



Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator
matt.schuenke@mcfarland.wi.us
(608) 838-3153

Cc: Department Heads
Residents of McFarland

Date: October 26, 2018

Re: Bi-Monthly Village Administrator Staff Report

Recent Meetings Held

- October 15th – Plan Commission
- October 17th – Finance Committee
- October 18th – Senior Outreach Committee
- October 22nd – Committee of the Whole
- October 22nd – Village Board
- October 23rd – Communications and Technology Committee

Current Events

The following is a list of issues, projects, or activities that have transpired recently:

- Volunteer Drivers and Coordinator – Help is needed within our Senior Outreach Department in the area of meal delivery and appointment coordination. The Department provides home delivered meal service to a wide area in and around McFarland. This is expanding next year and more drivers will be needed. Additionally, we are in need of someone to volunteer to coordinate and direct medical rides for those in need. If you are able, your help would be greatly appreciated. Contact Lori Anderson or Sara Sprang at (608) 838-7117 for more information regarding either position.
- New Local Cable Channel on TDS – With a new communications provider comes the ability to expand local programming. The Communications and Technology Committee discussed this at their most recent meeting. There are some front end costs to be able to establish the signal, but once complete local programming can be broadcast on this new channel for those customers. Next step will be to present the Committee's recommendation to the Village Board in November.

5915 Milwaukee St • P.O. Box 110 • McFarland, WI 53558-0110 • FAX: (608) 838-3619

Administration	Community Development	EMS	Fire	Outreach	Police
838-3153	838-3154	838-3152	838-3278	838-7117	838-3151

- Continued 2019 Budget Review – The month of October is drawing to a close and the budget review process continues to progress. The next meeting on October 29th by the Village Board will look at a variety of different funds and services. After this, Trustees have until November 1st to submit their changes to which they will be reviewed at their last scheduled meeting on November 8th for consideration. A Public Hearing will be scheduled also for Monday, November 26th at 7:00 pm following which action may be taken on the budget itself concluding the review. Please go to www.mcfarland.wi.us/budget for more information about what was been presented thus far.
- Outlook Newsletter Delivered – The latest version of the Outlook Newsletter was delivered this week. If you did not receive a copy, [please click on this link to view an electronic copy on our website.](#)
- Fall General Election – The Election is coming on November 6, 2018. The Polling Place will at the Municipal Center will be open from 7:00 am to 8:00 pm the day of the election. Absentee voting is available within the Administration Office at the Municipal Center on Monday through Friday from 8:00 am to 4:30 pm until Friday, November 2nd. There will be a special Saturday Absentee Voting hours on November 3rd from 9 am to 12 pm. If you have questions, please contact the Village Clerk at (608) 838-3153.

Upcoming Schedule

Please note the following schedule of upcoming meetings:

- October 29th at 4:00 pm – Parks, Rec, and Natural Resources Committee (Rescheduled)
- October 29th at 5:30 pm – Village Board (Special)
- October 30th at 6:00 pm – Public Utilities Committee (Rescheduled)
- November 5th at 5:15 pm – Library Board
- November 5th at 6:30 pm – Personnel Committee
- November 6th from 7:00 am to 8:00 pm – Fall General Election
- November 7th at 7:00 pm – Community Development Authority
- November 8th at 5:30 pm – Village Board (Special)
- November 12th at 5:30 pm – Committee of the Whole
- November 12th at 7:00 pm – Village Board
- November 14th at 6:30 pm – Public Safety Committee
- November 15th at 7:00 pm – Parks, Recreation, and Natural Resources Committee

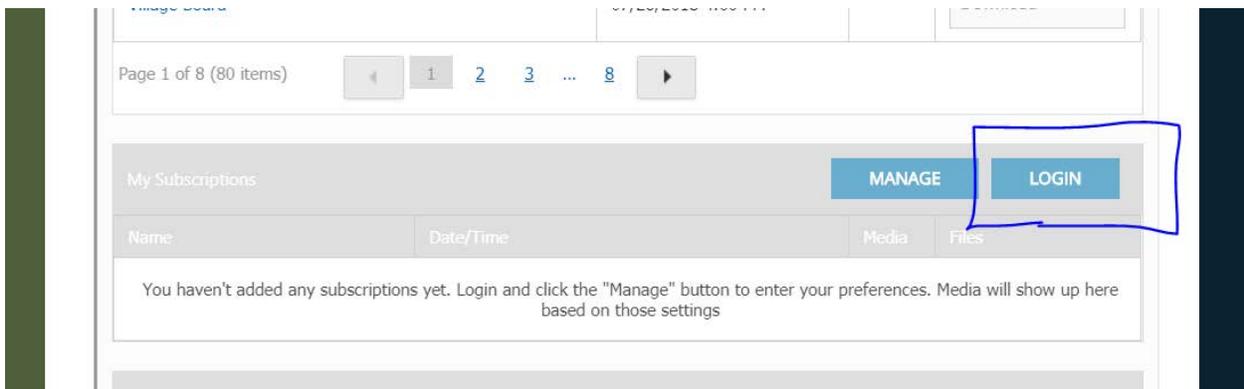
TWO WAYS YOU CAN STAY INFORMED ON VILLAGE HAPPENINGS...

1. **GENERAL COMMUNICATIONS** – You can consider signing up through the Village’s website at www.mcfarland.wi.us/emails for a variety of different general information.

...or...

2. **MEETINGS** – Information on all meetings can be found at www.mcfarland.wi.us/agendas and you can sign up through Civic Clerk to be notified when new meetings are posted. To get signed up, follow these steps:

- a. **Step 1** – Click on
- b. **Step 2** – Scroll Down to find and click on “Login” button

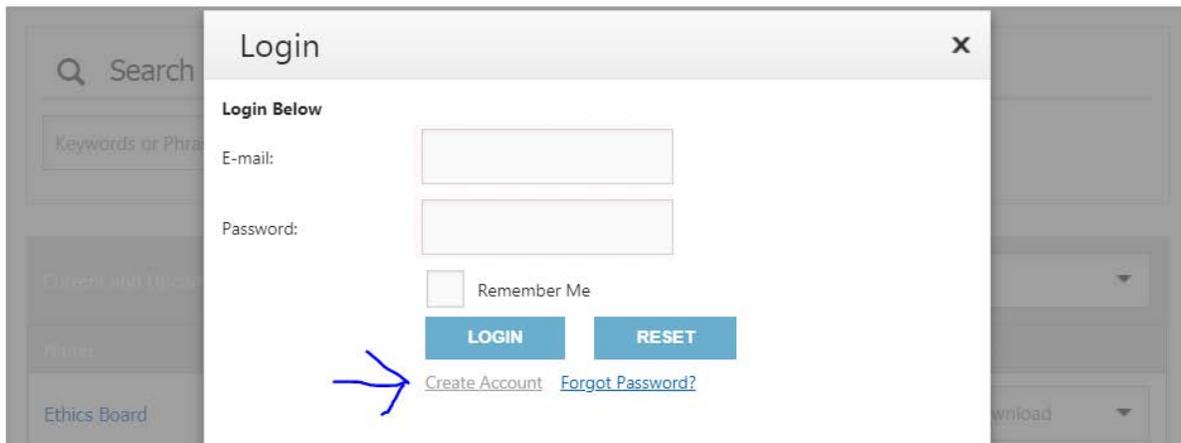


- c. **Step 3** – Find and click on “Create Account” button.

Agendas, Minutes, & Packets

For past agendas, minutes, and packets please visit the [Past Agendas & Minutes](#) section.

*Agenda and packets will appear in the portal once complete.



- d. **Step 4** – Fill in your information to create account. Login in to new account and manage your subscriptions.