

Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator
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(608) 838-3153

Cc: Department Heads
Residents of McFarland

Date: August 5, 2020

Re: Bi-Monthly Village Administrator Staff Report

Recent Meetings Held

- July 13th – Village Board
- July 14th – Public Works Committee
- July 16th – Senior Outreach Committee
- July 20th – Plan Commission
- July 21st – Public Utilities Committee
- July 27th – Village Board
- August 3rd – Library Board
- August 3rd – Personnel Committee
- August 4th – Sustainable McFarland Ad-Hoc Committee

Current Events

The following is a list of issues, projects, or activities that have transpired recently:

- Special Needs Park – The Village is working on drafting a plan to develop a special needs park in the future. This park would be inclusive for individuals of all ages and abilities. On Tuesday, April 4th the Village hosted an online forum to present some information on the project and begin the process to gather public input. [Information presented at last night's meeting](#) can be found through this link. [The survey is available through this link](#). Please review and consider providing your input on the project to aid in the planning process. The survey will be open until August 19th.

- 2021 Capital Project Planning – There are likely to be multiple capital projects considered in the 2021 Budget process but three in particular are larger in nature and within the near future be presented for public discussion. They are as follows:
 - *County Highway MN Phase 4* – This project entails the full reconstruction of County Highway MN (Broadhead Street) from Holscher Road through County Highway AB. This is a project similar in nature to what Holscher Road went through two years ago and it will convert a rural street cross section to an urban standard. The draft plans for this work are likely to be presented to the Public Works Committee in August, and then upon direction from the Committee scheduled for additional public presentation/input. The project either in whole or in part is included within the current 5 year Capital Improvement Plan in program year 2021.
 - *Eastside Sanitary Sewer Interceptor* – This project will construct a new interceptor pipe within the sanitary sewer system that will serve currently undeveloped properties on the far east side generally along County Highway AB south of County Highway MN. The pipe will be constructed to be gravity fed starting at Devil’s Lake Way and meander its way north to reach County Highway MN. The pipe is needed and will be paid for through future development. The draft plans for this work are likely to be presented to the Public Utilities Committee in August, and then upon direction from the Committee scheduled for additional public presentation/input. The project either in whole or in part is included within the current 5 year Capital Improvement Plan in program year 2021.
 - *Public Safety Center* – As I’ve written about previously, we are within the planning phase for the development of a new Public Safety Center to house our Court, Fire/Rescue, and Police services. This is to be located at the southeast corner of County Highway MN (Broadhead) and Holscher Road. A general update was presented to the Village Board in July on the project and a more specific presentation on what is to be proposed is being prepared for August. Shortly there after and upon direction of the board, we will schedule the project for additional public presentation/input. The project is included within the current 5 year Capital Improvement Plan in program year 2021. Once complete, it will address many existing deficiencies for these Departments as well as free up space at the Municipal Center for the future use as a Community Center.
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- 2020 Fall Primary General Election – This election is scheduled to be held on Tuesday, August 11th from 7:00 am to 8:00 pm. In person voting will be available within the Community Room at the Municipal Center at this time as is customary. Absentee voting is also available right now and can be utilized on Friday, August 7th. Additional information on the election can be found at <https://www.mcfarland.wi.us/elections>. Please remember we are taking extra precautions to keep poll workers and the public safe as we exercise our right to vote. People are reminded to wear a mask when indoors in accordance with State and County Orders as well as maintaining social distancing when in the polling place. Any questions, please contact the Municipal Center at (608) 838-3153.

Upcoming Schedule

Please note the following schedule of upcoming meetings:

- August 6th at 3:00 pm – Landmarks Commission
- August 6th at 6:00 pm – Volunteer Committee
- August 10th at 6:00 pm – Joint Public Utilities and Works Committee
- August 10th at 7:00 pm – Village Board
- August 11th at 6:00 pm – Public Works Committee
- August 12th at 6:30 pm – Public Safety Committee
- August 17th at 7:00 pm – Plan Commission
- August 18th at 6:00 pm – Public Utilities Committee