

LIBRARY BOARD – MINUTES
January 4, 2016

Present: Lytle, Mandli, Richards, Payne, Coan, Sobol, Machtan

Others present: Cox, Glaeser

Absent:

Library Board President Peter Sobol called the Library Board meeting to order at 5:15 p.m. at E.D. Locke Public Library, Room 103.

1. The December 7, 2015 Library Board minutes were approved with one change on **motion** by Richards, second by Mandli and carried unanimously. Sobol abstained from voting.
2. The December General Fund bills totaling \$14,497.51 and trust fund bills totaling \$89.09 were approved on **motion** by Machtan, second by Coan and carried unanimously.
3. The 2016 Dane County Contract was approved on **motion** by Mandli, second by Richards and carried unanimously.
4. The Group Study Room Policy was approved (changing occupancy limits from 2-6 people to up to 6 people, changing the wording that specified a specific room for a reservation) on **motion** by Coan, second by Machtan and carried unanimously.
5. The Patron Computer Acceptable Use Policy was approved (changing the number of minutes allowed to patrons daily from 90 to 120 minutes, allowing patrons to temporarily download files or software) on **motion** by Machtan, second by Coan and carried unanimously.
6. The Compensation and Benefit Plan was vote was tabled until the February meeting.
7. The 2015 annual report being signed by Library Board President, Peter Sobol before being approved by the full Library Board was approved on **motion** by Machtan, second by Mandli and carried unanimously.
8. Gathering more information on e-rate was approved on **motion** by Machtan, second by Mandli and carried unanimously.
9. The meeting was adjourned at 6:34 p.m. on **motion** by, Lytle second by Coan and carried unanimously.

Respectfully submitted,
Heidi Cox, Library Director