

# THE OUTLOOK

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## McFarland Newsletter

### Volunteer Spotlight

Supporting one another in moments of crisis can come in many forms. For Mary Rux, when it became apparent that masks were needed to protect our poll workers for the April 7<sup>th</sup> Primary Election, she fired up her sewing machine and got to work. Mary donated masks for the poll-workers and office staff at the Village of McFarland. So far, she has made over 50 masks, and continues to distribute them to people in the community.

Mary grew up on a dairy farm in the Fond du Lac area, where she started sewing doll clothes as a young girl, with guidance and support from her mother. Her skills expanded as she became involved with sewing projects through her 4-H club, learning how to embroider, quilt, and crochet. Many of her advanced sewing skills were self-taught, and Mary continued to



*Pictured: Village Clerk, Cassandra Suettinger, modeling one of the many masks that were donated to those working the WI Spring Primary.*

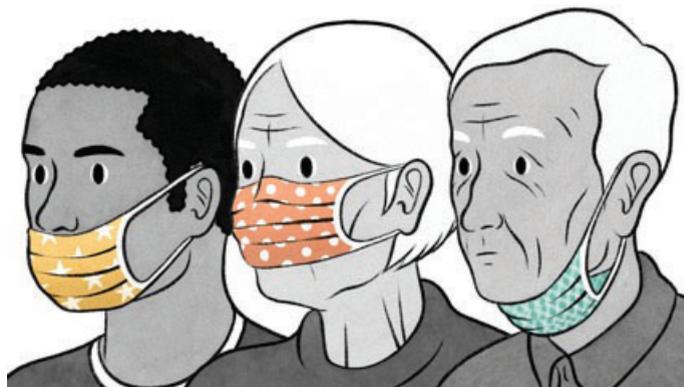
make her own clothing into adulthood. Sewing and other fiber arts have become a lifelong skill.

After Mary retired from her career seven years ago, she began to devote more of her time to sewing and crafting for relief work. She joined the Facebook Group, "Relief Crafters of America," which connects and coordinates crafters for international aid work in the face of crises. Mary has created special-

ized kangaroo pouches for wildlife impacted by the Australian wildfires, and infant clothing and blankets for those displaced by the tornados in Nashville. Closer to home, Mary volunteers to crochet bird's nests for injured birds at the Dane County Human Society Wildlife Center.

As the threat of the COVID-19 pandemic became more prevalent, Mary researched a pattern and pulled out her stash of fabric. All of her masks are made with 100% cotton quilting fabric with cotton flannel liners, sewed with a pocket to be able to insert an additional filter, if needed. Mary said that she is grateful to, "have a skill that I can use to take care of myself and also take care of others." Thank you to Mary for her contributions to the health and safety of our community members.

### How NOT to Wear a Mask



Almost overnight, masks in a variety of colors, styles and materials have appeared on the faces of people around us. While it's good news that many people are doing their part to slow the spread of coronavirus, the bad news is that many people are wearing their masks wrong.

"Wearing a mask takes some getting used to, for sure," said Dr. Scott Segal, chairman of anesthesiology at Wake Forest Baptist Health. "You are probably wearing it exactly right if it's a little stuffy."

One of the biggest mistakes people make is that they fidget with their masks and pull them under their noses or completely off their faces to rest under their chins.

"You should absolutely not be pulling up and putting down your mask while you're out," said Shan Soe-Lin, a lecturer at the Yale Jackson Institute for Global Affairs. "If you're going to go to the trouble of using a mask, leave it on."

#### Here are the dos and don'ts of wearing a mask.

- **DON'T:** Wear the mask below your nose.
- **DON'T:** Leave your chin exposed.
- **DON'T:** Wear your mask loosely with gaps on the sides.
- **DON'T:** Wear your mask so it covers just the tip of your nose.

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# PRESIDENT'S MESSAGE

The past months have been uncertain times for all McFarland area residents, businesses, and employees as we face the challenges around the spread of COVID-19, also known as coronavirus on a day to day basis. I want to reassure you that the Village of McFarland has, and will continue, to take action to address the situation and ensure everyone's well-being during this public health emergency. Your village government has taken steps to keep McFarland safe, to limit the



spread of the virus, and to sustain vital village services. To minimize the exposure to COVID-19, the village has cancelled or rescheduled events and meetings, limited or deferred non-essential services, and focused our village's resources on meeting fundamental needs. I spoke with Dane County Executive, Joe Parisi, about the steps McFarland has taken to meet this health emergency and what services the county can provide if there is a future need. Although this is a daunting time, together, we will prevail. Now more than ever, we must come together as a community. With the community's support, we can get through this together and be stronger than ever.

I would like to acknowledge the dedicated service of village trustees Mary Pat Lytle, Jerry Adrian, and Dan Kolk as they leave the Village Board after serving eight, seven, and seven years respectively. We live in a special place where people like Mary Pat, Jerry, and Dan cared so deeply for their community that they gave of their time and energy to make McFarland a better place. Together, we have made great strides, experienced unprecedented success and growth, and have genuinely moved McFarland forward. The record is clear and unequivocal: McFarland is a better place now than when they joined the Village Board. I know I speak for all of McFarland residents when saying we appreciate their hard work and commitment to serving on the McFarland Village Board. Thank you for all you

did to make McFarland the community it is today. You have been great to work with and you have left your indelible and positive mark on the community. It has truly been an honor for me to have served with you over these past years as a member of the Village Board.

While Mary Pat, Jerry, and Dan chose to serve McFarland as elected officials, one does not have to seek elective office to have a voice in the direction of the village. Anyone can participate in the operations of local government by becoming a member of one of the village's various boards, commissions, or committees. Critical to the foundation of our form of resident-run government, each year community members are appointed to serve on various village advisory bodies. This is one way members of the public can volunteer and get involved with their local government. Committees are intended to enhance communication between the Village Board and staff at the early phase of the development of significant items affecting public policy questions. Committees are an effective sounding board for new policies and programs. They can react to Village Board proposals and give them an immediate sense of community reaction. Most boards, commissions, or committees meet once a month for approximately one to two hours and are comprised of a combination of elected Village Board members and appointed citizen representatives. Please consider becoming a member of a board, commission, or committee. I believe that volunteering, being part of the community, providing service and leadership is critically important to the health of our community. There is a sense of personal satisfaction and value in being involved as engaged citizens. Visit the village's website under the government tab for a list of boards, commissions, or committees; time and dates of meetings; and the responsibility of each. You can express your desire to participate in local governance by sending or emailing me, or the village administrative office, a letter of interest indicating the board, commission and/or committee in which you would like to serve. Get involved! Have a voice in village government! Join a Board, Commission, or Committee!

**Brad Czebotar**  
*Village President*

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- **DON'T:** Push your mask under your chin to rest on your neck.
- **DO:** Wear your mask so it comes all the way up, close to the bridge of your nose, and all the way down under your chin. Do your best to tighten the loops or ties so it's snug around your face, without gaps.

**And once you've figured out the correct position for wearing your mask, follow these tips to stay safe:**

- Always wash your hands before and after wearing a mask.
- Use the ties or loops to put your mask on and pull it off.
- Don't touch the front of the mask when you take it off.
- For apartment dwellers, put the mask on and remove it

while inside your home. Elevators and stairwells can be high-contamination areas.

- Wash and dry your cloth mask daily and keep it in a clean, dry place.
- Don't have a false sense of security.

Masks offer limited protection and work better when combined with hand washing and social distancing. "It's not that one excludes the other," said Dr. Siddhartha Mukherjee, assistant professor of medicine at Columbia University. "They compound the effects of the other."

Article by Tara Parker-Pope, New York Times (4/8/20)  
Illustrations by Eleni Kalorkoti



# ADMINISTRATION

## Schwenke Snapshot

There is no question that by now COVID-19 has impacted all of our lives in some way and that is certainly true for Village operations. Personally and professionally, it is like something none of us have ever experienced before, but what we do have is an abundance of our dedication to the public and desire to continue to provide services to the community in a safe manner. Service delivery like we have been used to is likely to be different, but the adjustments are being made to ensure the continuity of essential services, protect employees, and protect the public from this deadly virus. We appreciate your patience during these times as they are no doubt challenging no matter how you evaluate the situation. In order to stay in touch with updates regarding these and other issues we encourage residents to visit any one of the following:

- **Facebook & Instagram** – Visit [www.facebook.com/villageofmcfarlandwi](http://www.facebook.com/villageofmcfarlandwi) and/or follow @villageofmcfarland on Instagram for updates on important Village information.
- **The Lookout** – The Lookout is an e-newsletter sent directly to your email at least twice monthly providing timely information on happenings in between distributions of The Outlook. A link to sign up is available under the “Community” tab of our website or you can visit [www.mcfarland.wi.us/enewsletter](http://www.mcfarland.wi.us/enewsletter).
- **Website** – As always, under the “News” section on the front page of our website or visiting [www.mcfarland.wi.us/news](http://www.mcfarland.wi.us/news) for new and updated information about different happenings in the Village.
- **Administrator Report** – Finally, twice a month I write a Staff Report about major initiatives or projects that I am working on as an update for the public. These can be viewed at [www.mcfarland.wi.us/adminreport](http://www.mcfarland.wi.us/adminreport).

All of these resources are being used to communicate pertinent information with the public during this pandemic and are also good sources to receive information from on an ongoing basis.

In March, the Village Board accepted the Strategic Plan to help serve as a guide for major initiatives over the next ten years. The plan provides for a variety of different goals that address constructing a community center, other facility/infrastructure needs, economic development, safety/wellbeing, transportation, recreational amenities, and parks. Each of these goals have their own sets of strategies and accompanying action plan to help assist the Village to accomplishing each item. It is a plan to assist the Village into the future, but we still have a lot of work to do in order to achieve some of the key elements. The plan is available for review at [www.mcfarland.wi.us/mcfarland-strategicplan](http://www.mcfarland.wi.us/mcfarland-strategicplan).

Also, in March, the Village Board accepted the 2020-2024 Capital Improvement Plan. This document is aligned with the objectives of the Strategic Plan and includes five years’ worth of financial planning by comparing estimated capital costs against projected debt implications. Each year is subject to change based on availability of funds and shifting priorities but is finalized upon its inclusion for approval within the Annual Budget. For 2020, the following major initiatives are being pur-

sued (full plan is available through the website for review):

- **Public Safety Center** – Funding to plan, design, and bid for the construction of a new facility in 2021 to jointly house the Fire/Rescue Department, Police Department, and Municipal Court.
- **Public Works Center** – Several improvements are planned for completion in 2020 for the facility that house the Public Works Department. This includes renovations to the office area, roof replacement, mechanical improvements, addition of solar, and other deferred maintenance needs to the property.
- **County Highway MN Phase IV** – The design work has commenced in order to reconstruct County Highway MN from Holscher Road to County Highway AB. The intent is to complete the design of this road section in order to upgrade it from a rural to urban cross section to be built entirely or begin in phases next year.
- **Elvehjem Road Drainage/Path Improvements** – The Public Works Department through the Village Engineer have completed a design to improve the ditch, better collect water from sump pumps, and repave the bike trail on Elvehjem Road from Grandview Marsh Trail through Hidden Farm Road. The contract for this work has been awarded and will begin this Summer.
- **Street Construction** – Water main replacement partnered with street repaving will take place on Autumn Lane, North Autumn Lane, Burma Road, and Creamery Court. The contract for this work has been awarded and will begin this Summer.
- **Parks** – The Park System in general has a wide array of activity in 2020. There is planning work surrounding aquatics, pickleball courts, special needs park, a new Community Park, improvements to McFarland Park, and improvements to Larson Park. New park facilities are being planned for construction at McDaniel Park to expand bathroom facility to create new programmable space as well as add a second open air shelter. Improvements are slated in Urso/Schuetz Park to finish the construction of the Frisbee golf course and begin construction on a new bathroom facility with dog washing stations to support the dog park.

April is always the time for Spring Local Elections that contain the elected offices that make up the Village Board. In 2020, incumbents Jerry Adrian, Dan Kolk, and Mary Pat Lytle decided not to run for reelection and will be leaving their positions on the board as of April 20, 2020. We thank them for their many years of service as all three individuals served multiple terms on the Village Board. At the same time as their departure, we also welcome Carolyn Clow, Michael Flaherty, and Justin Rupert to fill their places. These individuals were elected on April 7, 2020 and will begin their term on April 21, 2020.

While the current environment, past and present, has been unusually chaotic and ever changing hopefully this newsletter finds people having some ability to enjoy what spring and summer have to offer.

Sincerely,  
Matt Schwenke, Village Administrator



# ADMINISTRATION

## Committee Members Needed

Come lend us your expertise! The Village is looking for committee members to **help strengthen our community**. The committees are responsible for providing the *voice of the community* to the Village Board. They weigh in on a wide spectrum of topics including borrowing, fiscal policies, water/sewer rates, capital projects including park amenities, road projects, vehicle purchases, etc. Most decisions that the Village makes, go through a Committee first for the community to be a sounding board and provide their thoughts, expertise, and a recommendation.

Below are the Committees that have current vacancies and are of an immediate need for additional members...

- **Public Utilities Committee** – Public Utilities oversees the finances, operations, and capital expenditure plans of the municipal water, sewer, and stormwater utilities. **This committee would be a great fit for anyone who works in construction, engineering, project management and/or project development.**

*Meets on the 3rd Tuesday of the month at 6 p.m. in Conference Room A of the Municipal Center.*

- **Volunteer Committee** – Advises the Village Board on policies to encourage volunteer participation in activities for the benefit of the Village and its residents and provides general oversight of the administration, operations, and programming of the Village's volunteer program. This committee is responsible for helping organize and put together volunteer opportunities in the community such as Community Service Day. **This committee would be a great fit for anyone with a heart to serve and a desire to help provide opportunities for community service in the Village. We know, based on recent events and the awesome response from the community, there are SO MANY of you out there who would lend themselves so well to this committee.**

*Meets the 1st Thursday of the month at 6 p.m. in Conference Room A of the Municipal Center.*

- **Public Works Committee** – Advises the Village Board on policies and programs involving the maintenance and construction of Village facilities, streets and sidewalks, storm water management and erosion control projects, solid waste management and recycling, and the maintenance and acquisition of public works vehicles and equipment. **This committee would be a great fit for anyone who works in construction, engineering, project management and/or project development.**

*Meets the 2nd Tuesday of the month at 6:00 p.m. in Conference Room A of the Municipal Center.*

- **Board of Review** – Meets to hear objections to assessments of property values from individual property owners and determines whether the assessor's valuation is correct. The Board has the power to raise or lower property valuations if they feel such adjustments are in order. **This board would be a great fit for anyone who works or has experience in real estate or appraisals.**

*Meets once a year, typically in May/Early June.*

Below are the standing committees that offer additional opportunities for new members to join and lend us their knowledge...

*If you work in, or have experience in information technology, communications, marketing, journalism and/or media, the **Communications and Technology Committee** would be a great fit for you.*

*If you work in, or have experience in finance and/or accounting, the **Finance Committee** would be a great fit for you.*

*If you have experience in parks, recreation, and/or conservation management, the **Parks, Recreation, and Natural Resources Committee** would be a great fit for you.*

*If you work in, or have experience in human resources and/or general management, the **Personnel Committee** would be a great fit for you.*

*If you work in, or have experience as a social worker, caregiver, senior outreach and/or human services, the **Senior Outreach Services Committee** would be a great fit for you.*

To apply for one of the above boards, committees, or commissions, **please send a letter of interest** to [village.administration@mcfarland.wi.us](mailto:village.administration@mcfarland.wi.us). This can be as simple as an email outlining your background and skills, and which committee you are interested in.

## Check Your Voter Registration Status Prior to the 2020 Election Cycle!

Village Residents are encouraged to check their voter register status online, and if necessary, register to vote in advance of election Day. Registering in advance saves A LOT OF TIME on Election Day for you and gets everyone in and out on election day faster. If your Wisconsin Driver's license or Wisconsin DOT issued ID, is unexpired and contains your current address, you can register to vote quickly and easily online in under five minutes with nothing to sign or mail. It is super convenient! Visit: <https://myvote.wi.gov>

If you have questions concerning your voter registration status or need assistance confirming your voter registration status, please contact Village Administration at 608-838-3153.

## Canoe and Kayak Permits Available at Jaeger Park!

The Village has rental spaces available for canoes and kayaks at Jaeger Park. To obtain a Village of McFarland Canoe/Kayak permit, you can stop at the Administration office Monday thru Friday between 8:00am-4:30pm. The cost of the permit is \$75.00 (per canoe/kayak). Please make sure that the permit is visible while the canoe/kayak is stored on the rack. Permits are on a first come, first serve basis. If you had a permit last year, permit renewals for next year are available! Visit the Admin office or mail in payment to renew your spot. Please feel free to contact the administration office at 608-838-3153 with any questions.



# COMMUNITY & ECONOMIC DEVELOPMENT

## Dane County, Dane Buy Local Partner to Launch \$250,000 Small Business Pandemic Support Grant Program

April 1, 2020 - County Executive Joe Parisi announced that Dane County has selected Dane Buy Local to administer Dane County's newly created Small Business Pandemic Support Grant Program. Funds will be used to support Dane County small businesses experiencing financial difficulties as a result of the COVID-19 pandemic. By creating this grant program, Dane County and Dane Buy Local hope to help local businesses survive the COVID-19 public health crisis, which has caused many to temporarily close their doors.

"Small businesses have taken a severe hit by the COVID-19 pandemic, and we want to make sure Dane County does its part to help our local businesses survive during this challenging time," said County Executive Parisi. "Through this grant program, businesses will be able to apply for funding to help stay afloat and retain employees. We encourage small business owners throughout our community to apply."

\$250,000 will be available through this grant program to support Dane County small businesses with employee retention and to mitigate losses from the COVID-19 pandemic. Dane Buy Local will administer the grants and have information about the County's grant program on their website [www.danebuylocal.com](http://www.danebuylocal.com). There, business owners will be able to fill out a [Google form](#) to learn more information and apply. Grants as small as \$1,000 will be awarded. Applications will be accepted through June 15, 2020.

"Dane Buy Local is proud to partner with Dane County on behalf of the County's local small business community," said Colin Murray, Executive Director of Dane Buy Local. "This program demonstrates Dane County's commitment to local small business and it recognizes the impact small business has in creating a vibrant community and economy. It's our joint goal to be an integral part of the effort and process to get these businesses back to business as soon as it's possible. This grant program is certainly a step in the right direction."

A resolution recognizing this agreement between Dane County and Dane Buy Local is expected to be adopted by the County Board at Thursday's meeting. If business owners have questions about the grant program, they can call 608-712-3440 or email [colin@danebuylocal.com](mailto:colin@danebuylocal.com).

## Springtime Reminders for Your Property

As you do your spring yard clean up please be mindful that no person shall store or accumulate unsightly items such as unlicensed or inoperable vehicles, commercial trailers or trucks, junk, salvage or rubbish on their property. Building materials, construction or earth moving equipment not being used on a permitted building project on that site, is also not allowed. Storage of recreational vehicles or boats is allowed in an enclosed structure that conforms to the zoning requirements of the district. If indoor parking is not possible, stor-

age may be allowed on a hard surface or well-drained gravel surface, which has been properly permitted, and conforms to the zoning requirements. Please refer to your local subdivision restrictions and covenants for other requirements specific to your neighborhood.

Firewood storage is permitted in side and rear yards but not more than 15% of the area can be used at any one time. Firewood cannot be stored in the front yard. Please remember property owners who violate these ordinances are at risk of being fined.

For more information on Village Ordinances, visit the Village website at [www.mcfarland.wi.us/ordinances](http://www.mcfarland.wi.us/ordinances).

If you have a problem or concern in your neighborhood, you can call the Code Enforcement Officer at 838-3154 or email him at [john.griffith@mcfarland.wi.us](mailto:john.griffith@mcfarland.wi.us).

For information on proper disposal of unwanted items, you can contact Public Works at 838-7287.

*\*This article applies to McFarland residents only.*

## Village Grass and Weed Height Ordinance

Residents in the Village are required to maintain their property and keep lawns mowed so grass and weed heights do not exceed eight (8) inches. The McFarland Municipal Ordinance states that if after five (5) days from being notified that a property is in violation of the *Grass Heights Ordinance*, the Village may mow the property and bill the owner for the mowing. **Please remember property owners who violate this**  
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# ADMINISTRATION

## Park Rentals – Available Online or In Person!

Need a place to hold your event or gathering? You can now make your reservation online with a credit card!

The following facilities are available for rent April 1st through October 31st: Lewis Park, Brandt Park, McDaniel Park, Arnold Larson Park (the Gazebo).

William McFarland Shelter will be available for Rent April 1, 2020 through March 31, 2021.

For more information visit [www.mcfarland.wi.us/parks](http://www.mcfarland.wi.us/parks). Residents can still make reservations in person by stopping in the Administration office between 8 a.m.-4:30 p.m. Please note all in-person reservations will need to pay both the fee and the deposit at the time of rental.

\*Please note there is a \$2 transaction fee for credit card processing. This fee is retained by the park reservation software company and NOT the Village.

\*Due to the COVID-19 pandemic, rental availability is subject to change.

# COMMUNITY & ECONOMIC DEVELOPMENT

Continued from page 5

**ordinance are at risk of being fined, including a forfeiture for each day the property was in violation.** If you are absent from the property for any period, you are still responsible for the upkeep. Fines can be easily avoided by abiding by the ordinances and maintaining your properties, or, hiring someone to take care of yard maintenance for you.

*\*This article applies to McFarland residents only.*

## Fences

No person shall construct any fence, before obtaining a fence permit from the Building Inspector. The applicant needs to provide fence location, design and construction materials. Fences shall be constructed and maintained in a good state of repair and appearance, and the finished side or decorative side of a fence shall face the adjoining property.

Residential fences shall not exceed six feet in height and shall not be placed within any street yard with exceptions as noted in the ordinance. Residential fences located within the front yard shall be decorative only, and shall not exceed three feet in height. Decorative fences shall face the property line, with supporting members or braces on the inside of the fence and the smoother flat surfaces facing the property lines. Chain-link, mesh, wood snow fences or other similar fences that are designed solely for functionality do not constitute decorative fences and are unacceptable. For questions and specific code details, you can pick up a flyer at the McFarland Municipal Center, or call the Building Inspector in the Community and Economic Development Department at 608-838-3154. Information and code details can also be found on the Village website at [www.mcfarland.wi.us](http://www.mcfarland.wi.us).

*\*This article applies to McFarland residents only.*

## Landscaping and Vision Triangles

McFarland Residents - Please remember when landscaping your property, natural landscaping is to be confined to the owner's property and may not be maintained within any public right of way except within one foot of a mailbox. Plantings near mailboxes shall not exceed the height of the bottom of the mailbox. Please remember to trim any vegetation on your property so that it does not obstruct pedestrians' travel along public sidewalks.

On a corner lot no structure, screening, vegetation, or embankment of any kind shall be erected, placed, maintained or grown between the heights of three feet and ten feet above the curb level or its equivalent, within the triangular space formed by two intersecting curb lines or their projections located a minimum of 25 feet from the street intersection in order to provide adequate vehicular vision clearance.

*\*This article applies to McFarland residents only.*

## Noxious Weeds

In compliance with the Village of McFarland Code of Ordinances, every person is required by law to destroy all noxious

weeds on lands they own, occupy or control in the Village. All noxious weeds are to be destroyed prior to the time in which such plants would mature to the bloom or flowering state. It is best initially to pull the weeds, before the plants produce seed. Pull at the base of the plant and try to remove the entire root. Pulled weeds will still complete flowering and set seed – do not leave them on the ground, bag and dispose of pulled plants as garbage, and not at a compost site.

Noxious weeds means Canada thistle, leafy spurge, field bindweed, any weed designated as a noxious weed by the Wisconsin Department of Natural Resources by rule, and those other plant species defined in McFarland Municipal Ordinance. A complete list of noxious weeds can be found in Sec. 20-25 of the Village's Municipal Code, [www.mcfarland.wi.us/ordinances](http://www.mcfarland.wi.us/ordinances)

*\*This article applies to McFarland residents only.*

## Pet Owners Responsibilities

Village of McFarland pet owners are reminded of their responsibilities to their pet(s) and those in the community.

No pet is allowed to run at large; a dog or cat must be on a leash not to exceed 10' in length and under control of a person physically able to control it. A dog can be in a fenced area, but must be under the direct observation and voice control of its owner, or person in lawful custody. Any animal running at large is at risk of being seized and impounded.

As the owner or person in charge, any animal waste deposited on any street, or other public or private property, including parks and neighbors yards, you are required to immediately pick up and remove the pet waste. An owner who is cited for violating this ordinance will be fined \$124.00.

All dogs and cats are required to be licensed in the Village of McFarland. This application can be picked up at the Municipal Center, found online at [www.mcfarland.wi.us](http://www.mcfarland.wi.us) under the Administration Department, Licenses and Permits, or call 608-838-3153 for more information on licensing your cat and/or dog, and, dog park permits which are now available.

*\*This article applies to McFarland residents only.*

## Swimming Pools

Building Permits are required for installation of in-ground and above ground pools. Only children's pools less than fifteen inches high and less than fifteen feet in diameter are exempt. Pools shall be located at least five feet from the rear or side property line. All pools also have fencing requirements. The fence shall be of sufficient strength to prevent access to the pool and any gates shall be self-closing and latching. A licensed electrician with a proper permit is required to install all electrical work. For more information and specific requirements, you can visit the Village website or contact the Community and Economic Development Department at 608-838-3154. "Pool Safety" and "Fences, Decks and Swimming Pools" pamphlets are available at the Municipal Center and the Village of McFarland Public Library.

*\*This article applies to McFarland residents only.*



# POLICE DEPARTMENT

## Community Outreach Assistance Team

The Community Outreach Assistance Team (C.O.A.T.) is a specially trained team of police officers who are community oriented. The goal of C.O.A.T. is to help citizens after a critical incident. A critical incident is a distressing, traumatic event that can occur in the community or at the workplace. If you have been involved in a critical incident, our team may follow up with you to determine what resources would benefit you.

These contacts are a way to build a relationship with community members after a critical incident has passed. The resources provide help independent from the police. For questions regarding this program, contact Officer Joel Zietsma at joel.zietsma@mcfarland.wi.us or visit our website at [www.mcfarland.wi.us/policedepartmentprograms](http://www.mcfarland.wi.us/policedepartmentprograms).

## AARP Fraud Watch Network Helpline: 877-908-3360

This toll-free service is available Monday through Friday, 7 a.m. to 11 p.m. ET

Do you think you have been targeted or have fallen victim to a scam?

### Common signs include:

- Receiving a call asking for money or personal information like your Social Security number.
- Finding unauthorized charges on your credit card.
- Getting an email or call saying you've won a sweepstakes or lottery you don't recall entering.

AARP's Fraud Watch Network Helpline, a free resource for AARP members and nonmembers alike, can provide the information you need to protect yourself and your family. The Helpline is operated by staff and volunteers with extensive training and experience fighting scams that target older Americans.

### Report Scams and Fraud

If you get a suspicious call, text or email (for example, requesting your bank account number, instructing you to buy a gift card or promising an expensive prize), or if you, a relative or a friend has given money or financial information to someone you now suspect was a scammer, call 877-908-3360.

### AARP volunteers can offer you:

- Tips and advice on how to spot a scam.
- Concrete steps you can take to avoid fraud.
- Actions to take if you have been victimized by fraud.
- Emotional support from peers who have experienced fraud.
- Guidance for families concerned that a loved one is being scammed.
- Referrals to law enforcement and other agencies that fight or investigate fraud.
- Translation services available.

In addition, your call helps AARP and their federal, state and community partners spot scam trends and respond to emerging threats.

## The McFarland Police Department Values Your Input

Interaction and communication with those we serve is a critical element in our ability to effectively police our Village. It's not sufficient to occasionally post information in a newspaper, rather we need to provide regular information that is current, transparent and relevant, and over multiple mediums. Understanding our resident's demographics and how they communicate is critical.

The fact is no one else is going to tell our story or what we are about...that's up to me. For that reason, the Police Department works hard to maintain our ability to communicate with you. We encourage you to take advantage of these new features, including:

A completely redesigned and revitalized website that is regularly updated. The site contains parent resources, public safety information, numerous helpful informational links, staff bios and information and fillable forms that can be completed at home and submitted via email. You will also find press releases, FAQ's, a means of rating the services we provide and much more. Virtually everything you need to know about us is there.

**A vibrant and well maintained Facebook page** that provides relevant and current information. <https://www.facebook.com/mcfarlandpolicedepartment>.

**Tip411 Platform** which provides residents a means of communicating real-time tip information to the police department, including video and photos. I also serves as an additional means to provide information to the public.

**Ring Neighborhood Program.** This is a collaborative program between Ring, law enforcement and the public. It is designed to provide a means for residents to assist in solving crimes by sharing video with the police. Simply email Officer Bruce Grady at [bruce.grady@mcfarland.wi.us](mailto:bruce.grady@mcfarland.wi.us) to join!

**Business Watch Program.** This is an email based information sharing program specifically for local businesses, designed to keep you up to date on any issues that may affect your business. Simply email Detective Klementz at [michael.klementz@mcfarland.wi.us](mailto:michael.klementz@mcfarland.wi.us) to join!

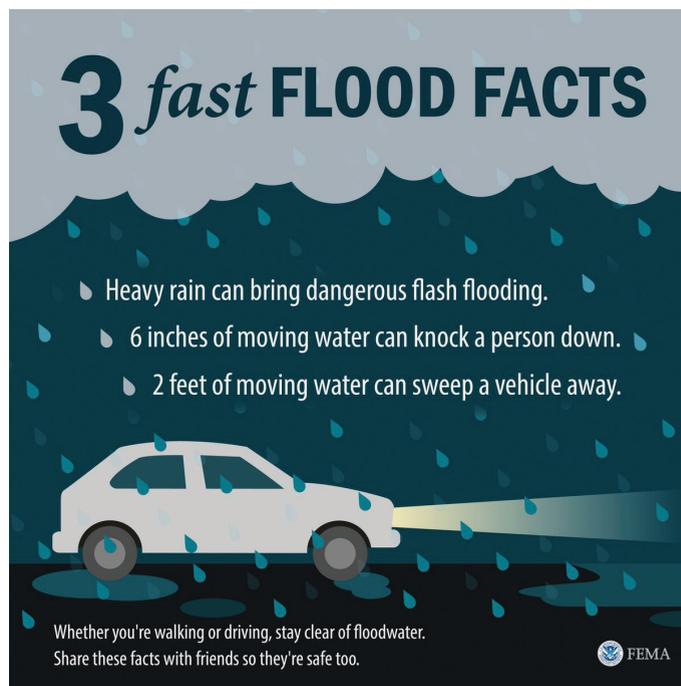
## Care Trak

The McFarland Care Trak program provides additional security for people with special needs and/or cognitive disabilities, and who also have a tendency to wander away from their homes or caregivers. The program utilizes a transmitter or bracelet that can be worn on the ankle or wrist. In the event someone in the program wanders away, the transmitter can assist in locating the missing person more quickly. The McFarland Police Department currently has three people enrolled in the Care Trak program. For more information, please contact Officer Matthew Schroeckenthaler at [mmschroeckenthaler@mcfarland.wi.us](mailto:mmschroeckenthaler@mcfarland.wi.us) or visit our website at [www.mcfarland.wi.us/policedepartmentprograms](http://www.mcfarland.wi.us/policedepartmentprograms).

# POLICE DEPARTMENT

## McFarland Police Department SNAP Program

Did you know the McFarland Police Department has programs that provide assistance to support individuals with special needs? The Special Needs Awareness Program (SNAP) assists special needs children and adults in the community. The program ensures officers have critical knowledge when they interact with community members with special needs who are in crisis. Parents and caregivers share information about their child or care recipient, including what their special needs encompass and the best way to interact with their special needs child or adult during a crisis. Parents and caregivers also share medication and emergency contact information, in case a police officer would have contact with a special needs individual without an adult or caregiver present who can relay the crucial information. McFarland police officers have familiarized themselves with several special needs children in the area, which has been helpful during times of crisis. If you are interested in working with the police department on this program with your special needs child or adult, please contact Officer John Miller at [john.miller@mcfarland.wi.us](mailto:john.miller@mcfarland.wi.us) or visit our website to find more information, including an Emergency Profile Information Sheet, at [www.mcfarland.wi.us/policedepartmentprograms](http://www.mcfarland.wi.us/policedepartmentprograms).



### 3 fast FLOOD FACTS

- Heavy rain can bring dangerous flash flooding.
- 6 inches of moving water can knock a person down.
- 2 feet of moving water can sweep a vehicle away.

Whether you're walking or driving, stay clear of floodwater.  
Share these facts with friends so they're safe too.

FEMA

# FIRE & RESCUE

## Open Burning

During 2020, the Fire & Rescue Department will be working on ensuring the Village ordinances are followed in regard to open burning. Open burning is prohibited throughout the Village unless one of six exceptions apply.

Outdoor cooking over a fire in a device or structure designed for such use.

Burning of grass or similar vegetation for environmental management purposes, with the prior written approval of the Fire/EMS Chief. Please note the second exception is not to be used for the burning of grass clippings, leaves or other lawn debris.

Ceremonial campfire or bonfires, with the prior written approval of the Fire/EMS Chief. An example would be the Christmas in the Village bonfire, and each year the Fire/EMS Chief issues a permit for the bonfire to occur.

Burning within the guidelines of the burning permit issued on the second and fourth weekends of the month. The permits can be obtained from the Village Administration Department during business hours. The permits have seven restrictions that must be followed. The restrictions include no burning of building materials, rubbish, leaves, or grass, an adult must attend the fire at all times, water must be available to extin-

guish the fire, the permit holder is liable for any damages from the fire, the permit may be voided by the Fire/EMS Chief or his designee at any time, smoke should not cause a nuisance, and burning must be allowed by the DNR for the region that the Village is located in.

Campfire and fire pits for the burning of untreated firewood only and does not unreasonably disturb neighbors.

The burning of cardboard, paper, or other refuse is **not permitted at any time**. This would include the burning of such products in a fire pit. The Village has recently decided to contract weekly recycling pickup, and we are hoping that will reduce some occurrences of burning cardboard. The burning of leaves and grass clippings is **not permitted at any time**. If your burning is causing nuisance smoke and especially smoke that enters another home the Fire & Rescue Department will require the burning to be ceased, and the fire extinguished. If you believe a fire is not a controlled burn or is not under control, please call 911 immediately and report the fire. If you need to report burning that doesn't comply with the Village ordinances or is causing a nuisance, please call 608-255-2345 to report the incident. In that event, the Fire & Rescue Department will receive a report of a fire and the Department will respond, including locations that have a burn permit on file.

\*This article applies to McFarland residents only.

# LIBRARY

## Library Circulation Desk

Due to Governor Evers' Stay at Home Order extension from April 16th, the library will remain closed to the public until further notice. However, we have been authorized to start **curbside pick-up services as of Friday, April 24th**. During the week of April 20th, we will be calling patrons with existing holds to set up appointments for curbside pickup. Then, as time progresses, we will be making additional appointments for all the other outstanding and newly placed holds for items available at the E.D. Public Library in McFarland. (Unfortunately, we do not have access to materials from other libraries in the South Central System at this time.)

During the library's closure, you may also return materials at any time to our overnight book drop. Please note that due dates will be extended and no fines will accrue during this Stay at Home Order.

Looking for other options besides checking out books or other physical materials? It may interest you to know that while the library building is closed, we still have many great resources that you can access online from your computer or mobile device. You just need your library card and PIN. Call the library if you need help finding these resources on our webpage.

For those of you who do not have a library card from McFarland, please check our website link at [www.mcfarlandlibrary.org](http://www.mcfarlandlibrary.org), where you will find an application form for a new card that will grant you access to our online resources, like Consumer Reports, Ancestry, CreativeBug, and more. Your library card number will also allow you to access free digital books and audiobooks via an app called LIBBY, which can be downloaded free from your app store. Be assured that we will respond via email to all new card requests within one business day, providing you with a unique card number and PIN. When we reopen, you can stop by to fill out the paperwork for a fully functional card so that you can enjoy all the library has to offer.

In the meantime, please check our library website for updates, as well as information on our social media accounts for activities to do from home. We wish you well and good health!

## YOUTH LIBRARY SERVICES

### Summer Virtual Storytimes: June 1 – July 31

*\*Storytime offerings are subject to change. For the most up to date schedule please check the library website and social media posts for the most up to date information\**

#### Monday Storytime - Mondays @ 9:30am

Storytime continues online through the summer. It will be a mix of movement, music, early literacy activities, and books.

#### Online Baby Bounce - Tuesdays @ 9:30am

Join us as we share rhymes, stories, songs, and activities to entertain our little ones (0-18 mos.) This is an opportunity to introduce your little one to different early literacy skills, motor learning activities, and more.

#### Saturday Storytime - Saturdays @ 10:00am

Online storytime programs continue this summer on Saturday morning. Join Ms. Heather for an online storytime featuring different books, songs, and activities each week.

## Summer Library Program

*\*All events are subject to change. For the most up to date event calendar please check the library website and social media posts for the most up to date information\**

#### Summer Reading

"Imagine Your Story!" is the theme for the 2020 Summer Library Program. This program, which is sponsored by the E.D. Locke Public Library, encourages recreational reading and library usage by the McFarland community during the summer. The library offers four program levels: Rubber Ducky (ages Birth through 4), Elementary Reader (4k – 5th grade), Teen Readers (6th – 12th grade), and Adult Readers (age 18 and over). This year the library will be using online registration and tracking through Beanstack. Registration begins on June 15th and goes through August 31st.

#### Virtual Puppet Club (June 12 - July 24) - Fridays @ 9:00am

This summer we are trying a new online drama program. Participants will be able to pick up puppet building kits each week at the library. Every Friday there will be an online (Facebook Live Event) where we will build that week's puppet and learn how to perform with our puppets. Registration for this program will be available on the library website starting June 1st.

#### Online STREAM Challenge - Tuesdays @ 2:00pm

Ms. Heather will present a S.T.R.E.A.M. challenge on Facebook live for students in grades K-5. These challenges will incorporate Science, Technology, Reading, Engineering, Art, and Mathematics.

#### Chapter a Day Online Book Club

Monday through Friday at 12:00pm, Ms. Heather will be reading chapters from different chapter books.

## Fabulous Summer Family Fare Performers:

*\*These events will be live streamed through the library Facebook page. Events subject to change. Please check the library website or social media site for up to date information\**

#### June 11 – Kick Off Celebration: Elmore Lawson Drum Circle @ 2:00pm

Elmore Lawson will introduce children to the Djembe drum as well as other percussions while teaching the basics of drumming and how to participate in a drum circle. As a group he will lead the group in traditional chants and rhythms from many cultures including Native American, West African, Brazilian, and Filipino culture.

#### June 18 – Juggling Funny Stories with Chris Fascione @ 2:00pm

Chris Fascione's greatest passion has always been performing for children and their families. A professional story-

# LIBRARY

teller/actor, Chris incorporates his acting, mime, juggling and comedic skills to both entertain and lead children into the world of books, promoting literacy and a love of reading. During this interactive and entertaining performance you are guaranteed to be laughing and cheering along with his antics.

## June 25 – Magician Jeffrey B. McMullen @ 2:00pm

Jeffrey McMullen is a multifaceted vaudevillian with an emphasis on physical comedy who entertains audiences young and old alike with his antics! With over 30 years of circus skills he is truly a clown's clown! Whether in or out of makeup, his audiences young and old alike are amused and amazed by his talent and his warm family friendly demeanor.

## July 1 – Mid-Week Movie @ 2:00 pm

## July 9 – Musician/Storyteller Randy Peterson @ 2:00pm

Children's musician Randy Peterson presents a concert of music, storytelling and FUN! A rollicking program featuring musical versions of well-known fairy tales and book-inspired stories brought to life with the help of the audience. It's all tied together with fan-favorite songs from throughout Randy's 30 year musical career. It's sure to get kids (AND grownups!) singing, clapping and dancing!

## July 16 – Fox & Branch @ 2:00pm

A Fox and Branch family show is all about audience participation. Audiences will sing, clap, dance and play rhythm instruments along with familiar and new songs. From American roots sources and world traditions they will introduce music that will surprise and amuse audience members of all ages.

## July 23 – Henry Vilas Zoo: Zoo To You @ 1:00pm

A locally loved community treasure in the Madison area, the Henry Vilas Zoo is dedicated to exceptional animal care and conserving wildlife through local engagement and global partnerships. They will present a one-hour program featuring live animals and a variety of age-appropriate content, including animal classification, adaptations, predator-prey relationship, natural history, and behavior.

## July 30 - Finale Celebration featuring the library drama camp @ 2:00pm

This summer the library hosted a drama camp for students in grades K-12. They have worked hard learning all the different aspects of theatre and now they are ready to share what they have learned. You are invited to come watch as they shine in an original dramatic and musical piece for all ages.

## Fall Storytimes: August 31 – Nov. 27

*\*Storytime offerings are subject to change. For the most up to date schedule please check the library website and social media posts for the most up to date information\**

## Toddler Monday Storytimes – Mondays @ 9:30am & 10:30am

Drop by for storytime geared just for toddlers. It will be a mix of toddler movement, music, and storytelling. Little minds will learn, play, and explore with stories, fingerplays, songs, and more. No registration required.

## Preschool Storytime—Tuesdays @ 9:30am & 10:30am

Preschool Storytime features stories, songs, dances, activities, and more. Each week will feature a new theme to delight and entertain our early readers as they learn through early literacy activities. No registration required.

## Baby & Me Time –Wednesdays @ 9:30am & 10:30am

Baby & Me Time is designed to engage our little ones in early literacy and learning activities. Each week we will share stories, songs, rhymes, fingerplays, and activities around a theme. After the program ends we have a sensory play time for our little ones as well as socialization. No registration required.

## Sensory Storytime – Thursdays @ 10:00am

Sensory Storytime is a collaboration between the library and the McFarland Early Childhood program. It offers a sensory friendly storytime designed to give extra support for children working on building their communication, socialization, motor, and early literacy skills. The program features stories, songs, movement, mindfulness exercises (like yoga) and crafts.

## Saturday Virtual Storytime - Saturdays @ 10:00am

Online storytime programs continue this summer on Saturday morning. Join Ms. Heather for an online storytime featuring different books, songs, and activities each week.

*\*For up to date information and any scheduling changes please check the library website or social media pages\**



## Fall Programming

*\*Library program offerings are subject to change. For the most up to date schedule please check the library website and social media posts for the most up to date information\**

## Third Thursday PJ Storytime

Join us each month for our third Thursday PJ Storytime at 6:30pm. Each month the storytime will feature a special theme that participants will be immersed in. We will share songs, stories, rhymes, crafts, a snack, and more. All ages welcome.

Fall Dates: 9/17/2020, 10/15/2020, 11/19/2020

# LIBRARY

## S.T.R.E.A.M. Saturday

S.T.R.E.A.M. Saturday's are a once a month program on Saturday's at 1:30 p.m. Each program explores the areas of Science, Technology, Engineering, Art, and Mathematics. Participants will be given new and exciting challenges at each program. STEAM Saturdays designed for children in grades 1-5.

Fall Dates: 9/26/2020, 10/24/2020, 11/21/2020

## Magic Tree House Book Club

This book club is open to students in grades K-3. We will share books from the Magic Tree House series as well as do an activity introducing that month's book. Books will be available to check out at each meeting. Meetings are on the second Tuesday of the Month at 3:30pm.

Fall Dates: 9/8/2020, 10/13/2020, 11/10/2020

## 4th & 5th Grade Book Explorers

A fun book club for students in 4th and 5th grade. We will be reading a variety of books for all different interests. Each meeting we will discuss the book we read, do an activity based on that book, and introduce our next book to read. This group will meet the 4th Tuesday of the month at 3:30pm.

Fall Dates: 9/22/2020, 10/27/2020, 11/24/2020

## Merry Munchkins

Fridays are full of play at the library. Formerly Messy Munchkins – we are now offering a rotation of messy play and clean toy play. Messy days will include sensory play and art projects. Clean days will feature clean crafts and toy play. No registration is required. It is a drop-in program that runs from 9:00am – 11:30am.

## Family Cooking Night

These programs will be on the second Wednesday night of the month at 6:30pm. Together, families will work to create different foods with an emphasis on including children in the food making process. This program is sponsored by the Madison Community Foundation. Registration will be available on the website one month prior to the program.

## Library Carnival – Saturday, September 19, 2020

Stop by the library on Saturday, September 19th for games and activities as the library hosts a literary carnival for children and their families. Try your hand at carnival games and create fun crafts! No registration required.

## TEEN VIRTUAL SUMMER PROGRAMMING

### Grades 6-12

*\*All events are subject to change. For the most up to date event calendar please check the library website and social media posts for more information.\**

### The Scribe Tribe - Writing Club

Whether an aspiring novelist or total beginner, everyone has a story to tell! This creative writing club will have weekly prompts, writing challenges and games, and will be a safe space to brainstorm ideas and get feedback.

Mondays: June 15th - August 17th | 3:00pm-4:00pm

## Gamer Day

Love Dungeons and Dragons? Jackbox games? Virtual chess? Minecraft? Spend Tuesday's afternoons with your friends and play the game of the week!

Tuesdays: June 16th - August 18th | 3:30pm-4:30pm

## Crafternoon

Get creative on Wednesday afternoons! Teens are encouraged to use this time to work on existing creative projects or make an easy craft as a group with supplies you can find at home.

Wednesdays: June 17th - August 19th | 4pm-5pm

## Teen Thursday

Thursdays are the "big" teen event of the week and teens are invited to participate in a variety of online events. Join the group for trivia nights, escape rooms, murder mystery parties, and more!

Thursdays: June 18th - August 20th | 5pm-6pm

## Summer Book Club

This is not your typical book club! Instead of assigning books to read, you choose whatever book you want to talk about. At each monthly meeting, there is a theme that lets you talk about your favorites:

- June - Your favorite book of all time.
- July - A book with the best characters.
- August - A book that has the most shocking plot twist.

We meet virtually on June 23rd, July 21st, and August 18th | 2pm-3pm

## ADULT SERVICES AT E.D. LOCKE PUBLIC LIBRARY

We've expanded our online activities for adults! Each week, you can get creative with our craft challenge, make something tasty with our cooking club, or relax and have some fun playing our mini-trivia game. See our Facebook page ([facebook.com/mcfarlandpubliclibrary](https://facebook.com/mcfarlandpubliclibrary)) for more information, and be sure to share your craft creations on Instagram with the hashtag #edlockecraftclub.

Join our new Introvert Book Club and Mystery Book Club discussion groups on Goodreads to connect with fellow readers. Or, share what you're reading on Instagram by following and using the hashtag #edlockeintroverts. Still stuck on what to read next? Check out Ann's book recommendation videos on Facebook!

We have some fun virtual activities planned for the adult version of the Summer Reading Program this year. Play bingo, submit book reviews, or complete a reading or craft challenge for a chance to win prizes! The fun starts on June 15th!



# SENIOR OUTREACH

McFarland Senior Outreach would like to extend heartfelt gratitude to all of our volunteers who have taken up the call to service amidst the COVID-19 Pandemic, to continue to maintain service to vulnerable senior citizens in our community. In early March, with the guidance of the Dane County Health Department, we made the decision to direct any volunteers who were over the age of 70, and therefore deemed at higher risk for COVID-19, to pause their volunteer work for the McFarland Senior Outreach Meals on Wheels Program. This choice was met with reluctance from many of our longtime volunteers who have maintained steadfast dedication to the older adults that we serve. We look forward to welcoming these volunteers back when the storms have calmed, and it is deemed safe for them to return.

Due to these shifts in protocol, our program was left with many vacancies that needed immediate volunteers for Meals on Wheels drivers and kitchen assistants. We have been very blessed with numerous community members, who have stepped forward to devote their time and energy to support the nutritional needs of the older adults in this community.

We would also like to acknowledge Transit Solutions of Dane County for providing vans and drivers for delivery of our Meals on Wheels. The flexibility and coordination have made these transitions smoother for our staff, volunteers, and recipients. Thank you for providing the extra support when we needed you most!

Special Thanks to Our Volunteers: Leilani Amundson, Bonnie Bisbee, Pauline Boness, Beth Briddell, Meg Chin, Trish Cremeens, Trish Fortune, Jessica Garvey, Kelly Heasty, Lynn Hetterick, Samiera Kookasemkit, Jessica Krueger, Joe Laeser, David & Jacqui Landerud, Angela Lay, David May, Patrick Miles, Amy Scarr, Jen Sonnentag, and Leslee Spatola.



## *A Note From Our Volunteer Committee*

The 2020 McFarland Community Service Day, that had been scheduled for Saturday, April 25th, was cancelled due to the COVID-19 Pandemic. Although, we are disappointed that the event could not happen, we know that this was the safest choice for our community amidst this health crisis. The McFarland Volunteer Committee has high hopes that we will be able to present an all new Fall Volunteer Event for the McFarland Community, so STAY TUNED! Thank you to all of the members of this community who have been stewarding our parks, waterways, and natural areas. We are looking forward to a brighter future, and in the meantime, we wish you and your families health and well-being.

# SENIOR OUTREACH

## The Latest from McFarland Senior Outreach Services

\*All items are subject to change. For the most up to date information, please check the Senior Outreach website and/or Village Facebook posts.\*

**Meal Site** - Cancelled until such time that Dane County and their vendors deem it safe to begin again. All participants are eligible to receive home delivered meals instead.

**Home Delivered Meals** - Meal delivery has now been changed to three deliveries a week- Tuesday/Thursday /Friday. Double meals are provided on Tuesday and Thursdays so you will receive the same amount of meals, but with three delivery days vs five. This reduces the risk to seniors and volunteers, as well as allows our caterers and department staff to stagger the workload if we face reductions in staff availability. In light of food insecurity issues due to personal financial issues or access to food, any senior is eligible to receive home delivered meals at this time. Homebound status is not an eligibility requirement during the pandemic as you should be already sheltering in place. Registration and reservations for meals must be made in advance for the following week by 9 a.m. Friday mornings. Meatless options, diabetic, and no added salt meals are available. Some require a doctor's order. Suggested contributions can be made by check at the end of each month. We will not deny meals based on an inability to contribute. For further information, or to sign up for meals, please call 838-7117.

**Case Management Services** - We are making phone contacts, and email contacts with clients and other collateral contacts. However, our village building is secured at this time, so it is not possible to make any face-to-face contact. Please call first and if you do not get a department member when you call, please leave a message and we will get back to you as soon as we can, usually within a few hours during a weekday.

**Loan Closet** - We are not accepting any items for return or donation at this time. We want to stress that items need to be cleaned with bleach before they are returned at a future date. Loan closet items that are needed will be on a case-by-case basis.

**Foot Clinic** - The May foot clinic will most likely be cancelled.

**Tax Assistance** - Our last two clinics of the season were cancelled, and we do not anticipate them to be rescheduled despite an extended filing period.

**RSVP Driver Escort Services** - No current rides are available for appointments. If it is urgent, you should call 911.

**Transportation** - Rides to Pick N Save grocery store and Walmart are as scheduled or requested. We will not do any other Madison-based shopping trips at this time since most places are closed.

**Food Resources** - Seniors who are facing challenges in securing food due to finances or physical restrictions, please

contact Senior Outreach to assist. Transit Solutions Inc., our contracted transportation service, has offered to assist seniors in shopping on their behalf. Senior Outreach can also work on connecting you with the McFarland Food Party if you are not already a client.

We understand this is a stressful and scary time. You may develop anxious or sad feelings, or have difficulty sleeping. We recommend calling your doctor if this occurs. You may also call us. We do not want you to feel like you are facing these challenges alone. Dane County, the State, and the Federal government are looking at ways to reach out and assist seniors and their caregivers during this time. New programs are being developed as we speak to address concerns. We have been trying to keep up with the influx of information related to these changes. We appreciate your understanding as we continue to address the needs of our senior population to the best of our capabilities. As we go forward in the next weeks and months, we expect more changes. We will try to keep you up to date through the Village's Facebook page ([www.facebook.com/villageofmcfarlandwi](http://www.facebook.com/villageofmcfarlandwi)) and on our web page ([www.mcfarland.wi.us/senioroutreach](http://www.mcfarland.wi.us/senioroutreach)). If you have additional questions or concerns regarding yourself, or a senior member in the community, feel free to contact us at 838-7117, or through our general email at [outreach.dept@mcfarland.wi.us](mailto:outreach.dept@mcfarland.wi.us).

Save the Date for the  
5th Annual McFarland  
Senior Outreach

# Senior Summer Picnic

Friday, August 14th\*  
Noon  
Lewis Park Pavilion

\*Tentative Date Pending Status of COVID-19.  
Details will be available in coming months.  
Questions: Contact McFarland Senior Outreach  
at 608-838-7117



# PUBLIC WORKS

## Get The 4-1-1 From McFarland's Public Works Office

Included in this article are short informational pieces regarding the Public Works office and specifically the water utility. If you have any follow up questions, please contact the Public Works office at 608-838-7287 or email [public.works@mcfarland.wi.us](mailto:public.works@mcfarland.wi.us)

### Did you know?

• The water utility is regulated by the Public Service Commission (PSC). The PSC is an independent regulatory agency responsible for the regulation of Wisconsin public utilities. The PSC also provides the operating rules followed by the utility. To help ensure that the state's water utilities have sufficient financial capacity to provide public health and safety, the PSC establishes and approves rates and monitors utilities' financial sufficiency. The rates under PSC supervision are related to water only; sewer services or stormwater are not regulated by the PSC. For further information about the PSC, please visit their website at: <https://psc.wi.gov>

• It's important to exercise your valves. Your valves are what turn water on and off inside your home. Your main valves are typically found near your water meter in a basement or lower level of the home. Turning these valves on and off once per year assures they are in good working condition. If a water leak occurs at your home, ability to quickly turn off your water at these main valves is important. If the valve is not in good working condition, the water could continue to flow depending on the type of leak. Valves are the responsibility of the property owner, but the utility strongly encourages annual exercise and monitoring.

• Payment Service Network (PSN) is a 3rd party vendor utilized by the utility for residents to make online payments, sign up for electronic statements, setup automatic payments or make payments over the phone. Any changes to PSN such as an updated email should be directed to PSN customer service. The utility currently does not collect or maintain any email information.

• Refuse or Recycling containers found at residential homes are picked up weekly by Pellitteri. If your container is in need of a repair (broken wheel or cracked lid), please call the Public Works office. Any repairs are scheduled when the container is empty for ease of maneuvering the container.



## Like Us On Social Media!

 [villageofmcfarlandwi](https://www.facebook.com/villageofmcfarlandwi)

 [villageofmcfarland](https://www.instagram.com/villageofmcfarland)

 [mcfarlandcable](https://www.youtube.com/mcfarlandcable)

## Your Utility Bill

Every other month, locations receive a utility bill. Utility bills are comprised of base and usage charges. In order to obtain usage information, meter reads are conducted by collecting data remotely from water meters. Data is collected by a public works staff member who drives around the village utilizing a radio signal transmitting information from a module attached to the water meter inside your home. The data collected is uploaded to your utility account once the staff member has returned to the office. All data collected is reviewed for unusually high or low consumption based on the account's usage history. Residents may be contacted regarding either circumstance via phone or mailing.

At the conclusion of the month, the water usage data collected earlier in the month contributes to your utility bill. Most bills consist of:

- Water Base (base charge for water services)
- Water Usage (billable amount based on consumption)
- Sewer Base (base charge for sewer services)
- Sewer Usage (billable amount based on consumption)
- Stormwater

Bills are sent out to residents based on their preference; postcards via mail or email (if the resident has set up an account with Payment Service Network (PSN)). PSN is a 3rd party vendor utilized for customers to pay their bills online, over the phone and/or set up notifications regarding a bill statement. Bills are always due on the 20th of the month. All payments and

## McFARLAND CABLE NOW ON TDS

You can watch all of your favorite local programs through a variety of sources!



# PUBLIC WORKS

posting of payments are handled at the McFarland Municipal Center however, the Public Works office does have access to your account to be able to answer questions you may have. Accounts without payments made by the 20th will be assessed a 3% penalty as per PSC guidelines. Properly applied penalties are unable to be removed per PSC 185.33 (9)(e). A reminder that you're billed every other month for utility services.

If you wish to change the name on a utility account, please call the public works office. If you will be moving into a new residence or moving out, please contact the public works office to establish a final meter read. The utility requires at least 24 hours' notice to complete a final meter read and they are completed Monday through Friday. Note that in most real-estate transactions a title company will call to establish this final meter read; however, residents are encouraged to inform the office to assure the utility account is switched from or to the proper personnel.

*\*This article applies to McFarland residents only\**

## Water Meters 101

Each location receiving water services has a water meter located at the site that may be found in a basement or lower level of a home. Per PSC 185.61 (2), water meters are the

property of the utility. Unauthorized removal or destruction of a meter would result in the location owner being billed for the meter cost. Any unmetered water will be estimated based on prior usage. Water removed from the water system unmetered, unless authorized by the utility, is theft and further action could be taken.

The utility has the right to view or access your meter during a reasonable hour as needed per Wisconsin Statute 196.171. Access to the meter is required for testing, change-out or assuring proper functionality. It is advised to not drywall around your meter or block access as urgent access could be required. The utility does not remove drywall or fix damages caused by routine meter testing or replacement. The recommended opening around a meter is six feet.

Water meters require testing or change-out to maintain accuracy. The 5/8" meter found in most residential homes is required to be tested every 10 years or removed at 20 years after the original date of installation per PSC 185.76. Please note that the meter in your home may have been at another location in the village; therefore, 20 years from original installation may be prior to your home's location. If your location has an appointment for inspection of the meter, we strongly encourage the area to be free and clear of any personal items or items that could become damaged by water.

## Census Takers in Your Neighborhood

**Census takers play a critical role in the 2020 Census.**

As we continue to monitor the evolving COVID-19 outbreak, we will adjust census taker operations as necessary in order to follow the guidance of federal, state, and local health authorities.

**How Can You Verify That Someone Is a Census Taker?**

If someone visits your home later this year (May 27 to August 14) to collect information for the 2020 Census, check to make sure they have a valid ID badge with their photograph, a U.S. Department of Commerce watermark, and an expiration date. Census workers may also carry Census Bureau bags and other equipment with the Census Bureau logo.

If you still have questions about their identity, you can contact your Regional Census Center to speak with a Census Bureau representative.

Article provided by the United States Census Bureau (<https://2020census.gov/en/census-takers.html>)





## Village Board

- Brad Czebotar ..... President
- Stephanie Brassington ..... Trustee
- Carolyn Clow ..... Trustee
- Michael Flaherty ..... Trustee
- Eric Kryzenske..... Trustee
- Justin Rupert ..... Trustee
- Clair Utter ..... Trustee

*\*All of the above officials and staff can be reached via email using the format: firstname.lastname@mcfarland.wi.us (example: matt.schuenke@mcfarland.wi.us). Additionally, library staff can be emailed using the format firstinitiallastname@mcfarlandlibrary.org (ex: hcox@mcfarlandlibrary.org).*

## Village Departments & Staff

### Administrator

Matt Schuenke .....608-838-3153

### Administration

Cassandra Suettinger, Clerk/Treasurer.....608-838-3153

### Communications & Technology

Stephanie R. Miller, Director .....608-838-6717

### Community & Economic Development

Andrew Bremer, Director .....608-838-3154

### Fire & Rescue

Chris Dennis, Chief.....608-838-3152

### Library

Heidi Cox, Director .....608-838-9030

### Municipal Court

Rändi Othrow, Judge.....608-838-3764

### Police

Craig J. Sherven, Chief .....608-838-3151

### Public Works

Jim Hessling, Director .....608-838-7287

### Senior Outreach Services

Lori Andersen, Director .....608-838-7117

## The Village of McFarland

### McFarland Municipal Center

5915 Milwaukee Street  
PO Box 110  
McFarland, WI 53558  
Hours: Monday through Friday, 8:00 a.m. – 4:30 p.m.  
Phone: 608-838-3153  
Website: [www.mcfarland.wi.us](http://www.mcfarland.wi.us)

### McFarland Public Works

5115 Terminal Drive  
PO Box 110  
McFarland, WI 53558  
Hours: Monday through Friday, 8:00 a.m. – 2:30 p.m.  
Phone: 608-838-7287  
Website: [www.mcfarland.wi.us/publicworks](http://www.mcfarland.wi.us/publicworks)

### E.D. Locke Public Library

5920 Milwaukee Street | McFarland, WI 53558  
Hours: Monday through Thursday, 9:00 a.m. – 8:00 p.m.  
Friday & Saturday, 9:00 a.m. – 5:30 p.m.  
Sunday, 12:00 p.m. – 4:00 p.m.  
Phone: 608-838-9030  
Website: [www.mcfarlandlibrary.org](http://www.mcfarlandlibrary.org)

**THE FUTURE MAY BE UNCERTAIN,  
BUT WE'RE HERE  
TO KEEP YOU INFORMED.**

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