



Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator
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(608) 838-3153

Cc: Department Heads
Residents of McFarland

Date: November 30, 2018

Re: Bi-Monthly Village Administrator Staff Report

Recent Meetings Held

- November 12th – Committee of the Whole
- November 12th – Village Board
- November 13th – Public Works Committee
- November 14th – Public Safety Committee
- November 15th – Parks, Recreation, and Natural Resources Committee
- November 19th – Personnel Committee (Rescheduled)
- November 19th – Plan Commission
- November 20th – Public Utilities Committee
- November 22nd and 23rd – Thanksgiving Holiday (Offices Closed)
- November 26th – Committee of the Whole
- November 26th – Village Board
- November 27th – Communications and Technology Committee

Current Events

The following is a list of issues, projects, or activities that have transpired recently:

- [Interstate 39/90 Public Hearing](#) – WisDOT has set a public hearing date of December 13, 2018 from 4:30 to 6:30 pm to discuss the design and environmental aspects of the proposed improvements to I-39/90 and the US 12/18 Beltline interchange. While technically in the City of Madison and surrounding townships, these improvements regionally affect transportation of the Village. Information regarding this plan can be found at the McFarland Public Library or at <https://projects.511wi.gov/i-39-90/us1218-beltline/>.

- LUCAS Chest Compression System – The Fire and Rescue Department is moving forward with the acquisition of a new LUCAS Chest Compression System to assist those having heart failure. The device provides continuous and automated compression when employed helping to improve responsiveness when its needed most. This is made possible due to a contribution the local Fire and Rescue Association who raise funds from year to year to help assist the Village in these types of purchases. Thank you everyone for your efforts to bring this to McFarland!
- Communications and Technology Department – The Village Board has formally appointed Stephanie Miller as the new Director for this Department. She is currently the Communications Specialist within the Department and is very excited to begin this somewhat new role. The former position was part-time and the new position is full-time affording more opportunity to advance the Communication role of the Department combined with our technology opportunities as well. Andrew Day served as the Acting Director during this period and we thank him for his service during that time.
- 2019 Budget – The 2019 Budget was unanimously approved by the Village Board at its meeting on November 26, 2018. The final budget pages will be added to the website in December for viewing anytime during the year but can be viewed under www.mcfarland.wi.us/budget. With all reporting units providing their information, the total tax rate for the Village is estimated to decrease from \$21.19 last year to \$20.59 this coming year. This represents an overall decrease 60 cents or 2.81% from the prior year. The Village’s tax levy actually went up by 3.75% for the coming year while the tax rate fell significantly to \$6.77 per thousand from \$7.09 last year, most of which is attributed to growth in the assessed value.
- Public Works Department – The Village is currently recruiting for a new Public Works Director. Allan Coville has announced his retirement and his scheduled last day is on December 13th. The position was recently advertised on November 30th and applications will be accepted until January 4, 2019 at 4:30 pm. More information can be found at www.mcfarland.wi.us/employment.

Upcoming Schedule

Please note the following schedule of upcoming meetings:

- December 1st – Christmas in the Village
- December 3rd at 5:15 pm – Library Board
- December 3rd at 6:30 pm – Personnel Committee
- December 5th at 7:00 pm – Community Development Authority
- December 6th at 6:00 pm – Volunteer Committee
- December 6th at 6:30 pm – Finance Committee
- December 10th at 5:30 pm – Committee of the Whole
- December 10th at 7:00 pm – Village Board
- December 11th at 6:00 pm – Public Works Committee
- December 12th at 6:30 pm – Public Safety Committee
- December 13th at 4:30 pm – Interstate 39/90 Public Hearing

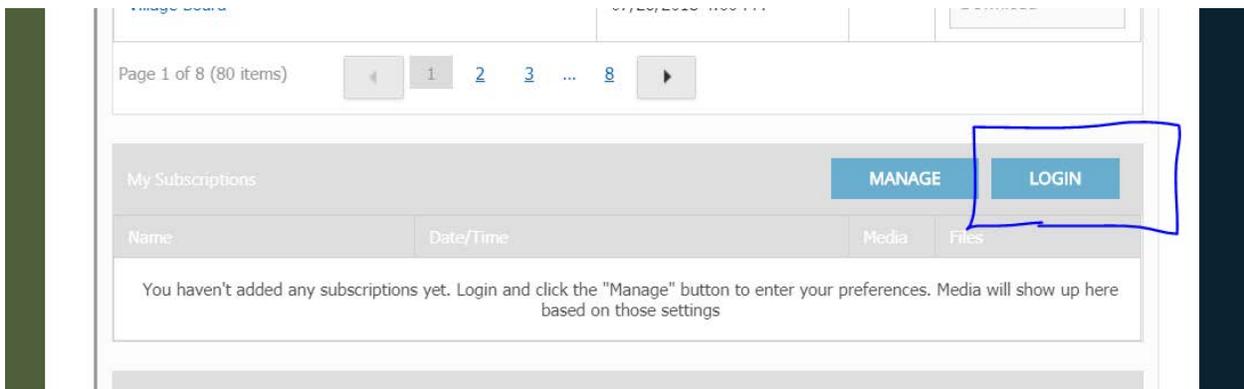
TWO WAYS YOU CAN STAY INFORMED ON VILLAGE HAPPENINGS...

1. **GENERAL COMMUNICATIONS** – You can consider signing up through the Village’s website at www.mcfarland.wi.us/emails for a variety of different general information.

...or...

2. **MEETINGS** – Information on all meetings can be found at www.mcfarland.wi.us/agendas and you can sign up through Civic Clerk to be notified when new meetings are posted. To get signed up, follow these steps:

- a. **Step 1** – Click on
- b. **Step 2** – Scroll Down to find and click on “Login” button

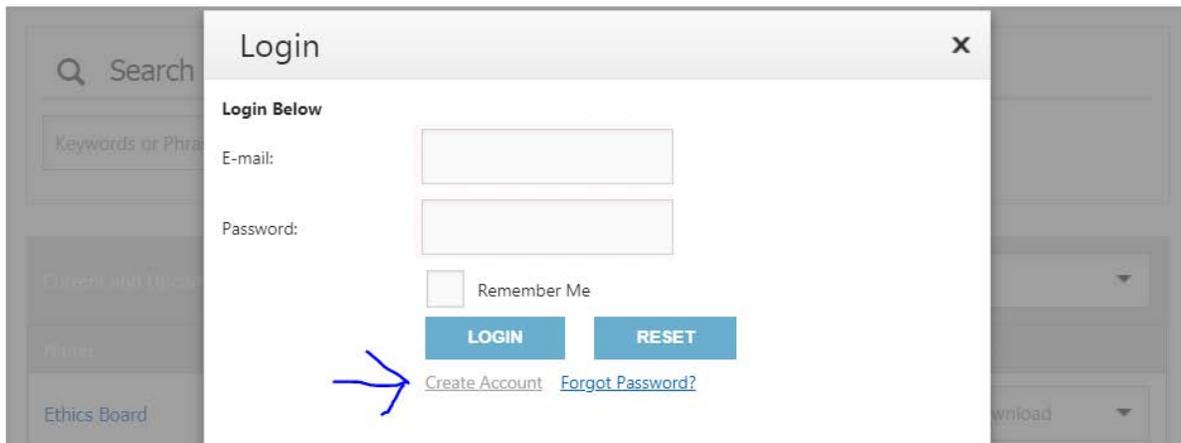


- c. **Step 3** – Find and click on “Create Account” button.

Agendas, Minutes, & Packets

For past agendas, minutes, and packets please visit the [Past Agendas & Minutes](#) section.

*Agenda and packets will appear in the portal once complete.



- d. **Step 4** – Fill in your information to create account. Login in to new account and manage your subscriptions.