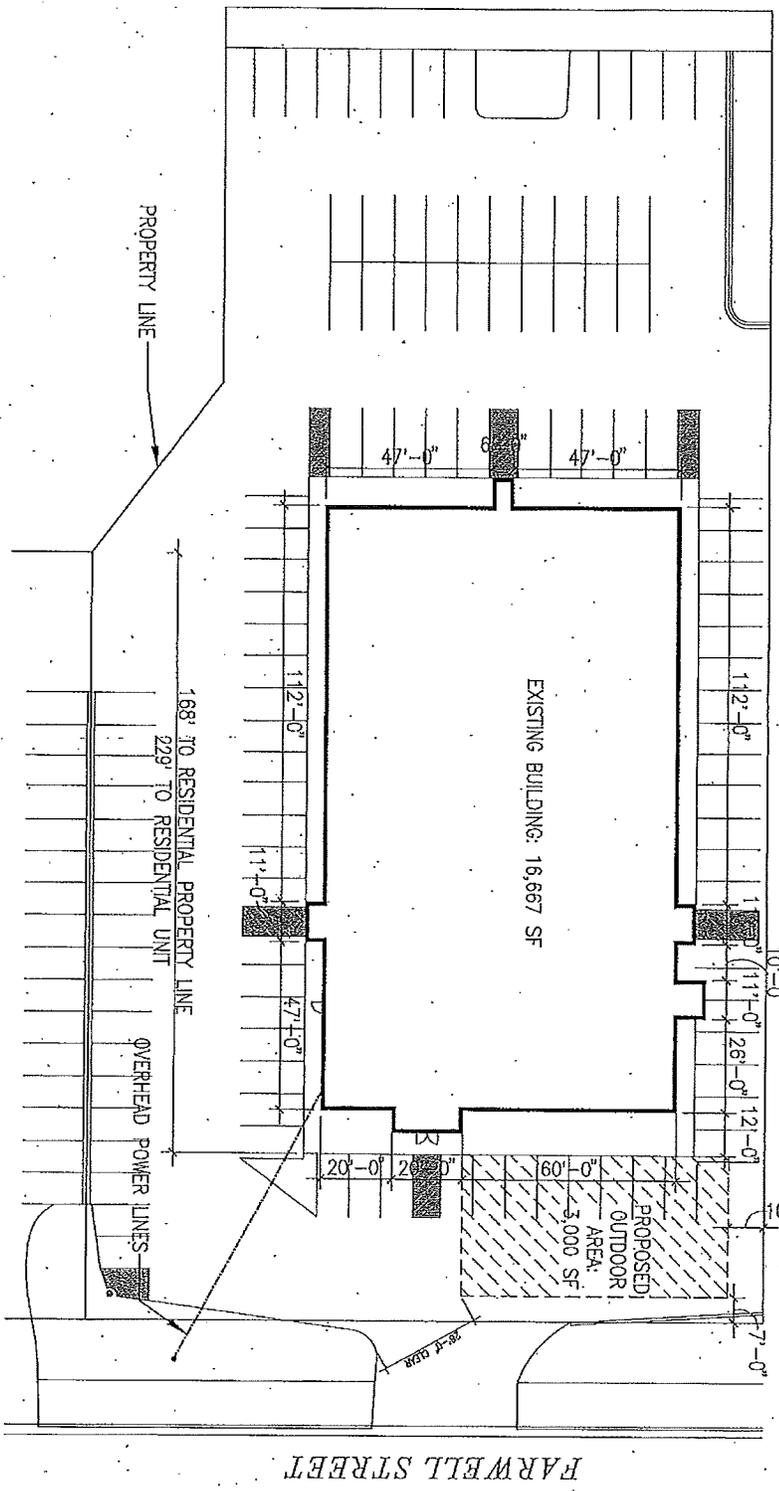
SPARTAN BOWL - VOLLEYBALL	
DATE:	09/29/16
PROJECT #:	15-003

Spartan Bowl
 4711 Farwell Street
 McFarland, WI 53659

Spartan Bowling Alley
 Outdoor Recreation Area

PROPOSED
 SITE
 PLAN

A.02



SITE DATA:
 ZONING DISTRICT: COMMERCIAL HIGHWAY
 TOTAL SITE AREA: 65,833 SF

PARKING REQUIREMENTS:
 REQUIRED: 110 STALLS [APPROX. FA = 80% OF GROSS = 16,667 X .6 = 10,000] 5X16 + 1/300X10,000
 PROVIDED: 110 STALLS

dris.
 RECEIVED
 OCT - 7 2016
 VILLAGE OF McFARLAND



Spartan Bowling Alley Outdoor Recreation Area	Spartan Bowl 4711 Farwell Street McFarland, WI 53558	SPARTAN BOWL - VOLLEYBALL	
		DATE: 09/20/16	PROJECT #: 15-003
EXISTING SITE PLAN			
SHEET REFERENCE			
A.01			

Sec. 11-69. - Outdoor sports activities regulated.

- (a) *Purpose.* The Village Board finds that restrictions are necessary for outdoor sports activities at premises holding "Class B" intoxicating liquor or Class "B" fermented malt beverage licenses due to concerns arising from noise, density and related problems. This Section enacted pursuant to police power, provides a framework for regulatory controls on such outdoor sports activities, enacted pursuant to police powers.
- (b) *Approval required.* No licensee shall conduct or sponsor any outdoor sports activity or event on property forming any part of the real property on which the licensed premises exist without the prior approval of the Public Safety Committee which shall take into consideration the recommendation of the Plan Commission with respect to the plans and description of the proposed outdoor sports area.
- (c) *Application.* If a licensee desires to conduct or sponsor an outdoor sports activity or event on the licensee's property, the licensee shall file an application with the Village Clerk setting forth the following information:
- (1) The name, address and telephone number of the person who will be responsible for the actual conduct of the activity or event;
 - (2) The date and duration of time for the proposed activity or event;
 - (3) An accurate description of that portion of the licensee's property proposed to be used;
 - (4) A good faith estimate of the number of participants and spectators for the proposed activity or event; and
 - (5) The licensee's plan for maintaining the cleanliness of the licensed area.
- (d) *Time for filing.* The licensee shall file the application not less than 30 days before the date of the proposed activity or event. The Public Safety Committee may waive the 30-day time limit upon a licensee's showing of exigent circumstances. The application shall be accompanied by a payment of the fee established by the Village Board from time to time and provided in Appendix A to this Code for review of the application.
- (e) *Review.* The Public Safety Committee shall review the applications in light of the standards of this Section. If the nature of the property or the event requires the imposition of additional regulations, the Public Safety Committee may impose these regulations upon an express finding detailing the reasons for additional regulation.
- (f) *Standards.* The following standards shall apply to any outdoor sports activity regulated under this Section:
- (1)

Approval of an application shall not act to permit outdoor consumption of alcohol beverages on the property. Outdoor consumption shall be permitted only in outdoor areas included within licensed premises pursuant to Section 11-64(n).

- (2) If the estimated number of participants and spectators shall bring the number of persons on the property above the number for which licensed premises' restroom facilities are rated adequate, the licensee shall provide a number of portable temporary restrooms sufficient to service the estimated number of persons.
- (3) The Public Safety Committee shall not grant approval to any applicant where the outdoor sports area is within 200 feet of any dwelling.
- (4) The applicant shall provide parking adequate for the proposed activity or event, whether on-site or through agreements with property owners shown to the Public Safety Committee's satisfaction to permit their property to be used for parking for the proposed activity or event.
- (5) The applicant shall show the Public Safety Committee plans adequate to provide reasonable access to participants and spectators for the event, and to limit access for all other persons. *Traffic & safety exits*
- (6) If the proposed outdoor sports area is on a property that, at the time of the original application is adjacent to any residential property or within 70 feet of any residential property the regulations set forth in subparagraphs a. through c. of this paragraph shall apply. For purposes of this section, a "residential property" is any property, located in a zoning district identified in Section 62-69 of the McFarland Municipal Code, excluding the A-1 or CO district, upon which a residential use exists as a legal or legal-nonconforming use, or upon which a residential use is to commence as evidenced by a building permit authorizing creation of a residential use having been filed with the Building Inspector.
 - a. Outdoor lighting shall conform to an approved lighting plan prepared by a professional lighting engineer. The plan shall certify that the outdoor lighting shall not permit any light trespass onto any residential property greater than .01 footcandles.
 - b. Whistles shall not be used except as required to call for stoppage of play.
 - c. Use of the outdoor sports area shall be limited to the period between April 1 and November 1.

(7)

If persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor sports area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

- (8) The outdoor sports area shall have all lights for competition turned off and no alcohol shall be possessed or consumed within the outdoor sports area after 9:30 p.m.
- (9) Amplified music, audio speakers, microphones, televisions or other audio or video devices are prohibited.
- (g) *Maintenance standards.* The licensee shall clean up all garbage and debris relating to the activity or event at least once per 24 hours during the activity or event.
- (h) *Noise.* The licensee shall not permit the noise level of the activity or event to exceed 75 dB, measured at any border of the licensee's real property.
- (i) *Violations.* Failure of the licensee to comply with any of the provisions of this Section shall be grounds for suspension, nonrenewal or revocation of the licensee's alcohol beverage license.

(Code 1998, § 7-2-19; Ord. No. 2003-02, § 100, 1-27-2002; Ord. No. 2004-26, § 5, 12-13-2004; Ord. No. 2013-01, § 3, 4-22-2013; Ord. No. 2015-07, §§ 6—11, 7-27-2015; Ord. No. 2016-01, §§ 2, 3, 1-25-2016)

March 19, 2016

RECEIVED
MAR 21 2016
VILLAGE OF McFARLAND

TO: Village of McFarland
Plan Commission

RE: Outdoor area at Spartan Bowl

To Whom it may concern:

We are contacting you in regards to the proposed outdoor sporting area at Spartan Bowl (per information at the library.)

We are opposed to this and feel it is not appropriate due to the following:

- It cuts the original driveway access creating a safety hazard.
- It cuts down on any safety access to the adjoining Kwik Trip.
- Per past meetings, every time this has been discussed Spartan Bowl has changed its mind on locations, facing the main street is the worst possible location for safety reasons; they will not be able to prevent balls from going over fencing and into the street or adjoining Kwik Trip parking lot.
- We feel there should have been a public hearing as this is enlarging the establishments alcohol consumption area.
- Are other businesses in McFarland to be held to higher standards than a bowling alley? The Kwik Trip, Walgreens, Angelo's, Maple Tree, Park Side Pub (to name a few) were all held to high standards for landscaping and outside designs, yet volleyball netting and plastic fencing are considered acceptable on what has been called by the Village "the gateway to the downtown"?

In reviewing tapes, Spartan Bowl when putting in its outdoor drinking/dining area agreed to put "planters" etc. to help "dress up" their outdoor space, (they insisted on the wrought iron) this never took place, it is mainly outdoor storage, had they put a little effort into making the area look more welcoming maybe people would dine there. It is not our duty as taxpayers to find ways for a business to succeed in a community, it is the businesses responsibility to do so by maintaining their establishment. Spartan Bowl has shown they are not willing to do the work necessary to create a welcoming environment in their establishment, this will only add to what is becoming an eyesore on Farwell Street.

We met many members of committee's at an Economic Development Forum a few years back and Mr. Czebotar stated McFarland should take a note from neighboring Monona and "not just say yes to anything that comes along" that for the "betterment of the community we have to be willing to say "no" when something comes along that will not be in the best interest" (he then referenced the storage units which were proposed where the new clinic in Monona now stands).

It is time for the Village to stand by their words and say no to this proposal.

Thank you for your time.

Mrs. Julie Larson

Cassandra Suettinger

To: Brock Roder
Subject: RE: Volleyball Court Proposal - Submission Requirements

From: Brock Roder [mailto:brockroder@kingpinmanagementllc.com]
Sent: Thursday, December 08, 2016 2:43 PM
To: Matt Schuenke
Cc: Cassandra Suettinger
Subject: FW: Volleyball Court Proposal - Submission Requirements

Hello Matt,

Responses to your questions

Some of the answers are going to be with the understanding that this project could be a one year deal compared to a permanent or seasonal project.

1. If it is a seasonal court with only a 1 year approval we will need to keep the costs lower for the sake of the courts not being allowed back and not wasting money.
2. If its approved as a seasonal court for multiple years we would have the option to make the project look more aesthetically pleasing.
3. If we make the project a year round structure then the court surroundings would be built with again a different materials for a nice year round look

Answers below to your questions

Brock Roder

Spartan Bowl General Manager

www.kingpinmanagementllc.com

PLEASE UPDATE YOUR INFO FOR MY NEW EMAIL- BROCK@SPARTANBOWL.COM

Brock,

I apologize we were not able to meet last week at the Plan Commission meeting. My name is Matt Schuenke and I was appointed as the Village Administrator over the Summer. I know there is a bit of history that predates me with this request, but I think I'm caught up now regarding your application and the requirements that it must meet.

Thank you for the work you have done to date to bring this together, but I will need to ask a little more of you to assist the Public Safety Committee in making a decision. As you know their next meeting is scheduled for December 14th, and now that we have a recommendation from the Plan Commission they can take final action on your application as the code requires. The code does not require Village Board approval of these applications.

With that said, I hope these additional requests are not too difficult to bring together:

1. Can you provide a photo or photos of what the finished product is going to look like? Going into the meeting last week, I think we all have a different picture in our head as to what ultimately the final vision is. A picture of a similar setup would be very helpful for the discussion. I believe the gentleman that was with you said he had done this before and would be helpful if he or you could provide something.

- **Picture of a finished project from our Westside bowling center is attached**

2. Do you have any more information about the exact type of netting you plan to use? Again, I'm making an assumption in my mind of what the netting might look like as I'm sure everyone else is. Is there some sort of a print out from the provider of this netting that could be provided? Sometimes companies have this information on their website and this could be as simple as printing it out if that were possible. I think it would also be helpful if something could be provided for the poles used to hold up the netting.

- **We plan on using a 4" netting to surround the volleyball area. I will submit a print out of the netting**

3. As a follow up question to the netting, did you ever consider or look at a privacy type of screening on the bottom half of the netting/fencing? This would be a mesh material of a likely dark color that remove the transparency around the base of the court. This would help provide some privacy to the players (i.e. – doesn't have to be south side of the court and limit the distraction with vehicles.

- **We are in the process of researching the privacy netting to see what options there are. Based on the research we have found that putting privacy netting onto an existing net is going to rip and risk the netting structure because of the wind**

4. Have you considered anything other than jersey barriers? I noticed at Camp Randall over the weekend that they use bollards that slide into the concrete sidewalk when they want to close off Breese Terrace. They appeared designed to stop a vehicle and less obtrusive than the jersey barriers, maybe even easier to maintain. It looked like they slid in, were locked in place, and then there was a cap flush with the sidewalk after they were removed.

- **We have done research on the different options we could use for barriers. We have looked into jersey barriers, bollards and parking blocks. The best solution for a 1 year project with having to go back before the board are jersey barriers. They are the best piece and a good safe solution. We have also looked into the possibility of bollards. Looking to find out if they offer temporary or only a permanent option. Both are something we would entertain**

5. The storage of the materials (other than sand) over the winter was discussed by the Plan Commission, and it was preferred this be stored off site so as to not clutter the site. I think you were agreeable to that idea but wanted to double check, is that acceptable?

- The storage would be off site unless it was a permanent structure

6. I also know this is temporary and the Plan Commission recommended this be reviewed again in a year, was that something you were open to as well? I think this would be good to flush out any issues that might have occurred in the first year.

- We are always open to discussing the issues that may arise. We have been working with the village for years now to try and make the best plans for all involved. The concerning part of the conversation will be how much money can we afford to risk to later find out the project is getting shut down?? We want to meet all the ordinances and rules that are set for us. If we knew this was a permanent project year to year some of our decision making would be a lot smoother. We will be willing to revisit in a year as long as we can correct the issues that come up.

That should be sufficient for now. We have some time until the Public Safety Committee meets, if you wanted to get together to discuss these points further I would be open to that. End of this week or early next would work fine for me. Let me know if you have any questions.

Thanks,

Matt

From: Cassandra Suettinger
Sent: Wednesday, November 02, 2016 4:39 PM
To: 'brock_ roder'
Cc: Matt Schuenke; Pauline Boness; Allan Coville; Craig Sherven; Marty Pilger; Chris Dennis
Subject: Volleyball Court Proposal - Submission Requirements

Brock,

Here are the items that **must** be submitted by Tuesday November 15th at 12 p.m. to be included on the November 21st Plan Commission agenda:

1. Confirmation that you will not be expanding your licensed alcohol premise with this request.
2. Confirmation there will be no lighting on the Volleyball court.
3. Identify the location of the Jersey barriers.

4. Identification of the alteration that will be made to the driveway entrance to account for the location of the volleyball court.
5. Fire Exit – identified as to location and apparatus.
6. Confirmation of Parking space requirements
7. Identification of the duration of the volleyball season(s) including dates and times
8. Detail the materials that will be used to retain the sand
9. Storm water measures

Allan will be looking into the right of way issue and whether a setback would apply in this situation.

If you have any questions, please feel free to contact me.

Cassandra Suettinger

Village Clerk/Deputy Treasurer

Village of McFarland

608-838-3153

Total Control Panel

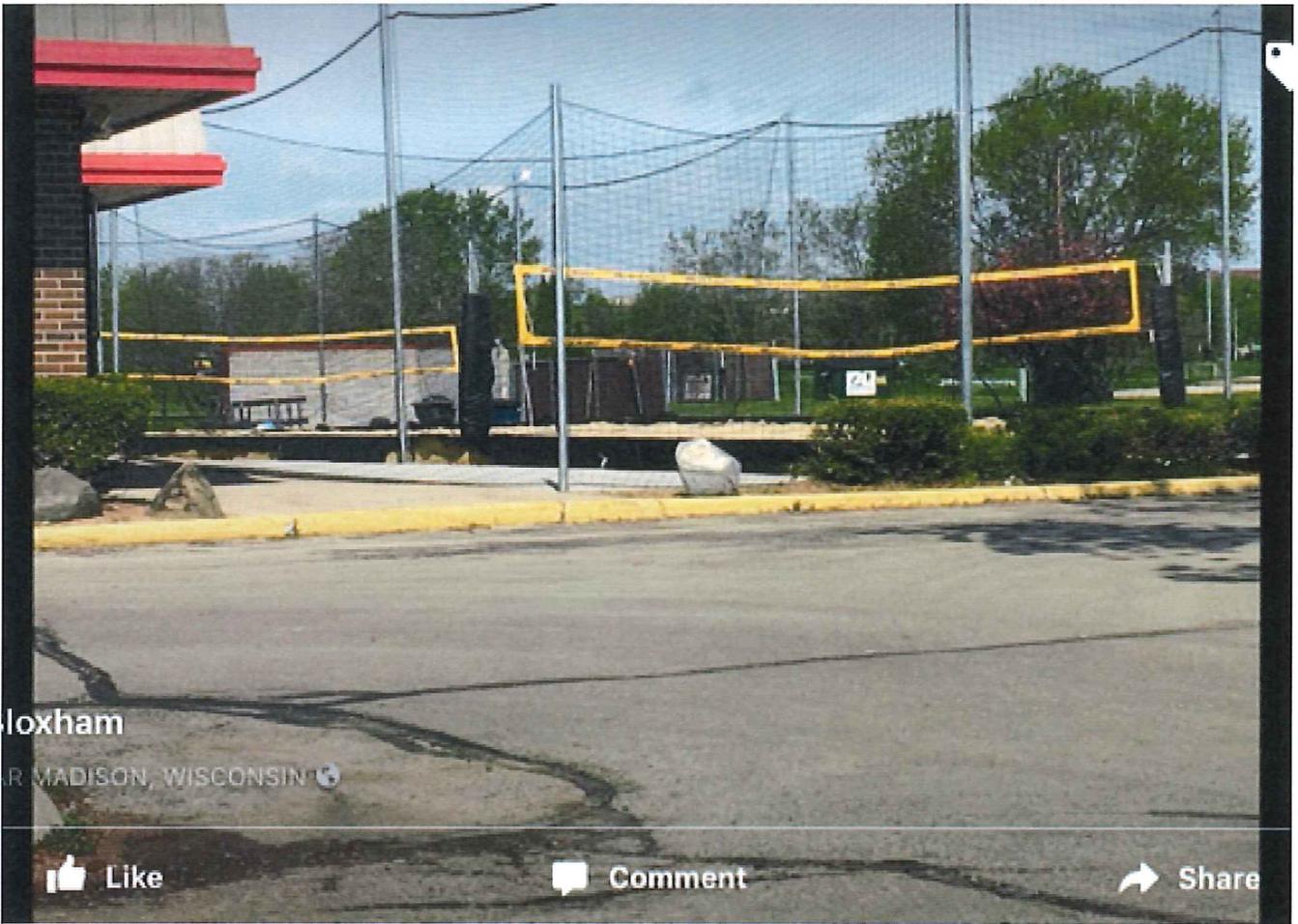
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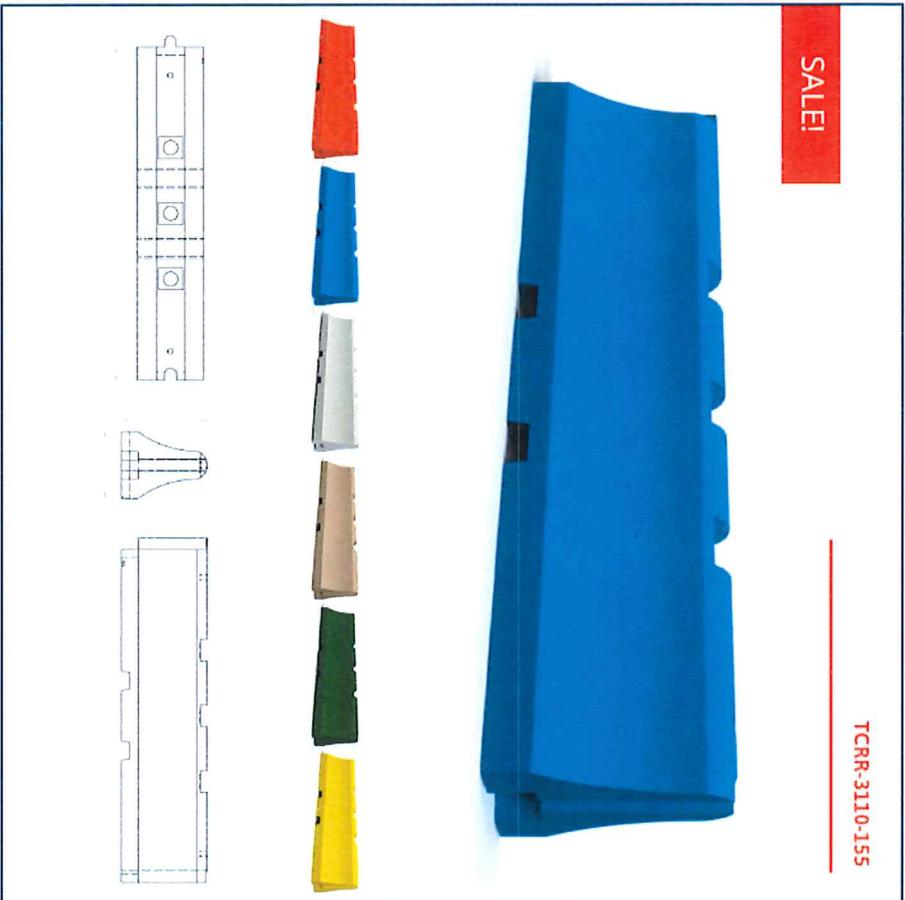
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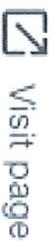
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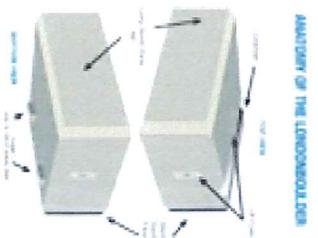


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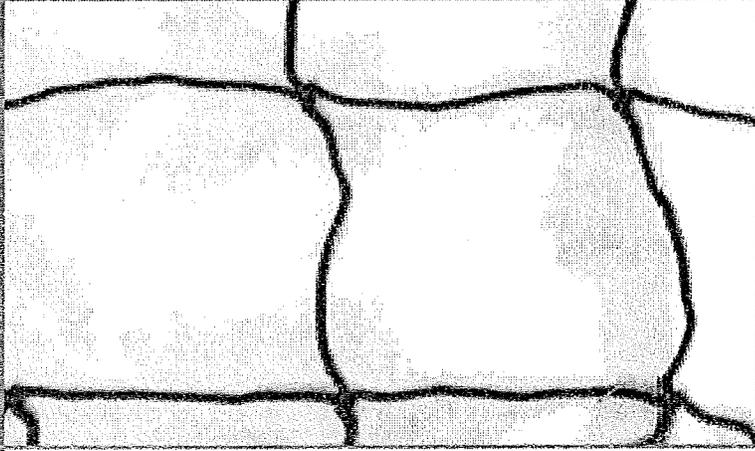
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no 36 [4in]

material	nylon		black
mesh	4in		
weather treated	yes		
heat resistant	yes		
break strength	340 lbs/strand		
fabrication	knotted		

specifications subject to variation

colors subject to variation