

**VILLAGE BOARD**

**Monday, February 13, 2017**

**7:00 P.M.**

**McFarland Municipal Center  
Community Room**

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE ROLL CALL.
3. PUBLIC APPEARANCES.
4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
  - a. Public Announcement
    - (1) Absentee Voting for Spring Primary ends February 16<sup>th</sup> at 5p.m. (*Photo ID required*)
    - (2) Spring Primary – February 21, 2017, polls open 7 a.m. to 8 p.m. (*Photo ID required*)
    - (3) Dog and cat licenses and dog park permits have expired and must be renewed for 2017.
    - (4) Food for Fines – February 19-25, 2017.
  - b. Public Communications
    - (1) Advertisement of a Request for Proposals to assist the Village with Master Planning and Design Services related to the study of Main Street, E.D. Locke Public Library, and Urso/Schuetz Park.
5. CONSENT AGENDA.
  - a. Motion to approve pre-paid check #68212-68248 in the amount of \$84,877.04 and current checks #68249-68358 in the amount of \$1,043,019.29.
  - b. Motion to approve the minutes of the January 23, 2017 Village Board meeting.
  - c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Austin C. Richardson (McFarland Liquor) and Trisha Keyser (5100 Bar), Bo Collins (Kwik Trip), Victor Hockett (Kwik Trip), Ryan Weber (Kwik Trip) and Christy Pullara (Kwik Trip) be approved.
  - d. Motion to approve a Street Use Permit Application from the McFarland Police Department (Officer Onken) for the McFarland Bike Rodeo on May 6<sup>th</sup>, 2017, between the hours of 8:00am to 11:00am,
6. BUSINESS.
  - a. FINANCE COMMITTEE
    - 1) Discussion and possible action on Resolution 03-2017: a resolution to allocate unassigned fund balance to employee Retirement Special Revenue Fund.

- b. Discussion and possible action on resolution 2017-02: A resolution adding a new ward due to error in Ordinance 2016-10.
  - c. Discussion and possible action on setting a joint meeting with the Community Development Authority to discuss 2017 objectives and goals.
  - d. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider performance evaluation data of the Village Administrator/Treasurer regarding the 6 month goals/objectives for the position.
8. ADJOURNMENT.

**NOTES:** 1) Persons needing special accommodations should call 838-3153 at least 24 hours prior to the meeting.

2) More specific information about agenda items may be obtained by calling 838-3153.

*This agenda was posted, or caused to be posted, by my hand on the 10<sup>th</sup> of February, 2017 the following three (3) posting places in the Village of McFarland, to wit: McFarland Municipal Center, 5915 Milwaukee Street; E.D. Locke Public Library, 5920 Milwaukee Street; and McFarland State Bank, 5990 Hwy 51.*

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*Cassandra Suettinger, Clerk/Deputy Treasurer*



**Memorandum**

To: Village Board of Trustees  
From: Matthew G. Schuenke, Village Administrator/Treasurer *MS*  
Date: February 10, 2017  
Re: **Village Board Meeting – February 13, 2017**

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4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS

**a. Public Announcements**

*(1) Absentee Voting for Spring Primary ends February 16<sup>th</sup> (Photo ID required) – Absentee Voting is available at the McFarland Municipal Center in the Administrative Office Monday through Friday from 8:00 am to 4:30 pm until February 16<sup>th</sup>.*

*(2) Spring Primary – February 21, 2017, polls open 7 am to 8 pm – The election will be held at the Municipal Center as it has in the past but will be conducted in the Community Room rather than the Fire/EMS Department garage bays.*

*(3) Food for Fines – February 19-25, 2017*

**b. Public Communications**

*(1) Advertisement of a Request for Proposals to assist the Village with Master Planning and Design Services related to the study of Main Street, E.D. Locke Public Library, and Urso/Schuetz Park – An RFP has been drafted and reviewed by the Parks, Recreation, and Natural Resources Committee, Community Development Authority, and Library Board as a means to engage consultants to help with various projects listed in the scope of work. The RFP is currently being advertised and a recommendation to award a proposal will be made to the Village Board at their meeting on March 13, 2017.*

5. CONSENT AGENDA

**a. Motion to approve pre-paid checks #68212-68248 in the amount of \$84,877.04 and current checks #68249-68358 in the amount of \$1,043,019.29 –** The larger amount includes the prepayment of the new Fire/EMS Department Apparatus Vehicle that was authorized in January. Presented for approval.

**b. Motion to approve the minutes of the January 23, 2017 Village Board meeting –** Presented for approval.

c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Austin C. Richardson (McFarland Liquor) and Trisha Keyser (5100 Bar), Bo Collins (Kwik Trip), Victor Hockett (Kwik Trip), Ryan Weber (Kwik Trip), and Christy Pullara (Kwik Trip) be approved – Presented for approval.

d. Motion to approve a Street Use Permit Application from the McFarland Police Department (Officer Onken) for the McFarland Bike Rodeo on May 6, 2017, between the hours of 8:00 am to 11:00 am – Presented for approval.

6. BUSINESS

a. **FINANCE COMMITTEE**

1) *Discussion and possible action on Resolution 03-2017: a resolution to allocate unassigned fund balance to employee Retirement Special Revenue Fund* – The end of 2016 is likely to yield a significant surplus that can help to build the fund balance of the employee retirement special revenue fund that was created in early 2016. The Finance Committee reviewed this request and recommended committing an additional \$30,000 for this purpose raising the total contribution to \$50,000 for 2016. This is consistent with the budget approved for 2017 that includes a contribution of \$50,000. Recommended for approval.

**b. Discussion and possible action on resolution 2017-02: A resolution adding a new ward due to error in Ordinance 2016-10** – Property on Marsh Road was detached from the City of Madison and accepted into the Village of McFarland via Ordinance 2016-10. As is consistent with any sort of transfer of property whether by annexation or detachment in this case, the property has to be added into a Village Ward for voting purposes since they are no longer within their former jurisdiction. The property in question is located within a different County Supervisor District than the rest of the Village and is thus not consistent with the ward included in the original ordinance. This resolution establishes a new ward to account for this difference and correct the discrepancy in the original ordinance. Recommendation for approval.

**c. Discussion and possible action on setting a joint meeting with the Community Development Authority to discuss 2017 objectives and goals** – The first goal for the Village in 2016/2017 was to develop “a healthy and growing, regionally and globally integrated economy that supports local initiatives.” Objective #12 of this goal was “Growth of the Community Development Authority Committee – align committee with Village goals.” The CDA has been discussing its goals and objectives for the coming year, and has adopted a policy statement to include these items as a means to meet the goal set by the Village Board. Further, the CDA would like to schedule a joint meeting with the Village Board to discuss these items and ensure they have a shared vision. Recommended action would be to provide some dates and times outside of a normal meeting to allow for a joint meeting to be scheduled.

**d. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates** – Requests for items of interest that need to be placed on future Village Board meeting agendas, referrals of issues to committees, and other general updates are appropriate at this time. Discussion and action of these interests and issues are discouraged as they have not been dually noticed on the official meeting agenda.

7. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider performance evaluation data of the Village Administrator/Treasurer regarding the 6 month goals/objectives for the position.

Village of McFarland

**PUBLIC APPEARANCES, ANNOUNCEMENTS AND  
COMMUNICATIONS**

February 13, 2017



BUSINESS

DEPARTMENTS

COMMUNITY

GOVERNMENT

RESIDENTS

### Food for Fines Week February 19-25, 2017



Bring your non-perishable, unopened food item to donate, along with your library card to our checkout desk, and receive a \$1 off coupon to apply toward your late fees (cannot be used on lost or damaged fees). \$20 limit. All donations will go to our local McFarland Food Pantry. Any questions call 838-9030.

#### In Departments:

- Administration
- Communications & Technology
- Community Development
- Fire & EMS
- Library
  - Library Programs
  - Library Services
  - Friends of the Library
  - Library Donations
  - Library Links
  - Library FAQ's
  - Library Calendar
- McFarland Parks
- Municipal Court
- Police
- Public Works
- Senior Outreach

5915 Milwaukee St. | P.O. Box 110 | McFarland, WI 53558-0110 | ph: 608-838-3153 | fx: 608-838-3619

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## Request for Proposals (RFP) for Professional Services

Date: February 9, 2017

Re: **Master Planning Related to Main Street, Library, and Village Park Properties**

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The Village of McFarland (“Village”) is soliciting Proposals for Professional Services (“RFP”) for the development of master planning and design services for the study of Main Street, E.D. Locke Public Library, and Urso/Schuetz Park. The services desired are those that can help the Village plan for the future development of certain amenities, layout concepts for streetscaping enhancements, and otherwise improve the look and feel of the areas in question. We would like to have your participation and look forward to receiving your proposal.

Please email your questions to Village Administrator/Treasurer Matt Schuenke: [matt.schuenke@mcfarland.wi.us](mailto:matt.schuenke@mcfarland.wi.us). All RFPs including pricing proposals must be received on or before, March 3, 2017 at 4:00 pm. Interested firms are required to submit the completed RFP in a sealed envelope identified as “MCFARLAND PLANNING/DESIGN RFP” with the Respondent’s name and address clearly indicated.

**All Statements of Qualification/Proposals will be submitted to:**

Village of McFarland  
Attn: Matt Schuenke, Administrator  
PO Box 110  
McFarland, WI 53558

The following items need to be considered when submitting your proposal (the successful proposer of this project is hereafter referred to as the “Consultant”).

<i>5915 Milwaukee St</i>	•	<i>P.O. Box 110</i>	•	<i>McFarland, WI 53558-0110</i>	•	<i>FAX: (608) 838-3619</i>
<b>Administration</b>		<b>Community Development</b>		<b>EMS</b>		<b>Fire</b>
838-3153		838-3154		838-3152		838-3278
						<b>Outreach</b>
						838-7117
						<b>Police</b>
						838-3151

## **Section 1 Project Description Summary**

The Village has several areas in need of updating in order to prepare for their revitalization and potential redevelopment within the Community. The work provided by the Consultant will help the Village properly plan and prepare concepts in association with other projects as deemed appropriate by the Village.

## **Section 2 Background**

The Village of McFarland is a growing community of about 8,000 residents located in Dane County on US Highway 51. The Village is adjacent to the furthest southeast corner of the City of Madison, State Capital, and is a short distance from Interstate 90/39. In 2017, the Village has identified 3 areas as priorities for study to help improve their general aesthetic look and use as well as plan for future public development.

- Main Street – This includes the Village’s downtown area with several historical structures in the 2.5 block radius. The road also serves as County Highway MN and will be reconstructed in 2017 as part of a joint project with Dane County. General amenities are desired for inclusion when the project is finished later in the year.
- E.D. Locke Public Library – Adjacent to Main Street and located in the Downtown, the review of the Library will look at several features and their potential feasibility. This includes the redesign of Discovery Garden Park attached to the facility, possible creation of a patio along Main Street, and other recommendations for improvements to the site.
- Urso/Schuetz Park – A master plan for this park was created over 10 years ago and needs to be updated. The Village desires to review the former plan and update it for possible implementation over a multi-year period beginning in 2018.

## **Section 3 The Village’s Role**

The Village Board is responsible for approving a contract as a result of the services offered by the Consultant within their RFP. However, several Village Boards and Committees will assist in the input and review process of the work to be preformed by the Consultant. Village Staff will also serve to facilitate the process and help lead the project to completion as is directed by these entities. The Village Administrator/Treasurer shall be the main point of contact for the project.

## **Section 4 Scope of Work**

The work desired by the Village from the Consultant is included but not limited to the following categories (Review Authority Listed in Parenthesis):

- A. *Main Street (CDA and Landmarks Commission)*
  - i. Amenity Selection – The Village desires to install new amenities within its Downtown on Main Street. The Consultant will assist the Village in selecting a design or style of benches, bike racks, trash receptacles, and planters that are consistent and embrace the theme of their surroundings.

- ii. Amenity Placement – Once a style is selected by the Village, the Consultant will utilize the design for Main Street (provided by the Village) to properly layout and place the amenities for efficient utilization.
- iii. Parking Lot Development – The Consultant will help the Village create a concept of developing a new parking lot with related amenities on Parcel #0610-031-7111-2 (Village owned). This will include the concept of the Village acquiring Parcel #0610-031-7105-0 (not Village owned) and opportunities for possible synergies with this area and the Lower Yahara Trail to come through on Creamery Road.

*B. E.D. Locke Public Library (Library Board and Parks Committee)*

- i. Discovery Garden Park – The Village desires to redevelop this Park, currently adjacent to the Library, by making it more user friendly and accessible to all patrons, especially those with special needs and/or disabilities.
- ii. Main Street Patio – With this road under construction and other streetscape amenities being considered, the Village wants to review the feasibility of a patio on the west side of the Library between the building and the sidewalk. The Consultant may review other alternatives on the property for this amenity with the objective to be close to Main Street.
- iii. General Review/Recommendations – Consultant will review the entire Library property and make suggestions to improve landscaping, reduce hardscape, and enhance the outdoor look as well as usage of the facility.

*C. Urso/Schuetz Park (Parks Committee)*

- i. Update to the 2005 Master Plan – This park completed a Master Plan in 2005 that needs updating. Village will provide plan to Consultant for reference and background in order to provide update.
- ii. Lower Yahara Trail – Consultant will work with the Village and Dane County to efficiently work in this trail improvement into the updated Master Plan. The trail is scheduled to be completed between Madison and McFarland in 2017, and eventually will connect from McFarland to Stoughton in the near future.
- iii. General Amenities – Consultant will review and make recommendations on opportunities for natural restorations, development of various conservancy areas, networking of local trails, shelters, and other active/passive recreational uses as may be desired by the Village.

- D. General Requirements (Apply to All Areas)
- i. Kick-off meeting with various entities listed above to review existing condition, discuss strengths and weaknesses, and outline goals/objectives with this project.
  - ii. Consultant will conduct a visual assessment and functional review of the existing condition in order to note key deficiencies as well as positive attributes as they may exist.
  - iii. Consultant will work with Village Staff and Committees to build into assessment necessary public input to help assist in the development of the plans.
  - iii. Based on Village goals and assessment of existing condition, Consultant will develop recommendations in the form of options for enhancement of noted areas as listed. A draft will be submitted for review in order for the Village to provide input. Confirm Village’s preferred option/strategy before proceeding with final report.
  - iv. Consultant will prepare a written report summarizing the whole assessment project, recommendations, and projected budget level costs over a multi-year period. Include a narrative describing the Village goals for the system, review of the existing condition, options presented for enhancement, and final recommendations (including projected budget level cost).
  - v. Final written report(s) for Items A-C above will be prepared and presented independently of each other.

**Section 5 Compensation and Reimbursement of Expenses**

Compensation for services rendered shall be listed according to Task Items A-C with the costs to complete Task Item D included within each of the three other individual items. Reimbursement for expenses incurred by the Consultant shall be for actual costs incurred by Consultant to complete the work and shall be clearly defined in the proposal. Consultant shall submit invoices for review and approval detailing the services provided and associated reimbursable expenses. Each invoice shall be reviewed to determine whether the services provided have been completed in a manner that is satisfactory to the Village.

**Section 6 Schedule**

- RFP Notice – February 9, 2017
- Newspaper Notice – February 16 and 23, 2017
- RFP Due – March 3, 2017 at 4:00 pm
- Staff Review and Recommendation of RFPs – Week of March 6, 2017
- Village Board Consideration of Contract – March 13, 2017
- Contract Begin – April 1, 2017

**Section 7 Proposal Content and Submittal Requirements (Deliverables)**

1. Submit five (7) bound proposal copies and one electronic copy on USB flash drive no later than 4:00 pm, Friday, March 3, 2017 to the Village of McFarland, Attn: Matt Schuenke, PO Box 110, McFarland, WI 53558. The proposal must be submitted in a sealed envelope/package clearly marked with the Consultant's name and "McFarland Planning/Design RFP."
2. Proposals received late, for any reason, shall not be accepted.
3. A disclosure of all personal, professional or financial relationships with any officer or employee of the Village.
4. A detailed narrative of the project showing the Consultant's experience with the Scope of Work requested including the general requirements listed. The narrative should discuss the proposed approach and methodology to be used to meet the objectives of the project. The narrative should have general descriptions for the activities and how this approach will ensure timely completion of the project.
5. List of personnel directly assigned to the project, along with responsibilities on this project and resumes. Include an organizational chart of personnel involved in the project. The firm's project manager, who will be responsible for planning, coordinating and conducting the majority of the work, must be identified and committed to the project. Village reserves the right to approve Consultant's project manager and any requested personnel and subcontractor changes during the course of the project.
6. A list of current and past work on similar projects, staff who worked on these projects and corresponding client's names, titles and phone numbers. List should also include website links to similar plans completed by the firm for similar government agencies.
7. All information developed as a part of this RFP, including graphics and data, shall become the property of the Village upon completion of the report. All text shall be submitted electronically as is most convenient. All original graphics generated as a part of the RFP shall be submitted to the Village in an easily reproducible hardcopy and electronic format.
8. The successful Consultant shall be expected to fully meet all representations made in its proposal.

**Section 8 Firms must meet the minimum requirements:**

1. Within the last 10 years has been the lead consultant for a minimum of five (5) similar projects for a public agency.
2. Have knowledge of state of the art equipment and technology, and familiarity with a wide variety of manufacturers and models of equipment and materials. Not be a representative of any equipment manufacturer or vendor, nor have a financial interest in any equipment manufacturer or vendor companies.

3. Have sufficient staff and resources to be able to complete contract obligations in a timely manner.
4. Licensed and/or certified professionals as required to provide the services.
5. Have technical competence and capabilities in computer aided drafting, using a system that is compatible with the current AutoCad release.
6. Demonstrated longevity of the firm and demonstrated financial stability.
7. Ability to attend meetings and provide services in a timely manner, as related to distance of firm and sub-consultants from Village facilities.
8. The selected Consultant must demonstrate adequate insurance coverage.

#### **Section 9 Method of Evaluation and Selection**

Each proposal will be reviewed to determine if it meets the submittal requirements contained within this RFP. Failure to meet the requirements for the RFP can be cause for rejection of the proposal. The District may reject any proposal if it is conditional, incomplete or contains irregularities. The District may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Consultant from compliance with the contract requirements if the Consultant is awarded a contract. A prospective Consultant may be requested for an interview at the sole discretion of the Village. The recommended Consultant will be selected and approved by the Village Board.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

The District reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Consultant.

All property rights, including publication rights of all reports produced by the selected firm in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted.

Village of McFarland

**CONSENT AGENDA**

February 13, 2017

Report Criteria:  
 Report type: GL detail  
 Check Check Number = 68212-68214

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/23/2017	68212	13079	HINRICHS, HERIMAN	PROP TAX REFUND	011717	1	100-2364	140.68
Total 68212:									
01/17	01/23/2017	68213	1015	VILLAGE OF MCFARLAND	SPLIT PROP TAX/UTILITY PMTS	BIONIX-C	1	100-1624	140.68
Total 68213:									
01/17	01/23/2017	68214	1015	VILLAGE OF MCFARLAND	SPLIT PROP TAX/UTILITY PMTS	BIONIX-CK6	1	100-1624	358.61
Total 68214:									
Grand Totals:									1,295.26

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1624	1,154.58	.00	1,154.58
100-2120	.00	1,295.26-	1,295.26-
100-2364	140.68	.00	140.68
Grand Totals:	1,295.26	1,295.26-	.00

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
01/20/2017	PC	01/26/2017	68215	DOSTALEK, JEFFREY J	600	234.34
01/20/2017	PC	01/26/2017	68216	LICHT, TRAVIS	1019	24.94
01/20/2017	PC	01/26/2017	68217	HELLER, TYNAN COLE	1029	59.10
01/21/2017	PC	01/27/2017	68218	KUBICEK, JAMES	420	794.50
01/21/2017	PC	01/27/2017	68219	MCCARLSON, JESSICA	4039	113.31
01/21/2017	CDPT	01/27/2017	68220	WI AFSCME COUNCIL 32	7	53.62
01/21/2017	CDPT	01/27/2017	68221	WI SCTF	5	228.46
01/21/2017	CDPT	01/27/2017	68222	WPPA TREASURER	6	459.80

1968.07...

*Payroll Related*

Report Criteria:  
 Report type: GL detail  
 Check Check Number = 68223-68244

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
01/17	01/24/2017	68223	2290	MPIC	POLICY RENEWAL	30511	1	100-51-4194-520	11,074.00
Total 68223: 11,074.00									
01/17	01/24/2017	68224	1462	TASC	FSA ADMIN FEE	IN941896	1	100-51-4195-528	162.96
Total 68224: 162.96									
01/17	01/24/2017	68225	1069	WI EMS ASSOC	ANNUAL DUES	112816	1	100-52-4040-320	836.00
Total 68225: 836.00									
01/17	01/26/2017	68226	2102	ONKEN, JASON	REIMB ONKEN-DEDUCTION ERROR	012717	1	100-2174	384.60- V
Total 68226: 384.60- <i>voided.</i>									
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-044-0220-1	012617	1	100-51-4154-210	2.16- V
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-044-0095-1	012617	2	100-51-4154-210	2.16- V
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-044-0085-1	012617	3	100-51-4154-210	2.16- V
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-044-0001-1	012617	4	100-51-4154-210	2.16- V
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-033-0821-5	012617	5	100-51-4154-210	2.16- V
01/17	01/26/2017	68227	1015	VILLAGE OF MCFARLAND	0610-031-6405-9	012617	6	100-51-4154-210	112.20- V
Total 68227: 123.00- <i>checks printed with wrong issue date.</i>									
01/17	01/26/2017	68228	2171	WCMA	WINTER CONFERENCE	012617	1	100-51-4131-330	225.00- V
Total 68228: 225.00-									
01/17	01/26/2017	68229	2116	MASS MUTUAL	2016 LOSA	012617	1	100-52-4040-158	15,031.52
Total 68229: 15,031.52									
01/17	01/26/2017	68230	1013	VFIS	2016 LOSA	012617	1	100-52-4040-158	980.00

Board Report  
Check Issue Dates: 1/24/2017 - 2/9/2017

VILLAGE OF MCFARLAND

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68230:									
01/17	01/26/2017	68231	2102	ONKEN, JASON	REIMB ONKEN-DEDUCTION ERROR	012717	1	100-2174	384.60
Total 68231:									
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-044-0220-1	012617	1	100-51-4154-210	2.16
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-044-0095-1	012617	2	100-51-4154-210	2.16
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-044-0085-1	012617	3	100-51-4154-210	2.16
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-044-0001-1	012617	4	100-51-4154-210	2.16
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-033-0821-5	012617	5	100-51-4154-210	2.16
01/17	01/26/2017	68232	1015	VILLAGE OF MCFARLAND	0610-031-6405-9	012617	6	100-51-4154-210	112.20
Total 68232:									
01/17	01/26/2017	68233	2171	WCMA	WINTER CONFERENCE	012617	1	100-51-4131-330	225.00
Total 68233:									
01/17	01/31/2017	68234	759	POSTMASTER	JAN UTIL BILLING	013117	1	650-53-3040-340	125.15
01/17	01/31/2017	68234	759	POSTMASTER	JAN UTIL BILLING	013117	2	600-56-0040-840	125.15
01/17	01/31/2017	68234	759	POSTMASTER	JAN UTIL BILLING	013117	3	600-57-0060-903	125.14
Total 68234:									
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	1	100-52-1010-351	319.66
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	2	100-53-3030-351	1,573.77
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	3	600-56-0020-828	104.92
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	4	600-57-0070-933	104.92
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	5	650-53-3040-231	314.75
01/17	01/30/2017	68235	114	BP	FUEL	A-117-38052	6	100-52-7230-330	41.09
Total 68235:									
02/17	02/02/2017	68236	30	ALLIANT ENERGY/MP&L	MUNI CENTER	013017	1	100-51-8081-220	3,975.38
02/17	02/02/2017	68236	30	ALLIANT ENERGY/MP&L	PW FACILITY	013017	2	100-51-8080-220	1,418.26
02/17	02/02/2017	68236	30	ALLIANT ENERGY/MP&L	HOLSCHER H2O TOWER	013017	3	600-57-0030-622	59.13
02/17	02/02/2017	68236	30	ALLIANT ENERGY/MP&L	BURMA H2O TOWER	013017	4	600-57-0030-622	41.22

Board Report

Check Issue Dates: 1/24/2017 - 2/9/2017

VILLAGE OF MCFARLAND

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	WELL #3	013017	5	600-57-0030-622	1,358.56
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	WELL #4 GAS	013017	6	600-57-0030-623	63.50
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	LIFT #1	013017	7	600-56-0020-821	183.90
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	LIFT #2	013017	8	600-56-0020-821	172.76
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	LIFT #3	013017	9	600-56-0020-821	167.65
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	BRAND PARK PAVILION	013017	10	100-55-6050-220	77.80
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	LEWIS PARK SHELTER	013017	11	100-55-6050-221	269.08
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	MCDANIEL	013017	12	100-55-6050-222	308.11
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	013017	13	650-53-3040-220	12.50
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	STREET LIGHTING	013017	14	100-53-3030-222	7,552.60
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	STREET LIGHTING #2	013017	15	100-53-3030-222	332.43
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	013017	16	100-53-3030-222	16.24
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	013017	17	100-53-3030-222	16.82
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	013017	18	100-53-3030-222	16.56
02/17	02/02/2017	68236	30	ALLIANT ENERGY/WP&L	SIRENS	013017	19	100-51-8081-220	28.55
Total 68236:									16,071.05
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	ADMIN	BMO-020817	1	100-1624	145.80
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	CABLE	BMO-020817	2	100-1624	186.53
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	COURT	BMO-020817	3	100-1624	187.47
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	LIBRARY	BMO-020817	4	100-1624	1,368.92
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	EMS	BMO-020817	5	100-1624	82.95
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	POLICE	BMO-020817	6	100-1624	2,849.45
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	FIRE	BMO-020817	7	100-1624	1,319.88
02/17	02/02/2017	68237	566	BMO HARRIS BANK NA	PW	BMO-020817	8	100-1624	120.63
Total 68237:									5,720.79
02/17	02/02/2017	68238	158	CHARTER COMMUNICATIONS	ADMIN	8441-012117	1	100-51-4141-225	163.98
02/17	02/02/2017	68238	158	CHARTER COMMUNICATIONS	CABLE	8441-012117	2	200-51-0049-215	131.64
02/17	02/02/2017	68238	158	CHARTER COMMUNICATIONS	FIRE/EMS	8441-012117	3	100-52-2020-225	42.00
02/17	02/02/2017	68238	158	CHARTER COMMUNICATIONS	FIRE/EMS	8441-012117	4	100-52-4040-225	42.00
02/17	02/02/2017	68238	158	CHARTER COMMUNICATIONS	PD	8441-012117	5	100-52-1010-225	101.00
Total 68238:									480.62
02/17	02/02/2017	68239	247	DANE CO TREASURER	0610-032-4860-1	020217	1	100-1624	4,211.48
02/17	02/02/2017	68239	247	DANE CO TREASURER	0610-032-7451-0	020217-A	1	100-1624	1,633.16

Check Issue Dates: 1/24/2017 - 2/9/2017

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/02/2017	68239	247	DANE CO TREASURER	0710-273-8920-7/8910-9	020217-B	1	100-1624	14,170.87
Total 68239: 20,015.51									
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	1	600-56-0050-851	156.04
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	2	600-57-0070-921	156.05
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	3	650-53-3040-340	78.02
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	4	100-51-4141-225	65.02
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	5	100-52-2020-225	32.51
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	6	100-52-4040-225	32.51
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	7	100-55-5510-225	65.02
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	8	100-53-3030-225	65.02
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	9	100-52-7230-225	65.02
02/17	02/02/2017	68240	1921	FRONTIER	PHONE	011617	10	100-52-1010-225	65.01
02/17	02/02/2017	68240	1921	FRONTIER	PHONE BILL	012217	1	900-55-0011-225	92.55
Total 68240: 872.77									
02/17	02/02/2017	68241	16461	RATHERMEL, JAMIE	PROPERTY TAX OVERPAY	011717	1	100-2364	5,444.83
02/17	02/02/2017	68241	16461	RATHERMEL, JAMIE	STOP PMT FEE	013117	1	100-51-4151-310	35.00-
Total 68241: 5,409.83									
02/17	02/02/2017	68242	886	SPRINT	WI FI HOTSPOT	852911682-0	1	900-55-0011-296	37.00
Total 68242: 37.00									
02/17	02/02/2017	68243	1011	VERIZON WIRELESS	MC DATA	9778545895	1	100-52-4040-225	63.82
02/17	02/02/2017	68243	1011	VERIZON WIRELESS	MC DATA	9778545895	2	100-52-2020-225	103.84
Total 68243: 167.66									
02/17	02/02/2017	68244	1015	VILLAGE OF MCFARLAND	49-19863	020217	1	100-1624	19.36
02/17	02/02/2017	68244	1015	VILLAGE OF MCFARLAND	49-11250	020217-A	1	100-1624	4.29
02/17	02/02/2017	68244	1015	VILLAGE OF MCFARLAND	49-12500	020217-B	1	100-1624	303.32
Total 68244: 326.97									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
									80,021.23
<b>Grand Totals:</b>									
Summary by General Ledger Account Number									
GL Account	Debit	Credit	Proof						
100-1624	26,333.69	270.42-	26,063.27						
100-2120	1,038.02	77,448.70-	76,410.68-						
100-2174	384.60	384.60-	.00						
100-2364	5,444.83	.00	5,444.83						
100-51-4131-330	225.00	225.00-	.00						
100-51-4141-225	229.00	.00	229.00						
100-51-4151-310	.00	35.00-	35.00-						
100-51-4154-210	123.00	123.00-	.00						
100-51-4194-520	11,074.00	.00	11,074.00						
100-51-4195-528	162.96	.00	162.96						
100-51-8080-220	1,418.26	.00	1,418.26						
100-51-8081-220	4,003.93	.00	4,003.93						
100-52-1010-225	166.01	.00	166.01						
100-52-1010-351	319.66	.00	319.66						
100-52-2020-225	178.35	.00	178.35						
100-52-4040-158	16,011.52	.00	16,011.52						
100-52-4040-225	138.33	.00	138.33						
100-52-4040-320	836.00	.00	836.00						
100-52-7230-225	65.02	.00	65.02						
100-52-7230-330	41.09	.00	41.09						
100-53-3030-222	7,934.65	.00	7,934.65						
100-53-3030-225	65.02	.00	65.02						
100-53-3030-351	1,573.77	.00	1,573.77						
100-55-5510-225	65.02	.00	65.02						
100-55-6050-220	77.80	.00	77.80						
100-55-6050-221	269.08	.00	269.08						
100-55-6050-222	308.11	.00	308.11						
200-2120	.00	131.64-	131.64-						
200-51-0049-215	131.64	.00	131.64						
600-2120	.00	2,818.94-	2,818.94-						
600-55-0020-821	524.31	.00	524.31						

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/04/2017	PC	02/10/2017	68245	ZIETSMA, JOEL	63	811.31
02/04/2017	PC	02/10/2017	68246	KUBICEK, JAMES	420	434.09
02/04/2017	CDPT	02/10/2017	68247	WI AFSCME COUNCIL 32	7	53.62
02/04/2017	CDPT	02/10/2017	68247	WI AFSCME COUNCIL 32	7	65.00
02/04/2017	CDPT	02/10/2017	68248	WI SCTF	5	228.46

1592.48

*Payroll-Related*

Report Criteria:  
Report type: GL detail  
Check Check Number = 68249-68358

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68249	745	PIERCE MANUFACTURING INC	PUMPER TRUCK	M50539	1	500-52-0020-840	664,948.00
Total 68249:									
02/17	02/09/2017	68250	25	ALADTEC INC	SCHEDULE SOFTWARE	15366	1	100-52-4040-320	1,490.00
Total 68250:									
02/17	02/09/2017	68251	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	557799	1	100-51-8081-240	1,091.47
Total 68251:									
02/17	02/09/2017	68252	30	ALLIANT ENERGY/WP&L	WELL #1 ELECTRIC	021617	1	600-57-0030-622	429.17
02/17	02/09/2017	68252	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	021617	2	100-55-6050-222	16.12
02/17	02/09/2017	68252	30	ALLIANT ENERGY/WP&L	GAZEBO	021617	3	100-55-6050-222	36.82
02/17	02/09/2017	68252	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS	021617	4	100-53-3030-222	16.36
Total 68252:									
02/17	02/09/2017	68253	16486	ALLRED, JENNIFER	CONFERENCE	JA-012817	1	100-52-4040-348	299.08
Total 68253:									
02/17	02/09/2017	68254	2216	ANDRES MEDICAL	JANUARY CHARGES	140323	1	100-4523	694.02
Total 68254:									
02/17	02/09/2017	68255	10	ARAMARK	MATS	020717	1	900-55-0011-240	240.61
Total 68255:									
02/17	02/09/2017	68256	2077	ATLAS BUSINESS SOLUTIONS	EQUIP RENTAL & MAINT	INV281539	1	100-52-1010-240	432.00
Total 68256:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68257	56	ATLAS OUTFITTERS	ICE RESCUE EQUIP	12704	1	100-52-2020-395	201.00
Total 68257:									
02/17	02/09/2017	68258	58	AUDIO EDITIONS INC	CD REPLACEMENT	1621677	1	900-55-0011-396	8.00
Total 68258:									
02/17	02/09/2017	68259	68	BADGER WELDING SUPP INC	OXYGEN	3385496	1	100-52-4040-345	12.95
02/17	02/09/2017	68259	68	BADGER WELDING SUPP INC	OXYGEN	3385497	1	100-52-4040-345	53.70
Total 68259:									
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	1	100-51-4195-510	24,339.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	2	300-57-0010-340	512.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	3	400-51-0070-210	154.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	4	401-51-0070-210	154.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	5	600-56-0050-853	8,038.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	6	600-57-0070-924	14,153.00
02/17	02/09/2017	68260	2173	BAER INSURANCE SERVICES L	LIABILITY INSURANCE	61075	7	650-53-3040-250	4,913.00
Total 68260:									
02/17	02/09/2017	68261	74	BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	020717	1	900-55-0011-395	2,924.56
02/17	02/09/2017	68261	74	BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	020717-A	1	900-55-0011-396	102.91
Total 68261:									
02/17	02/09/2017	68262	1241	BARNIER, JOSHUA	BARNIER UNIFORM ALLOW	JB-012317	1	100-52-1010-346	630.30
Total 68262:									
02/17	02/09/2017	68263	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	82371410	1	100-52-4040-345	125.00
02/17	02/09/2017	68263	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82385762	1	100-52-4040-345	268.48
02/17	02/09/2017	68263	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82388696	1	100-52-4040-345	156.62
02/17	02/09/2017	68263	1256	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	82395109	1	100-52-4040-345	298.24
Total 68263:									
									848.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68264	115	BRANDT, BRETT	MEAL REIMBURSEMENT	BB-011917	1	600-57-0070-930	13.38
02/17	02/09/2017	68264	115	BRANDT, BRETT	MEALS	BB-012617	1	100-53-3030-340	14.00
02/17	02/09/2017	68264	115	BRANDT, BRETT	MEALS	BB-013117	1	100-53-3030-340	7.00
02/17	02/09/2017	68264	115	BRANDT, BRETT	ICE FOR WATER SAMPLE	BB-020817	1	600-57-0020-603	10.97
Total 68264:									
02/17	02/09/2017	68265	2277	BRANDT, STEVE	MEALS	SB-012617	1	100-53-3030-340	7.00
02/17	02/09/2017	68265	2277	BRANDT, STEVE	MEALS	SB-013117	1	100-53-3030-340	7.00
Total 68265:									
02/17	02/09/2017	68266	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17707257	1	100-53-3030-805	965.30
02/17	02/09/2017	68266	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17707257	2	600-56-0020-828	321.78
02/17	02/09/2017	68266	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17707257	3	600-57-0070-923	321.76
02/17	02/09/2017	68266	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	17707257	4	650-53-3040-810	321.76
Total 68266:									
02/17	02/09/2017	68267	172	CITY OF MADISON TREASURE	SIGNS	4016	1	100-53-3030-363	251.45
Total 68267:									
02/17	02/09/2017	68268	15033	CITY OF MONONA AMBULANCE	MONONA INTERCEPT	16-38491	1	100-4523	141.83
Total 68268:									
02/17	02/09/2017	68269	16382	CITY OF MONONA POLICE DEP	DUES & SUB	2017-MFPD	1	100-52-1010-320	60.00
Total 68269:									
02/17	02/09/2017	68270	2098	COACHING SYSTEMS LLC	TRAINING PROGRAM	42282	1	100-52-4040-348	163.26
Total 68270:									
02/17	02/09/2017	68271	2064	COMPASS MINERALS AMERICA	ROAD SALT	71588811	1	100-53-3030-451	14,547.33
02/17	02/09/2017	68271	2064	COMPASS MINERALS AMERICA	ROAD SALT	71599026	1	100-53-3030-451	14,476.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68271:									
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	COURT	MSP-2854	1	100-51-2121-210	88.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	GEN ADMIN	MSP-2854	2	100-51-4170-311	484.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	POLICE	MSP-2854	3	100-52-1010-240	1,012.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	FIRE	MSP-2854	4	100-52-2020-241	484.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	EMS	MSP-2854	5	100-52-4040-241	220.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	OUTREACH	MSP-2854	6	100-55-5520-240	44.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	OUTREACH	MSP-2854	7	100-55-5510-240	132.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	COMM DEV	MSP-2854	8	100-51-7272-240	132.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	PUBLIC WORKS	MSP-2854	9	100-53-3030-240	220.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	WATER	MSP-2854	10	600-57-0070-923	88.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	SEWER	MSP-2854	11	600-56-0050-852	88.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	STORMWATER	MSP-2854	12	650-53-3040-310	88.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	EMGMT	MSP-2854	13	100-52-5050-292	44.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	FAM FEST	MSP-2854	14	100-51-4170-311	44.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	SERVERS	MSP-2854	15	100-51-4170-311	308.00
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	SERVER BACKUPS	MSP-2854	16	100-51-4170-311	477.50
02/17	02/09/2017	68272	193	COMPUTER MAGIC INC	PC BACKUP & SPAM FILTERING	MSP-2854	17	100-51-4170-311	70.00
Total 68272:									
02/17	02/09/2017	68273	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	20125564	1	100-51-4141-240	190.54
02/17	02/09/2017	68273	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	20156844	1	900-55-0011-241	168.50
Total 68273:									
02/17	02/09/2017	68274	16315	CRAFT, ANTHONY	UNIFORM ALLOW/CRAFT	AC-7882336	1	100-52-1010-346	263.89
Total 68274:									
02/17	02/09/2017	68275	212	CREATIVE SIGNS	SHARED CAR	010317	1	500-52-0020-841	175.00
Total 68275:									
02/17	02/09/2017	68276	1227	CUSTOM CREDENTIALS	MISC SUPPLY	2372	1	100-52-1010-340	12.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68276:									
02/17	02/09/2017	68277	234	DANE CO EMERGENCY MGMT	EMS BANQUET	020917	1	100-52-4040-320	12.75
Total 68277:									
02/17	02/09/2017	68278	247	DANE CO TREASURER	JAN 2017 JAIL & SURCHARGES	154-JAN17	1	100-4411	30.00
Total 68278:									
02/17	02/09/2017	68279	16319	DANE CO TREASURER	EDUC & TRAINING	30100	1	100-52-1010-240	30.00
Total 68279:									
02/17	02/09/2017	68280	249	DANE COUNTY TREASURER	MEAL SIT NUTRITION DONATION MCFARLA	MEALDONA	1	100-2435	1,926.29
02/17	02/09/2017	68280	249	DANE COUNTY TREASURER	MEAL SITE NUTRITION DONATION CAMBRI	MEALDONA	2	100-2435	2,617.00
Total 68280:									
02/17	02/09/2017	68281	16488	DAVIDSON, MARY	PROGRAM FEE	100	1	900-55-0011-350	2,617.00
Total 68281:									
02/17	02/09/2017	68282	1819	DEAN CLINIC	PHYSICAL	552462940	1	100-52-4040-240	100.00
Total 68282:									
02/17	02/09/2017	68283	1875	DEDERICH, VALERIE	ELECTION WORKER	040114	1	100-51-4142-110	26.00
Total 68283:									
02/17	02/09/2017	68284	267	DEMCO INC	NAMETAG	6055391	1	900-55-0011-345	26.00
Total 68284:									
02/17	02/09/2017	68285	274	DEPT OF ADMINISTRATION	POLICE OFFICER EXAMS	505-15558	1	100-51-4141-300	44.28
Total 68285:									
Total 68286:									
Total 68287:									
Total 68288:									
Total 68289:									
Total 68290:									
Total 68291:									
Total 68292:									
Total 68293:									
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Total 68295:									
Total 68296:									
Total 68297:									
Total 68298:									
Total 68299:									
Total 68300:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68285:									
02/17	02/09/2017	68286	2288	DON MILLER	CHARGER REPAIR	98474	1	100-52-1010-350	466.00
Total 68286:									
02/17	02/09/2017	68287	303	DWD-JI	ASTRELLA 1/8-1/14	8188079	1	100-51-4141-110	70.71
Total 68287:									
02/17	02/09/2017	68288	16483	ELECTRIC 1	FIRE ALARM @ LEWIS	62225	1	500-55-0050-857	1,495.00
Total 68288:									
02/17	02/09/2017	68289	338	ENGELHART INC	ATV STARTER	1556717	1	100-52-2020-352	208.94
Total 68289:									
02/17	02/09/2017	68290	341	ENVIRONMENT CONTROL	JANITORIAL	2517-613	1	900-55-0011-210	1,179.00
02/17	02/09/2017	68290	341	ENVIRONMENT CONTROL	JANITORIAL	2811-613	1	900-55-0011-210	1,179.00
Total 68290:									
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	391540-1	1	100-51-4141-310	87.65
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	391540-1	2	100-52-2020-310	22.34
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	391540-1	3	100-52-4040-310	22.33
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	393564-0	1	100-53-3030-310	125.34
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	393564-0	2	100-51-4141-310	10.89
02/17	02/09/2017	68291	1200	EZ OFFICE PRODUCTS	OFFICE SUPPLIES	393564-0	3	100-51-7272-310	31.28
Total 68291:									
02/17	02/09/2017	68292	16487	FENTON, SUSAN	PROGRAM FEE	101	1	900-55-0011-350	100.00
Total 68292:									
02/17	02/09/2017	68293	395	GENERAL COMMUNICATIONS I	VEHICLE MAINT	236162	1	100-52-1010-350	1,025.00
02/17	02/09/2017	68293	395	GENERAL COMMUNICATIONS I	VEHICLE MAINT	236163	1	100-52-1010-350	270.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68293	395	GENERAL COMMUNICATIONS I	VEHICLE MAINT	236164	1	100-52-1010-350	180.00
Total 68293:									
02/17	02/09/2017	68294	16273	HAAG, MALCOLM	HAAG-UNIFORM ALLOW	MH-011417	1	100-52-1010-346	299.15
02/17	02/09/2017	68294	16273	HAAG, MALCOLM	INSERVICE MEAL	MH-012717	1	100-52-1010-330	7.00
Total 68294:									
02/17	02/09/2017	68295	416	HACH COMPANY	WATER SUPPLIES	10279404	1	600-57-0050-641	593.37
Total 68295:									
02/17	02/09/2017	68296	13166	HARE, PATRICK AND JOAN	PROP TAX REFUND	123113	1	100-2364	180.26
Total 68296:									
02/17	02/09/2017	68297	1323	HARKER HEATING & COOLING	RELAY FAN FIX	1259817	1	900-55-0011-240	331.57
Total 68297:									
02/17	02/09/2017	68298	1694	HEARTLAND LITHO	DEC/JAN UTILITY BILLS	63979	1	600-56-0040-840	69.91
02/17	02/09/2017	68298	1694	HEARTLAND LITHO	DEC/JAN UTILITY BILLS	63979	2	600-57-0060-902	69.91
02/17	02/09/2017	68298	1694	HEARTLAND LITHO	DEC/JAN UTILITY BILLS	63979	3	650-53-3040-340	69.91
Total 68298:									
02/17	02/09/2017	68299	16232	HESSLING, JAMES	MEALS	JH-012617	1	100-53-3030-340	12.00
02/17	02/09/2017	68299	16232	HESSLING, JAMES	MEALS	JH-013117	1	100-53-3030-340	6.00
Total 68299:									
02/17	02/09/2017	68300	442	HOMETOWN NEWS LIMITED PA	PLAN COMM	4184-JAN17	1	100-51-1111-321	123.32
02/17	02/09/2017	68300	442	HOMETOWN NEWS LIMITED PA	CONSTRUCT BIDS	4184-JAN17	2	100-51-1111-321	11.19
02/17	02/09/2017	68300	442	HOMETOWN NEWS LIMITED PA	GEN EMP HIRING	4184-JAN17	3	100-51-4141-300	658.00
02/17	02/09/2017	68300	442	HOMETOWN NEWS LIMITED PA	VEH EXHAUST BIDS	4184-JAN17	4	100-51-1111-321	77.92
02/17	02/09/2017	68300	442	HOMETOWN NEWS LIMITED PA	ELECTION NOTICES	4184-JAN17	5	100-51-4142-321	80.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
<b>Total 68300:</b>									
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1132097	1	100-53-3030-351	951.19
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1132097	2	100-52-2020-351	785.09
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1132097	3	100-52-1010-351	785.09
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	VEH LIGHTS	1132954	1	100-53-3030-352	7.40
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	STOP FILTERS	1133502	1	100-53-3030-350	5.19
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	FILTERS	1133503	1	100-53-3030-352	18.84
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	CD VEH OIL FILTER	1133546	1	100-53-3030-352	4.01
02/17	02/09/2017	68301	1904	HUMPHREY SERVICE PARTS I	VEHICLE MAINT	1133808	1	100-52-1010-350	4.01
<b>Total 68301:</b>									
02/17	02/09/2017	68302	452	HYDRITE CHEMICAL	WATER CHEMICALS	01978851	1	600-57-0040-631	2,394.73
02/17	02/09/2017	68302	452	HYDRITE CHEMICAL	WATER CHEMICALS	01980724	1	600-57-0040-631	353.25
<b>Total 68302:</b>									
02/17	02/09/2017	68303	16485	IMPACT ACQUISITIONS LLC	MIT NETWORK ASSESSMENT	764204	1	100-1624	1,750.00
<b>Total 68303:</b>									
02/17	02/09/2017	68304	469	ITRON INC	ITRON SERVICES	437787	1	600-57-0070-923	1,750.00
02/17	02/09/2017	68304	469	ITRON INC	ITRON SERVICES	437787	2	600-56-0050-852	285.50
<b>Total 68304:</b>									
02/17	02/09/2017	68305	1452	JACOBSEN, NATE	JACOBSEN-UNIFORM ALLOW	NJ-011817	1	100-52-1010-346	571.00
02/17	02/09/2017	68305	1452	JACOBSEN, NATE	LUNCH-TRAINING	NJ-011917	1	100-52-1010-330	49.99
<b>Total 68305:</b>									
02/17	02/09/2017	68306	476	JEFFERSON FIRE & SAFETY IN	TURNOUT NAMEPLATE	233771	1	100-52-2020-346	63.00
<b>Total 68306:</b>									
02/17	02/09/2017	68307	16482	JTW ASSOCIATES	EMER FLOAT REPACK	1347	1	100-52-2020-352	63.00
<b>Total 68307:</b>									
									199.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
<b>Total 68307:</b>									
02/17	02/09/2017	68308	492	KAYSER AUTOMOTIVE GROUP	CR TAKEN TWICE	CM954441P	2	100-52-1010-350	122.18
02/17	02/09/2017	68308	492	KAYSER AUTOMOTIVE GROUP	CR-BILL PAID TWICE	CM954441P	3	100-53-3030-352	34.11
<b>Total 68308:</b>									
02/17	02/09/2017	68309	2248	KELLN, JACK	MEALS	JK-012517	1	100-53-3030-340	5.63
02/17	02/09/2017	68309	2248	KELLN, JACK	MEALS	JK-012617	1	100-53-3030-340	5.63
02/17	02/09/2017	68309	2248	KELLN, JACK	MEALS	JK-013117	1	100-53-3030-340	7.00
<b>Total 68309:</b>									
02/17	02/09/2017	68310	16340	KENT, HEATHER	PROGRAM SUPPLIES	HK-011317	1	900-55-0011-350	53.40
02/17	02/09/2017	68310	16340	KENT, HEATHER	SUPPLIES	HK-012817	1	900-55-0011-350	39.57
<b>Total 68310:</b>									
02/17	02/09/2017	68311	505	KLEMENTZ, MICHAEL	INSERVICE TRAINING	MK-012617	1	100-52-1010-330	7.00
<b>Total 68311:</b>									
02/17	02/09/2017	68312	512	KRIS CUSTOM SEWING	TURNOUT REPAIR	24170	1	100-52-2020-346	27.50
<b>Total 68312:</b>									
02/17	02/09/2017	68313	16364	KWIK TRIP EXTENDED NETWO	FUEL	NP49595263	1	100-52-2020-351	435.98
02/17	02/09/2017	68313	16364	KWIK TRIP EXTENDED NETWO	FUEL	NP49595263	2	100-52-4040-351	293.27
<b>Total 68313:</b>									
02/17	02/09/2017	68314	531	LARK UNIFORM OUTFITTERS	UNIFORM ALLOW-SCHROECKENTHALER	237270	1	100-52-1010-346	298.40
02/17	02/09/2017	68314	531	LARK UNIFORM OUTFITTERS	INITIAL ISSUE-ZIETSMA	237499	1	100-52-1010-346	1,721.44
02/17	02/09/2017	68314	531	LARK UNIFORM OUTFITTERS	UNIFORM ALLOW-HORNBECK	237636	1	100-52-1010-346	91.35
02/17	02/09/2017	68314	531	LARK UNIFORM OUTFITTERS	UNIFORM ALLOW-TOWNS	237640	1	100-52-1010-346	140.93
<b>Total 68314:</b>									
									2,252.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68315	1822	LAU, TIMOTHY	TRAINING REIMBURSEMENT	TL-012617	1	100-52-4040-348	545.00
02/17	02/09/2017	68315	1822	LAU, TIMOTHY	TRAINING REIMBURSEMENT	TL-012617	2	100-52-4040-346	52.00
Total 68315: 597.00									
02/17	02/09/2017	68316	765	LEGAL SHIELD	LEGAL COVERAGE	0108629-011	1	100-2156	127.60
Total 68316: 127.60									
02/17	02/09/2017	68317	16341	LIBRARY JOURNAL	MAGAZINE SUBSCRIPTION	020917	1	900-55-0011-395	157.99
Total 68317: 157.99									
02/17	02/09/2017	68318	575	MADISON MET SEWERAGE DIS	4TH QUARTER MMSD	IN13137	1	600-56-0020-820	141,768.83
Total 68318: 141,768.83									
02/17	02/09/2017	68319	582	MADISON TRUCK SALES INC	AIR REGULATOR	292650A	1	100-53-3030-352	97.26
Total 68319: 97.26									
02/17	02/09/2017	68320	606	MCFARLAND FIREFIGHTERS' A	CORANT REIMBURSEMENT	012617	1	100-1624	1,500.00
Total 68320: 1,500.00									
02/17	02/09/2017	68321	16184	MDROFFERS CONSULTING LL	COMP PLAN UPDATE	201701004	1	500-51-7272-820	694.59
Total 68321: 694.59									
02/17	02/09/2017	68322	640	MGE	STREET LIGHT	18-1424-5-16	1	100-53-3030-231	4,583.51
Total 68322: 4,583.51									
02/17	02/09/2017	68323	2058	MICROMARKETING LLC	AUDIO BOOKS	654462	1	900-55-0011-396	44.99
02/17	02/09/2017	68323	2058	MICROMARKETING LLC	AUDIO BOOKS	655107	1	900-55-0011-396	84.98
Total 68323: 129.97									
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	BACK UP ALARM	1084065-00	1	100-53-3030-352	10.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	CD TRUCK PARTS: 25	1084067-00	1	100-53-3030-352	4.07
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	OIL SYSTEM GUAGE	1084130-00	1	100-53-3030-351	61.42
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	OIL SYSTEM GUAGE	1084130-00	2	100-53-3030-351	34.89-
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	HYD OIL HOSE	1084175-00	1	100-53-3030-352	103.67
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	E1 ANTIFREEZE	1084345-00	1	100-52-2020-351	21.94
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	L8 HEAT FAN	1084346-00	1	100-52-2020-352	37.16
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	R84 CABINET	1084386-00	1	100-52-4040-352	43.61
02/17	02/09/2017	68324	1941	MIDWEST TRAILER SALES	DRAIN VLV	1084387-00	1	100-53-3030-352	14.28
Total 68324:									261.31
02/17	02/09/2017	68325	667	MINNESOTA LIFE INS CO	MARCH COVERAGE	002832L-MA	1	100-2157	1,534.87
Total 68325:									1,534.87
02/17	02/09/2017	68326	1976	MURPHY DESMOND SC	TRAFFIC MATTERS	8023323	1	100-51-2161-210	2,420.00
02/17	02/09/2017	68326	1976	MURPHY DESMOND SC	BILL VERIDIAN	8028871-A	1	100-2640	34.30
02/17	02/09/2017	68326	1976	MURPHY DESMOND SC	84 LUMBER AGREEMENT	8030587	1	400-51-0061-210	63.00
02/17	02/09/2017	68326	1976	MURPHY DESMOND SC	BILL VERIDIAN	8030590	1	100-2640	115.50
02/17	02/09/2017	68326	1976	MURPHY DESMOND SC	BILL PRAIRIE PLACE	8030591	1	100-2640	2,180.95
Total 68326:									4,813.75
02/17	02/09/2017	68327	2082	NASSCO INC	PARK SUPPLIES	S2131886	1	100-55-6050-391	19.93
02/17	02/09/2017	68327	2082	NASSCO INC	MC SUPPLIES	S2195249.00	1	100-51-8080-340	118.82
Total 68327:									138.75
02/17	02/09/2017	68328	2102	ONKEN, JASON	UNIFORM ALLOW - GLOVES	063014	1	100-52-1010-346	29.53
Total 68328:									29.53
02/17	02/09/2017	68329	9151	PAGE PRODUCTION	FEB SENIOR NEWS	17-2	1	100-55-5530-211	590.00
Total 68329:									590.00
02/17	02/09/2017	68330	16398	POSPYHALLA, DAVID	MEALS	DP-011717	1	100-53-3030-340	21.00
02/17	02/09/2017	68330	16398	POSPYHALLA, DAVID	WWOA CONF	DP-020717	1	100-53-3030-330	119.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68330:									
02/17	02/09/2017	68331	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	286473	1	100-51-8080-340	38.00
02/17	02/09/2017	68331	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	286474	1	100-51-8081-340	45.00
Total 68331:									
02/17	02/09/2017	68332	1833	PULSE CHECK PLUS LLC	CPR COURSE - MATERIALS	4051	1	100-52-4040-291	15.00
02/17	02/09/2017	68332	1833	PULSE CHECK PLUS LLC	CPR COURSE - MATERIALS	4063	1	100-52-4040-291	7.50
02/17	02/09/2017	68332	1833	PULSE CHECK PLUS LLC	FF CPR	4071	1	100-52-2020-330	142.50
02/17	02/09/2017	68332	1833	PULSE CHECK PLUS LLC	CPR COURSE - MATERIALS	4078	1	100-52-4040-348	75.00
Total 68332:									
02/17	02/09/2017	68333	792	RED	UNIFORM REPAIR	OOW59533	1	100-52-2020-346	67.00
Total 68333:									
02/17	02/09/2017	68334	797	REINDERS INC	MC SIDEWALK ICE MELT	2253341-00	1	100-51-8081-340	207.81
02/17	02/09/2017	68334	797	REINDERS INC	LIBRARY SIDEWALK ICE MELT	2253341-00	2	900-55-0011-240	207.80
Total 68334:									
02/17	02/09/2017	68335	800	RELIANT FIRE APPARATUS INC	E1 RADIATOR CAP	11716735	1	100-52-2020-352	37.21
Total 68335:									
02/17	02/09/2017	68336	16	RICOCHET MANUFACTURING C	GEAR NAMEPLATES	7539	1	100-52-4040-346	206.45
Total 68336:									
02/17	02/09/2017	68337	9137	RICOH USA INC	EQUIP RENTAL & MAINT	22374884	1	100-52-1010-240	210.12
02/17	02/09/2017	68337	9137	RICOH USA INC	EQUIP RENTAL	5046749859	1	100-52-1010-240	102.34
Total 68337:									
02/17	02/09/2017	68338	2213	RIVISTAS LLC	MAGAZINE SUBSCRIPTIONS	4792	1	900-55-0011-395	4,058.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68338:									
02/17	02/09/2017	68339	2267	SINGLETARY, ANDREA	TRAVEL/EDUCATION	AS-012817	1	100-52-4040-348	332.92
Total 68339:									
02/17	02/09/2017	68340	879	SOUTH CENTRAL LIBRARY SY	TECH & ILS FEES	16-925	1	900-55-0011-295	42,058.34
02/17	02/09/2017	68340	879	SOUTH CENTRAL LIBRARY SY	PUPPETS	16-969	1	900-55-0011-350	28.75
Total 68340:									
02/17	02/09/2017	68341	886	SPRINT	LONG DISTANCE	5001517200	1	900-55-0011-225	15.86
Total 68341:									
02/17	02/09/2017	68342	16361	STAR SUPPLY	CONTAINERS	4039	1	100-55-5530-349	44.60
Total 68342:									
02/17	02/09/2017	68343	1738	STATE OF WI TREASURER	JAN 17 MONTHLY COURT FEES	154-JAN17	1	100-4411	3,467.31
Total 68343:									
02/17	02/09/2017	68344	922	SWWBIA	REGISTRATION FEE - MARTY PILGER	020917	1	100-52-7230-330	614.00
Total 68344:									
02/17	02/09/2017	68345	1462	TASC	FSA ADMIN FEE	IN962636	1	100-51-4195-528	169.75
Total 68345:									
02/17	02/09/2017	68346	957	TOM'S AUTO CENTER INC	TOOL CAT TIRES	0029148	1	100-53-3030-352	580.84
02/17	02/09/2017	68346	957	TOM'S AUTO CENTER INC	FIRE VEHICLE MAINT	0029170	1	100-52-2020-352	193.44
Total 68346:									
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	BILL VERIDIAN	17398	1	100-2640	812.50
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	HOLSCHER RD	17399	1	600-1800	24,724.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	BILL PRAIRIE PLACE	17400	1	100-2640	1,832.25
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	ENGINEERING-GRANDVIEW MARSH	17401	1	500-55-0050-858	1,114.25
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	GIS-BROADHEAD ST	17402	1	500-53-0030-850	2,362.50
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	GIS-MCDANIEL/SIGGELKOW	17403	1	500-53-0030-845	265.00
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	BILL URSO	17404	1	100-2640	127.50
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	CTH MN	17405	1	500-53-0030-850	5,685.00
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	WELLHEAD PROTECTION PLAN	17406	1	600-57-0070-923	111.50
02/17	02/09/2017	68347	958	TOWN & COUNTRY ENGINEER	BILL URSO	17407	1	100-2640	491.25
Total 68347: 37,526.05									
02/17	02/09/2017	68348	973	TRUCK COUNTRY	E1 EGR	R201072817:	1	100-52-2020-352	600.82
Total 68348: 600.82									
02/17	02/09/2017	68349	1704	UNIQUE MANAGEMENT SERVI	COLLECTION SERVICES	438234	1	900-55-0011-215	17.90
Total 68349: 17.90									
02/17	02/09/2017	68350	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	011417	1	100-52-1010-295	224.00
Total 68350: 224.00									
02/17	02/09/2017	68351	992	US CELLULAR	PD PHONE	0174965356	1	100-52-1010-225	350.10
02/17	02/09/2017	68351	992	US CELLULAR	FD PHONE	0174965356	2	100-52-2020-225	38.93
02/17	02/09/2017	68351	992	US CELLULAR	EMS PHONE	0174965356	3	100-52-4040-225	38.92
02/17	02/09/2017	68351	992	US CELLULAR	ADMIN PHONE	0174965356	4	100-51-4141-225	79.87
02/17	02/09/2017	68351	992	US CELLULAR	OUTREACH PHONE	0174965356	5	100-55-5510-225	25.45
02/17	02/09/2017	68351	992	US CELLULAR	PW PHONE	0174965356	6	100-53-3030-225	33.89
02/17	02/09/2017	68351	992	US CELLULAR	WATER PHONE	0174965356	7	600-57-0070-921	33.88
02/17	02/09/2017	68351	992	US CELLULAR	SEWER PHONE	0174965356	8	600-56-0050-851	33.88
02/17	02/09/2017	68351	992	US CELLULAR	INSPECTIONS PHONE	0174965356	9	100-52-7230-225	2.65
02/17	02/09/2017	68351	992	US CELLULAR	EMERG MGT PHONE	0174965356	10	100-52-5050-349	47.50
Total 68351: 685.07									
02/17	02/09/2017	68352	2105	UWMF-DEPART OF MEDICINE	MEDICAL SERVICES	010517	1	100-52-4040-353	1,875.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 68352:									
02/17	02/09/2017	68353	2298	VIKING ELECTRIC SUPPLY	MC LIGHTS	1009480	1	100-51-8081-350	1,875.00
02/17	02/09/2017	68353	2298	VIKING ELECTRIC SUPPLY	PARK LIGHTS	2128795	1	100-55-6050-342	47.52
02/17	02/09/2017	68353	2298	VIKING ELECTRIC SUPPLY	BALLASTS	2149177	1	100-51-8081-222	58.38
Total 68353:									
02/17	02/09/2017	68354	1709	VON BRIESEN & ROPER S.C.	PROFESSIONAL SERVICES	227645	1	100-51-2161-211	819.20
Total 68354:									
02/17	02/09/2017	68355	16267	WARREN, BRAD	MEALS-SNOW PLOWING	BW-013117	1	100-53-3030-340	925.10
Total 68355:									
02/17	02/09/2017	68356	16236	WEBER, MARK	MEALS	MW-012617	1	100-53-3030-340	598.00
02/17	02/09/2017	68356	16236	WEBER, MARK	MEALS	MW-013117	1	100-53-3030-340	27.94
Total 68356:									
02/17	02/09/2017	68357	1045	WHITE BEAR RESCUE TRAININ	ICE RESCUE TRAINING	W12711	1	100-52-2020-330	21.00
Total 68357:									
02/17	02/09/2017	68358	1064	WI DEPT JUSTICE - TIME	GENERAL	L1373T-1231	1	100-51-4141-310	90.00
Total 68358:									
Grand Totals:									7.00
Grand Totals:									1,043,019.29

Summary by General Ledger Account Number

## VILLAGE BOARD

Monday, January 23, 2017

7:00 P.M.

McFarland Municipal Center  
Community Room

### AGENDA

**1. CALL TO ORDER**

**2. ATTENDANCE ROLL CALL**

**3. PROCLAMATION**

- a. Designating January 16-20, 2017 as adult school crossing guard recognition week in McFarland.**

President Czebotar recognized adult school crossing guard recognition week and the services adult school crossing guards provide to the community.

**4. PUBLIC APPEARANCES**

Michael Shumway, 5201 Linden Parkway, appeared to request the Village consider amending the alternate side-parking ordinance to include one of the following:

1. Change the end date of alternate side parking to March 1<sup>st</sup>
2. Consider only activating alternate side parking provisions when emergency weather conditions require it.

**5. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS**

**a. Public Announcement**

- (1) Public Works yard/brush site closed until Spring
- (2) Absentee Voting for Spring Primary begins January 30<sup>th</sup> (*Photo ID required*)
- (3) Property Tax Bills – First installment due January 31st

**b. Public Communications**

- (1) 2016 Bridge Inspection Report

**6. CONSENT AGENDA**

- a. Motion to approve pre-paid check #68054-68101 in the amount of \$6,806,116.15 and current checks #68102-68211 in the amount of \$472,528.67.**
- b. Motion to approve the minutes of the January 9, 2017 Village Board meeting.**
- c. Motion to approve recommendation from Police Chief Sherven that the alcohol beverage operator's license for Musthfa Munishi (Kwik Trip) be approved.**  
*President Czebotar noted Check 68068 was not included in the packet or check run total, the pre-paid check amount in item a. is amended to \$6,810,970.75.*

Motion by President Czebotar, second by Trustee Lytle, to approve the consent agenda with the amendment to item a. Motion carries 7-0 by acclamation.

## 7. BUSINESS

### a. PUBLIC SAFETY COMMITTEE

1) **Discussion and possible action on ordinance 2017-01: an ordinance to amend the alternate side winter parking ordinance.**

Motion by Trustee Adrian, second by Trustee Mooney, to amend section 35-158(a) of the Village of McFarland Municipal Code to read as follows:

*Between the hours of 1:00 a.m. and 7:00 a.m., all vehicles must park on the even numbered side of the street on even-numbered calendar days and on the odd-numbered side of the street on odd-numbered days from December 1 to March 31 of each year. It shall be unlawful to park any vehicle on any cul-de-sac bulb street in the Village from December 1 to March 31 each year during the hours between 1:00 a.m. and 7:00 a.m. Any vehicle or object parked in violation hereof may be removed from said street by the Village police at the cost of the owner thereof and, in addition thereto, shall be liable for and subject to the penalties provided below. This Subsection shall not apply to streets where parking is limited to one side of the street.*

Motion carries 7-0 by acclamation.

2) **Discussion and possible action on requesting submittals of a Statement of Qualifications for the Facility Security System Planning Project.**

Motion by Trustee Adrian, second by Trustee Mooney, to approve requesting submittals of a Statement of Qualifications for the Facility Security System Planning Project. Motion carries 6-1 with Utter voting nay.

### b. PUBLIC UTILITIES COMMITTEE

1) **Discussion and possible acceptance of the Well Head Protection plan prepared by the Wisconsin Rural Water Association.**

Motion by Trustee Lytle, second by Trustee Brassington, to accept the Well Head Protection plan prepared by the Wisconsin Rural Water Association. Motion carries 7-0 by acclamation.

Public Works Director Coville reported neighboring municipalities must abide by the Well Head Protection plan. As long as the details of the plan are legitimate, the plan will be upheld in court.

c. **Discussion and possible action on approving a 60-day extension for the final Prairie Place subdivision plat.**

Motion by President Czebotar, second by Trustee Utter, to approve a 60-day extension for the final Prairie Place subdivision plat. Motion carries by acclamation 7-0.

**d. Discussion and possible action regarding the acceptance of a proposal to develop a Village Facilities Master Plan.**

The Board reviewed the proposal submitted from Strang Inc. for planning services associated with a Village Facilities Master Plan. Village Administrator Schuenke reported this is the same firm that designed the Municipal Center facility.

Motion by President Czebotar, second by Trustee Adrian, to accept the proposal to develop a Village Facilities Master Plan. Motion carries 7-0 by acclamation.

**e. Discussion and possible action to award the sale of the replacement apparatus vehicle within the Fire/EMS Department.**

Motion by President Czebotar, second by Trustee Adrian, to award the purchase of replacement apparatus vehicle within the Fire/EMS Department at an approximate cost of \$680,000 including the truck and additional equipment from Pierce Manufacturing. Motion carries 6-1 with Utter voting nay.

**f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.**

Trustee Utter referred to the Public Safety Committee reviewing of the alternate side parking ordinance for the changes suggested in public comment including:

1. Change the end date of alternate side parking to March 1<sup>st</sup>
2. Consider only activating alternate side parking provisions when emergency weather conditions require it.

**8. CLOSED SESSION. Motion to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

Motion by President Czebotar, second by Trustee Mooney, to convene in closed session in accordance with Wis. Stats. §19.85 (1) (e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically to consider an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3. Motion carries 6-1 on a roll call vote: Adrian-aye, Brassington-aye, Czebotar-aye, Kolk-aye, Lytle-aye, Mooney-aye and Utter-Nay.

*Trustee Utter stated for the record he opposed going into closed session for the negotiation of the sale of a public property between two public entities.*

**9. OPEN SESSION. Motion to adjourn the Closed Session and reconvene in Open Session to discuss and take action on items of business discussed in Closed Session.**

Motion by President Czebotar, second by Trustee Kolk, to enter back into open session at 9:04 p.m. Motion carries 7-0 by acclamation.

**a. Discussion and possible action on an offer to purchase from the McFarland School District for the property known as 6009 Johnson Street, being tax parcel number 0610-034-0195-3.**

Motion by President Czebotar, second by Trustee Lytle, to approve a Memorandum of Understanding (MOU) with the School District of McFarland which includes the Village acceptance of the Offer to Purchase in the amount of \$335,000 for the property known as 6009 Johnson Street, tax parcel number 0610-034-0195-3, plus a separate \$165,000 contribution to the Village for the ongoing operational support of the McFarland Youth Center, a community based organization, for a total cost of \$500,000. Motion carries 6-1 with Utter voting nay.

**10. ADJOURNMENT**

Motion by Trustee Utter, second by Trustee Kolk, to adjourn at 9:10. Motion carries 7-0 by acclamation.

DRAFT



# Village of McFarland

## STREET USE PERMIT APPLICATION

Fee: None

Name of Applicant or Organization: <u>McFARLAND BIKE RODEO</u>	
Address: <u>5915 MILWAUKEE ST MCFARLAND</u>	
Name of Person in Charge: <u>JASON OWKEN</u>	
Address: <u>5915 MILWAUKEE</u>	Phone: <u>608-838-3151</u>
Date of Function: <u>5/20/17</u>	Time: <u>8a-11a</u>
Description of the portion of street to be used: <u>MILWAUKEE BETWEEN LONG/ANTHONY</u>	
Number of people expected: <u>150</u>	Purpose of function: <u>BIKE SAFETY</u>
When will the area be cleaned following the function: <u>RIGHT AFTER FUNCTION</u>	

JASON OWKEN hereby agrees to hold harmless the Village of  
(Applicant Name)

McFarland for any and all claims connected with or arising out of the usage of the street specified under this Street Use Permit.

[Signature] 2/1/17  
 Applicant Signature Date

[Signature] 02-02-17  
 Approved by Police Chief

[Signature] 2/1/17  
 Approved by Fire Chief

[Signature] 2/2/17  
 Approved by D.P.W.

Village of McFarland

**BUSINESS**

February 13, 2017

# RESOLUTION # 03-2017

## RESOLUTION TO ALLOCATE UNASSIGNED FUND BALANCE TO EMPLOYEE RETIREMENT SPECIAL REVENUE FUND

*WHEREAS*, employees of the Village of McFarland are eligible to receive a payment of benefits upon retirement from employment with the Village, including banked and unused sick-leave, vacation, and comp hours;

*WHEREAS*, these payouts are considered to be expenditures in the year of retirement payout and not in the year of budgeted allocation;

*WHEREAS*, it is a budget goal of the Village Board to annually fund an appropriate amount in order to create a fund to cover expected retirement liabilities;

*WHEREAS*, the Village Board adopted Resolution #02-2016a establishing a Employee Retirement Special Revenue Fund and committed funds for employee retirement payout purposes; and

*WHEREAS*, the 2016 Budget was adopted with a set allocation at \$20,000 and this amount was increased to \$50,000 in the 2017 Budget to improve the fund balance to pay for anticipated future retirements.

*NOW, THEREFORE, BE IT RESOLVED*, that the Village Board of the Village of McFarland does hereby assign \$30,000 in undesignated fund balance from surplus proceeds as of December 31, 2016.

*BE IT RESOLVED*, that the total 2016 contribution from the General Fund to the Employee Retirement Special Revenue Fund is increased to \$50,000 consistent with the 2017 adopted budget.

The above and foregoing Resolution was duly adopted at a regular meeting of the Village Board on the 13<sup>th</sup> day of February, 2017.

VILLAGE OF MCFARLAND

\_\_\_\_\_  
Brad Czebotar, Village President

ATTEST:

\_\_\_\_\_  
Cassandra Suettinger, Village Clerk

### RESOLUTION 03-2017

MOTION	SECOND
--------	--------

ACTION	DATE
--------	------

Adopted  
Referred  
Tabled  
Withdrawn  
Defeated  
Published

### INDIVIDUAL VOTING RECORD

Adrian	Lytle
Brassington	Utter
Czebotar	Mooney

Kolk

### VOTING RESULTS

Motion Carried:  
Motion Defeated:



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## Memorandum

To: Village Trustees  
From: Kelsy Boyd, Finance Director  
Date: February 10, 2017  
Re: 2016 Budget Amendment for Retiree Sick Leave Payouts  
CC: Matthew G. Schuenke, Village Administrator/Treasurer

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### Executive Summary

The Finance Committee met on February 1, 2017 and reviewed 2016 preliminary results for the General Fund. Preliminary results indicate the General Fund is under budget by over \$300,000. The Finance Committee also reviewed a calculation prepared by the Finance Director forecasting potential Retiree Sick Leave Payouts over the next 10 years. This calculation was based on sick leave balances as of 12/31/16 plus additional hours for future years, current hourly rates, and assumed retirement ages of 55 for protective service employees and 65 for general employees. The calculation also assumed the Village Board adopted 2017 contribution of \$50,000 would continue to be allocated from the General Fund each year going forward each year as is necessary to meet these obligations.

### Recommendation

Given the uncertainty in timing of employee retirements from the Village, the Finance Committee voted unanimously to recommend to the Village Board that surplus proceeds of \$30,000 from year end 2016 be assigned to the special revenue fund. Combined with the \$20,000 that was approved within the 2016 Budget, the total contribution to the fund would increase to \$50,000 and is consistent with the adopted budget for 2017. Resolution #03-2017 is included in your packet for consideration and is recommended for approval by the Finance Committee and Village Staff.

Preliminary 2016 Budget to Actual

	2016 Budget	2016 Actual	Variance	Comments
Revenue				
Taxes	3,654,995	3,646,190	(8,805)	In Lieu of Taxes from Utility (Audit Entry)
Intergovernmental Aid	992,222	911,241	(80,981)	DOT Aids under by \$39k, Fire Protection-Towns under by \$31k
Licenses & Permits	100,800	264,275	163,475	Large number of permits issued
Fines	76,000	76,243	243	
Public Chgs for Services	273,600	288,889	15,289	EMS Revenue=\$21k over budget
Misc Revenue	150,489	157,699	7,210	Interest earnings higher than budget
Other Financing Sources	5,000	16,409	11,409	Donations to K9 unit
Total Fund Revenue	5,253,106	5,360,946	107,840	
Expenses				
Village Board	43,991	35,095	(8,896)	Board publications and Outlook costs
Legal	133,968	135,610	1,642	Attorney costs associated with labor relations
Administration	571,619	581,751	10,132	Employee Hiring (Administrator and PD)
Facilities	135,080	120,816	(14,264)	MC building costs under budget
Police	1,775,315	1,756,061	(19,254)	Personnel costs
Fire/EMS	1,213,655	1,068,948	(144,707)	EMS personnel costs
Emergency Mgmt	9,336	4,800	(4,536)	Services & supplies under budget
Outreach	192,319	187,342	(4,977)	Personnel costs
Community Development	180,440	185,171	4,731	Inspection salaries (didn't budget for PT inspector)
Public Works	743,222	692,544	(50,678)	Street and vehicle maintenance under budget
Parks	254,161	243,018	(11,143)	Forestry budget
Total Fund Expenses	5,253,106	5,011,156	(241,950)	
Total Revenue in Excess of Expenditures	\$ 0	\$ 349,790	\$ 349,790	

Potential Sick Leave Payout at Retirement as of 12/31/16

Num	12/31/2016 Balance	Add Future Hrs	Calculated Payout Hrs *	Hourly Rate	Calc Payout * Amount	Blrth Year	Age In 2017	Retire at 55/65	Retirement Prob.
4017	548.75		548.75	\$ 18.49	\$ 10,146	1950	67	2015	100%
4006	816.50	60.00	876.50	\$ 16.94	14,848	1953	64	2018	100%
4004	628.75	80.00	708.75	\$ 24.87	17,627	1953	64	2018	100%
5000	1,211.25	160.00	1,371.25	\$ 38.90	53,342	1954	63	2019	100%
190	1,041.00	160.00	1,201.00	\$ 24.27	29,148	1954	63	2019	100%
332	1,293.00	240.00	1,440.00	\$ 44.73	64,411	1955	62	2020	100%
5002	805.50	320.00	1,125.50	\$ 29.69	33,416	1956	61	2021	100%
466	265.00	560.00	825.00	\$ 26.16	21,582	1959	58	2024	100%
334	192.00	720.00	912.00	\$ 37.15	33,881	1961	56	2026	100%
400	905.00	800.00	1,440.00	\$ 23.46	33,782	1962	55	2027	100%
49	555.25	160.00	715.25	\$ 37.15	26,572	1964	53	2019	PS 100%
301	671.25	960.00	1,440.00	\$ 20.75	29,880	1964	53	2029	100%
362	308.50	960.00	1,268.50	\$ 22.26	28,237	1964	53	2029	100%
111	962.50	240.00	1,202.50	\$ 35.43	42,605	1965	52	2020	PS 100%
380	369.50	1,040.00	1,409.50	\$ 25.25	35,590	1965	52	2030	100%
46	314.00	320.00	634.00	\$ 30.34	19,236	1966	51	2021	PS 100%
371	217.00	1,120.00	1,337.00	\$ 23.46	31,366	1966	51	2031	100%
90	881.50	480.00	1,361.50	\$ 32.45	44,181	1968	49	2023	PS 100%
48	503.00	560.00	1,063.00	\$ 40.88	43,455	1969	48	2024	PS 100%
493	223.00	640.00	863.00	\$ 20.24	17,467	1970	47	2025	PS 100%
360	719.00	1,440.00	1,440.00	\$ 23.16	33,350	1970	47	2035	100%
365	780.00	1,680.00	1,440.00	\$ 23.16	33,350	1973	44	2038	100%

\* Max # of hours = 1,440

\$ 697,472

Fund Balance as of 12/31/15 (Audited)		Payout	
		By Year	
		2015	10,146
100-3420 Restricted: Retiree Sick Leave	5,426	2018	32,475
100-3491 Assigned: Retiree Sick Leave	100,000	2019	109,061
Beginning Fund Balance	105,426	2020	107,016
		2021	52,652
Budgeted 2016 Transfer to new Fund	20,000	2022	-
Available Fund Balance for 2016	125,426	2023	44,181
2016 Expenses (One Library Retirement)	(9,393)	2024	65,037
Preliminary Ending Balance at 12/31/16	<u>\$ 116,033</u>	2025	17,467
		2026	33,881
		2027	33,782
			<u>\$ 505,698</u>

	Annual Contr.	Retirements	Fund Balance
			\$ 116,033
2017	50,000	(10,146)	155,887
2018	50,000	(32,475)	173,412
2019	50,000	(109,061)	114,351
2020	50,000	(107,016)	57,335
2021	50,000	(52,652)	54,683
2022	50,000	-	104,683
2023	50,000	(44,181)	110,503
2024	50,000	(65,037)	95,465
2025	50,000	(17,467)	127,998
2026	50,000	(33,881)	144,117
2027	50,000	(33,782)	160,335

**INSURANCE ADMINISTRATION (continued)**  
**GENERAL FUND - FUND 100**

EXPENDITURES

<i>OTHER EXPENSES</i>		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
51-4195							
510	Workers Comp Insurance	58,118	37,949	0	37,949	61,509	62.08%
520	Securities Insurance	150	150	0	150	150	0.00%
524	Employee Assistance Program	0	2,300	0	2,300	2,300	0.00%
525	Retiree HRA Contributions	93,051	20,000	9,393	20,000	50,000	150.00%
528	Administration Fee	1,365	1,200	903	1,200	1,200	0.00%
530	Uninsured Losses	818	1,000	0	1,000	1,000	0.00%
<b>Total OTHER Expenses</b>		<b>153,502</b>	<b>62,599</b>	<b>10,296</b>	<b>62,599</b>	<b>116,159</b>	<b>85.56%</b>

Notes:

- 510** Workers compensation costs for all General Fund employees based upon projected payroll costs and experience modification set by the State. The experience modification varies based upon claims experience during the three previous years. Increase in 2017 attributed to deceased on-duty Police Officer in 2015 and other activities.
- 525** Deposit in a segregated reserve fund designated for payment of future health insurance obligations to retired employees. Increase is recommended to close the fully funded gap between the funds that will be needed in coming years and what is available due to upcoming retirements.

<b>Total INSURANCE ADMIN Exp.</b>	<b>188,229</b>	<b>96,149</b>	<b>17,173</b>	<b>96,149</b>	<b>147,026</b>	<b>52.91%</b>
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**RESOLUTION 2017-02**

**RESOLUTION ADDING A NEW WARD DUE TO ERROR IN ORDINANCE 2016-10**

**WHEREAS**, ordinarily, municipal wards are only adjusted following the completion of a decennial census pursuant to Wis. Stats. §5.15; and

**WHEREAS**, one of the exceptions to the decennial ward change statute is when new territory becomes part of a municipality after April 1 following completion of the federal decennial census, pursuant to Wis. Stats. §5.15(2)(f)4; and

**WHEREAS**, on November 28, 2016, the Village Board adopted Ordinance Number 2016-10 accepting the terms of the detachment of the following property from the City of Madison to the Village of McFarland:

Lot 1, Myron Dean's Addition, as recorded in Volume 24 of plats, on page 4, as document number 1004880, Dane County Registry, and the North 1/2 of the Vacated Colonial Street and Part of Lot 2, Certified Survey Map Number 1398 as recorded in Volume 6 of Certified Survey Maps, on pages 63-64, as document number 1391367, Dane County Registry, also located in the Southwest Quarter of the Southwest Quarter of Section 35, Township 7 North, Range 10 East, City of Madison, Dane County, Wisconsin, more fully described as follows:

Beginning at the Northwesterly corner of said Lot 1, Myron's Dean's Addition, thence along the Northerly line of said Lot 1, North 88 degrees 15 minutes 48 seconds East, 249.91 feet to the Easterly line of said Lot 2; Certified Survey Map Number 1398, thence along said Easterly line South 01 degree 21 minutes 47 seconds East, 100.13 feet; thence South 88 degrees 19 minutes 24 seconds West, 100.13 feet to the Southeasterly corner of said Lot 1, Myron's Dean's Addition, thence South 01 degree 17 minutes 51 seconds East, 30.00 feet; thence South 88 degrees 19 minutes 24 seconds West, 149.94 feet to the Easterly right-of-way line of Marsh Road; thence North 01 degree 16 minutes 18 seconds West along said Easterly right-of-way line, 129.87 feet to the point of beginning. This description contains approximately 29,497 square feet or 0.6772 acres.

(the "Property"); and

**WHEREAS**, the said Ordinance was recorded at the Dane County Register of Deeds on December 5, 2016, as Document Number 5289291; and

**WHEREAS**, Ordinance Number 2016-10 assigned the Property to Village of McFarland Ward 7, Senate District 2, and County Supervisory District 34; and

**WHEREAS**, the above designation places the Property in incorrect electoral districts, thus preventing the electors from voting in their designated districts,

**WHEREAS**, it is in the public interest for the Village of McFarland to act as expeditiously as possible to correct the erroneous legislative action;

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of the Village of McFarland, Dane County, Wisconsin that the Property be assigned to Ward 11, Congressional District 2, State Senate District 16, Assembly District 47, Dane County Supervisory District 16 and McFarland School District.

**BE IT FURTHER RESOLVED**, that upon passage, a copy of this Resolution shall be filed with the Village Clerk, who shall transmit this Resolution to the County Clerk and the Legislative Reference Bureau within 5 days of its adoption.

The above and foregoing Resolution was duly adopted by the Village Board at a regular meeting held on \_\_\_\_\_, 2017.

**VILLAGE OF McFARLAND, WISCONSIN**

By: \_\_\_\_\_  
Brad Czebotar, President

By: \_\_\_\_\_  
Cassandra Suettinger, Clerk

**RESOLUTION 2017-02**

MOTION                      SECONDED

ACTION                      DATE

- Adopted
- Referred
- Tabled
- Withdrawn
- Defeated
- Published

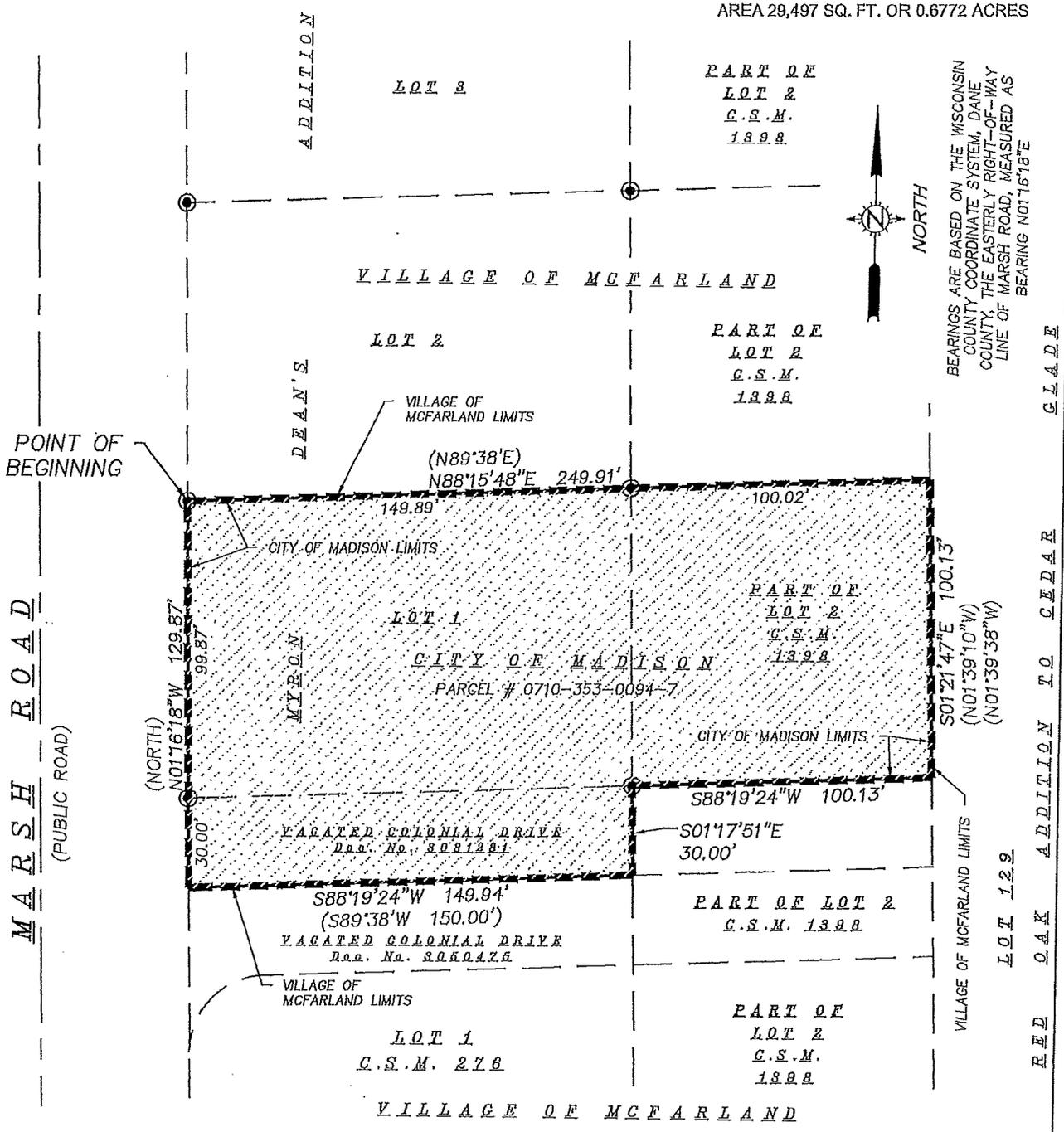
**INDIVIDUAL VOTING RECORD**

Adrian	Lytle
Brassington	Utter
Czebotar	Mooney
Kolk	

**VOTING RESULTS**

Motion  
Carried:  
Motion  
Defeated:

ENACTMENT No. \_\_\_\_\_  
 FILE ID No. \_\_\_\_\_  
 DATE ADOPTED \_\_\_\_\_  
 DATE PUBLISHED \_\_\_\_\_  
 WARD ANNEXED TO \_\_\_\_\_  
 AREA 29,497 SQ. FT. OR 0.6772 ACRES



BEARINGS ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY; THE EASTERLY RIGHT-OF-WAY LINE OF MARSH ROAD, MEASURED AS BEARING N01°16'18"E

CLADE  
 CEDAR  
 ADDITION TO  
 OAK  
 RED



NOTE: PLEASE BE ADVISED THAT THE DOCUMENT GRANTOR(S) HEREBY DIRECT VIEWERS TO IGNORE THE PRINTED TEXT MATERIAL ON THIS MAP. ONLY THE SPATIAL RELATIONSHIPS OF THE ILLUSTRATIONS ON THE MAP ARE BEING PRESENTED FOR YOUR INFORMATION.

Signed by grantor(s) or grantor(s) agent: Maribeth Witzel-Behl Date: January 3, 2017

Name of grantor(s) or grantor(s) agent printed: Maribeth Witzel-Behl

**SURVEY**  
 Norman Johnson  
 5325 Marsh Road  
 McFarland WI 53558

Snyder & Associates, Inc.  
 5010 Veges Road  
 Madison, WI 53718  
 (608) 838-0444  
 www.snyder-assocates.com

LOT 1, MYRON DEAN'S ADD., AS RECORDED IN VOL. 24 OF PLATS, ON PG. 4, AS DOC. NO. 1004880, DANE COUNTY REGISTRY, THE NORTH 1/2 OF THE VACATED COLONIAL STREET AND PART OF LOT 2, CERTIFIED SURVEY MAP NUMBER 1398 AS RECORDED IN VOL. 6 OF CERTIFIED SURVEY MAPS, ON PGS. 63-64, AS DOC. NO. 1391367, DANE COUNTY REGISTRY, ALSO LOCATED IN THE SW 1/4 OF THE SW 1/4 OF SECTION 35, T7N, R10E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

REVISIONS:

SHEET  
 1 OF 1



**Memorandum**

To: Village Board of Trustees  
 From: Matthew G. Schuenke, Village Administrator/Treasurer *[Signature]*  
 Date: February 3, 2017  
 Re: **2017 Goals and Objectives of the Community Development Authority (CDA)**

**Executive Summary**

The CDA has been preparing its goals and objectives within a Policy Statement to eventually present to the Village Board for discussion. The below Policy Statement was approved by the CDA at their last meeting on February 1<sup>st</sup> and they are requesting a joint meeting with the Village Board to discuss what they have established. This memorandum is provided to present relevant references to Village Ordinance establishing the role of the CDA and provide the goals/objectives as they have been currently drafted.

**Purpose – Section 2-247(a), Village Code of Ordinances**

*The Village Board has determined there exists within the Village a need for blight elimination, urban renewal and community development programs and housing projects. The Community Development Authority of the Village is created for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects and housing projects.*

**Powers and Duties – Section 2-248**

*The Community Development Authority shall have all the powers set forth under Wis. Stats. 66.1335(4) to undertake, as approved by the Village Board, blight elimination, urban renewal, and community development programs and projects and housing projects.*

**Policy Statement**

The main section will list the goal and the subsection will list the objective to achieve that goal.

Goals Objectives	Short	Term Med	Long	Goals Objectives	Short	Term Med	Long
<b>1. Communication</b>				<b>3. Growth Opportunities</b>			
a. Monthly Updates	X	X	X	a. New District		X	
b. Newsletter	X	X	X	b. Annexation		X	X
c. Training		X		c. Chamber Partner	X	X	X
d. Branding			X	d. Acquire Property	X	X	X
<b>2. Public Improvements</b>				<b>4. Economic Development</b>			
a. CTH MN (Main)	X	X		a. Chase Lumber Relocate		X	
b. Yahara Trail	X			b. Financial Assistance	X		
c. Wayfinding Signs			X	c. New Develop, Value	X	X	X
d. Siggelkow Road			X	d. Grant/Incentive Program(s)	X		

**Recommendation**

This documentation is presented for reference to the Village Board and at its meeting on February 13<sup>th</sup>, consideration should be given to scheduling a joint meeting with the CDA to officially discuss what they have adopted.

5915 Milwaukee St • P.O. Box 110 • McFarland, WI 53558-0110 • FAX: (608) 838-3619

Administration 838-3153    Community Development 838-3154    EMS 838-3152    Fire 838-3278    Outreach 838-7117    Police 838-3151

## DEPARTMENT REPORTS February 13, 2017

- Cable, Website, Technology
- Community Development
- Fire/EMS Department
- Library
- Municipal Court
- Police Department
- Public Utilities/Public Works Department
- Senior Outreach Services Department

## **Community Development Highlights**

### **January 2017**

- Twenty seventeen thus far is proving to be as busy as 2016, with twenty-five permits issued in January. Veridian Homes accounted for four of those permits for single-family homes with construction starting in Phase II Juniper Ridge Subdivision and six were for new duplexes in the Preston Place development. Revenues for the month totaled just over \$79,000.
- Staff continues its review of Prairie Place Subdivision. We are now on our 4<sup>th</sup> draft of the development agreement. We expect the final plat to come before Plan Commission and Village Board in February.
- The architects working with the school district on their facility projects has begun contacting our department. I expect to have plans to review by late February or early March.
- Kiwk Trip is still talking with two landowners in McFarland about the possibility of a bio-diesel blending facility.
- We have been in contact with the developers of the former Beach House site. They are contemplating a redesign of their project and appearing before Plan Commission in March or April.
- The Plan Commission did not meet in January and have a heavy schedule in February; hence, we are falling behind in our schedule to complete the update to our Comprehensive Plan. We do hope to have it ready for public review in early summer.
- Surety Agreements for the first two phases have been reduced per our development agreement with Veridian Homes.
- Staff has met with two McFarland residents regarding the proposed tourist rooming house ordinance. Based on their comments, some adjustments have been made to the draft ordinance; which, will be reviewed by Plan Commission and Public Safety Commission prior to reaching the Village Board for final action.

- Attended the Chamber of Commerce member spotlight meeting at McFarland State Bank. Had a chance to meet many new faces now at the bank.
- Continue to work with Spanrie LLC on the renovation of the former antique store on Main Street. They at some point will be asking for TIF monies from the Village.
- We are working on an employer sharing agreement with the City of Monona for the code enforcement officer. You may recall this position was approved as part of the 2017 budget.
- We have received a check from 84 Lumber to pay off their loan now that their site in McFarland has been sold. The payoff amount was \$29,551.91.
- Attended the following monthly meetings:
  - Village Board
  - Community Development Authority
  - Chamber of Commerce

Submitted by:

Pauline Boness

Community Development Director



## McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110  
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

# January 2017 Fire & Rescue Department Report

- **General**

- In July 2016, the Legislative Council Study Committee on Volunteer Firefighter and Emergency Medical Technician Shortages was formed to review shortages of EMTs and Firefighters in the State. The committee has completed their review and have made recommendations to create potential legislative bills. These include the following:
  - Extend EMT licenses and first responder certification from two to four years.
  - Create a refundable individual income tax credit for volunteer firefighters, EMTs, and first responders for both the amount of unreimbursed expenses incurred to purchase gear and equipment and the number of miles traveled in a personal vehicle to attend training. The maximum yearly credit would be capped at \$400.
  - Allow the IV-Technician or AEMT to become an endorsement skill (much like defibrillation, epinephrine and other skills have previously been) rather than a course and full license level.
  - Allow two or more municipalities (any city, village, or town) to jointly create a fire service district and such district to levy property, and authorize a district to impose special charges and issue debt.
  - Allow first responder training to become eligible for Funding Assistance Program (FAP) funding.
  - Make changes to the Length of Service Awards (LOSA) pension program, including increasing the state match from 50 percent to twice the amount contributed by the local agency. The maximum amount of state payments would increase from \$250 to \$500 for each volunteer each year. Full vesting for the program would be reduced from 20 years of service to 15 years. The vesting age would be reduced from 60 to 53.
  - The following did fail to pass in the committee. Prohibit any city, village, town, or county from prohibiting its employees, who serve as firefighters, EMTs, or first responders, from volunteering to serve in that same capacity in another jurisdiction.
- During the January Dane County EMS Commission and Dane County EMS Association meetings, the County Medical Director Dr. Lohmeier, presented the results of a study that reviewed Automatic ALS responses in Dane County during the 2014 calendar year. The review included over 2,000 incidents that occurred in Dane County and based on the priority medical dispatch indicated a paramedic level care would be needed. This reported indicated that 83.9% of the calls did result in needing paramedic level care. Confirming appropriate use of the priority medical dispatch. A summary sheet of the study is attached to the report.

- We have advertised for bids to install the source capture exhaust system that we received an Assistance to Firefighters Grant for. We currently have two companies that are intending to provide bids for the project. The Public Works Director and Chief Dennis have met with both companies and reviewed their systems. The bids will be due Tuesday February 14<sup>th</sup> at 8:00 am. The project will have a very quick schedule to have award the contract and installation to meet the requirements of the grant. We will be looking to review the bids and award the contract as quickly as possible.
- Chief Dennis, Division Chief Clementi, and Captain Hettrick attended a seminar titled Backpacks 2 Airpacks. The seminar was hosted by Stoughton Fire Department and discussed the issues of recruitment and retention of members for EMS and Fire Departments. The seminar highlighted the need for a very organized and in depth training division. The seminar reinforced many of the efforts that the Department began in recent years with celebration of member accomplishments. The seminar also provided additional insight to possible future staffing concerns. The Department realized the concerns were present however the exercises in the seminar helped illustrate the gap of experience the department has. This is unfortunately a trend among many departments.
- The Wisconsin Department of Safety and Professional Services (SPS) held public hearings on electrical and commercial building codes that SPS will be sending to the legislature for approval. The State of Wisconsin Fire Chiefs Association and the State of Wisconsin Chapter of International Association of Electrical Inspectors have indicated strong opposition to some of the code revisions. We are also concerned about these revisions and the safety impacts that may occur. Majority of the code revisions aligns the Wisconsin codes with national standards and codes. However, there are two revisions that are actually removing current requirements and is directly opposite of the national codes. The first is revising the thresholds of requiring automatic sprinklers in apartment buildings from three apartments to twenty apartments. The other is removing the requirement for Ground Fault Circuit Interrupters and Arc Fault Circuit Interrupters from the electrical code. These changes cause considerable concern on protecting lives and property. Chief Dennis joined several Fire Chiefs from across the State in appearing at the public hearings to show opposition to these code revisions. SPS will be reviewing the public comments and drafting final code language to be forwarded to the legislature.
- DaneCOM
  - The system is performing well for majority of our incidents, however the concerns with the system are of the infrequent higher risk incidents.
  - The County EMS and Fire paging continues to have difficulties. The County's vendor made adjustments with some difficulties being noticed. We still have issues with enough frequency to cause concern for the Department. We are providing feedback and working with the County's vendor to make further adjustments.
  - The County Tactical channels are still not performing to an acceptable level. The County's vendor has not developed a complete solution to date and had found some minor issues that they're attempting to resolve. It does seem to appear the channels will not perform to the level that was planned for.
- Foreman EMT/Firefighter Colton Havey has completed the check off for ATV 11.

- EMT/Firefighter Amanda Gessler completed the in-house Crew Chief Academy and is now an EMS Crew Chief. We are excited for Amanda to complete this with her living very near to the station it is a great addition for staffing our second ambulance for nights and weekend.
  - Foreman EMT/Firefighter Tim Lau has completed the State of Wisconsin certified Motor Pump Operator class and has completed the check off for Engine 2.
- **Staffing**
    - Current Staffing Levels
      - Fulltime Fire Rescue Chief – 1
      - Fulltime Fire Inspector/Public Education Specialist – 1
      - Fulltime EMTs – 5
      - Paid on Call – 58 (19 EMTs, 26 Firefighters & 13 EMT/Firefighters)
      - Total Staffing Level – 66
    - Firefighter Jerry Reiter has requested to be reclassified as Active Retired and has been granted. The classification allows members with significant contribution to take on less active role without performing full retirement.
- **Training Activity**
    - The month of January training was the start of some busy time for the Training Division.
      - We performed our biennial CPR recertification.
      - We are hosting an Emergency Medical Responder Certification course in which we have 9 firefighters enrolled to obtain their certification.
      - The Motor Pump Operator Certification course that we were hosting was required to be cancelled due to low enrollment.
      - We also began our annual refresher on ice rescue incidents.
    - Members have been scheduled for the Pediatric Education for Prehospital Professionals (PEPP) course. Members will be performing the online portion in January and February with the practical portion occurring in February and March.
    - Taylor Klein, Amanda Gessler and Sam Nepple attended Tactical Emergency Casualty Care at Mercyhealth Prehospital and Emergency Services Center.
    - Six members attended the annual Wisconsin EMS Association conference in Milwaukee. We had one member scheduled and was unable to attend due to being forced in for overtime at his fulltime position.
    - The month of February will continue with ice rescue refresher, driver progressions, communication with radios and report documentation.
    - On February 25<sup>th</sup> we are hosting responding to incidents involving flammable liquids transported by rail class.
- **Apparatus & Equipment**
    - The Replacement Engine Committee would like to express their appreciation for the Village Board in awarding the contract for the replacement engine. Assistant Chief Reiter has been working with Pierce on getting the contract executed and developing final design items. The truck will take nine months for completion and we are hoping to have the truck in house in late November.
    - The shared staff car project has started and is moving quickly. We were able to obtain an in stock base SUV from the State Vehicle bid. The car has been lettered with the Village of McFarland logo and has been placed in to limited

service. It is still awaiting radio and emergency lighting installation. Which is being scheduled in the next week or so. The car has already seen use from Fire & Rescue, Administration, Public Works and one trip that involved Administration, Public Works and the Library.

- The 1997 Ladder had the intake gauge replaced by Assistant Chief Reiter.
- ATV 11 started having electrical issues from the incident in which it was overturned after breaking through the ice. The winch solenoids and the starter switch failed. The starter has been acting up and expected to fail soon also. A new one is being ordered.
- We have learned that Physio-Control will stop supporting the Life Pak 500 AED at the end of 2017. This the model that the EMS Association had purchased and donated to the Village for use in a variety of locations. The Department has been supporting these devices with annual maintenance. Many of the devices are still in good condition and are not indicating issues. We are concerned that units may start failing at the same time and cause a budget constrain on replacements. We will be evaluating the units and possible replacement plans.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	86	86
Fire Code Violations Identified	57	57
Fire Code Violations Corrected	26	26
Plan Reviews	2	2

<u>Public Instruction</u>	<u>Completed</u>	<u>Year to Date Total</u>
CPR Certifications	35	35
First Aid Training	9	9
High School CPR (Hands Only)	0	0
Baby Sitters First Aid	0	0

### Incident Summary

Incident Type	2017		2016	
	Jan	Year to Date Total	Jan	Year to Date Total
EMS – Falls	16	16	17	17
EMS – General Medical	33	33	22	22
EMS – Motor Vehicle Crash	6	6	3	3
EMS – Trauma Other	2	2	2	2
EMS – Other types	9	9	19	19
<b>EMS – Total (+5%)</b>	<b>66</b>	<b>66</b>	<b>63</b>	<b>63</b>
Fire – Building, vehicle or outside	1	1	4	4
Fire – Assist EMS Crew	11	11	8	8
Fire – Motor Vehicle Crash	2	2	1	1
Fire – Alarms	4	4	4	4
Fire – Other types	13	13	7	7
<b>Fire – Total (+3%)</b>	<b>31</b>	<b>31</b>	<b>24</b>	<b>24</b>

- **Significant Incidents**

- McFarland Fire & Rescue along with Monona Medic 60 as Auto ALS and Dane County Sherriff's Deputy were paged out for a patient in cardiac arrest. Upon arrival, the Rescue 84 crew did an evaluation of the patient and determined the patient was beyond medical assistance. Rescue 84 crew cancelled all responding units and requested the Medical Examiner's office to be notified. Per the Department's medical protocols an EKG was performed. The EMTs attended to the family members to provide emotional support and then returned to service.
- McFarland Fire & Rescue Department was paged out for a Motor vehicle crash on Highway 51 and Mahoney road. McFarland Rescue 84 arrived on scene and found two vehicles that had crashed head on and offset to the driver sides. One car was in the north bound lane near the ditch and one in the south bound lane. Both vehicles were inoperable and blocked the highway. The Rescue 84 crew treated both drivers at the scene and transported one of the drivers. Engine 1 and Tender 6 remained on scene assisting with blocking traffic until the road was cleared by a tow company.
- McFarland Rescue 84 was paged out for an obvious death. The incident address was a location that the department had several previous calls to. Many of our EMS Personnel came to know the resident rather well. Rescue 84 and Car 3 (Chief Dennis) responded to the scene and confirmed the patient was beyond medical assistance. The crew remained on scene and attended to the patient's friend who found the patient and was often helping to care for the patient. The death of the patient was an emotional one for several EMTs as they had cared for the patient several times and got to know the patient very well.



# E.D. LOCKE PUBLIC LIBRARY: DIRECTOR'S REPORT

January 2017

## January Highlights:

- Changes in Holds Queue – We asked our library system if they could group us together with other RFID libraries for the holds queue. This means that when one of our patrons puts a hold on an item that we don't have available, the first place that Koha would look is another RFID library. This would save us work since we tag most items that come in untagged. So far the reduction in tagging has been small. We're hoping to further tweak the order this spring or in the fall.
- Better World Books (BWB) – The Friends have started using BWB as one of the sources to send books that don't sell at the book sale. BWB will either sell, recycle or donate the items to a literacy charity. Each item that they are considering sending to BWB needs to be scanned on their website to see if it's okay to send. I helped the Friends figure out a workflow and get started scanning the items. The items that BWB doesn't want go to Half Price Books.
- Staff Wi-Fi hotspot – We received a new wi-fi hotspot from Sprint but couldn't get it to connect to the internet. We worked with customer service to get a new unit and get it set. So we are ready to use it remotely. Because we had so many issues with the first hotspot, Sprint gave us a few months of free service.
- Lighting— Public Works has almost completed relamping the library. Besides changing out the bulbs, they had to replace many of the ballasts since they weren't compatible with the LED bulbs.
- Beyond the Page Grants -- Because of the addition of the Adult Services Librarian in 2016, we are able to take advantage of \$6,751 in grant money for programs in 2017.
- HVAC engineer – I am meeting with North American Mechanical on Monday, February 6 to discuss getting a quote for an HVAC design and maintenance check.
- Foundation update – I have a meeting scheduled with the Madison Community Foundation to discuss setting up an endowment with them. I am just gathering information right now to help us decide whether to create a private foundation or use the Madison Community Foundation.
- SRP Planning – Staff have been discussing plans for the Summer Reading Program. Potential events include a Touch-a-Truck event, a magician and new prizes for adults.
- Bird Festival – the library is once again participating in the Bird Festival. We will have a booth there with some bird books available for checkout. Because we will have the mobile hotspot, we will be able to check items, place holds, and issue library cards.
- Youth Services Assistant – Jessica McCarlson has joined us as our Youth Services Assistant. Jessica is a first year library student. She's currently assisting Heather with story time craft setup. As we near summer, she will take on a larger role with Summer Reading Programming.
- Library Card Expiration Emails - Starting in January, SCLS will send out emails once a month to patrons whose cards will expire within the next 30 days. After the first emails went out, we saw many people coming in to update their address and renew their cards.
- TEACH Internet Access Rebate - In 2016, Teach reduced the cost of Badgernet fees. SCLS decided to issue a rebate to all SCLS libraries participating in SCLS network services. The amount of the check represents the percentage of your library's share of the network costs, applied to the total reduction in Badgernet fees for 2016. Our check was for about \$168.
- Story Time Room – I am working with contractors to get quotes to change the doorway into the story time room. We think having one big door will allow us more flexibility to use that room for drop in programs and playtime.
- Software demos– Because the American Library Association conference is in Chicago this year, we're hoping to take advantage of the close proximity and invite software vendors to do some demos. It would be nice to see what features each software package provides.
- Koha update – The patron online catalog will be upgraded first sometime between this summer and the fall. The staff software will be upgraded in winter 2018.

### **Assistant Director highlights (Linda Stuckey)**

- Attended Collection Maintenance Committee meeting at South Central on 1-11-17.
- The basic federal and state tax forms and instruction booklets for 2016 have been received and set out for the public.
- We completed a collection code re-evaluation for children's world language materials.
- The RFID pad for the new staff computer has been installed though remote access by Bibliotheca/3M.
- The self-check receipt printer is jamming again, after two physical replacements.
- Payroll: salaries, pay rates, hours, and carryover have been reconciled for 2017.
- Building issues:
  - The fan relay in the janitor closet has been replaced.
  - A patron complained about the appearance of the men's room: urinals and stains and corroded fixtures. Environment Control was contacted again. The carpet has already been stained again by the cleaners dragging wet trash bags through the workroom.

### **Youth Services highlights (Heather Kent)**

#### Storytimes:

- January storytimes started back up on Monday, January 2nd. There are steady numbers at the storytimes with a few fluctuations due to weather. We cancelled the Tuesday, January 17th storytime due to the road conditions.
- PJ Storytime's theme this month was "Chinese New Year." Lucky the dragon was built to celebrate this occasion. Participants enjoyed the stories and snacks. We also made drums and roosters in honor of The Year of the Rooster.

#### Teens:

- Teen Advisory Board met on January 15. Six members attended this meeting. During the meeting we discussed the teen advisory board t-shirts that we are working on. There is a graphic designer working with us to create a shirt that board members will be able to wear. We also discussed the next Teen After Hours Program which will be a murder mystery party. I presented them with different themes that I had found (that would be teen appropriate) and they voted on doing a Steampunk themed mystery. This program will be held on Friday, February 17th starting at 5:30pm in the meeting room. At our next meeting the teens will be making items for the mystery and giving input on room layout.

#### Programming:

- Toddler/Preschool Dance Parties continued this month on every other Friday due to vacations and schedules. Attendance has been steadily increasing and people are looking forward to it being offered every Friday in February.
- Monday January 16th we had 65 people attend a presentation by Dash: The Circus Dog. Sharon, Dash's owner, is a McFarland resident who trains her animals in obedience and agility. She has really wanted to present here at the library for the McFarland children. She put on a very nice 50 minute show that children and adults enjoyed.
- STEAM Saturday this month was the rescheduled program from December – Balloon science. There were 25 participants for this program. I am really happy with the results of this program which is a child-driven exploration/investigation learning opportunity.

#### Outreach:

- Visits to Gingerbread House and Learning and Beyond started back up this month. Starting this month the visits to these daycares occur every other week. This allows me to be available for the library and other opportunities.

### **Adult Services highlights (Katharine Clark)**

- It was a busy month for e-book training sessions. We had six scheduled teaching sessions and four walk ins.
- Attended Beyond the Page marketing workshop which talked about how to publicize library programs. (Beyond the Page grants fund Dane County libraries humanities programs)
- Monthly mystery book group meeting (five attendees)
- Shared Table monthly visit (five checkouts and 12 reference questions in one hour)
- Attended the monthly Optimist Club meeting and gave a presentation on the library. We were also highlighted in their newsletter.
- Led monthly meeting of Wisconsin Library Association Literary Awards Committee (2017 Co-Chair of this Committee)
- Did monthly checkout at Villas assisted living facility (16 checkouts and 5 reference questions in hour)
- Met with Heather (YS Librarian) and Heidi to plan Summer Reading Programs
- Met with several Dane Co librarians to start planning our approved Beyond the Page grant funded storytelling programs which will be held in September, our event will be Sept 28 and feature African storyteller Kasiya Phiri
- Facilitated online Facebook readers advisory event, Which Book Next?, where patrons log on and get reading suggestion
- Presented a program on the WI Library Association and mentoring for the online Wild Wisconsin Web Library Conference, 50 attendees to the program
- Began marketing for February programs which include Stories from Fiddler on the Roof, Big Brother Big Sister informational session and Simply Organized Tips to Get Rid of Paper Clutter event with Jill Annis

----Heidi Cox, Library Director

VILLAGE OF MCFARLAND  
MCFARLAND MUNICIPAL COURT  
February, 2017

Monthly Court Docket

January 10, 2017 – Court Docket – Initial Appearances

27 cases scheduled for Initial appearances (36 citations)  
4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance  
5 Paid prior to Appearance  
5 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for January 24, 2017  
13 Default appearances – Scheduled for March 14, 2017 Indigency Hearing  
0 Rescheduled Court date to January 24, 2017  
0 Transferred to Dane County for Trial

January 10, 2017 - Juvenile Court – Initial Appearances

1 cases scheduled for Initial appearances (1 citations)  
1 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance  
0 Paid prior to Appearance  
0 Not Guilty pleas – Citations adjudicated or Pretrial scheduled for January 24, 2017  
0 Default appearances - Scheduled for March 14, 2017 Indigency Hearing  
0 Rescheduled Court date to January 24, 2017  
0 Transferred to Dane County for Trial

January 24, 2017 – Court Docket – Initial Appearances

33 cases scheduled for Initial appearances (42 citations)  
2 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance  
5 Paid prior to Appearance  
10 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for February 14, 2017  
16 Default appearances – Scheduled for March 28, 2017 Indigency Hearing  
0 Rescheduled Court date to February 14, 2017  
0 Transferred to Dane County for Trial

January 24, 2017 - Juvenile Court – Initial Appearances

0 cases scheduled for Initial appearances (0 citations)  
4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance  
0 Paid prior to Appearance  
2 Not Guilty pleas – Citations adjudicated or Pretrial scheduled for January 24, 2017  
0 Default appearances - Scheduled for March 28, 2017 Indigency Hearing  
1 Rescheduled Court date to January 24, 2017  
0 Transferred to Dane County for Trial

## *Court Activities*

### *Monthly Financial Report*

The Municipal Court received 80 payments for the month of January, 2017. Total revenue received by the Court was \$11,134.94. The Municipality retained \$5,741.34 in Court revenue, \$1,926.29 was sent to Dane County and \$3,467.31 was sent to the State.

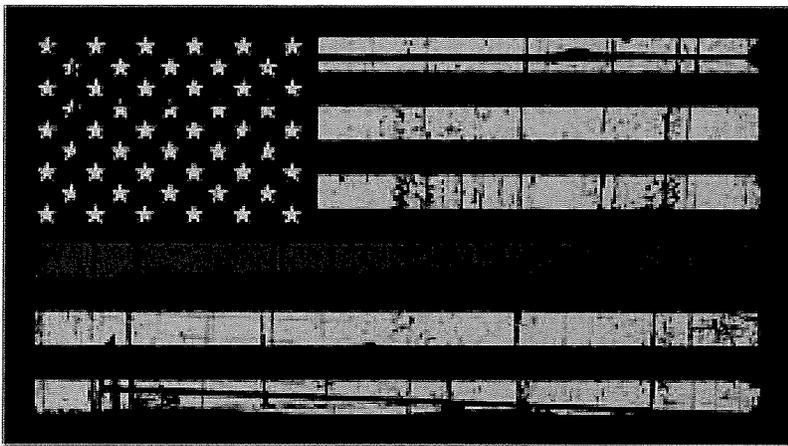
There were 10 credit card transactions for the month of January. The Court received a total of \$1,530.40 in payments from GPS on-line credit card payments.

As of January, 2017, the Municipal Court has received a total of \$125.70 in delinquent fines for the Department of Revenue Tax Intercept Program.

To date, the Court has received a total of \$1312.94 in delinquent fines from the State Debt Collection.

Year to date, \$14,084.57 in forfeitures have been ordered from 78 citations adjudicated in the Municipal Court. Of that, \$124.00 has been converted to classroom education and/or community service hours for juveniles, \$11,134.94 has been collected for 2017 and prior forfeitures.

# MCFARLAND POLICE DEPARTMENT



January 2017 Monthly Report

## CONTENTS

INTRODUCTORY INFORMATION .....	2
CASES OF INTEREST .....	2
STAFFING REPORT .....	3
EQUIPMENT REPORT .....	3
TRAINING REPORT .....	3
BUDGET REPORT .....	3
OTHER INFORMATION.....	4
DECEMBER 2016 CALL STATISTICS.....	5-6

## JANUARY 2017 MONTHLY REPORT

As observed on the attached Call Summary Report, the McFarland Police Department logged 580 cases in February. This is compared to 420 cases for the same time period in 2016. Cases of interest for the month were: nine intoxicated drivers, five domestic disturbances, five disturbances, seven juvenile complaints, eleven thefts, sixteen traffic accidents, fifty-eight outside agency assists, and responded to twelve 911 disconnect calls. Officers also logged 213 traffic stops/complaints.

### Cases of interest for the month are as follows:

- 01/01/2017 Officers responded to an alarm at BP on Burma Road. Officers arrived on scene and found that the front door was smashed out. Officers cleared the building and made contact with the business owner. It was determined that access was gained to the business and items were stolen. A few days later a suspect was developed and eventually arrested. The suspect was associated with many burglaries in the south central Wisconsin area.
- 01/02/2017 Early the next morning, Officers located a second business on Farwell Street that had a smashed front door. This business was not entered and the same suspect from the above call for service was responsible for the damage.
- 01/14/2017 Officers were dispatched to the 4700 block of Burma Road for a male subject who had intentionally cut himself with a knife and was still armed with the weapon. An officer arrived on scene and encountered the subject in the entryway to his apartment. The officer drew his firearm and ordered the subject to show his hands. The subject did not immediately comply but eventually did display his hands. The officer then transitioned to a Taser for his safety. The subject then started to walk toward the officer who was able to eventually physically restrain him until help arrived. The subject was checked by McFarland EMS. The subject stated he was not suicidal but was just trying to get his girlfriend's attention. The subject was charged with disorderly conduct while armed and taken to the Dane County Jail.
- 01/19/2017 An officer stopped a vehicle on Farwell Street for a traffic violation. The driver notified the officer he did not have a valid license and was on probation for a previous crime. While the officer was filling out paperwork, he noticed the driver moving around in the vehicle to the extent he believed the driver was attempting to hide something. The officer found out the driver was out on bail and was ordered not operate a motor vehicle. The driver was arrested for bail jumping and the vehicle was searched. During the search, the officer found drug paraphernalia and cocaine in the area where the driver appeared to be concealing something. The driver was also charged with possession of cocaine, operating after revocation, and a probation hold. The driver was booked into the Dane County Jail.

## Staffing Report

- Our current recruitment initiative to fill a vacancy continues. To date:
  - Our current recruitment process to fill a vacancy is on schedule has now concluded, and all candidates that remained on the current eligibility list have been exhausted. The one remaining viable candidate that was on the list has accepted a position with another agency.
  - Recruit Candidate Joel Zietsma was sworn in on January 31<sup>st</sup>, officially assuming his duties as a full-time police officer. He will now undergo the field training process prior to being assigned to solo patrol.
  - We are still awaiting the disposition of the officer that will possibly be departing to take a position with a department near his home town. At this point we do not have a firm timeline of his departure, however it appears likely that this will occur.
  - Given the above information and the fact that our eligibility list is now exhausted, I have requested an immediate meeting with the Police and Fire Commission to review candidates that did not make the initial eligibility list for possible interviewing, or lacking that to approve a new recruitment process to fill the anticipated vacancy.
  - The Police and Fire Commission has approved the Sergeant promotional process, which is open to internal candidates only. With that, the position was posted and the acceptance of letters of interest has now closed. In total, we have eight candidates for the position. The process will include numerous steps, including a written exam, an assessment center, an interview with panelists from outside the agency, and interview with the Police and Fire Commission, and an interview with department command staff.

## Equipment Report

- Nothing to report.

## Training Report

- Officers attended the first In-service session for the year. Topics included firearms qualification, DAAT scenarios, and training simulator scenarios. The training was held at the City of Madison Police Academy facility.
- Officer Job and K-9 partner Boris attended 16 hours of K-9 certification training.

## Budget Report

- Nothing to report.

## Other Information

- The first Coffee With a Cop event of 2017 will be held on February 18<sup>th</sup> from 9am-11am at the McFarland House Cafe.
- A committee of department staff was formed in November of 2016 to conceptualize a permanent, public view memorial to Officer Copeland. The committee has met on a few occasions since, and has now come up with a model. The intent is to have this memorial in place by Police Week of 2017, which is in May.



# Incident Analysis Report

## Summary By Incident Type

McFarland Police Department  
Official Case Report  
  
**Do Not Re-Release**

Print Date/Time: 02/01/2017 14:43  
 Login ID: mcbgr  
 Incident Type: All  
 Call Source: All

From Date: 01/01/2017 00:00  
 To Date: 01/31/2017 23:59

McFarland Police Department  
 ORI Number: WI0137300

Officer ID: All  
 Location: All

Incident Type	Number of Incidents
911 Abandoned Call	1
911 Call Silent	7
911 Call Unintentional	2
911 Disconnect	2
Accident Hit and Run	2
Accident Property Damage	12
Accident w/Injuries	2
Adult Arrested Person	3
Alarm	6
Animal Complaint	2
Animal Found	1
Animal Lost	2
Animal Stray	2
Annoying/Obscene Phone Call	1
Assist Citizen	22
Assist Citizen Vehicle Lockout	2
Assist EMS/Fire	34
Assist Fire/Police	19
Assist K9	5
ATL Person	2
Burglary Non-Residential	2
Burglary Residential	2
Check Person	17
Check Property	94
Civil Dispute	2
Conveyance	1
Damage to Property	3
Death Investigation	1
Disturbance	4
Disturbance Unwanted Person	1
Domestic Disturbance	5
Drug Incident/Investigation	2
Follow-Up	6
Fraud	2
Information	12
Juvenile Arrest	2
Juvenile Complaint	3
Missing Juvenile/Runaway	2



# Incident Analysis Report

## Summary By Incident Type

McFarland Police Department  
Official Case Report  
  
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 Login ID: mcbgr  
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From Date: 01/01/2017 00:00  
 To Date: 01/31/2017 23:59

McFarland Police Department  
 ORI Number: WI0137300

Officer ID: All  
 Locallon: All

Incident Type	Number of Incidents
NOTE	1
OMVWI Arrest/Intoxicated Driver	9
Parking Complaint On Street	6
Phone	15
Property Found	1
Safety Hazard	12
Silent Case Number	2
Stolen Auto	1
Suspicious Person	4
Suspicious Vehicle	9
Theft	3
Theft from Auto	3
Theft Retail	5
Threats Complaint	2
Towed Vehicle/Abandonment	1
Traffic Arrest	3
Traffic Complaint/Investigation	35
Traffic Stop	175
Unknown	2
Worthless Checks	1
<b>Total:</b>	<b>580</b>