

2017 Budget

Capital Projects Fund

Fund #500

Summary

Village of McFarland
2017 Capital Projects Fund Operating Budget

SUMMARY of REVENUES

	2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
Taxes	300,000	262,835	0	262,835	281,680	7.17%
Intergovernmental Revenue	16,137	0	0	0	100,000	-----
Special Fund Activity	0	0	0	464,900	260,000	-----
Miscellaneous Revenues	54,209	0	1,000	1,211,188	2,076,231	-----
Other Financing Sources - Borrowing	2,005,000	477,000	0	0	4,048,302	748.70%
Other Financing Sources	26,527	0	9,773	1,510,000	2,500	-----
Total Budget Revenue	2,401,873	739,835	10,773	3,448,923	6,768,713	814.89%

SUMMARY of EXPENDITURES

	2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
51-0081 FACILITIES	136,681	310,000	0	400,000	250,000	-19.35%
??-???? LIBRARY	0	0	0	0	65,747	-----
51-7272 PLANNING	0	2,000	20,338	37,000	87,000	4250.00%
52-0010 POLICE DEPARTMENT	58,096	88,500	118,766	127,000	59,500	-32.77%
52-0020 FIRE/EMS DEPARTMENT	500,659	30,000	36,587	36,587	999,700	3232.33%
53-0030 PUBLIC WORKS	490,301	284,335	1,042,785	2,076,224	4,708,166	1555.85%
55-0050 PARKS	77,888	25,000	319,025	755,000	598,600	2294.40%
Total Budget Expenditures	1,263,625	739,835	1,537,500	3,431,811	6,768,713	814.89%

Difference in Revenues over Expenditures **1,138,248** **0** **(1,526,727)** **17,112** **0**

Summary by Category

	2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
100's PERSONNEL EXPENSES	0	0	0	0	0	-----
200's SERVICES	0	0	0	0	0	-----
300's OTHER OPERATING EXPENSES	0	0	0	0	0	-----
400's MATERIALS	0	0	0	0	0	-----
500'S OTHER EXPENSES	0	0	0	0	0	-----
600's MISCELLANEOUS EXPENSES	0	0	0	0	0	-----
800'S CAPITAL OUTLAY	1,263,625	739,835	1,537,500	3,431,811	6,768,713	814.89%
Total Budget Expenditures	1,263,625	739,835	1,537,500	3,431,811	6,768,713	814.89%

Revenues

REVENUES

CAPITAL PROJECTS FUND - FUND 500

Budget Summary

Taxes	

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
4111	General Property Taxes (RE, PP)	300,000	262,835	0	262,835	281,680	7.17%
	Total TAXES Revenue	300,000	262,835	0	262,835	281,680	7.17%

Intergovernmental Aid	

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
4240	DNR Priority Watershed Grant	0	0	0	0	0	-----
4250	PECFA Grant	0	0	0	0	0	-----
4260	AFG Grant	0	0	0	0	0	-----
4287	Police Dept Grants	0	0	0	0	0	-----
4288	FD Equip Grant	16,137	0	0	0	100,000	-----
	Total INTERGOVERNMENTAL Rev	16,137	0	0	0	100,000	-----

Special Fund Activity	

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
4745	County Grant	0	0	0	464,900	260,000	-----
4750	Copsmore 2001	0	0	0	0	0	-----
4755	Energy Grant	0	0	0	0	0	-----
	Total SPECIAL FUND ACT. Rev	0	0	0	464,900	260,000	-----

REVENUES
CAPITAL PROJECTS FUND - FUND 500

Miscellaneous Revenues	

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
4831	Sale of Property	0	0	500	500	0	-----
4835	Insurance Proceeds	53,609	0	500	500	0	-----
4839	Miscellaneous Revenues	0	0	0	0	47,147	-----
4840	McFarland Baseball Boosters	0	0	0	0	0	-----
4841	Community Garden	600	0	0	0	0	-----
4850	Park Development Funds	0	0	0	250,000	100,000	-----
4860	CP: Transfer from General Fund	0	0	0	0	0	-----
4870	Transfer from UF	0	0	0	960,188	1,929,084	-----
	Total MISCELLANEOUS Revenue	54,209	0	1,000	1,211,188	2,076,231	-----

Other Financing Sources	

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
4910	Borrowing Proceeds	2,005,000	477,000	0	0	4,048,302	748.70%
4920	Interest income	1,337	0	9,773	10,000	2,500	-----
4930	Debt Premium	25,190	0	0	0	0	-----
4940	Lib Fund Raising Contributions	0	0	0	0	0	-----
4941	Proceeds from Library Sale	0	0	0	0	0	-----
4950	PECFA Operating Transfer In	0	0	0	0	0	-----
4990	Previous Borrowings	0	0	0	1,500,000	0	-----
4995	Miscellaneous Revenues	0	0	0	0	0	-----
	Total OTHER FINANCING SOURCES	2,031,527	477,000	9,773	1,510,000	4,050,802	749.22%

Total Budget Revenues	2,401,873	739,835	10,773	3,448,923	6,768,713	814.89%
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Expenses

FACILITIES

CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

Provide sufficient capital funding to maintain adequate general public buildings and services.

PROGRAM DESCRIPTION:

Facilities Capital Projects technology related upgrades that effect the Village system wide, security enhancements as they effect service delivery, improvements to the Municipal Center, and other general facility needs throughout the Village.

PROGRAM OBJECTIVES:

Review opportunities to enhance security system wide through advances in technology.

Continue to review and study opportunities for the creation of a Community Center.

FACILITIES CAPITAL BUDGET SUMMARY

REVENUES		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
Allocated Revenues		136,681	310,000	0	400,000	250,000	-19.35%
EXPENDITURES		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
51-0081							
840	Facilities Study	0	0	0	0	25,000	-----
841	Network Equipment	0	10,000	0	0	25,000	150.00%
842	Security Upgrades	0	75,000	0	75,000	100,000	33.33%
843	Wireless Infrastructure	0	25,000	0	25,000	0	-100.00%
850	Municipal Center	41,500	0	0	0	0	-----
860	Office Equipment	41,627	0	0	0	0	-----
865	Computer Software	53,554	0	0	0	0	-----
870	Facilities Maintenance	0	100,000	0	100,000	0	-100.00%
890	Sinking Fund	0	100,000	0	200,000	100,000	0.00%
Total FACILITIES Expense		136,681	310,000	0	400,000	250,000	-19.35%

Notes:

- 840** The Village is need of some funding to hire a consultant to study facility space needs as well as make recommendations on preferred improvements to address needs and deficiencies, notably what to do with the Plan for Community Center. Regardless where this ends up, assistance is needed to help plan for the space.
- 841** The file, mail, SQL, and PD Video servers are all at capacity and in need of upgrade. New servers will increase the size of existing capacity to improve network performance.
- 842** 2016 began the first year of reviewing various security needs and beginning to address certain areas that were lacking. A report was completed by the Police Chief of which there are several items that will need to be addressed going forward and this ongoing number is provided to help provide some funding from year to year to complete these projects one step at a time.
- 890** Sinking fund was established in the 2015 Budget and for each year going forward to address the anticipated room replacement of the Municipal Center in the future. Setting funds aside now helps reduce the borrowing in the future to complete what will be a significant need.

LIBRARY

CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

To provide funding to address non-recurring and/or non-operational improvements to the Library building for the enjoyable use of the Community.

PROGRAM DESCRIPTION:

The facility is a little over 10 years old and requires various improvements to the structure, its mechanicals, and other items within facility. Capital Funds for the Library building were previously included within the Facility Budget of Capital Projects Fund. It is recommended to create their own budget within the Capital Projects Fund to better address their capital needs ongoing as there are likely to be needs every year that the Village Board and Library will need to address.

PROGRAM OBJECTIVES:

Explore opportunities to make improvements to the facility to enhance program and service delivery.

Implement new technology for service delivery to complement more traditional models.

LIBRARY CAPITAL BUDGET SUMMARY

REVENUES		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
	Allocated Revenues	0	0	0	0	65,747	-----
4940	Lib Fund Raising Contributions	0	0	0	0	0	-----
4941	Proceeds from Library Sale	0	0	0	0	0	-----
	Total Revenue	0	0	0	0	65,747	-----

EXPENDITURES		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
	??-????						
???	Computer - Self Check Out	0	0	0	0	10,354	-----
???	Computer - Workstation	0	0	0	0	8,000	-----
???	Shelving - Children's & Teen	0	0	0	0	9,308	-----
???	Furniture - Adult, Children, Meetings	0	0	0	0	25,260	-----
???	Remodel Work	0	0	0	0	12,825	-----
	Total LIBRARY Expense	0	0	0	0	65,747	-----

Notes:

- ??-??? Adding a second self-checkout to help free up Staff time to address other patron needs and also add another efficient option for checkout of which almost one third of checkouts go through the existing machine. Also includes funds to replace aging public computers used by patrons.
- ??? New shelving within the Children's and Teen section is needed to replace the spinners which are failing and as they fail, space needs to be made up in order to keep books in circulation that patrons are still checking out.
- ??? A variety of furniture upgrades and fixes is proposed to address deficiencies within several areas.
- ??? Remodeling the story time room is proposed in order to better accommodate users after usage frequency and volume has increased significantly. Current layout is segregated from the rest of the Library, especially the children and teen area the programs are meant to help promote.

POLICE DEPARTMENT CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

To provide sufficient capital funding within the Police Department to meet capital needs to keep Officers responsive to the public safety needs of the community, safe when responding to calls for service, and prepared when responding to calls.

PROGRAM DESCRIPTION:

The Police Department has entered into a lease agreement for police car vehicles, but also has a variety of small capital needs for its officers to be responsive in the Community when needed as well as keeping them safe within the hazardous conditions they are some times called to respond to.

PROGRAM OBJECTIVES:

Continue to fund lease program to provide optimal vehicles as police cars.

Keep protective gear, equipment, and other small capital needs current in order to ensure Officer safety.

POLICE DEPARTMENT CAPITAL BUDGET SUMMARY

REVENUES

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
Allocated Revenues		58,096	88,500	118,766	127,000	59,500	-32.77%
4287	Police Dept Grants	0	0	0	0	0	-----
Total Revenue		58,096	88,500	118,766	127,000	59,500	-32.77%

EXPENDITURES

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
52-0010							
805	Equipment	0	52,000	27,000	27,000	31,000	-40.38%
810	Squad Car	58,096	36,500	91,766	100,000	28,500	-21.92%
Total POLICE DEPT Expense		58,096	88,500	118,766	127,000	59,500	-32.77%

Notes:

805 The following Police equipment is requested: Taser Replacement (2) \$2,500; Annual MDC replacement \$ 4,500; Replacement of evidence camera \$4,500; Purchase of two additional sets of tactical helmets and level 4 vests \$2,500; Purchase of two additional ballistic shields \$ 3,000; Addition of a base station radio for investigators office \$1,000; Addition of computer work station and additional monitor in Investigator Office \$3,000; Standard office furniture replacement \$1,500; One additional portable police radio \$3,500; Sinking fund for carpet replacement \$5,000.

810 Annual lease payments for police car vehicles which have all ben converted to Ford Explorer model police interceptors.

FIRE/EMS DEPARTMENT

CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

To provide sufficient capital funding within the Police Department to meet capital needs to keep Officers responsive to the public safety needs of the community, safe when responding to calls for service, and prepared when responding to calls.

PROGRAM DESCRIPTION:

Fire/EMS service is a combined Department within the Village that provides a full arranged of fire protection and emergency medical response when called upon. As such, their capital equipment needs over time are significant to maintain the vehicle and equipment inventory necessary to protect life and property. Several vehicles are included for replaced in 2017 as well as various equipment needs.

PROGRAM OBJECTIVES:

Prioritize vehicle replacement needs to address deficiencies within the fleet.

Maintain equipment in good working order and replace when service delivery may be compromised.

FIRE/EMS CAPITAL BUDGET SUMMARY

REVENUES

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
Allocated Revenues		484,522	30,000	36,587	36,587	899,700	2899.00%
4288	FD Equip Grant	16,137	0	0	0	100,000	-----
Total Revenue		500,659	30,000	36,587	36,587	999,700	3232.33%

Notes:

4288 The Fire Department was awarded a grant in 2016 to install an exhaust recovery system from the vehicles in the garage bay.

FIRE/EMS DEPARTMENT (continued)
CAPITAL PROJECTS FUND - FUND 500

EXPENDITURES

		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
52-0020							
840	Apparatus	234,989	0	0	0	700,500	-----
841	Equipment/Car Replacement	0	30,000	36,587	36,587	40,000	33.33%
843	Ambulance	236,146	0	0	0	0	-----
844	EMS Equipment	0	0	0	0	9,800	-----
???	Fire Equipment	0	0	0	0	19,400	-----
845	FEMA Equipment Grant	29,523	0	0	0	0	-----
???	Brush Fire Truck	0	0	0	0	80,000	-----
???	Garage Bay Exhaust System	0	0	0	0	150,000	-----
Total FIRE/EMS Expense		500,659	30,000	36,587	36,587	999,700	3232.33%

Notes:

- 840** This replacement engine will replace a vehicle that was purchased in 1992. There are currently two of these types of vehicles with the other one purchased in 2005. This vehicle will become the primary vehicle for responses and the 2005 model will become secondary. The vehicle has an order delivery time of 12-18 months and after 25 years in service the ISO typically drops these vehicles from our fire protection class which may adjust our overall rating for the community.

- 841** Replacement of the 2003 sedan vehicle that has seen several maintenance needs increase in the last few years and is currently inoperable due to additional failures. It is recommended to replace with a Ford Explorer which will be essentially identical to the vehicle that was purchased in 2016 within the Department. The vehicle will be equipped for emergency response and public works usage, and will also allow for use system wide by all Departments as available.

- 844** Provides funding for small equipment needs, turnout great replacements, and other general items.

- ???** Includes sinking fund contribution for Car 1 and the replacement/addition of six sets of turnout gear with current costs reflected.

- ???** This line item provides funds to replace a 1996 pickup truck used for brush fire responses plus upgrading that equipment and shifting vehicle responsibilities within the fleet. The 1996 vehicle would be retired and the skid unit on it for brush fires would be replaced and added to Car 2 which is a 2007 pickup truck. This would become the new brush truck and a new pickup truck would be purchased with a tow package as the Department pickup and Staff vehicle.

- ???** The current garage in the Municipal Center has a very large garage bay in order to house the large trucks of the Fire/EMS Department. These vehicles are a combination of gas and diesel engines that when started together create a noxious air environment due to the exhaust. The garage is not equipped with an exhaust system to extract this fumes and a grant was awarded in 2016 to assist in the installation of this improvement.

PUBLIC WORKS

CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

The use of capital funds to support the large and long term public works projects including road construction, vehicle replacement, equipment upgrades, and other capital priorities identified by the Department.

PROGRAM DESCRIPTION:

Public Works oversees capital improvements concerning roads, utilities, and other general public improvements that have a long term useful life. They also maintain a fleet of vehicles and equipment used in the service delivery, operations, and maintenance of the Department.

PROGRAM OBJECTIVES:

Significant commitment to road construction through large and small projects to improve road network.

Design and develop streetscaping improvements to downtown areas with Phase 2 and 3 of County MN project.

PUBLIC WORKS CAPITAL BUDGET SUMMARY

REVENUES

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
	Allocated Revenue	490,301	284,335	1,042,785	1,116,036	2,731,935	860.82%
4839	Miscellaneous Revenues	0	0	0	0	47,147	-----
4870	Transfer from UF	0	0	0	960,188	1,929,084	-----
	Total FINANCE ADMIN Revenues	490,301	284,335	1,042,785	2,076,224	4,708,166	1555.85%

Notes:

- 4839** The repaving of Larson Beach Road had been scheduled for implementation in 2016; however, grant funds to assist in the project were not awarded until the Fall of 2016 making it difficult to schedule the work before Winter conditions make construction difficult.
- 4870** There are several large road construction projects in 2017 in which the Utilities will need to be responsible for some portion of the expense plus other capital items in which the utilities share in the expense. Please note the following:

Project	Water Utility	Sanitary Sewer	Storm Sewer	Total
Holscher Road	758,000	567,000	520,000	1,845,000
Storm Sewer Construction	0	0	50,000	50,000
Sinking Fund - Street Sweeper	0	0	20,000	20,000
Sinking Fund - Director's Vehicle	1,000	1,000	0	2,000
Leased Equipment	4,028	4,028	4,028	12,084
	763,028	572,028	594,028	1,929,084

PUBLIC WORKS (continued)
CAPITAL PROJECTS FUND - FUND 500

EXPENDITURES		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
53-0030							
825	Annual Street Maintenance	0	0	186,351	200,000	245,000	-----
	Street Resurfacing	0	0	0	0	868,440	-----
841	Marsh Road Reconstruction	89,845	0	0	0	0	-----
843	Milw/Lani/Country Walk/Paulson	298,593	0	0	0	0	-----
845	Alben/McDaniel Path/Sigglekow	13,435	245,000	292,716	620,500	38,350	-84.35%
848	Storm Sewer Construction	0	0	0	0	50,000	-----
850	County MN (Broadhead)	17,063	0	502,864	1,135,000	555,000	-----
853	Street Tree Planting	0	0	24,712	24,712	25,000	-----
854	Sidewalks/Paths	0	10,000	0	10,000	85,000	750.00%
855	Holscher Road	11,547	0	7,297	10,000	2,442,000	-----
857	Sigglekow Rd. Reconstruction	(2,962)	0	0	0	0	-----
860	DPW Vehicle Equipment	62,780	29,335	28,844	28,844	165,000	462.47%
???	Mower Replacement	0	0	0	0	75,000	-----
???	Sinking Fund - Director's Vehicle	0	0	0	3,000	3,000	-----
???	Sinking Fund - Street Sweeper	0	0	0	20,000	20,000	-----
???	Leased Equipment	0	0	0	24,168	24,168	-----
870	Larson Beach Road Extension	0	0	0	0	112,208	-----
Total PUBLIC WORKS Expense		490,301	284,335	1,042,785	2,076,224	4,708,166	1555.85%

Notes:

- 825** Includes basic street repairs needed on annual basis that have a longer than one year useful life including chip sealing, crack filling, and various areas for patch work.
- ???** Several streets around the Waubesa School area have asphalt that was installed as part of the overall development that is failing at a rate that annual maintenance that has been used in the past is no longer effective. It is proposed to pulverize, reshape, and repave these streets to get new material in place.
- 845** This would provide for the final paving of Sigglekow from the railroad tracks to Terminal.
- 848** The ditches near the Taylor Road cottages are failing due to vegetation growth. The Stormwater Utility will pay for the cleaning of these ditches and then replacing the ditch bottom with concrete.
- 850** Second Phase of the County MN Project from Farwell through the Downtown to where Phase 1 left off around March Road. No utility work is anticipated with this project, and Staff is looking into Streetscaping improvements through the downtown.
- 854** Annual funds to repair and replace sidewalks as well as additional funds next year for bike path restoration.
- 855** Total reconstruction of Holscher Road from a rural cross section to a urban design that will include curb/gutter, sidewalks, and full utilities within the ROW to support future development. Most of this project is paid for by the utilities for their services but also offset by impact fees.
- 854** New patrol truck with snow plow for winter operations, replacement vehicle is over 11 years old.
- 860** Replacement of a new wide format lawn mower, replacement 16' mower is over 10 years old.
- ???-???** Sinking funds for both the Director's vehicle and street sweeper split with utilities as appropriate.
- ???** Leased equipment includes skid steer and front end loader that is shared with utilities as appropriate.
- 870** Reconstruct Larson Beach Road from USH 51 to Taylor Road to be offset partially by grant funds from State.

PARKS

CAPITAL PROJECTS FUND - FUND 500

MISSION STATEMENT:

To provide adequate, working, and functional capital equipment to meet the needs of users and Staff of the Parks facilities and other public/open spaces.

PROGRAM DESCRIPTION:

Parks' capital needs require a variety of different funding assistance to keep playground equipment functional and fresh, add/maintain shelters, park planning to determine new projects, and continued trail development. Some of these expenses can be offset by park development and impact fees as allowed under Ordinance in order to lower borrowing needs.

PROGRAM OBJECTIVES:

Review and prioritize capital trail development in the Village to complement the lower Yahara Trail Project.

Review opportunities for implementation of a Community Park that would allow for large acreage and long term athletic facilities.

PARKS CAPITAL BUDGET SUMMARY

REVENUES

		2015 Actual	2016 Budget	YTD 6/30/2016	2016 Projected	2017 Budget	% Change vs. 2016
	Allocated Revenue	77,288	25,000	319,025	505,000	498,600	1894.40%
4840	McFarland Baseball Boosters	0	0	0	0	0	-----
4841	Community Garden	600	0	0	0	0	-----
4850	Park Development Funds	0	0	0	250,000	100,000	-----
	Total FINANCE ADMIN Revenues	77,888	25,000	319,025	755,000	598,600	2294.40%

Notes:

4850 The Village charges park development and impact fees at the time of plat approval and permitting for construction. This allows for the development of parks without having to rely solely on borrowed money or tax levy. The funds planned for 2017 include some funding for improvements at Brandt Park.

PARKS (continued)
CAPITAL PROJECTS FUND - FUND 500

EXPENDITURES

		2015	2016	YTD	2016	2017	% Change
		Actual	Budget	6/30/2016	Projected	Budget	vs. 2016
55-0050							
???	Property Acquisition	0	0	0	0	0	-----
???	Brandt Park	0	0	0	0	350,000	-----
???	Urso/Schuetz Park	0	0	0	0	15,000	-----
???	Jaeger Park	0	0	0	0	15,000	-----
844	Park Landscaping	21,606	0	0	0	0	-----
848	Park Equipment	12,147	0	0	0	0	-----
856	WM McFarland Park	0	25,000	0	0	35,000	40.00%
857	Lewis Park Shelter	39,459	0	306,567	740,000	15,000	-----
858	Grandview Marsh	4,676	0	12,458	15,000	168,600	-----
Total PARKS Expense		77,888	25,000	319,025	755,000	598,600	2294.40%

Notes:

- ???
- ???
- ???
- ???
- 856**
- 857**
- 858**