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Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator
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(608) 838-3153

Cc: Department Heads
Residents of McFarland

Date: September 18, 2020

Re: Bi-Monthly Village Administrator Staff Report

Recent Meetings Held

- September 8th – Library Board
- September 8th – Public Works Committee
- September 9th – Public Safety Committee
- September 10th – Online Forum: Public Safety Center
- September 14th – Board of Zoning Appeals
- September 14th – Committee of the Whole
- September 14th – Village Board
- September 15th – Public Utilities Committee
- September 17th – Senior Outreach Committee
- September 17th – Online Forums: Community and McFarland Park

Current Events

The following is a list of issues, projects, or activities that have transpired recently:

- Taylor Point Apartments - In the Fall of 2019, the Village approved the rezone and general development plan from MSP Real Estate Incorporated for the property located at the southwest corner of Taylor Road and Larson Beach Road. In April of this year, the project was awarded a 9% tax credit to support the project through WHEDA as was requested. On August 17th, the Plan Commission adopted the Detailed Implementation Plan for the project as the final review for the development locally. Yesterday, it was announced that Dane County would be

awarding funds for the project through their Dane County Affordable Housing Fund helping to advance developments achieving these objectives. There is one final application result they are waiting on through the Federal Home Loan tax credit program and if successful the project will be close then to implementation. Village Staff continues to work with the Developer to advance the project as it was approved previously which is presently on schedule.

- Public Safety Center – This event was held on September 10th and there were about 37 people in attendance. The event lasted two hours consisting of presentations by the Architect, Public Safety Departments on need for facility, Administrator on finances, and the opportunity for attendees to ask questions. This created a good dialogue allowing for individuals to learn about the facility itself and how it will interact with the uses surrounding it. We all took notes on these comments and will build into the program as we are able to as a means to address concerns. The next step in the process is for the Village Board to consider plan acceptance at its meeting on September 28th. This will carry the project then into Phase 2 as we move into the very specific activity of designing the facility. Information presented in this meeting is available by [clicking on this link](#).

A few reminders...

...2,600 absentee ballots were sent out on Thursday, September 18th which is on time for their distribution in order to vote through mail for the November 3rd General Election. Individuals in need of election can click on this link for more information <https://www.mcfarland.wi.us/elections>.

...the Parks, Recreation, and Natural Resources Committee will be meeting on Thursday, September 24th at 6:30 pm. They will be receiving input from the public regarding plans for pickleball development. You can view those plans by [clicking this link](#). If you are interested in attending the meeting, you may do so through this link through Zoom. If you are not able to attend but still wish to provide comments, please send me an email at matt.schuenke@mcfarland.wi.us.

...the Staff Submittal of the 2021 Budget will be transmitted to the Village Board at the meeting on September 28, 2020. The meeting begins at 7:00 pm. Review of the document will begin the night of October 8th and carry into November. The entire document will be added to the Village Website at www.mcfarland.wi.us/budget.

...the Committee of the Whole is meeting on September 28th as well beginning at 5:30 pm. Staff has confirmed that Consultants from Ballard King will be present to discuss with the Committee their approach to planning for the development of Community Centers. More information on Ballard King [can be found through this link](#).

Upcoming Schedule

Please note the following schedule of upcoming meetings:

- September 21st at 7:00 pm – Plan Commission
- September 22nd at 6:00 pm – Communications and Technology Committee
- September 24th at 6:30 pm – Parks, Recreation, and Natural Resources Committee
- September 28th at 5:30 pm – Committee of the Whole
- September 28th at 7:00 pm – Village Board
- October 1st at 6:00 pm – Volunteer Committee
- October 5th at 5:15 pm – Library Board
- October 5th at 6:30 pm – Personnel Committee
- October 7th at 7:00 pm – Community Development Authority
- October 8th at 6:00 pm – Village Board (Budget Review)