

# McFarland Fire and Rescue Occupancy Update Form

Please fill out information as thoroughly as possible

Business Name:

Business Address:

Business Phone:

Business Fax:

What e-mail can we send inspection reports to?

Name of person who uses above e-mail?

Mailing Address (If different from above):

## CONTACTS

Primary Contact:	Position/Title:
Home Address:	
Cell Phone:	Other Phone:
Use as Emergency Contact?	
Secondary Contact:	Position/Title:
Home Address:	
Cell Phone:	Other Phone:
Use as Emergency Contact?	
Other Contact:	Position/Title:
Home Address:	
Cell Phone:	Other Phone:
Use as Emergency Contact?	
Building Owner:	
Home Address:	
Cell Phone:	Other Phone:
Use as Emergency Contact?	

Date filled out:

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## PRE-PLAN INFORMATION

Square footage of occupancy/business (sq. ft.)

Of entire building (sq. ft.)

Gas shutoff location:

Electrical shutoff location:

Knox Box Location (if applicable):

Are there updated keys in the Knox Box?

Is there a fire alarm system installed in the building?

Annunciator Panel Location

Control Panel Location

Monitoring Company

Is there a sprinkler system installed in the building?

FDC (Fire Department Connection) Location

Sprinkler Riser Location

Type of System

Any dangerous/toxic/explosive/etc. chemicals stored here? Describe:

Additional comments/questions/concerns:

Please return form to:

McFarland Fire and Rescue  
ATTN: Fire Inspector Blake Karnitz  
5915 Milwaukee St.  
McFarland, WI 53558  
PO Box 110  
Fax: (608)838-3619

Refer any questions to Fire Inspector Blake Karnitz at (608)838-3278 or  
blake.karnitz@mcfarland.wi.us