



Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator
matt.schuenke@mcfarland.wi.us
(608) 838-3153

Cc: Department Heads
Residents of McFarland

Date: August 31, 2018

Re: Bi-Monthly Village Administrator Staff Report

Recent Meetings Held

- August 20th – Ethics Board
- August 20th – Plan Commission
- August 20th – Public Utilities Committee
- August 23rd – Senior Outreach Committee
- August 27th – Committee of the Whole
- August 27th – Village Board
- August 28th – Communications and Technology Committee

Current Events

The following is a list of issues, projects, or activities that have transpired recently:

- Juniper Ridge Subdivision – The Plan Commission (August 20th) and Village Board (August 27th) both approved an amendment to the Development Agreement that approves Phase 6 of this subdivision to move forward. The agreement sets the terms for the public improvements to be completed within this phase. The development continues to be very successful with a high demand for new homes in the Village. The Developer is planning to bring forth Phase 7 to the Plan Commission in September with both public improvements beginning this Fall.
- Flooding – It has been a very wet couple of weeks in Wisconsin to say the least. Luckily, for McFarland, we have fared very well. Village Staff continues to monitor properties adjacent to waterways like Lake Waubesa and the Yahara River. So far only minimal issues to report. Its going to take a while before the water levels return to normal and we all have to be cautious until it does so especially with more rain in the forecast. The Village has been making available materials for sand bagging as needed, but if there are other concerns please contact Public Works for assistance.

5915 Milwaukee St • P.O. Box 110 • McFarland, WI 53558-0110 • FAX: (608) 838-3619

Administration	Community Development	EMS	Fire	Outreach	Police
838-3153	838-3154	838-3152	838-3278	838-7117	838-3151

- RFP for Farwell Development – The Village acquired the property at 419 Farwell Street with the intent of redeveloping it as a mixed-use project. An RFP was developed by the Community Development Authority in August and approved for release at the last Village Board meeting. The RFP will be advertised and shared with prospective developers over the course of the next several weeks to encourage private interest in the project. The due dates for responses are November 1st at which time the Village will begin its review and make a selection within 90 days. If you are interested in the property and the RFP, you can go to www.mcfarland.wi.us/rfp to view the complete project request.

- McFarland Park Shelter – The new park shelter at McFarland Park is almost complete. This facility was brought forth as a partnership between the Village and the McFarland Soccer Club. The Village provided a loan for the project which will be paid back over time by the Club. In turn the Village will own the facility and be able to use it in kind with other park facilities it has, not to mention the improved use of the park for the Soccer Club. Contractors are working diligently so that it is complete and ready to go when the Club hosts its annual tournament September 21-23.

- Farwell to Summer – And just like that...Labor Day is upon us. As we come out of this weekend we'll see the annual changing of the seasons. Just a few things to note:
 - First things first, school will be starting next week and our annual return to the school return. I know my kids are excited (not really), but it will be good to get the school year started.
 - Construction projects over the next couple months will be wrapping up. Farwell is the main one still open right now as they finish pavement markings and will have some work into the Fall regarding work outside of the road yet.
 - The McFarland Family Festival will be held at McFarland Park again generally located at the McFarland Ice Arena. The event takes place from September 14th through September 16th. More information can be found on their website at <http://mcfarlandfamilyfestival.org/>.
 - Village Staff are working on putting together the 2019 Annual Budget. This will be transmitted to the Village Board on September 24th for them to begin their review and approve the document in November. More information to come on this as it gets wrapped up.

Upcoming Schedule

Please note the following schedule of upcoming meetings:

- September 4th at 5:15 pm – Library Board
- September 5th at 7:00 pm – Community Development Authority
- September 10th at 5:00 pm – Committee of the Whole
- September 10th at 7:00 pm – Village Board
- September 11th at 6:00 pm – Public Works Committee
- September 12th at 6:30 pm – Public Safety Committee
- September 14-16th – McFarland Family Festival (McFarland Park)

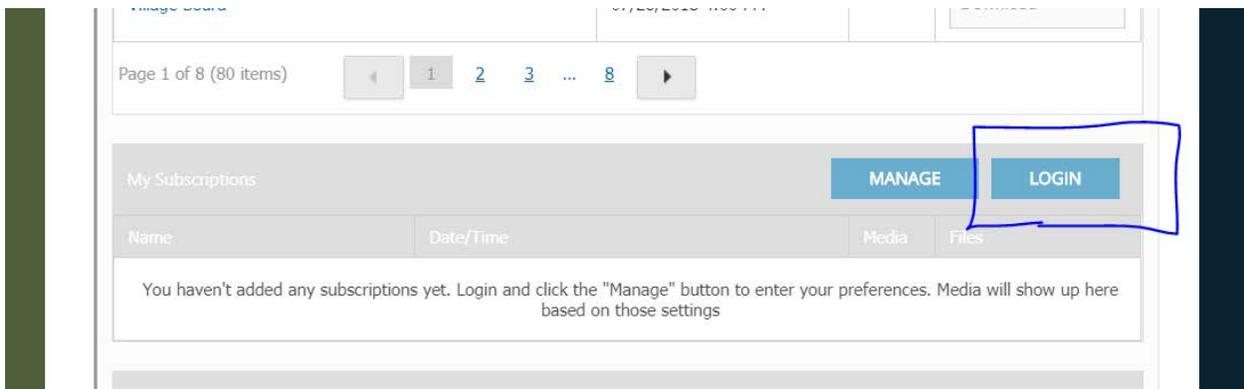
TWO WAYS YOU CAN STAY INFORMED ON VILLAGE HAPPENINGS...

1. **GENERAL COMMUNICATIONS** – You can consider signing up through the Village’s website at www.mcfarland.wi.us/emails for a variety of different general information.

...or...

2. **MEETINGS** – Information on all meetings can be found at www.mcfarland.wi.us/agendas and you can sign up through Civic Clerk to be notified when new meetings are posted. To get signed up, follow these steps:

- a. **Step 1** – Click on
- b. **Step 2** – Scroll Down to find and click on “Login” button

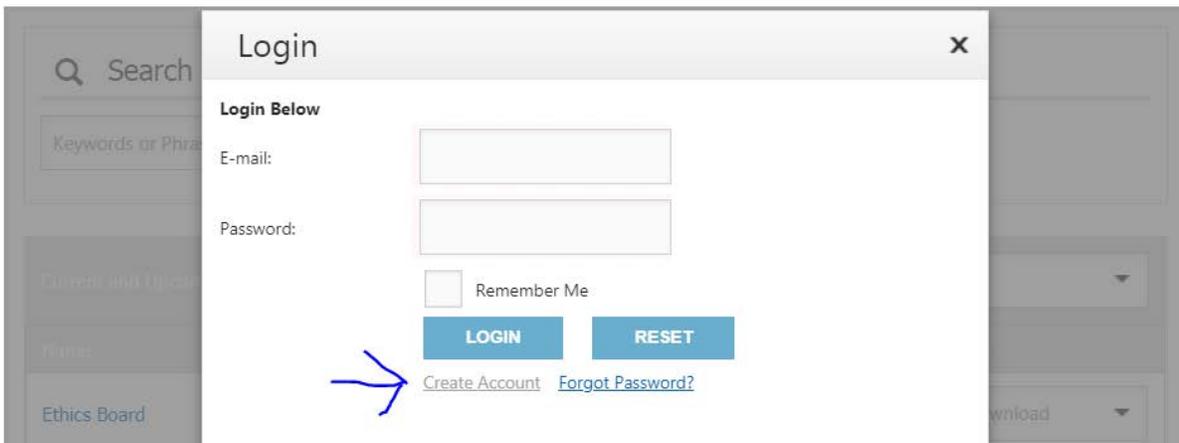


- c. **Step 3** – Find and click on “Create Account” button.

Agendas, Minutes, & Packets

For past agendas, minutes, and packets please visit the [Past Agendas & Minutes](#) section.

*Agenda and packets will appear in the portal once complete.



- d. **Step 4** – Fill in your information to create account. Login in to new account and manage your subscriptions.